



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Regional Office III
 Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2024-12-027
PR No. SEE ANNEX A
Mode of Proc: NP-TFB

*Company Name: _____
 *Company Address: _____
 *Contact Person: _____
 *Contact No.: _____
 *Email Address: _____
 *PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification, please fill out all the items accordingly. Indicate "N/A" if not applicable. Thank you!

***Title of the Project: SUPPLY AND DELIVERY OF GROCERIES FOR SIX (6) CRCFs (AMOR, RRCY,RHFG, TLC, THFW AND HAVEN) CY 2024 - 3.**

Sir/Madam:

The Department of Social Welfare and Development (DSWD) - Field Office III, through the CURRENT FUNDS CY 2024 intends to apply the sum of TWO MILLION ONE HUNDRED SEVENTY THREE THOUSAND NINE HUNDRED ELEVEN PESOS AND 63/100 being the Approved Budget of the Contract to payments under the contract for "SUPPLY AND DELIVERY OF GROCERIES FOR SIX (6) CRCFs (AMOR, RRCY,RHFG, TLC, THFW AND HAVEN) CY 2024 - 3". Bids received in excess of the ABC shall be automatically rejected at bid opening.

The Department of Social Welfare and Development (DSWD) - Field Office III now invites bids for the above Procurement Project. Completion of the Project should be as specified in the Technical Specifications Form.. Bidder must have at least three (3) years from the date of submission and receipt of bids, a contract similar to the Project.

The procurement for this project will be conducted through Negotiated Procurement for Two-Failed Bidding pursuant to Section 53.1 of 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The selection of the successful offer shall be based on the best and final offer that will be submitted on the set deadline by the BAC and which would meet the minimum technical specification required.

Interested bidders may obtain further information from Bids and Awards Committee (BAC) Secretariat of the Procuring Entity and inspect the Bidding Documents posted at DSWD Field Office III.

A complete set of the Request for Quotation, Annex A and other necessary attachments may be acquired by interested Bidders on December 17, 2024 to December 20, 2024 (11:00 AM) from the given address and website(s) table below.

NP-TWO FAILED BIDDINGS

Eligibility and Technical Documents

- Valid PhilGEPs Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR,



- Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
- Statement of the bidders Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; and
- Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission or original copy of Notarized Bid Securing Declaration; and
- Duly signed After-sales service/parts; and
- Original duly signed Omnibus Sworn Statement (OSS) and if applicable, Original Notarized Secretar/s Cefificate in case of a corporation, pannership, or cooperative; or Original Special Power of Attomey of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder
- Brochure or any evidence with complete specifications, unaltered and clear photos of the Items to be offered with Product Label showing the brand model.
- Notarized Special Power of Attomey (SPA) / Secretary Certificate for Authorized Representative

Financial Documents

- The prospective bidders computation of Net Financial Contracting Capacity (NFCC); and
- If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence or duly notarized statements from all the potential joint venture partners stating that they enter into and abide by the provisions of the JVA in the instance that the bid is successful.
- Duly signed and accomplished RFQ and Annex A; and

Failure to attach the required documents will result in the **DISQUALIFICATION** of your bid.

Additional Requirements


- If awarded, kindly submit the **BIR Registration Certificate** within 1 day upon receipt of the Notice of Award.
- Kindly also submit your Performance Security within ten (10) calendar days from the receipt of Notice of Award
- Warranty security is required in accordance with the stipulations stated in Section 62.1 of Rule XIX of the Updated 2016 Revised IRR of RA 9184.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

SERVICE PROVIDERS' REGISTRATION	https://tinyurl.com/fo3bacsite Select the Menu – “ SERVICE PROVIDER REGISTRATION FORM ”
ELECTRONIC SUBMISSION	https://tinyurl.com/fo3bacsite <u>in case of difficulty accessing the above link, you may access the alternate link:</u> https://bit.ly/fo3bacsite Select the Menu – “ BID SUBMISSION ”
IN PERSON SUBMISSION	BAC Office (in front of Cash Releasing), DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
DEADLINE OF SUBMISSION	11:00 AM DECEMBER 23, 2024

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in **pdf format ONLY clearly scanned** in a **SINGLE FILE** including supporting documents

Very truly yours,


ADRIAN D. MORALES
 Procurement Section Chief
Terms and Conditions:

1. Award shall be made on per: Item Basis Lot Basis
2. No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
3. Quotation validity shall be: Thirty (30) Calendar Days
4. Goods/Activity shall be delivered within: Fifteen (15) Calendar Days from Receipt of NTP
5. Place of Delivery: DSWD Field Office 3, Main Building DMGC Maimpis, CSFP
6. Terms of Payment: Thirty (30) Calendar Day
 Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: _____

Account Number: _____

Bank Name: _____

Branch: _____

*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee to be shouldered by the Service Provider.

