DSWD
Department of Social Welfare and Development
BAGONG PILIPINAS
Field Office 3 – Central Luzon

**CPM NO. PS-2026-0795-1**
**Goods (Food Commodities)**

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

**REQUEST FOR QUOTATION**

| | |
|---|---|
| **RFQ No.** | **RFQ-2026-08-0013** |
| **PR No.** | **2026-07-0099** |
| **Mode of Procurement** | **Small Value Procurement** |

***Company Name:** _____
***Company Address:** _____
***Contact Person:** _____
***Contact No.:** _____
***Email Address:** _____
***PhilGeps Reg. No.:** _____

*REQUIRED. To avoid bid disqualification, **please fill out all the items accordingly.** Indicate "N/A" if not applicable. Thank you!

***Title of the Project: SUPPLY AND DELIVERY OF PASTEURIZED MILK, PLAIN (180-200ML) FOR THE 16TH CYCLE MILK FEEDING PROGRAM IMPLEMENTATION IN TWENTY- TWO (22) MUNICIPALITIES IN THE PROVINCE OF BULACAN FOR CY 2026**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be a basis for non – compliance.

Pursuant to Section 34 of the Republic Act No. 12009, otherwise known as the "New Government Procurement Act," interested bidders **MUST** submit the following requirements along with their bid.

**SAGIP SAKA**

**Legal and Technical Requirements**
- FFEDIS, Certificate or an Accepted DA Registration / Accreditation Proof
- Notarized Special Power of Attorney (SPA) / Secretary Certificate for Authorized Representative;
- Notarized Omnibus Sworn Statement
- **BIR Registration Certificate**

**Additional Requirements**

- If applicable, evidence supporting the specifications and compliance of the offered item/s must be submitted as part of your bid. Acceptable forms of evidence include, but are not limited to:
- Certificate of registration, accreditation, or recognition
- Organization profile
- Production capacity statement
- Similar Contract
- Quality Assurance Manual or quality control procedures
- Applicable permits, licenses, and product registrations
- Information on production facilities and equipment
- Refrigerated transport vehicle or cold-chain arrangement
- Delivery and distribution plan
- Financial capacity documents


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- ✔ Manufacturer's sales literature or brochures;
- ✔ Clear photos showing the brand, model, and specifications;
- ✔ Website links with readable brand and detailed specifications;
- ✔ Unconditional statements of specification and compliance issued by the manufacturer; and/or
- ✔ Samples or independent test data, as appropriate

- For Advocacy Materials, bidders must submit **EVIDENCE** such as but not limited to the following, in order to support its quotation:

  a. Clear and actual copies of sample photo(s) of items being offered with measurements and dimensions;
  b. Clear and actual copies of sample photo(s) of similar items from previous transactions, contracts or sales;
  c. Whenever applicable, sample digital copy of design with required layout, kind of material and such other relevant specifications being offered.

- If applicable, Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

Failure to attach the required documents will result in the **DISQUALIFICATION** of your bid.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat electronically under the following condition:

| | |
|---|---|
| **ELECTRONIC SUBMISSION** | https://tinyurl.com/fo3bacsite<br><br>**in case of difficulty accessing the above link, you may access the alternate link:**<br><br>https://bit.ly/fo3bacsite<br><br>Select the Menu – **"BID SUBMISSION"** |
| **DEADLINE OF SUBMISSION** | **August 17, 2026 \| 11:00 AM** |

**INSTRUCTIONS TO BIDDERS**

1. Accomplish this RFQ and Annex A correct and accurately.
2. Do not alter the contents of this form in any way.
3. All technical specifications are mandatory. Failure to comply with the given instructions for eligibility requirements will disqualify your quotation.
4. Do not submit to any official email addresses of the Procurement Section and Bids Awards Committee.
5. Bids must be in a **SINGLE FILE** and in **PDF FORMAT ONLY**

Very truly yours,

Digitally signed by Adrian Dayrit Morales

**ADRIAN D. MORALES**
Procurement Section Chief

**Terms and Conditions:**

1. Award shall be made on per: ☐ Item Basis ■ Lot Basis
2. No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
3. Quotation validity shall be: Sixty (60) Calendar Days
4. Goods/Activity shall be delivered/conducted within/on: Please see Attached Annex-a
5. Place of Delivery/Activity: Please see Attached Annex-a
6. Terms of Payment: within thirty (30) Calendar days after the completion of monthly delivery

Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: _____
Account Number: _____
Bank Name: _____

Branch:_____

*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee to be shouldered by Service Provider.

