DRN: III-FO-FMD-BS-A-REP-25-12-05400-S

MEMORANDUM

FOR : **DIR. KEISHA M. NGUYEN**
Officer-In-Charge, Financial Service

FROM : **THE REGIONAL DIRECTOR**
DSWD – Field Office III

SUBJECT : **ENDORSEMENT OF THE SUBMISSION OF STATEMENT OF ALLOTMENT, OBLIGATIONS INCURRED AND BALANCES (SAOB) FOR THE MONTH OF DECEMBER 2025**

DATE : **29 December 2025**

This is in reference to the memorandum dated 04 August 2025, with the subject "Submission of Statement of Allotment, Obligations incurred and Balances (SAOB) FY 2025", which prescribes the deadlines and submission requirements for the monthly SAOB Reports, in compliance with COA-DBM Joint Circular No. 2019-1.

In compliance with the above directive, Field Office III has duly prepared and respectfully submitted the **Statement of Allotment, Obligations Incurred, and Balances (SAOB)** for Funds 101 and 102 – Current and Continuing, via the official email addresses specified in the said memorandum, for your review and appropriate action, covering the month of December 2025.

The attached reports reflect the allotments received, obligations incurred, and remaining balances as of 31 December 2025, ensuring accuracy and compliance with applicable financial management policies and guidelines.

For your information and appropriate action.

Thank you.

Digitally signed by Rebuldela Venus Fernando

DIR. VENUS F. REBULDELA

DSWD Field Office III, Government Center, Maimpis, City of San Fernando, Pampanga, 2000 Philippines
Website: www.fo3.dswd.gov.ph Tel Nos.: (045) 961-2143

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DIR. VENUS F. REBULDELA

Digitally signed by Blanco Maribel Malang

MMB/RMM/RVAF

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