

**SUPPLEMENTAL BID BULLETIN NO. 2025-01-0002**

**TITLE :** PROCUREMENT OF JANITORIAL SERVICES FOR DSWD FIELD OFFICE III, SWAD OFFICES AND SATELLITE OFFICES FOR CY 2025 - 2 ✓

**ITB NO. :** GOP/DSWD3-2025-01-0002 ✓

**DATE :** JANUARY 28, 2025 -

This Supplemental Bid Bulletin is hereby issued to amend the project title included in the Philippine Bidding Documents of the project **“PROCUREMENT OF JANITORIAL SERVICES FOR DSWD FIELD OFFICE III, SWAD OFFICES AND SATELLITE OFFICES FOR CY 2025 - 2”** ✓

**I. CLARIFICATIONS**

<b>CONCERNS/QUERIES</b>	<b>CLARIFICATIONS/REITERATIONS</b>
Is official receipt as proof of contributions for remittances allowed to be submitted in lieu of Certification during the opening of bids?	Either the Certification issued last year or official receipts of monthly contributions as proof of remittance are acceptable.
How many days and manpower should the agency deploy during disaster or emergency situations?	Item VI. (3) of the Terms of Reference stated that:  “The Service Provider shall be ready at all times to provide additional janitorial service requirements of DSWD during emergency situations/ disaster operations at no additional cost”
Rendering of overtime as the need arises.	Overtime of janitors will be requested from the service provider after the assessment of the General Service Section /
How many percent is the agency fee?	Not more than 20% but not less than 10% of the total of direct and indirect labor cost. .

Pursuant to the Revised Implementing Rules and Regulations of RA 9184, the foregoing **amendments** shall form an integral part of the project’s Bidding Documents and related Contract. Further, acknowledgement and receipt of this supplemental bid bulletin shall bound the bidder/s of the terms and conditions set forth, otherwise, the nonconformity thereof may consider the bid as nonresponsive to the bidding policies. Consequently, the same may result in the disqualification and/or rejection of the concerned bidder’s Bid.

In any instance, receipt of this Supplemental Bid Bulletin by the bidders presupposed that in the course of the preparation of their respective bids, they understood and complied with the amended specifications and terms expressed herein.

Any provision inconsistent herewith is hereby amended and superseded accordingly.

This Bid Bulletin shall form part in the preparation of your bidding documents.

Please be guided accordingly.

  
DIR. MARIBEL M. BLANCO  
BAC, Chairperson

Please accomplish the portion below and send it to facsimile no. (045) 961-2143 or email at [quotation.fo3@dswd.gov.ph](mailto:quotation.fo3@dswd.gov.ph)

Received from DSWD, Supplemental/Bid Bulletin No. 2025-01-0002 for the Project Title **PROCUREMENT OF JANITORIAL SERVICES FOR DSWD FIELD OFFICE III, SWAD OFFICES AND SATELLITE OFFICES FOR CY 2025 - 2**

(ITB No. GOP/DSWD3-2025-01-0002)

RECEIVED BY : \_\_\_\_\_ DATE: \_\_\_\_\_  
(SIGNATURE OVER PRINTED NAME)

DESIGNATION : \_\_\_\_\_

COMPANY : \_\_\_\_\_