

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2024-11-016
PR No. See Annex A
Mode of Proc: NP-TFB

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED. To avoid bid disqualification, please fill out all the items accordingly. Indicate "N/A" if not applicable. Thank you!**

***Title of the Project: SUPPLY AND DELIVERY OF GROCERIES FOR SIX (6) CRCFs (AMOR, RRCY,RHFG, TLC, THFW AND HAVEN) CY 2024**

Sir/Madam:

The Department of Social Welfare and Development (DSWD) - Field Office III, through the CURRENT FUNDS CY 2024 intends to apply the sum of TWO MILLION ONE HUNDRED SEVENTY-THREE THOUSAND NINE HUNDRED ELEVEN PESOS AND 63/100 being the Approved Budget of the Contract to payments under the contract for " SUPPLY AND DELIVERY OF GROCERIES FOR SIX (6) CRCFs (AMOR, RRCY,RHFG, TLC, THFW AND HAVEN) CY 2024". Bids received in excess of the ABC shall be automatically rejected at bid opening.

The Department of Social Welfare and Development (DSWD) - Field Office III now invites bids for the above Procurement Project. Completion of the Projects should be as specified in the Technical Specification Form. Bidder must have at least three (3) years from the date of submission and receipt of bids, a contract similar to the Project.

The procurement for this project will be conducted through Negotiated Procurement for Two-Failed Bidding pursuant to Section 53.1 of 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The selection of the successful offer shall be based on the best and final offer that will be submitted on the set deadline by the BAC and which would meet the minimum technical specification required.

Interested bidders may obtain further information from Bids and Awards Committee (BAC) Secretariat of the Procuring Entity and inspect the Bidding Documents posted at DSWD Field Office III.

A complete set of the Request for Quotation, Annex A and other necessary attachments may be acquired by interested Bidders on November 12, 2024 to November 15, 2024 (10:00 AM) from the given address and website(s) table below.

NP-TWO FAILED BIDDINGS

Eligibility and Technical Documents

- Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR,
- Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
- Statement of the bidders Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; and
- Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission or original copy of Notarized Bid Securing Declaration; and
- Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or aftersales/parts, if applicable; and
- Original duly signed Omnibus Sworn Statement (OSS) and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.
- Brochure or any evidence with complete specifications, unaltered and clear photos of the Items to be offered with Product Label showing the brand model
- Notarized Special Power of Attorney (SPA) / Secretary Certificate for Authorized Representative

Financial Documents

- The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); and
- If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence or duly notarized statements from all the potential joint venture partners stating that they enter and abide by the provisions of the JVA in the instance that the bid is successful.
- Duly signed and accomplished RFQ and Annex A; and

Failure to attach the required documents will result in the **DISQUALIFICATION** of your bid.

Additional Requirements

- If awarded, kindly submit the **BIR Registration Certificate** within 1 day upon receipt of the Notice of Award.
- Kindly also submit your Performance Security within ten (10) calendar days from the receipt of Notice of Award
- Warranty Security is required in accordance with the stipulations stated in Section 62.1 of Rule XIX of the Updated 2016 Revised IRR of RA 9184.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

<p>ELECTRONIC SUBMISSION</p>	<p>https://tinyurl.com/fo3bacsite</p> <p>in case of difficulty accessing the above link, you may access the alternate link:</p>
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	https://bit.ly/fo3bacsite
IN PERSON SUBMISSION	Select the Menu – “BID SUBMISSION” BAC Office (in front of Cash Releasing), DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
DEADLINE OF SUBMISSION	10:00 AM November 15, 2024

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in **pdf format ONLY clearly scanned** in a **SINGLE FILE** including supporting documents

Very truly yours,

ADRIAN D. MORALES
Procurement Section Chief

Terms and Conditions:

- Award shall be made on per: Item Basis Lot Basis
- No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
- Quotation validity shall be: Thirty (30) Calendar Days
- Goods/Activity shall be delivered within: see Technical Specification
- Place of Delivery: DSWD Field Office 3, Main Building DMGC Maimpis, CSFP
- Terms of Payment: Thirty (30) Calendar Day
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name: _____
Account Number: _____
Bank Name: _____
Branch: _____
*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee to be shouldered by the Service Provider.
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty (If applicable): _____
- Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.