Payment through inter-bank transactions may take a minimum of two (2) to three (3) weeks to be credited. Service providers are highly encouraged to open a Land Bank account to facilitate faster and more efficient crediting of claims.

7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
8. For goods, please indicate brand, model and country or origin.
9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
10. Please indicate Warranty (If applicable):_____
11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
12. NOTE: "Prospective suppliers must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.

**JOYCE M. SANTOS**
PPMU Head

_____
(Signature over Printed Name)
Supplier

/STEPHANIE

Procurement Form No. 04-A "ANNEX A"
DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

Note: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ NO. 2026-08-0013
DATE: _____

*Company Name:_____
*Company Address:_____
*Company Person:_____

| ITEM NO. | QTY | Unit | PURCHASER'S SPECIFICATIONS | Statement of Compliance and Bidder's Specification (Please indicate the word "COMPLY" in this whole column as your statement of compliance. Use a single bracket enclosing all the stated technical specifications on the table to represent your full intent to comply with the requirements. For goods, please include the detailed specifications in another sheet of paper or in the proof of evidence.) | Unit Cost (Kindly enter your Unit Cost only in the applicable rows where both qty & Unit are specified) | **Total Cost** (Kindly enter your Total Cost only in the applicable rows where both qty & Unit are specified) |
|---|---|---|---|---|---|---|
| | 922,140 | pack | **PASTEURIZED MILK, PLAIN (180–200 ML), 1ST TO 25TH BATCH – 896,525 PACKS (7 PACKS PER INDIVIDUAL BAG), AND THE REMAINING 26TH BATCH – 25,615 PACKS (5 PACKS PER INDIVIDUAL BAG), WITH AT LEAST 7–10 DAYS OF EXPIRATION PERIOD UPON DELIVERY, FOR THE 16TH CYCLE MILK FEEDING PROGRAM IMPLEMENTATION IN TWENTY-TWO (22) MUNICIPALITIES IN THE PROVINCE OF BULACAN, CY 2026.** | | | |
| | | | TERMS OF REFERENCE | | | |
| | | | • The implementation period is within the second semester of CY 2026. the first twenty-five (25) weeekly delibveries shall consist of seven (7) milk packs per beneficiary, while the final delivery shall consist of five (5) milk packs per beneficiary to complete the required 180 feeding days. | | | |
| | | | • Fresh pasteurized milk compliant with Food and Drug Administration (FDA) regulations;<br>• Plain milk with no artificial coloring;<br>• 180-200ml per pack;<br>• Produced by FDA-licensed manufacturer;<br>• With Certificate of Product Registration (CPR), if applicable<br>• Must comply with National Dairy Authority (NDA) standards<br>• Delivered at a temperature of 4°C or below;<br>• Nutritional content per serving should be specified. 1st to 25th Batch (896,525) and Remaining 26th Batch (25,615) | | | |
| | | | *Prospective suppliers must be registered at the Farmers and Fisherfolk Enterprise Development Information System (FFEDIS).<br>• Food Safety and Quality Assurance Requirements: Prospective suppliers must provide the following documents:<br>1. FDA License to operate (LTO);<br>2. Sanitary Permit;<br>3. HACCP Certification (if available);<br>4. Certificate of Product Analysis or Quality Assurance;<br>5. Cold-chain transport certification<br>6. Temperature monitoring logs during delivery<br>• Other Conditions: Unloading and arrangement of the raw materials at the designated drop off point and storage area should be executed by the manpower provided by the supplier. | | | |
| | | | • Delivery Transportation: Prospective suppliers must be equipped with the following standardized vehicles:<br>1. Equipped with functioning refrigeration or insulated cold-chain system;<br>2. Temperature monitoring during transport;<br>• First delivery shall commence within 15 days upon receipt of NTP and must fall on a Tuesday.<br>• Succeeding delivery shall be made every Tuesday of the week based on the approved delivery requirement.<br>• In the event that scheduled delivery falls on a holiday, delivery shall commence on the following day.<br>• The place of delivery and pick-up point shall be identified per cluster and inspected by DSWD SFP staff. | | | |
| | | | • Delivery plan for routes shall be submitted by the winning bidder upon receipt of the NTP.<br>• Individual milk packs shall be properly notated with "Not For Sale".<br>• Individual milk packs shall be properly marked with the appropriate EXPIRATION DATE.<br>• Delivered products shall have a remaining shelf life of not less than seven (7) calendar days from the date of delivery.<br>• Individual milk packs shall be free of any visible dirt.<br>• If the defect will affect the scheduled feeding activity, the supplier shall provide replacement stocks immediately or within the period required by the Procuring Entity, to ensure that the feeding schedule will not be delayed or cancelled. All costs related to replacement, and redelivery of defective or non-compliant goods shall be for the sole account of the Service Provider.<br>• Suppliers must pre-pack and segregate individual bags per Child Development Center (CDC) per child. One child shall receive 6-7 packs of milk per delivery schedule. Number of total children per CDC shall be identified, including a delivery inspection list will be provided prior to start of delivery. | | | |

