

**NOTICE TO PROCEED**

13 November 2023

**MS. RITA G. PELAEZ**

Authorized Representative

**MB PELAEZ SCHOOL AND OFFICE SUPPLIES**

66 Maligaya St. Sindalan

City of San Fernando, Pampanga

09303305180/ rita\_g\_pelaez@yahoo.com

Dear **Ms. Pelaez**:

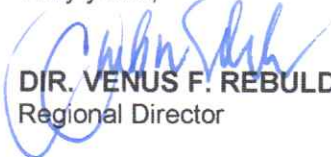
Please be informed that you may now proceed as the Supplier for the contract entitled **“SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR THE TWO (2) MONTH USE (FOR OCTOBER TO NOVEMBER) OF VARIOUS OFFICES OF DSWD FIELD OFFICE III FOR CY 2023 (LOT A – A4 COPY PAPER)”** with ITB No. **GOP/DSWD3-2023-09-001** and **Contract No. 2023-10-02** amounting to **One Million Two Hundred Twenty-Five Thousand Eight Hundred Eighty-Eight Pesos and 60/100 (PHP1,225,888.60)**, inclusive of all applicable taxes.

This Notice binds you to your bid price proposal, schedule of requirements, technical specifications, and other terms and conditions stipulated in the Contract. Please note that complete delivery of goods shall be made within **30 calendar days** upon receipt of this notice. Further, we acknowledge receipt of your Performance Security in a form of:

(Please check type of Security)	Form of Performance Security	Amount of Performance Security/ Remarks
	Cash or Cashier's / Manager's Check	
	Bank Draft/Guarantee or irrevocable letter of credit	
	Surety Bond	
✓	Performance Securing Declaration	

Kindly affix your signature and the corresponding date in the space provided below:

Truly yours,

  
**DIR. VENUS F. REBULDELA**  
Regional Director**CONFORME:**  
**MS. RITA G. PELAEZ**

Authorized Representative

Date: NOV. 15, 2023  
PTC/JCM/rny

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This Notice binds you to your bid price proposal, schedule of requirements, technical specifications, and other terms and conditions stipulated in the Contract. Please note that complete delivery of goods shall be made within **30 calendar days** upon receipt of this notice. Further, we acknowledge receipt of your Performance Security in a form of:

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Regional Director**CONFORME:**  
**MS. RITA G. PELAEZ**  
Authorized RepresentativeDate: NOV. 15, 2023  
PIC/JCM/rty

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DSWD Field Office III, Government Center, Maimpis, City of San Fernando, Philippines 2000

Website: <http://www.dswd.gov.ph> Tel Nos.: (045) 961-2143