ARRYZA LUNN ETORA
PPMU

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

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 *Contact Person: _____
 *PhilGEPS Reg. No.: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications (Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)	UNIT COST	TOTAL COST
1		LOT	GROCERIES SUPPLIES			
295		pack	All Purpose Cream, size: 250ml, 4 to 6 mos. expiration upon delivery			
30		pail	Assorted Biscuits in Pail, Minimum of 4 Assortments, Size: 1.5kg, 3 to 5 months expiration upon delivery			
1034		pack	Biscuits, Flavor Filled Cracker, Asstd. Flavors, min. of 3 assortments, size: 32g/pcs, 10pcs/pack, 2-5 mos expiration upon delivery			
825		pack	Biscuits, Plain Cracker, size: atleast 33g/4cracker/pcs, 10pcs/pack, 2 to 5 months expiration upon delivery			
294		pack	Breading Mix, Size: 238g, 4-6 months exp. Upon delivery			
150		box	Broth Cubes, Chicken Flavor, 6pcs/box, 6 months exp. Upon delivery			
120		box	Broth Cubes, Pork Flavor, 6pcs/box, 6 months exp. Upon delivery			
80		box	Broth Cubes, Beef Flavor, 6pcs/box, 6 months exp. Upon delivery			
331		bottle	Catsup, Banana Flavor, size: 2 kg/piece, atleast 4 months exp. Upon delivery			
240		piece	Cheese, Filled Cheese Bar, size: at least 430g/piece, 3 to 5 months exp. Upon delivery			
300		pack	Coffee, Creamy Coffee Mix, size: atleast 30g/pcs, 10pcs/pack, 4-6 months exp. Upon delivery			
357		sachet	Coconut Milk, 400ml, atleast 4-6 mos. expiration upon delivery			
114		tin	Cooking Oil, Pure Coconut, size: atleast 17 liters/kgs per tin			
276		can	Corn Kernel 420 - 425 grams, 4-9 months exp. Upon delivery			
1660		can	Corned Beef, size: 260g, 6 to 1 yr expiration upon delivery			
430		pack	Cake Bar, Chocolate Filled Filling, size: atleast 30 g/pc, 10pcs per pack, 2 to 5 months expiration upon delivery			
330		pack	Cupcake, Cheese Cake, size: atleast 30g/pc, 10pcs per pack, 2 to 5 months expiration upon delivery			
380		pack	Elbow Macaroni, size: 1kg/pack, 6-8 mos. expiration upon delivery			
387		bottle	Fish Sauce (Patis), size: 1 Liter/bottle, 6-12 months expiration upon delivery			
69		tub	Fortified Classic Margarine, size: 1kg, 3-5 months exp. Upon delivery			
20		box	Fortified Powdered Milk, Size: Atleast 1400 grams, 6 to 8 months expiration upon delivery			
155		can	Fruit Cocktail, size: Atleast 3.000 - 3.00kg/can 5 months to 1 year expiration upon delivery			
100		can	Green Peas, 400-450g/can, 4-6 months exp. Upon delivery			
370		box	Hotcake Mix, 500g, 6-8 mos. expiration upon delivery			
492		piece	Instant Noodles, Beef, size: 55g/pc, 3-5 mos. expiration upon delivery			
1392		piece	Instant Noodles, Chicken 55g/pc, 3-5 mos. expiration upon delivery			
1104		piece	Instant Pancit Canton, Calamansi, size: 75-80g/pcs, 3-5 mos. expiration upon delivery			
698		piece	Instant Pancit Canton, Sweet & Spicy, size: 75-80g/pcs, 3-5 mos. expiration upon delivery			
335		pack	Iodized Salt, size: 1kg/pack			
57		bottle	Kaong, Sugar Palm Fruit in Syrup, White, size: 680grms, atleast 6 to 1 yr expiration upon delivery			
200		can	Liver Spread, FDA approved, size: at least 85g/can, atleast 6mos to 1 year expiration upon delivery			