| | | | | | | |
|---|---|---|---|---|---|---|
| | | | • Suppliers must properly and completely cover the ice box cooler/ styro box used for delivery and use only within its capacity. Any milk packs stored and transported with ice box cooler/styro boxes not properly covered shall not be received.<br>• Milk packs deemed unsuitable for consumption due to improper cooler/styro box storage, damaged packaging, leaking or kept above 4oC temperature for 2 hours or more and are not properly stored during transport/delivery shall be replaced immediately but not later than twenty-four (24) hours from notice of defect, unless otherwise required by the Procuring Entity due to feeding schedule consideration. | | | |
| | | | | | | |
| | | | Summary of Requirements | | | |
| | | | within BULACAN | | | |
| | | | Calumpit - 32,400 | | | |
| | | | Hagonoy - 36,000 | | | |
| | | | Malolos - 90,000 | | | |
| | | | Paombong - 18,000 | | | |
| | | | Pulilan - 54,000 | | | |
| | | | Baliwag - 48,600 | | | |
| | | | Bustos - 36,000 | | | |
| | | | Plaridel - 32,400 | | | |
| | | | San Ildefonso - 54,000 | | | |
| | | | San Miguel - 54,000 | | | |
| | | | San Rafael - 24,840 | | | |
| | | | Guiguinto - 40,500 | | | |
| | | | Balagtas - 19,800 | | | |
| | | | Bocaue - 19,800 | | | |
| | | | Pandi - 45,000 | | | |
| | | | Marilao - 18,000 | | | |
| | | | City of Meycauayan - 90,000 | | | |
| | | | Obando - 19,800 | | | |
| | | | Angat - 23,400 | | | |
| | | | Norzagaray - 59,400 | | | |
| | | | Sta. Maria - 18,000 | | | |
| | | | San Jose del Monte - 90,000 | | | |
| | | | | | | |
| | | | Approved Budget for the Contract: PHP 20,287,080.00 | | | |

TOTAL OFFERED QUOTATION / BID:

