

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2024-02-026
PR No. 2024-02-010
Mode of Proc: NP-SVP

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification,
please fill out all the items accordingly.
Indicate "N/A" if not applicable. Thank you!

***Title of the Project:** PURCHASE OF WET MARKET GOODS(FRESH MEAT, FISH, EGGs Etc) FOR THE USE OF DSWD RO III AMOR VILLAGE - CENTER AND RESIDENTIAL CARE FACILITIES (CRCFs) FOR THE PERIOD REQUIREMENT OF APRIL - JUNE 2024

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

NP-Small Value Procurement

- Philgeps Registration Number;
- Valid Mayor's Permit;

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document

- Unnotarized Omnibus Sworn Statement (for ABCs above 50k);

If awarded, kindly submit the notarized Omnibus Sworn Statement within 2 days upon receipt of the Notice of Award.

- Latest Income/Business Tax Return (for ABCs 500k and above);
- Evidence of the offered item/s shall be submitted in the form of manufacturer's sales literature or photos with readable brand, and specifications (**i.e brochure, websites, clear pictures showing the brand, model, and description**), unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. **(This is not applicable for Catering Services)**
- For Advocacy Materials, bidders must submit EVIDENCE such as but not limited to the following, in order to support its quotation:
 - a. Clear and actual copies of sample photo(s) of items being offered with measurements and dimensions;
 - b. Clear and actual copies of sample photo(s) of similar items from previous transactions, contracts or sales;

- c. Whenever applicable, sample digital copy of design with required layout, kind of material and such other relevant specifications being offered.

Failure to attach the required documents will result in the DISQUALIFICATION of your bid.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

ELECTRONIC SUBMISSION	https://tinyurl.com/fo3bacsite in case of difficulty accessing the above link, you may access the alternate link: https://bit.ly/fo3bacsite Select the Menu – “ BID SUBMISSION ”
IN PERSON SUBMISSION	Bac-Section, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
DEADLINE OF SUBMISSION	10:00 AM February 19, 2024

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in **pdf format** ONLY **clearly scanned** in a **SINGLE FILE** including supporting documents

Very truly yours,


ADRIAN D. MORALES
 OIC- Procurement Section Chief

Terms and Conditions:

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
- No negative feedback/derogatory record whatsoever and/or delay of delivery of Service Provider within Three (3) months hereof.
- Quotation validity shall be: Thirty (30) Calendar days
- Good/s/Activity shall be delivered within: See Scheduled Delivery in Annex A
- Place of Delivery: DSWD AMOR Village, San Francisco East, Anao, Tarlac
- Terms of Payment: Within Thirty (30) Calendar Days

Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: _____
 Account Number: _____
 Bank Name: _____
 Branch: _____

*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.

- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty (If applicable): _____
- Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.


NOEL T. LIPATA

PPMU

 (Signature over Printed Name)
 Supplier

NOTE: "Prospective supplier must be registered at the Philippine Government Electomic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No.
Date:

2024-02-026

*Company Name:

*Company Address:

*Contact Person:

*Contact No.:

*PhilGEPS Reg. No.:

	1	LOT	WET MARKET GOODS (Fresh meats/fish/eggs)		
			A. REQUEST INFO		
			Period of Requirement: Month of April (1-30)- June (1-30) CY 2024		
			Delivery Location: DSWD AMOR Village, San Francisco East, Anao, Tarlac		
			Delivery Frequency: Twice per week - For APRIL & MAY 2024 (every Tuesday and Friday) and for JUNE 2024 (every Tuesday and Friday) prior the actual week of need (see breakdown below)		
			B. ITEM SUMMARY		
	135	TRAY	EGG, CHICKEN, WHITE , Age: 2-5 days old, expiration: 2 weeks upon delivery		
			> White, no broken shell		
			> Age: 2-5days old		
			> Size: Medium, 45-50grams, 30pieces per tray		
	421	KILOS	CHICKEN MEAT, (Quarter Leg Part), Fresh, one (1) kilo per pack		
			> Must be free from unpleasant smell		
			> Meat must be plump and pinkish in color and not green/gray		
	63	KILOS	CHICKEN MEAT, (Breast Part), Fresh, one (1) kilo per pack		
			> Must be free from unpleasant smell		
			> Meat must be plump and pinkish in color and not green/gray		
	360	KILOS	PORK, LAMAN, Part, Fresh, one (1) kilo per pack - (Nilaga cut)		
			> Must be free from unpleasant smell		
			> Meat must be plump and pinkish in color and not green/gray		
	92	KILOS	PORK, LAMAN, Part, Fresh, one (1) kilo per pack - (Menuado Cut)		
			> Must be free from unpleasant smell		
			> Meat must be plump and pinkish in color and not green/gray		
	144	KILOS	PORK, GROUND, 15-30% FAT, Fresh, Unseasoned, one (1) kilo per pack		
			> Must be free from unpleasant smell		
			> Meat must be pinkish and reddish in color and not green/gray		
			> Must be from the shoulder part of the pig		
	268	KILOS	FISH, BANGUS, Cleaned and fresh when delivered, 2pieces per kilo		
			> Intact Scales, bright red gills, clear eyes		
			> Cleaned and fresh		
	360	KILOS	FISH, TILAPIA, Cleaned and fresh when delivered, 5-6 pieces per kilo.		
			> Intact Scales, bright red gills, clear eyes		
			> Cleaned and fresh		
			C. BREAKDOWN PER WEEK		
			WEEK 1.0 - APRIL 1-5,2024 - delivery due on APRIL 1, 2024 (MONDAY)		
			>37 kilos of Chicken, quarter leg part		
			>20 kilos Tilapia		
			>9 kilos of Ground pork		
			>12 kilos of Bangus		
			>12 kilos of Pork Laman (nilaga cut)		
			>4 trays of Egg		
			WEEK 1.1 - APRIL 6-9, 2024 - delivery due on APRIL 5, 2024 (FRIDAY)		
			>5 kilos of Pork Laman (menuado cut)		
			>12 kilos of Pork Laman (nilaga cut)		
			>4 trays of Egg		
			>24 kilos of Bangus		
			>3 kilos of Chicken breast		
			>13 kilos of Chicken, quarter leg part		
			>5 kilos Tilapia		
			>3 kilos of Ground pork		
			WEEK 2.0 - APRIL 10-12, 2024 - delivery due on APRIL 9, 2024 (TUESDAY)		
			>12 kilos of Pork Laman (nilaga cut)		
			>24 kilos of Chicken, quarter leg part		
			>4 trays of Egg		

