

III-FO-HRMDD-HRWS-A-COMM-24-03-16764-S**MEMORANDUM**

**TO :** ALL REGION-BASED EMPLOYEES (ROMAN CATHOLIC)  
DSWD Field Office III

**FROM :** THE REGIONAL DIRECTOR  
DSWD Field Office III

**SUBJECT :** OBSERVANCE OF LENTEN SEASON

**DATE :** 15 MARCH 2024

In adherence to spiritual wellness practices and in alignment with the observance of the Lenten season, a reflective devotional activity known as the Way of the Cross will be conducted on Wednesday, March 27, 2024, at 10:00 AM. Anent this, below are the designated stations along with their corresponding offices. The HR Welfare Section will supply reading materials, while each assigned office will be responsible for setting up an altar and appointing a reader for the aforementioned activity.

STATION	OFFICE
1 <sup>st</sup>	Kagalingan Lounge
2 <sup>nd</sup>	Office of the Assistant Regional Director for Operations
3 <sup>rd</sup>	Office of the Field Director (Admin)
4 <sup>th</sup>	Regional Operations Center (ROC)
5 <sup>th</sup>	Office of the Assistant Regional Director for Administration
6 <sup>th</sup>	Cash Section and Accounting Section lobby area
7 <sup>th</sup>	Property, Assets and Supply Section
8 <sup>th</sup>	Social Technology Unit
9 <sup>th</sup>	Internal Audit Section
10 <sup>th</sup>	Personnel Admin. Section
11 <sup>th</sup>	Human Resource Planning and Performance Section
12 <sup>th</sup>	Main Building Lobby
13 <sup>th</sup>	TAAORSS (former Capability Building Section)
14 <sup>th</sup>	Records and Archives Management Section (New Building)

Furthermore, other religious groups or sectors are welcome to propose additional Lenten activities and coordinate with the HR Welfare Section, subject to adherence to existing policies and standard operating procedures (SOPs), including any logistical and other requirements.

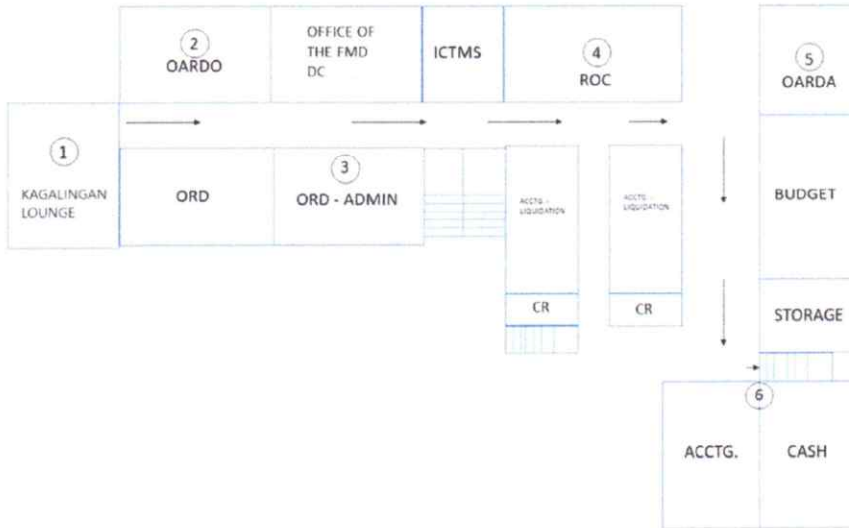
Thank you.



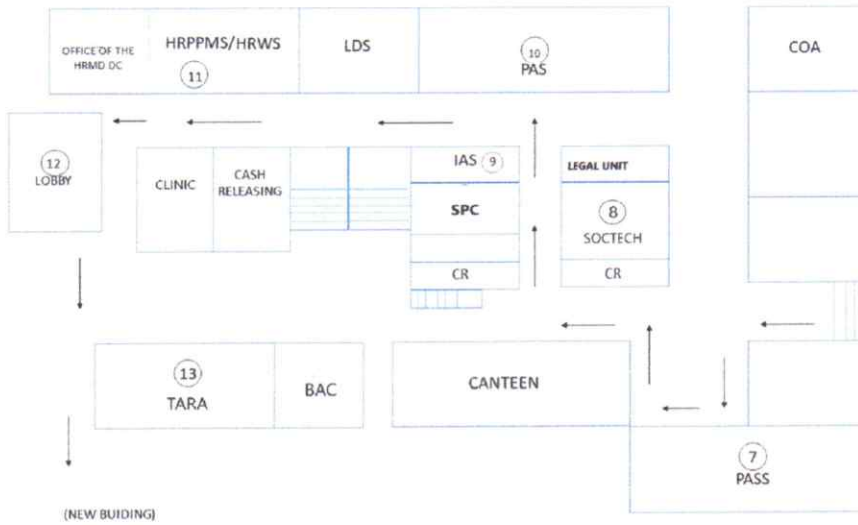
**VENUS F. REBULDELA**

# WAY OF THE CROSS ROUTE

## 2<sup>nd</sup> FLOOR MAIN BUILDING



## 1<sup>st</sup> FLOOR MAIN BUILDING



## 1<sup>st</sup> FLOOR NEW BUILDING



DRIVEWAY / PARKING