In WORDS: _____

In FIGURES: PHP _____

| | |
|---|---|
| Project Title: | SUPPLY AND DELIVERY OF PASTEURIZED MILK, PLAIN (180-200ML) FOR THE 16TH CYCLE MILK FEEDING PROGRAM IMPLEMENTATION IN TWENTY-TWO (22) MUNICIPALITIES IN THE PROVINCE OF BULACAN FOR CY 2026 |
| PR No.: | 2026-07-0099 |
| IMPORTANT: | The winning bidder MUST SIGN the original copy of PURCHASE ORDER (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance |
| | FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. |
| | Please carefully re-check your bid (i.e. price, tecnical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY" |

Digitally signed by Adrian Dayrit Morales

ADRIAN D. MORALES
PROCUREMENT SECTION CHIEF

(Signature over Printed Name)
SUPPLIER

DRN: III-FO-PSD-COMBS-SFPMO-A-REP-26-06-55350-S

# TECHNICAL SPECIFICATION FOR FRESH MILK

## I. Project/Activity Information:

a. **Title:** 16th CYCLE MILK FEEDING PROGRAM IMPLEMENTATION IN FIFTY NINE (59) CITIES AND MUNICIPALITIES WITHIN THE PROVINCES OF AURORA, BATAAN, BULACAN, NUEVA ECIJA, AND TARLAC CY 2026.

b. **Duration:** CY 2026

c. **Location:** Within the provinces of Aurora, Bataan, Bulacan, Nueva Ecija and Tarlac

d. **Beneficiaries:** 11,576 target beneficiaries

1. Province of Aurora (600 target beneficiaries)
2. Province of Bataan (400 target beneficiaries)
3. Province of Bulacan (5,123 target beneficiaries)
4. Province of Nueva Ecija (4,535 target beneficiaries)
5. Province of Tarlac (918 target beneficiaries)

e. **Budgetary Requirement:** A total of Php 45,840,960.00 is needed to facilitate the proposed activities

f. **Source of Fund:** SFP CMF

## II. Technical Specification:

| AURORA | | | |
|---|---|---|---|
| **Item** | **Unit** | **Batch** | **Number of Packs** |
| • Fresh pasteurized milk compliant with Food and Drug Administration (FDA) regulations;<br>• Plain milk with no artificial coloring;<br>• 180-200ml per pack;<br>• Produced by FDA-licensed manufacturer;<br>• With Certificate of Product Registration (CPR), if applicable<br>• Must comply with National Dairy Authority (NDA) standards;<br>• Delivered at a temperature of 4°C or below; | Food-grade, environmentally friendly plastic packaging | 1st to 25th batch | 105,000 |


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Website: www.fo3.dswd.gov.ph Tel Nos.: (045) 961-2143

| | | | |
|---|---|---|---|
| ▪ Nutritional content per serving should be specified. | | | |
| ▪ Fresh pasteurized milk compliant with Food and Drug Administration (FDA) regulations;<br>▪ Plain milk with no artificial coloring;<br>▪ 180-200ml per pack;<br>▪ Produced by FDA-licensed manufacturer;<br>▪ With Certificate of Product Registration (CPR), if applicable<br>▪ Must comply with National Dairy Authority (NDA) standards;<br>▪ Delivered at a temperature of 4°C or below;<br>▪ Nutritional content per serving should be specified. | Food-grade, environment-friendly plastic packaging | 26th batch | 3,000 |
| | | TOTAL: | **108,000** |

| **BATAAN** | | | |
|---|---|---|---|
| **Item** | **Unit** | **Batch** | **Number of Packs** |
| ▪ Fresh pasteurized milk compliant with Food and Drug Administration (FDA) regulations;<br>▪ Plain milk with no artificial coloring;<br>▪ 180-200ml per pack;<br>▪ Produced by FDA-licensed manufacturer;<br>▪ With Certificate of Product Registration (CPR), if applicable<br>▪ Must comply with National Dairy Authority (NDA) standards;<br>▪ Delivered at a temperature of 4°C or below;<br>▪ Nutritional content per serving should be specified. | Food-grade, environment-friendly plastic packaging | 1st to 25th batch | 70,000 |
| ▪ Fresh pasteurized milk compliant with Food and Drug Administration (FDA) regulations;<br>▪ Plain milk with no artificial coloring;<br>▪ 180-200ml per pack;<br>▪ Produced by FDA-licensed manufacturer;<br>▪ With Certificate of Product Registration (CPR), if applicable | Food-grade, environment-friendly plastic packaging | 26th batch | 2,000 |

