

DRN: III-FO-HRMDD-PAS-A-COMM-25-07-54795-H**MEMORANDUM**

**TO : ALL OFFICIALS AND PERSONNEL
DSWD Field Office III**

FROM : THE REGIONAL DIRECTOR

**SUBJECT : SUSPENSION OF WORK IN GOVERNMENT OFFICES
WITHIN METRO MANILA, PAMPANGA, ZAMBALES AND
BATAAN EFFECTIVE 1:00PM, JULY 21, 2025, DUE TO
THE CONTINUOUS RAINFALL CAUSED BY THE
SOUTHWEST MONSOON**

DATE : 21 JULY 2025

Pursuant to Memorandum Circular No. 88 issued by the Office of the President, and issued Memorandum by the DSWD Secretary, Hon. Rex Gatchalian, work in government offices and classes at all levels in Metro Manila, Cavite, Rizal, Batangas, Laguna, Bulacan, Pampanga, Zambales, and Bataan is **suspended effective 1:00 PM today, 21 July 2025**, due to continuous heavy rainfall brought about by the Southwest Monsoon.

However, in the exigency of service, offices involved in disaster response and the *delivery of basic and health services and/or other vital services* such as Disaster Response Management Division, Crisis Intervention Program providing Assistance to Individuals in Crisis Situation, as well as offices providing key support services such as the Administrative Division, Financial Management Division, Human Resource Management and Development Division, Information Communications Technology Management Section, and the Field Office III counterpart of the National Resource and Logistics Management Bureau and Strategic Communications Group, shall maintain a skeletal team to ensure continuity of operation.

All employees and Contract of Service / Job Order Workers of DSWD offices within Bulacan, Pampanga, Zambales and Bataan who reported for work today and will render overtime or extra services shall be compensated accordingly pursuant to existing guidelines.

Please be guided accordingly and stay safe.

For information.


DIR. VENUS F. REBULDELA