7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
8. For goods, please indicate brand, model and country or origin.
9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
10. Please indicate Warranty (If applicable): _____
11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
12. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.


BIANCA C. SOLITA

 PPMU Head

 (Signature over Printed Name)
 Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ NO. 2024-12-027

Date: _____

*Company Name: _____
 *Company Address: _____
 *Contact Person: _____
 *PhilGEPS Reg. No.: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications (Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)	UNIT COST	TOTAL COST
1		LOT	GROCERIES SUPPLIES			
295		pack	All Purpose Cream, size: 250ml, 4 to 6 mos. expiration upon delivery			
30		pail	Assorted Biscuits in Pail, Minimum of 4 Assortments, Size: 1.5kg, 3 to 5 months expiration upon delivery			
1034		pack	Biscuits, Flavor Filled Cracker, Asstd. Flavors, min. of 3 assortments, size: 32g/pcs, 10pcs/pack, 2-5 mos expiration upon delivery			
825		pack	Biscuits, Plain Cracker, size: atleast 33g/4cracker/pcs, 10pcs/pack, 2 to 5 months expiration upon delivery			
294		pack	Breading Mix, Size: 238g, 4-6 months exp. Upon delivery			
150		box	Broth Cubes, Chicken Flavor, 6pcs/box, 6 months exp. Upon delivery			
120		box	Broth Cubes, Pork Flavor, 6pcs/box, 6 months exp. Upon delivery			
80		box	Broth Cubes, Beef Flavor, 6pcs/box, 6 months exp. Upon delivery			
331		bottle	Catsup, Banana Flavor, size: 2 kg/piece, atleast 4 months exp. Upon delivery			
240		piece	Cheese, Filled Cheese Bar, size: at least 430g/piece, 3 to 5 months exp. Upon delivery			
300		pack	Coffee, Creamy Coffee Mix, size: atleast 30g/pcs, 10pcs/pack, 4-6 months exp. Upon delivery			
357		sachet	Coconut Milk, 400ml, atleast 4-6 mos. expiration upon delivery			
114		tin	Cooking Oil, Pure Coconut, size: atleast 17 liters/kgs per tin			
276		can	Corn Kernel 420 - 425 grams, 4-9 months exp. Upon delivery			
1660		can	Corned Beef, size: 260g, 6 to 1 yr expiration upon delivery			
430		pack	Cake Bar, Chocolate Filled Filling, size: atleast 30 g/pc, 10pcs per pack, 2 to 5 months expiration upon delivery			
330		pack	Cupcake, Cheese Cake, size: atleast 30g/pc, 10pcs per pack, 2 to 5 months expiration upon delivery			
380		pack	Elbow Macaroni, size: 1kg/pack, 6-8 mos. expiration upon delivery			
387		bottle	Fish Sauce (Patis), size: 1 Liter/bottle, 6-12 months expiration upon delivery			
69		tub	Fortified Classic Margarine, size: 1kg, 3-5 months exp. Upon delivery			
20		box	Fortified Powdered Milk, Size: Atleast 1400 grams, 6 to 8 months expiration upon delivery			
155		can	Fruit Cocktail, size: Atleast 3.000 - 3.00kg/can 5 months to 1 year expiration upon delivery			
100		can	Green Peas, 400-450g/can, 4-6 months exp. Upon delivery			
370		box	Hotcake Mix, 500g, 6-8 mos. expiration upon delivery			
492		piece	Instant Noodles, Beef, size: 55g/pc, 3-5 mos. expiration upon delivery			
1392		piece	Instant Noodles, Chicken 55g/pc, 3-5 mos. expiration upon delivery			
1104		piece	Instant Pancit Canton, Calamansi, size: 75-80g/pcs, 3-5 mos. expiration upon delivery			
698		piece	Instant Pancit Canton, Sweet & Spicy, size: 75-80g/pcs, 3-5 mos. expiration upon delivery			
335		pack	Iodized Salt, size: 1kg/pack			
57		bottle	Kaong, Sugar Palm Fruit in Syrup, White, size: 680grms, atleast 6 to 1 yr expiration upon delivery			
200		can	Liver Spread, FDA approved, size: at least 85g/can, atleast 6mos to 1 year expiration upon delivery			
1280		can	Chicken Luncheon Meat, size: at least 350g, atleast 6mos to 1 year expiration upon delivery			
410		can	Mackerel in Natural Oil, size: 425g, atleast 6mos to 1 year expiration upon delivery			
69		piece	Mayonnaise, Plain, size: 1kg/piece, 4 months expiration upon delivery			
420		can	Milk, Condensed, size: atleast 300ml/can, atleast 5 mos to 1 year expiration upon delivery			
839		can	Milk, Evaporated, size: atleast 360ml/can, atleast 5 mos to 1 year expiration upon delivery			