| | | | |
|---|---|---|---|
| ▪ Must comply with National Dairy Authority (NDA) standards;<br>▪ Delivered at a temperature of 4°C or below;<br>▪ Nutritional content per serving should be specified. | | | |
| | | TOTAL: | **72,000** |

| **BULACAN** | | | |
|---|---|---|---|
| **Item** | **Unit** | **Batch** | **Number of Packs** |
| ▪ Fresh pasteurized milk compliant with Food and Drug Administration (FDA) regulations;<br>▪ Plain milk with no artificial coloring;<br>▪ 180-200ml per pack;<br>▪ Produced by FDA-licensed manufacturer;<br>▪ With Certificate of Product Registration (CPR), if applicable<br>▪ Must comply with National Dairy Authority (NDA) standards;<br>▪ Delivered at a temperature of 4°C or below;<br>▪ Nutritional content per serving should be specified. | Food-grade, environment-friendly plastic packaging | 1st to 25th batch | 896,525 |
| ▪ Fresh pasteurized milk compliant with Food and Drug Administration (FDA) regulations;<br>▪ Plain milk with no artificial coloring;<br>▪ 180-200ml per pack;<br>▪ Produced by FDA-licensed manufacturer;<br>▪ With Certificate of Product Registration (CPR), if applicable<br>▪ Must comply with National Dairy Authority (NDA) standards;<br>▪ Delivered at a temperature of 4°C or below;<br>▪ Nutritional content per serving should be specified. | Food-grade, environment-friendly plastic packaging | 26th batch | 25,615 |
| | | TOTAL: | **922,140** |

| **NUEVA ECIJA** |
|---|

| Item | Unit | Batch | Number of Packs |
|---|---|---|---|
| ▪ Fresh pasteurized milk compliant with Food and Drug Administration (FDA) regulations;<br>▪ Plain milk with no artificial coloring;<br>▪ 180-200ml per pack;<br>▪ Produced by FDA-licensed manufacturer;<br>▪ With Certificate of Product Registration (CPR), if applicable<br>▪ Must comply with National Dairy Authority (NDA) standards;<br>▪ Delivered at a temperature of 4°C or below;<br>▪ Nutritional content per serving should be specified. | Food-grade, environment-friendly plastic packaging | 1st to 25th batch | 793,625 |
| ▪ Fresh pasteurized milk compliant with Food and Drug Administration (FDA) regulations;<br>▪ Plain milk with no artificial coloring;<br>▪ 180-200ml per pack;<br>▪ Produced by FDA-licensed manufacturer;<br>▪ With Certificate of Product Registration (CPR), if applicable<br>▪ Must comply with National Dairy Authority (NDA) standards;<br>▪ Delivered at a temperature of 4°C or below;<br>▪ Nutritional content per serving should be specified. | Food-grade, environment-friendly plastic packaging | 26th batch | 22,675 |
| | TOTAL: | **816,300** | |

| TARLAC | | | |
|---|---|---|---|
| **Item** | **Unit** | **Batch** | **Number of Packs** |
| ▪ Fresh pasteurized milk compliant with Food and Drug Administration (FDA) regulations;<br>▪ Plain milk with no artificial coloring;<br>▪ 180-200ml per pack;<br>▪ Produced by FDA-licensed manufacturer;<br>▪ With Certificate of Product Registration (CPR), if applicable | Food-grade, environment-friendly plastic packaging | 1st to 25th batch | 160,650 |

