

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2024-03-033
PR No. See Annex A
Mode of Proc: NP-SVP

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification,
please fill out all the items accordingly.
Indicate "N/A" if not applicable. Thank you!

*Title of the Project: PURCHASE OF GROCERIES FOR THE TWO MONTH USE (APRIL-JUNE) OF CRCFs (AMOR VILLAGE, HAVEN, RRCY, THFW, TLC, RHFG) FOR CY 2024

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

NP-Small Value Procurement

- Philgeps Registration Number;
- Valid Mayor's Permit;

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document

- Unnotarized Omnibus Sworn Statement (for ABCs above 50k);

If awarded, kindly submit the notarized Omnibus Sworn Statement within 2 days upon receipt of the Notice of Award.

- Latest Income/Business Tax Return (for ABCs 500k and above);
- Evidence of the offered item/s shall be submitted in the form of manufacturer's sales literature or photos with readable brand, and specifications (**i.e brochure, websites, clear pictures showing the brand, model, and description**), unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. **(This is not applicable for Catering Services)**
- For Advocacy Materials, bidders must submit EVIDENCE such as but not limited to the following, in order to support its quotation:
 - a. Clear and actual copies of sample photo(s) of items being offered with measurements and dimensions;
 - b. Clear and actual copies of sample photo(s) of similar items from previous transactions, contracts or sales;

- c. Whenever applicable, sample digital copy of design with required layout, kind of material and such other relevant specifications being offered.


Failure to attach the required documents will result in the DISQUALIFICATION of your bid.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

ELECTRONIC SUBMISSION	https://tinyurl.com/fo3bacsite in case of difficulty accessing the above link, you may access the alternate link: https://bit.ly/fo3bacsite Select the Menu – “ BID SUBMISSION ”
IN PERSON SUBMISSION	Bac-Section, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
DEADLINE OF SUBMISSION	10:00 AM March 12, 2024

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in **pdf format** ONLY **clearly scanned** in a **SINGLE FILE** including supporting documents

Very truly yours,


ADRIAN D. MORALES
 OIC- Procurement Section Chief

Terms and Conditions:

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
- No negative feedback/derogatory record whatsoever and/or delay of delivery of Service Provider within Three (3) months hereof.
- Quotation validity shall be: Thirty (30) Calendar days
- Good/s/Activity shall be delivered within: See Delivery Schedule
- Place of Delivery: DSWD FO III Main Building, Matulungin St. DMGC Sacop
- Terms of Payment: Within Thirty (30) Calendar Days

Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: _____
 Account Number: _____
 Bank Name: _____
 Branch: _____

*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.

- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty (If applicable): _____
- Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.


NOEL T. LIPATA

PPMU

 (Signature over Printed Name)
 Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electornic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ NO. 2024-03-033
Date:

*Company Name:

*Company Address:

*Contact Person:

*PhilGEPS Reg. No.:

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications <small>(Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)</small>	UNIT COST	TOTAL COST
	1	LOT	GROCERIES			
	30	PACK	All Purpose Cream, size: 250ml, 4 to 6 mos. expiration upon delivery			
	410	PACK	Biscuits, Flavor Filled Cracker, Asstd. Flavors, min. of 3 assortments, size: 32g/pcs, 10pcs/pack, 2-5 mos expiration upon delivery			
	305	PACK	Biscuits, Plain Cracker, size: atleast 33g/4cracker/pcs, 10pcs/pack, 2 to 5 months expiration upon delivery			
	90	PACK	Breeding Mix, Size: 238g, 4-6 months exp. Upon delivery			
	22	BOX	Broth Cubes, Chicken Flavor, 6pcs/box , 6 months exp. Upon delivery			
	22	BOX	Broth Cubes, Beef Flavor, 6pcs/box, 6 months exp. Upon delivery			
	121	BOTTLE	Catsup, Banana Flavor, size: 2 kg/piece, atleast 4 months exp. Upon delivery			
	52	PIECE	Cheese, Filled Cheese Bar, size: at least 430g/piece, 3 to 5 months exp. Upon delivery			
	207	PACK	Coffee, Creamy Coffee Mix, size: atleast 30g/pcs, 10pcs/pack, 4-6 months exp. Upon delivery			
	142	SACHET	Coconut Milk, 400ml, atleast 4-6 mos. expiration upon delivery			
	72	TIN	Cooking Oil, Pure Coconut , size: atleast 17 liters/kgs per tin			
	65	CAN	Corn Kernal 420 - 425 grams, 4-9 months exp. Upon delivery			
	292	CAN	Corned Beef, size: 260g, 6 to 1 yr expiration upon delivery			
	220	PACK	Cake Bar, Chocolate Filled Filling, size: atleast 30 g/pc, 10pcs per pack, 2 to 5 months expiration upon delivery			
	70	PACK	Cupcake, Cheese Cake, size: atleast 30g/pc, 10pcs per pack, 2 to 5 months expiration upon delivery			
	64	PACK	Elbow Macaroni, size: 1kg/pack, 6-8 mos. expiration upon delivery			
	165	BOTTLE	Fish Sauce (Patis), size: 1 Liter/bottle, 6-12 months expiration upon delivery			
	9	TUB	Fortified Classic Margarine, size: 1kg, 3-5 months exp. Upon delivery			
	23	BOX	Fortified Powdered Milk, Size: Atleast 1400 grams, 6 to 8 months expiration upon delivery			
	6	CAN	Fruit Cocktail, size: Atleast 3.000 - 3.00kg/can 6 to 1 year expiration upon delivery			
	24	CAN	Green Peas, 400-450g/can, 4-6 months exp. Upon delivery			
	60	BOX	Hotcake Mix, 500g, 6-8 mos. expiration upon delivery			
	162	PIECE	Instant Noodles, Beef, size: 55g/pc, 3-5 mos. expiration upon delivery			
	462	PIECE	Instant Noodles, Chicken 55g/pc, 3-5 mos. expiration upon delivery			
	422	PIECE	Instant Pancit Canton, Calamansi, size: 75-80g/pcs, 3-5 mos. expiration upon delivery			
	50	PIECE	Instant Pancit Canton, Sweet & Spicy, size: 75-80g/pcs, 3-5 mos. expiration upon delivery			
	117	PACK	Iodized Salt, size: 1kg/pack			
	6	BOTTLE	Kaong, Sugar Palm Fruit in Syrup, White, size: 680grms, atleast 6 to 1 yr expiration upon delivery			
	35	CAN	Liver Spread, FDA approved, size: at least 85g/can, atleast 6mos to 1 year expiration upon delivery			
	342	CAN	Chicken Luncheon Meat, size: at least 350g, atleast 6mos to 1 year expiration upon delivery			
	122	CAN	Mackerel in Natural Oil, size: 425g, atleast 6mos to 1 year expiration upon delivery			
	12	PIECE	Mayonnaise, Plain, size: 1kg/piece, 4 months expiration upon delivery			
	184	CAN	Milk, Condensed, size: atleast 300ml/can, atleast 6mos to 1 year expiration upon delivery			
	290	CAN	Milk, Evaporated, size: atleast 360ml/can, atleast 6mos to 1 year expiration upon delivery			
	99	BOTTLE	Oyster Sauce, size: 405g/bottle, 4 months expiration upon delivery			
	12	BOTTLE	Peanut Butter Spread, size: 490 - 500g/bottle, 6 - 8 months expiration upon delivery			
	30	BOX	Powdered Health and Nutrition Drink , Vanilla flavor, for 1-3 yrs old children, Size: atleast 1.8kg, 8mos-1 yr exp. upon delivery			

60	CAN	Pineapple Juice, Size: 220ml/can, atleast 4mos-1 year expiration upon delivery			
235	PACK	Powdered Chocolate Milk, High Malt, size: 1kg, 6-8 mos. expiration upon delivery			
50	PACK	Powdered Juice, Pineapple Flavored, size: 250g/pack, 6-8 mos. expiration upon delivery			
74	PACK	Powdered Juice, Orange Flavored, size: 375g/pack, 6-8 mos. expiration upon delivery			
151	PACK	Powdered Milk, size: 840-900g/pack, 6-8 mos. expiration upon delivery			
109	PACK	Rice Noodles Bihon, Size: 454 - 500g/pack, 6-8 mos. expiration upon delivery			
20	BOTTLE	Cheese Spread, size: 440 to 480g/bottle, 3-5 mos. expiration upon delivery			
49	BOTTLE	Sandwich Spread, Original Flavor, size: at least 470ml/bottle, 3-5 mos. expiration upon delivery			
12	BOTTLE	Sandwich Spread, Ham Flavor, size: at least 450-470ml/bottle, 3-5 mos. expiration upon delivery			
291	PACK	Sinigang Mix, Original, Size: 44g, 4-5 mos. expiration upon delivery			
86	BUNDLE	Seasoning Mix/Granules, 8g/pack, 16pcs/bundle, 4-5 mos. expiration upon delivery			
202	CAN	Sardines, in Tomato Sauce, size: 425g, atleast 6mos. expiration upon delivery			
311	BOTTLE	Soy Sauce, size: 1 Liter/bottle, atleast 6 mos. expiration upon delivery			
35	PACK	Spaghetti Pasta, size: at least 900g/pack, 4-8 mos. expiration upon delivery			
59	PACK	Spaghetti Sauce, Sweet Style, size: atleast 900g/pack, 4-8 mos. expiration upon delivery			
110	PACK	Sugar, White, Refined, size: 1kg/pack			
215	PACK	Sugar, Washed, size: 1kg/pack			
101	PACK	Tomato Sauce, size: at least 900g/pack, atleast 4 mos. expiration upon delivery			
304	CAN	Tuna Flakes in Oil, size: 155g, atleast 4 mos. expiration upon delivery			
296	BOTTLE	Vinegar, White, size: 1 Liter/bottle, atleast 4 mos. expiration upon delivery			
		1ST WEEK OF APRIL 2024			
		DAY 1 - APRIL 3, 2024 - AMOR VILLAGE, TLC			
		DAY 2 - APRIL 4, 2024 - HAVEN, THFW			
		DAY 3 - APRIL 5, 2024 - RRCY, RHFG			
		* Please see attached breakdown per Center *			
		NOTHING FOLLOWS			
		Approved Budget for the Contract: PhP 936,563.44			

