

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Regional Office III  
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2024-08-070  
PR No. 2024-07-117  
Mode of Proc: NP-SVP

\*Company Name: \_\_\_\_\_  
\*Company Address: \_\_\_\_\_  
\*Contact Person: \_\_\_\_\_  
\*Contact No.: \_\_\_\_\_  
\*Email Address: \_\_\_\_\_  
\*PhilGeps Reg. No.: \_\_\_\_\_

**\*REQUIRED.** To avoid bid disqualification,  
please fill out all the items accordingly.  
Indicate "N/A" if not applicable. Thank you!

\*Title of the Project: **PROCUREMENT OF DESKTOP COMPUTER, LAPTOP & TABLET CY 2024**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

**NP-Small Value Procurement**

- Philgeps Registration Number;
- Valid Mayor's Permit;
- Notarized Special Power of Attorney (SPA) / Secretary Certificate for Authorized Representative

**For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Philgeps Platinum Membership with the current and updated Annex 'A' may be submitted in lieu of the said documents.**

- Unnotarized Omnibus Sworn Statement (for ABCs above 50k);

**If awarded, kindly submit the notarized Omnibus Sworn Statement within 1 day upon receipt of the Notice of Award.**

- Latest Income/Business Tax Return (for ABCs 500k and above);
- Evidence of the offered item/s shall be submitted in the form of manufacturer's sales literature or photos with readable brand, and specifications (**i.e brochure, websites, clear pictures showing the brand, model, and description**), unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. **(This is not applicable for Catering Services)**
- For Advocacy Materials, bidders must submit EVIDENCE such as but not limited to the following, in order to support its quotation:
  - a. Clear and actual copies of sample photo(s) of items being offered with measurements and dimensions;
  - b. Clear and actual copies of sample photo(s) of similar items from previous transactions, contracts or sales;
  - c. Whenever applicable, sample digital copy of design with required layout, kind of material and such other relevant specifications being offered.

Failure to attach the required documents will result in the **DISQUALIFICATION** of your bid.

**Additional Requirements**

- If awarded, kindly submit the **BIR Registration Certificate** within 1 day upon receipt of the Notice of Award.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

ELECTRONIC SUBMISSION	<a href="https://tinyurl.com/fo3bacsite">https://tinyurl.com/fo3bacsite</a>  in case of difficulty accessing the above link, you may access the alternate link:  <a href="https://bit.ly/fo3bacsite">https://bit.ly/fo3bacsite</a>  Select the Menu – “ <b>BID SUBMISSION</b> ”
IN PERSON SUBMISSION	BAC Office (in front of Cash Releasing), DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
DEADLINE OF SUBMISSION	<b>9:00 AM August 27, 2024</b>


Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in **pdf format ONLY** clearly scanned in a **SINGLE FILE** including supporting documents

Very truly yours,

  
**ADRIAN D. MORALES**  
 OIC- Procurement Section Chief

**Terms and Conditions:**

- Award shall be made on per:  Item Basis  Lot Basis
- No negative feedback/derogatory record whatsoever and/or delay of delivery of Service Provider within Three (3) months hereof.
- Quotation validity shall be: Thirty (30) Calendar Days
- Goods/Activity shall be delivered within: Thirty (30) Calendar Days
- Place of Delivery: DSWD FO III, Main Building, DMGC City of San Fernando Pampanga
- Terms of Payment: Within Thirty (30) Calendar Days  
 Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).  
 Account Name: \_\_\_\_\_  
 Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Branch: \_\_\_\_\_  
 \*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee to be shouldered by Service Provider.
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty (If applicable): \_\_\_\_\_
- Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

  
**NOEL T. LIPATA**  
 \_\_\_\_\_  
 PPMU

\_\_\_\_\_  
 (Signature over Printed Name)  
 Supplier

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ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications <small>(Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)</small>	UNIT COST	TOTAL COST
	1	LOT	ICT EQUIPMENT			
	1	UNIT	<p><b>TABLET</b>                      CPU Architecture Technology                      ≥ 9-core CPU with 3 performance cores and 6 efficiency cores                      ≥ 10-core GPU                      Storage: ≥ 256 GB                      Memory: ≥ 8GB                      Display:                      11 inches                      Ultra-retina display                      Camera:                      12MP Wide camera                      4K video, ProRes                      Communication:                      MUST BE INTEGRATED / BUILT-IN (no USB conversions/extension)                      Wireless - Dual Band Wireless - 802.11ax or better                      Operating System:                      Type: Latest Stable Proprietary                      Pointing Device: Pencil (Same brand as the tablet)                      Warranty: 3 Years</p>			
	1	UNIT	<p><b>LAPTOP</b>                      CPU Architecture Technology                      ≥ 8-core CPU with 4 performance cores and 4 efficiency cores                      ≥ 8-core GPU                      Display                      Liquid Retina display                      13.6-inch (diagonal) LED-backlit display with IPS technology                      Color                      Support for 1 billion colors                      Wide color (P3)                      True Tone technology                      Memory: ≥ 8 GB                      Configurable to: 16GB or 24GB                      Storage: ≥ 256 GB                      Configurable to: 512GB, 1TB, or 2TB                      Wireless: Wi-Fi 6E (802.11ax); Bluetooth 5.3                      Camera:                      1080p FaceTime HD camera                      Operating System:                      Type: Latest Stable Proprietary OS (Licensed)                      Office Productivity Software:                      Type: Latest Stable Proprietary OPS for Corporate Application Perpetual                      Version: Business, Inclusive of Word Processor, Spreadsheet, Presentation                      Warranty: 3 Years</p>			
	4	UNIT	<p><b>All in One PC Desktop Computer (Touchscreen)</b>                      CPU Architecture Technology                      Total core: ≥ 10, Total Thread: ≥ 12, Max Turbo Frequency: ≥ 4.70GHz                      Efficient-core Max Turbo Frequency: ≥ 3.40GHz, Cache: ≥ 12 MB                      Storage: ≥ 512 GB M.2 SSD + 1TB SSD                      Memory: ≥ 16 GB DDR4 or better                      Graphics                      Memory Size: ≥ 2GB                      Boost Clock: ≥ 1035 Mhz                      Operating System:                      Type: Latest Stable Proprietary OS 64-bit (Licensed) Version: Professional version (Must have the capability to join Active Directory)                      Communication:                      MUST BE INTEGRATED / BUILT-IN (no USB conversions/extension)                      Wireless - Dual Band Wireless - 802.11ax or better                      Ethernet - integrated 10/100/1000 Base-TX                      Display: ≥ 27" Touchscreen                      Office Productivity Software:                      Type: Latest Stable Proprietary OPS for Corporate Application Perpetual Version: Business, Inclusive of Word Processor, Spreadsheet, Presentation                      Keyboard: Std English (same brand as PC) Pointing Devices/Mouse: Standard Optical Mouse (same brand as PC)                      Warranty: 3 Years</p>			