| | | | |
|---|---|---|---|
| • Must comply with National Dairy Authority (NDA) standards;<br>• Delivered at a temperature of 4°C or below;<br>• Nutritional content per serving should be specified. | | | |
| • Fresh pasteurized milk compliant with Food and Drug Administration (FDA) regulations;<br>• Plain milk with no artificial coloring;<br>• 180-200ml per pack;<br>• Produced by FDA-licensed manufacturer;<br>• With Certificate of Product Registration (CPR), if applicable<br>• Must comply with National Dairy Authority (NDA) standards;<br>• Delivered at a temperature of 4°C or below;<br>• Nutritional content per serving should be specified. | Food-grade, environment-friendly plastic packaging | 26th batch | 4,590 |
| | TOTAL: | **165,240** | |

## III. Contract Duration and Schedule

In order to ensure the unimpeded provision of fresh milk of the Milk Feeding implementation of the Supplementary Feeding Program (SFP) of the Department of Social Welfare and Development Field Office III, a one-time procurement for the CY 2026 requirements will be conducted in 1 cluster consisting of 3 municipalities within the Province of Aurora, 1 cluster consisting of 2 municipalities within the Province of Bataan, 3 clusters consisting 22 cities and municipalities within the Province of Bulacan, 4 clusters consisting 27 cities and municipalities within the Province of Nueva Ecija and 1 cluster consisting of 5 cities and municipalities in the Province of Tarlac.

The implementation period is within the second semester of CY 2026. The first twenty-five (25) weekly deliveries shall consist of seven (7) milk packs per beneficiary, while the final delivery shall consist of five (5) milk packs per beneficiary to complete the required 180 feeding days.

## IV. Terms of Condition

- Award shall be made on lot basis
- No negative feedback/derogatory record whatsoever and/or delay of delivery of Service Provider.
- Prices quoted shall be inclusive of all costs including transportation, freight and handling and other incidental expenses maybe incurred to the indicated delivery site.
- The DSWD accepts no liability for the damage of items during transit, in the case of items supplied from within the Philippines or supplied by domestic suppliers' risk and

title will not be deemed to have passed to the DSWD until their receipts and financial acceptance at the final destination.

- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
- NOTE: "Prospective suppliers must be registered at the Farmers and Fisherfolk Enterprise Development Information System (FFEDIS). You may visit the FFEDIS website at www.ffedis.da.gov.ph and register.
- Food Safety and Quality Assurance Requirements: Prospective suppliers must provide the following documents:
    1. FDA License to operate (LTO);
    2. Sanitary Permit;
    3. HACCP Certification (if available);
    4. Certificate of Product Analysis or Quality Assurance;
    5. Cold-chain transport certification
    6. Temperature monitoring logs during delivery
- Other Conditions: Unloading and arrangement of the raw materials at the designated drop off point and storage area should be executed by the manpower provided by the supplier.
- Delivery Transportation: Prospective suppliers must be equipped with the following standardized vehicles:
    1. Equipped with functioning refrigeration or insulated cold-chain system;
    2. Temperature monitoring during transport;
- First delivery shall commence within 15 days upon receipt of NTP and must fall on a Tuesday.
- Succeeding delivery shall be made every Tuesday of the week based on the approved delivery requirement.
- In the event that scheduled delivery falls on a holiday, delivery shall commence on the following day.
- The place of delivery and pick-up point shall be identified per cluster and inspected by DSWD SFP staff.
- Delivery plan for routes shall be submitted by the winning bidder upon receipt of the NTP.
- Individual milk packs shall be properly notated with "Not For Sale".
- Individual milk packs shall be properly marked with the appropriate EXPIRATION DATE.
- Delivered products shall have a remaining shelf life of not less than seven (7) calendar days from the date of delivery.
- Individual milk packs shall be free of any visible dirt.
- If the defect will affect the scheduled feeding activity, the supplier shall provide replacement stocks immediately or within the period required by the Procuring Entity, to ensure that the feeding schedule will not be delayed or cancelled. All costs related to replacement, and redelivery of defective or non-compliant goods shall be for the sole account of the Service Provider.