Please do not leave any blank items.

TOTAL OFFERED QUOTATION / BID

In WORDS: <div> <div></div> <div></div> <div></div> </div>	In FIGURES: <div> <div>PHP</div> <div></div> </div>
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PURPOSE: PURCHASE OF GROCERIES FOR THE TWO MONTH USE (APRIL - JUNE) OF CRCFs (AMOR VILLAGE, HAVEN, RRCY, THFW, TLC, RHFG) FOR CY 2024

PR No. : 2024-02-120, 2024-02-107, 2024-02-117, 2024-02-011, 2024-02-108, 2024-02-097

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance.

FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY"



ADRIAN D. MORALES

OIC - PROCUREMENT SECTION CHIEF

SUPPLIER

BREAKDOWN PER CENTER

ITEMS	UNIT	HAVEN	RRCY	THFW	AMOR	RHFG	TLC		TOTAL
All Purpose Cream, size: 250ml, 4 to 6 mos. expiration upon delivery	pack			20			10		30
Biscuits, Flavor Filled Cracker, Asstd. Flavors, min. of 3 assortments, size: 32g/pcs, 10pcs/pack, 2-5 mos expiration upon del	pack			80	100	200	30		410
Biscuits, Plain Cracker, size: atleast 33g/4cracker/pcs, 10pcs/pack, 2 to 5 months expiration upon delivery	pack			5	100	200			305
Breeding Mix, Size: 238g, 4-6 months exp. Upon delivery	pack		15	20	49		6		90
Broth Cubes, Chicken Flavor, 6pcs/box , 6 months exp. Upon delivery	box			10			12		22
Broth Cubes, Beef Flavor, 6pcs/box, 6 months exp. Upon delivery	box			10			12		22
Catsup, Banana Flavor, size: 2 kg/piece, atleast 4 months exp. Upon delivery	bottle	33	25	15	30	10	8		121
Cheese, Filled Cheese Bar, size: at least 430g/piece, 3 to 5 months exp. Upon delivery	piece		12	20			20		52
Coffee, Creamy Coffee Mix, size: atleast 30g/pcs, 10pcs/pack, 4-6 months exp. Upon delivery	pack	77		120			10		207
Coconut Milk, 400ml, atleast 4-6 mos. expiration upon delivery	sachet			80	50		12		142
Cooking Oil, Pure Coconut , size: atleast 17 liters/kgs per tin	tin	8	8	6	12	30	8		72
Corn Kernel 420 - 425 grams, 4-9 months exp. Upon delivery	can			15	50				65
Corned Beef, size: 260g, 6 to 1 yr expiration upon delivery	can	80		68			144		292
Cake Bar, Chocolate Filled Filling, size: atleast 30 g/pc, 10pcs per pack, 2 to 5 months expiration upon delivery	pack			40		150	30		220
Cupcake, Cheese Cake, size: atleast 30g/pc, 10pcs per pack, 2 to 5 months expiration upon delivery	pack			40			30		70
Elbow Macaroni, size: 1kg/pack, 6-8 mos. expiration upon delivery	pack	12		10	30		12		64
Fish Sauce (Patis), size: 1 Liter/bottle, 6-12 months expiration upon delivery	bottle			20	75	60	10		165
Fortified Classic Margarine, size: 1kg, 3-5 months exp. Upon delivery	tub			5			4		9
Fortified Powdered Milk, Size: Atleast 1400 grams , 6 to 8 months expiration upon delivery	box			20		3			23
Fruit Cocktail, size: Atleast 3.000 - 3.00kg/can 6 to 1 year expiration upon delivery	can						6		6
Green Peas, 400-450g/can, 4-6 months exp. Upon delivery	can			12			12		24
Hotcake Mix, 500g, 6-8 mos. expiration upon delivery	box			48			12		60
Instant Noodles, Beef, size: 55g/pc, 3-5 mos. expiration upon delivery	piece			90			72		162
Instant Noodles, Chicken 55g/pc, 3-5 mos. expiration upon delivery	piece			90	300		72		462
Instant Pancit Canton, Calamansi, size: 75-80g/pcs, 3-5 mos. expiration upon delivery	piece			50	300		72		422
Instant Pancit Canton, Sweet & Spicy, size: 75-80g/pcs, 3-5 mos. expiration upon delivery	piece			50					50
Iodized Salt, size: 1kg/pack	pack		33	3	75		6		117
Kaong, Sugar Palm Fruit in Syrup, White, size: 680grms, atleast 6 to 1 yr expiration upon delivery	bottle						6		6
Liver Spread, FDA approved, size: at least 85g/can, atleast 6mos to 1 year expiration upon delivery	can			15			20		35
Chicken Luncheon Meat, size: at least 350g, atleast 6mos to 1 year expiration upon delivery	can	60		60	150		72		342
Mackerel in Natural Oil, size: 425g, atleast 6mos to 1 year expiration upon delivery	can			50			72		122
Mayonnaise, Plain, size: 1kg/piece, 4 months expiration upon delivery	piece			6			6		12
Milk, Condensed, size: atleast 300ml/can, atleast 6mos to 1 year expiration upon delivery	can		30	30	100		24		184
Milk, Evaporated, size: atleast 360ml/can, atleast 6mos to 1 year expiration upon delivery	can	36	30	50	150		24		290
Oyster Sauce, size: 405g/bottle, 4 months expiration upon delivery	bottle	4		20	50	10	15		99
Peanut Butter Spread, size: 490 - 500g/bottle, 6 - 8 months expiration upon delivery	bottle			12					12
Powdered Health and Nutrition Drink , Vanilla flavor, for 1-3 yrs old children, Size: atleast 1.8kg, 8mos-1 yr exp. upon deliver	can/box				30				30
Pineapple Juice, Size: 220ml /can, atleast 4mos-1 year expiration upon delivery	can			60					60
Powdered Chocolate Milk, High Malt, size: 1kg, 6-8 mos. expiration upon delivery	pack	30		25	50	80	50		235