		>6 kilos of Ground pork			
		>15 kilos Tilapia			
		WEEK 2.1 - APRIL 13-16, 2024 - delivery due on APRIL 12, 2024 (FRIDAY)			
		>5 kilos of Pork Laman (menudo cut)			
		>12 kilos of Pork Laman (nilaga cut)			
		>4 trays of Egg			
		>24 kilos of Bangus			
		>3 kilos of Chicken breast			
		>13 kilos of Chicken, quarter leg part			
		>5 kilos Tilapia			
		>3 kilos of Ground pork			
		WEEK 3.0 - APRIL 17-19,2024 - delivery due on APRIL 16,2024 (TUESDAY)			
		>12 kilos of Pork Laman (nilaga cut)			
		>24 kilos of Chicken, quarter leg part			
		>4 trays of Egg			
		>6 kilos of Ground pork			
		>15 kilos Tilapia			
		WEEK 3.1 - APRIL 20-23, 2024 - delivery due on APRIL 19, 2024 (FRIDAY)			
		>5 kilos of Pork Laman (menudo cut)			
		>12 kilos of Pork Laman (nilaga cut)			
		>4 trays of Egg			
		>24 kilos of Bangus			
		>3 kilos of Chicken breast			
		>13 kilos of Chicken, quarter leg part			
		>5 kilos Tilapia			
		>3 kilos of Ground pork			
		WEEK 4.0 - APRIL 24-26,2024 - delivery due on APRIL 23,2024 (TUESDAY)			
		>12 kilos of Pork Laman (nilaga cut)			
		>24 kilos of Chicken, quarter leg part			
		>4 trays of Egg			
		>6 kilos of Ground pork			
		>15 kilos Tilapia			
		WEEK 4.1 - APRIL 27-30,2024 - delivery due on APRIL 26,2024 (FRIDAY)			
		>5 kilos of Pork Laman (menudo cut)			
		>12 kilos of Pork Laman (nilaga cut)			
		>4 trays of Egg			
		>24 kilos of Bangus			
		>3 kilos of Chicken breast			
		>13 kilos of Chicken, quarter leg part			
		>5 kilos Tilapia			
		>3 kilos of Ground pork			
		WEEK 5.0 - MAY 1-3, 2024 - delivery due on APRIL 30, 2024 (TUESDAY)			
		>8 kilos of Pork Laman (menudo cut)			
		>25 kilos Tilapia			
		>3 kilos of Chicken breast			
		>3 trays of Egg			
		>12 kilos of Pork Laman (nilaga cut)			
		WEEK 5.1 - MAY 4-7, 2024 - delivery due on MAY 3, 2024 (FRIDAY)			
		>6 trays of Egg			
		>25 kilos of Chicken, quarter leg part			
		>10 kilos of Ground pork			
		>20 kilos of Bangus			
		>5 kilos of Pork Laman (menudo cut)			
		>10 kilos Tilapia			
		>12 kilos of Pork Laman (nilaga cut)			
		WEEK 6.0 - MAY 8-10, 2024 - delivery due on MAY 7, 2024 (TUESDAY)			
		>8 kilos of Pork Laman (menudo cut)			
		>25 kilos Tilapia			
		>3 kilos of Chicken breast			
		>3 trays of Egg			
		>12 kilos of Pork Laman (nilaga cut)			
		WEEK 6.1 - MAY 11-14, 2024 - delivery due on MAY 10, 2024 (FRIDAY)			