Any damaged, defective, spoiled or non-compliant milk packs found or during delivery shall be replaced within the same day.

- Suppliers must pre-pack and segregate individual bags per Child Development Center (CDC) per child. One child shall receive 6-7 packs of milk per delivery schedule. Number of total children per CDC shall be identified, including a delivery inspection list will be provided prior to start of delivery.
- Suppliers must properly and completely cover the ice box cooler/ styro box used for delivery and use only within its capacity. Any milk packs stored and transported with ice box cooler/styro boxes not properly covered shall not be received.
- Milk packs deemed unsuitable for consumption due to improper cooler/styro box storage, damaged packaging, leaking or kept above 4°C temperature for 2 hours or more and are not properly stored during transport/delivery shall be replaced immediately but not later than twenty-four (24) hours from notice of defect, unless otherwise required by the Procuring Entity due to feeding schedule consideration.

## V. Summary of Requirements

11,576 beneficiaries x 180 feeding days = 2,083,680 milk packs total

| AURORA | | | | |
|---|---|---|---|---|
| **District** | **Cluster / Lot** | **Target City or Municipality** | **Target # of Beneficiary** | **Total # of Packs** |
| LONE | 1 | Casiguran | 150 | 27,000 |
| | | Maria Aurora | 225 | 40,500 |
| | | Dipaculao | 225 | 40,500 |
| | | **FINAL TOTAL** | 600 | **108,000** |

| BATAAN | | | | |
|---|---|---|---|---|
| **District** | **Cluster / Lot** | **Target City or Municipality** | **Target # of Beneficiary** | **Total # of Packs** |
| 2 | 1 | Limay | 300 | 54,000 |
| | | Pilar | 100 | 18,000 |
| | | **FINAL TOTAL** | 400 | **72,000** |

| BULACAN | | | | |
|---|---|---|---|---|
| **District** | **Cluster / Lot** | **Target City or Municipality** | **Target # of Beneficiary** | **Total # of Packs** |
| 1 | 1 | Calumpit | 180 | 32,400 |
| | | Hagonoy | 200 | 36.000 |
| | | Malolos | 500 | 90,000 |
| | | Paombong | 100 | 18,000 |
| | | Pulilan | 300 | 54,000 |
| | | **TOTAL** | 1,280 | **230,400** |
| 2 | 2 | Baliwag | 270 | 48,600 |

| | | | | |
|---|---|---|---|---|
| | | Bustos | 200 | 36,000 |
| | | Plaridel | 180 | 32,400 |
| 3 | | San Ildefonso | 300 | 54,000 |
| | | San Miguel | 300 | 54,000 |
| | | San Rafael | 138 | 24,840 |
| 5 | | Guiguinto | 225 | 40,500 |
| | | Balagtas | 100 | 18,000 |
| | | Bocaue | 110 | 19,800 |
| | | Pandi | 250 | 45,000 |
| **TOTAL** | | | 2,073 | **373,140** |
| 4 | 3 | Marilao | 100 | 18,000 |
| | | City of Meycauayan | 500 | 90,000 |
| | | Obando | 110 | 19,800 |
| 6 | | Angat | 130 | 23,400 |
| | | Norzagaray | 330 | 59,400 |
| | | Sta. Maria | 100 | 18,000 |
| LONE | | San Jose del Monte | 500 | 90,000 |
| **TOTAL** | | | 1,770 | **318,600** |
| **FINAL TOTAL** | | | 5,123 | **922,140** |