ITEMS	UNIT	HAVEN	RRCY	THFW	AMOR	RHFG	TLC		TOTAL
Powdered Juice, Pineapple Flavored, size: 250g/pack, 6-8 mos. expiration upon delivery	pack				50				50
Powdered Juice, Orange Flavored, size: 375g/pack, 6-8 mos. expiration upon delivery	pack	15			35		24		74
Powdered Milk, size: 840-900g/pack, 6-8 mos. expiration upon delivery	pack	21				80	50		151
Rice Noodles Bihon, Size: 454 - 500g/pack, 6-8 mos. expiration upon delivery	pack	37		10	50		12		109
Cheese Spread, size: 440 to 480g/bottle, 3-5 mos. expiration upon delivery	bottle	8		12					20
Sandwich Spread, Original Flavor, size: at least 470ml/bottle, 3-5 mos. expiration upon delivery	bottle				49				49
Sandwich Spread, Ham Flavor, size: at least 450-470ml/bottle, 3-5 mos. expiration upon delivery	bottle			12					12
Sinigang Mix, Original, Size: 44g, 4-5 mos. expiration upon delivery	pack	27		90	100	50	24		291
Seasoning Mix/Granules, 8g/pack, 16pcs/bundle, 4-5 mos. expiration upon delivery	bundle			50			36		86
Sardines, in Tomato Sauce, size: 425g, atleast 6mos. expiration upon delivery	can	80		50			72		202
Soy Sauce, size: 1 Liter/bottle, atleast 6 mos. expiration upon delivery	bottle	30	100	20	75	50	36		311
Spaghetti Pasta, size: at least 900g/pack, 4-8 mos. expiration upon delivery	pack	5		10		20			35
Spaghetti Sauce, Sweet Style, size: atleast 900g/pack, 4-8 mos. expiration upon delivery	pack	5		10		20	24		59
Sugar, White, Refined, size: 1kg/pack	pack			20		60	30		110
Sugar, Washed, size: 1kg/pack	pack	50	40	20	75		30		215
Tomato Sauce, size: at least 900g/pack, atleast 4 mos. expiration upon delivery	pack	26	40	15			20		101
Tuna Flakes in Oil, size: 155g, atleast 4 mos. expiration upon delivery	can	80		80		48	96		304
Vinegar, White, size: 1 Liter/bottle, atleast 4 mos. expiration upon delivery	bottle	30	40	20	100	70	36		296