		>6 trays of Egg			
		>25 kilos of Chicken, quarter leg part			
		>10 kilos of Ground pork			
		>20 kilos of Bangus			
		>5 kilos of Pork Laman (menudo cut)			
		>10 kilos Tilapia			
		>12 kilos of Pork Laman (nilaga cut)			
		WEEK 7.0 - MAY 15-17, 2024 - delivery due on MAY 14, 2024 (TUESDAY)			
		>8 kilos of Pork Laman (menudo cut)			
		>25 kilos Tilapia			
		>3 kilos of Chicken breast			
		>3 trays of Egg			
		>12 kilos of Pork Laman (nilaga cut)			
		WEEK 7.1 - MAY 18-21, 2024 - delivery due on MAY 17, 2024 (FRIDAY)			
		>6 trays of Egg			
		>25 kilos of Chicken, quarter leg part			
		>10 kilos of Ground pork			
		>20 kilos of Bangus			
		>5 kilos of Pork Laman (menudo cut)			
		>10 kilos Tilapia			
		>12 kilos of Pork Laman (nilaga cut)			
		WEEK 8.0 - MAY 22-24, 2024 - delivery due on MAY 21, 2024 (TUESDAY)			
		>8 kilos of Pork Laman (menudo cut)			
		>25 kilos Tilapia			
		>3 kilos of Chicken breast			
		>3 trays of Egg			
		>12 kilos of Pork Laman (nilaga cut)			
		WEEK 8.1 - MAY 25-28, 2024 - delivery due on MAY 24, 2024 (FRIDAY)			
		>6 trays of Egg			
		>25 kilos of Chicken, quarter leg part			
		>10 kilos of Ground pork			
		>20 kilos of Bangus			
		>5 kilos of Pork Laman (menudo cut)			
		>10 kilos Tilapia			
		>12 kilos of Pork Laman (nilaga cut)			
		WEEK 9.0 - MAY 29-31, 2024 - delivery due on MAY 28, 2024 (TUESDAY)			
		>8 kilos of Pork Laman (menudo cut)			
		>25 kilos Tilapia			
		>3 kilos of Chicken breast			
		>3 trays of Egg			
		>12 kilos of Pork Laman (nilaga cut)			
		WEEK 10.0 - JUNE 1-4, 2024 - delivery due on MAY 31, 2024 (FRIDAY)			
		>14 trays of Egg			
		>25 kilos Tilapia			
		>24 kilos of Pork Laman (nilaga cut)			
		>5 kilos of Ground pork			
		>25 kilos of Chicken, quarter leg part			
		>6 kilos of Chicken breast			
		>3 kilos of Pork Laman (menudo cut)			
		WEEK 10.1 - JUNE 5-7, 2024 - delivery due on JUNE 4, 2024 (TUESDAY)			
		>12 kilos of Chicken, quarter leg part			
		>12 kilos of Pork Laman (nilaga cut)			
		>20 kilos of Bangus			
		>10 kilos of Ground pork			
		>3 kilos of Chicken breast			
		WEEK 11.0 - JUNE 8-11, 2024 - delivery due on JUNE 7, 2024 (FRIDAY)			
		>14 trays of Egg			
		>25 kilos Tilapia			
		>24 kilos of Pork Laman (nilaga cut)			
		>5 kilos of Ground pork			
		>25 kilos of Chicken, quarter leg part			
		>6 kilos of Chicken breast			
		>3 kilos of Pork Laman (menudo cut)			

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			receipts and final acceptance at the final destination			
			E. PAYMENT TERM:			
			1st tranche (April 1-30, 2024) : Within 30 Calendar Days upon Completion of the first tranche			
			2nd tranche (May 1-30, 2024) : Within 30 Calendar Days upon Completion of the Second Tranche			
			3rd tranche (June 1-30, 2024) : Within 30 Calendar Days upon Completion of the Third Tranche			
			* NOTHING FOLLOWS *			
			Approved Budget for the Contract: PhP 449,405.00			

Please do not leave any blank items.

TOTAL OFFERED QUOTATION / BID

In WORDS:	In FIGURES:
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PURPOSE:

PR No.

IMPORTANT:


PURCHASE OF WET MARKET GOODS(FRESH MEAT, FISH, EGGS Etc) FOR THE USE OF DSWD RO III AMOR VILLAGE - CENTER AND RESIDENTIAL CARE FACILITIES (CRCFs) FOR THE PERIOD REQUIREMENT OF APRIL - JUNE 2024

2024-02-010

The winning bidder MUST SIGN the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance.

FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY"


ADRIAN D. MORALES
OIC - Procurement Section Chief

Supplier