69	bottle	Nata de Coco, Coconut Gel, White, size: atleast 340grms, atleast 6mos to 1 yr expiration upon delivery			
214	bottle	Oyster Sauce, size: 405g/bottle, 4 months expiration upon delivery			
140	bottle	Peanut Butter Spread, size: 490 - 500g/bottle, 6 - 8 months expiration upon delivery			
10	can/box	Powdered Health and Nutrition Drink , Vanilla flavor, for 3+ yrs old children, Size: atleast 2.4kg, 8mos-1 yr exp. upon delivery			
74	can	Pineapple Chunks, Size: 822g/can, atleast 6mos-1 year expiration upon delivery			
55	can	Pineapple Juice, Size: 220ml/can, atleast 4mos-1 year expiration upon delivery			
44	can	Pineapple Tidbits, Size: 432g - 439g/can, atleast 4mos-1 year expiration upon delivery			
316	pack	Powdered Chocolate Milk, High Malt, size: 1kg, 6-8 mos. expiration upon delivery			
69	pack	Powdered Juice, Pineapple Flavored, size: 250g/pack, 4-8 mos. expiration upon delivery			
107	pack	Powdered Juice, Orange Flavored, size: 375g/pack, 4-8 mos. expiration upon delivery			
220	pack	Powdered Milk, size: 840-900g/pack, 6-8 mos. expiration upon delivery			
483	pack	Rice Noodles Bihon, Size: 454 - 500g/pack, 6-8 mos. expiration upon delivery			
17	bottle	Cheese Spread, size: 440 to 480g/bottle, 3-5 mos. expiration upon delivery			
7	bottle	Sandwich Spread, Original Flavor, size: at least 470ml/bottle, 3-5 mos. expiration upon delivery			
104	bottle	Sandwich Spread, Ham Flavor, size: at least 450-470ml/bottle, 3-5 mos. expiration upon delivery			
361	pack	Sinigang Mix, Original, Size: 44g. 4-5 mos. expiration upon delivery			
175	bundle	Seasoning Mix/Granules, 8g/pack, 16pcs/bundle, 4-5 mos. expiration upon delivery			
850	can	Sardines, in Tomato Sauce, size: 425g, atleast 6mos. expiration upon delivery			
668	bottle	Soy Sauce, size: 1 Liter/bottle, atleast 6 mos. expiration upon delivery			
396	pack	Spaghetti Pasta, size: at least 900g/pack, 4-8 mos. expiration upon delivery			
408	pack	Spaghetti Sauce, Sweet Style, size: atleast 900g/pack, 4-8 mos. expiration upon delivery			
170	pack	Sugar, White, Refined, size: 1kg/pack			
510	pack	Sugar, Washed, size: 1kg/pack			
169	pack	Tomato Sauce, size: at least 900g/pack, atleast 4 mos. expiration upon delivery			
24	pack	Tomato Paste, size: at least 70g/pack, atleast 4 mos. expiration upon delivery			
600	can	Tuna Flakes in Oil, size: 155g, atleast 4 mos. expiration upon delivery			
668	bottle	Vinegar, White, size: 1 Liter/bottle, atleast 4 mos. expiration upon delivery			
Nothing follows					
Approved Budget for the Contract: PHP 2,173,911.63					

Please do not leave any blank items.

TOTAL OFFERED QUOTATION / BID

In WORDS: 	In FIGURES:
PHP _____	


PURPOSE: SUPPLY AND DELIVERY OF GROCERIES FOR SIX (6) CRCFs (AMOR, RRCY, RHFG, TLC, THFW AND HAVEN) CY 2024

PR No. : 2024-06-010, 2024-05-168, 05-216, 2024-05-123, 2024-05-004, 2024-05-225

IMPORTANT: The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance.

FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY"


ADRIAN D. MORALES
 PROCUREMENT SECTION CHIEF

_____ SUPPLIER