| NUEVA ECIJA | | | | |
|---|---|---|---|---|
| **District** | **Cluster / Lot** | **Target City or Municipality** | **Target # of Beneficiary** | **Total # of Packs** |
| 1 | 1 | Aliaga | 200 | 36,000 |
| | | Guimba | 300 | 54,000 |
| | | Licab | 100 | 18,000 |
| | | Quezon | 100 | 18,000 |
| | | Sto. Domingo | 100 | 18,000 |
| | | Talavera | 225 | 40,500 |
| | | Zaragoza | 100 | 18,000 |
| **TOTAL** | | | 1,125 | **202,500** |
| 1 | 2 | Cuyapo | 350 | 63,000 |
| 2 | | Lupao | 150 | 27,000 |
| | | Rizal | 100 | 18,000 |
| | | San Jose City | 500 | 90,000 |
| | | Talugtug | 100 | 18,000 |
| 3 | | Bongabon | 200 | 36,000 |
| **TOTAL** | | | 1,400 | **252,000** |

| | | | | |
|---|---|---|---|---|
| 3 | 3 | Cabanatuan City | 300 | 54,000 |
| | | Gabaldon | 70 | 12,600 |
| | | Gen. Natividad | 60 | 10,800 |
| | | Laur | 60 | 10,800 |
| | | Palayan City | 300 | 54,000 |
| | | Santa Rosa | 120 | 21,600 |
| | | **TOTAL** | 910 | **163,800** |
| 4 | 4 | Cabiao | 200 | 36,000 |
| | | Gapan City | 250 | 45,000 |
| | | Gen. Tinio | 100 | 18,000 |
| | | Jaen | 100 | 18,000 |
| | | Penaranda | 60 | 10,800 |
| | | San Antonio | 200 | 36,000 |
| | | San Isidro | 90 | 16,200 |
| | | San Leonardo | 100 | 18,000 |
| | | **TOTAL** | 1,100 | **198,000** |
| | | **FINAL TOTAL** | 4,535 | **816,300** |

| TARLAC | | | | |
|---|---|---|---|---|
| **District** | **Cluster / Lot** | **Target City or Municipality** | **Target # of Beneficiary** | **Total # of Packs** |
| 1 | 1 | Moncada | 158 | 28,440 |
| | | Pura | 70 | 12,600 |
| 2 | | Gerona | 190 | 34,200 |
| | | Tarlac City | 300 | 54,000 |
| 3 | | Concepcion | 200 | 36,000 |
| | | **FINAL TOTAL** | 918 | **165,240** |

| | | |
|---|---|---|
| **GRAND TOTAL** | 11,576 | **2,083,680** |

## VI. Terms of Payment:

| PERIOD REQUIREMENT | PAYMENT TERM |
|---|---|
| 1st tranche | Within 30 calendar days upon completion delivery |
| 2nd tranche | Within 30 calendar days upon completion delivery |
| 3rd tranche | Within 30 calendar days upon completion delivery |
| 4th tranche | Within 30 calendar days upon completion delivery |

| | |
|---|---|
| 5th tranche | Within 30 calendar days upon completion delivery |
| 6th tranche | Within 30 calendar days upon completion delivery |

**Prepared by:**

Digitally signed by Taroy Ma Reverie Paras Date: 2026.06.29 17:04:59 +08'00'

**MA. REVERIE P. TAROY**
Nutritionist Dietitian III / Unit Head
Supplementary Feeding Program

**Recommending approval:**

Digitally signed by David Czar Cornelius Rufino Date: 2026.06.30 21:01:23 +08'00'

**CZAR CORNELIUS R. DAVID**
Social Welfare Officer V / Division Chief
Protective Services Division

Digitally signed by Charito Egloto Regalado Date: 2026.06.29 16:17:56 +08'00'

**Certified as to funding compliance with Budget Parameters & inclusion in the WFP FY 2026**

Digitally signed by Panlilio Raymund Vincent Agustin Date: 2026.07.01 17:41:49 +08'00'

**RAYMUND VINCENT A. PANLILIO**
Administrative Officer V - Section Chief
Budget Section

**Approved/Disapproved:**

Digitally signed by Rebuldela Venus Fernando Date: 2026-07-02 11:29+08:00

**VENUS F. REBULDELA**
Regional Director

Digitally signed by Pecina Armont Camaya Date: 2026.07.02 09:08:39 +08'00'