

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2024-01-010
PR No. 2024-01-082
Mode of Proc: NP-SVP

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification, please fill out all the items accordingly. Indicate "N/A" if not applicable. Thank you!

***Title of the Project: PURCHASE OF WET MARKET GOODS (FRESH MEAT, FISH, EGGS Etc) FOR THE USE OF DSWD RO III RECEPTION AND STUDY CENTER FOR CHILDREN - CENTER AND RESIDENTIAL CARE FACILITIES (CRCFs) FOR THE PERIOD REQUIREMENT OF FEBRUARY TO MARCH 2024**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

NP-Small Value Procurement

- Philgeps Registration Number;
- Valid Mayor's Permit;

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document

- Unnotarized Omnibus Sworn Statement (for ABCs above 50k);

If awarded, kindly submit the notarized Omnibus Sworn Statement within 2 days upon receipt of the Notice of Award.

- Latest Income/Business Tax Return (for ABCs 500k and above);
- Evidence of the offered item/s shall be submitted in the form of manufacturer's sales literature or photos with readable brand, and specifications (**i.e brochure, websites, clear pictures showing the brand, model, and description**), unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. (**This is not applicable for Catering Services**)
- For Advocacy Materials, bidders must submit EVIDENCE such as but not limited to the following, in order to support its quotation:
 - a. Clear and actual copies of sample photo(s) of items being offered with measurements and dimensions;

- b. Clear and actual copies of sample photo(s) of similar items from previous transactions, contracts or sales;
- c. Whenever applicable, sample digital copy of design with required layout, kind of material and such other relevant specifications being offered.

Failure to attach the required documents will result in the **DISQUALIFICATION** of your bid.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

ELECTRONIC SUBMISSION	https://tinyurl.com/fo3bacsite in case of difficulty accessing the above link, you may access the alternate link: https://bit.ly/fo3bacsite Select the Menu – “ BID SUBMISSION ”
IN PERSON SUBMISSION	BAC Office (in front of Cash Releasing), DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
DEADLINE OF SUBMISSION	10:00 AM January 29, 2024

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Bids submitted must be in **pdf format ONLY** **clearly scanned** in a **SINGLE FILE** including supporting documents

Very truly yours,


ADRIAN D. MORALES
OIC- Procurement Section Chief

Terms and Conditions:

1. Award shall be made on per: ☐ Item Basis ☒ Lot Basis
 2. No negative feedback/derogatory record whatsoever and/or delay of delivery of Service Provider within Three (3) months hereof.
 3. Quotation validity shall be: Thirty (30) Calendar days
 4. Good/s/Activity shall be delivered within: See Scheduled Delivery in Annex A
 5. Place of Delivery: DSWD-RSCC, Prado Siongco, Lubao, Pampanga
 6. Terms of Payment: Thirty (30) Calendar Day after the Completion of the Project
- Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: _____
Account Number: _____
Bank Name: _____
Branch: _____

*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.

7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
8. For goods, please indicate brand, model and country or origin.
9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
10. Please indicate Warranty (If applicable): _____
11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
12. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.


NOEL T. LIPATA

PPMU

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ NO. 2024-01-010
Date:

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*PhilGEPS Reg. No.: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications <small>(Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)</small>	UNIT COST	TOTAL COST
	1	LOT	WET MARKET GOODS(Fresh Meat/Fishes/Eggs/Frozen Goods)			
			A. REQUEST INFO			
			Period of Requirement: February 1 to March 31, 2024			
			Delivery Location: DSWD-RSCC, Prado Siongco, Lubao, Pampanga			
			Delivery Frequency: Twice a week (every Saturday and Wednesday)			
			prior the actual week of need (see breakdown below)			
			B. ITEM SUMMARY			
	17	kilos	PORK, GROUND, one(1) kilo per pack			
			> 15-30% Fat, Unseasoned			
			> Fresh; must be free from unpleasant smell			
			> must be from shoulder part of the pig			
			>Meat must be plump and pinkish in color and not green or gray			
	156	kilos	PORK, Laman, Menudo Cut, Adobo Cut, Hamonado Cut, Nilaga Cut, one(1) kilo per pack			
			>Fresh; must be free from unpleasant smell			
			>Meat must be reddish/pinkish in color and not green or gray			
	28	kilos	GALUNGGONG, medium size			
			>Fresh; Clear Eyes; Cleaned; no gills			
			>Must be fresh and free from unpleasant smell			
	91	kilos	BANGUS, Boneless, one(1) kilo per pack			
			>Fresh; Clear Eyes; Cleaned; no scale and grills			
			>Must be fresh and free from unpleasant smell			
	191	kilos	CHICKEN MEAT, Breast Part, Pochero Cut, Fried Cut, Tinola Cut, Sinampalukan Cut, Arrozcaldo Cut, one(1) kilo per pack			
			>Fresh; must be free from unpleasant smell			
			>Meat must be plump and pinkish in color and not green or gray			
			>Tear and Bruish Free			
	31	kilos	HIPON, one(1) kilo per pack			
			>Fresh; shiny; preferably alive at delivery			
	8	kilos	HOTDOG			
			>Pork Flavor, Red, Must be Free from unpleasant smell			
	4	kilos	PORK LIVER, one(1) kilo per pack			
			>Fresh; must be free from unpleasant smell			
			> Liver must be plump and pinkish in color and not green or gray			
			>Tear and Bruish Free			
	28	kilos	TOCINO			
			>Pork Flavor, Reddish, Must be Free from unpleasant smell			
	64	kilos	TILAPYA, Medium size, one(1) kilo per pack			
			>Fresh; Clear Eyes; Must be Free from unpleasant smell			
			>Cleaned; no scales and grills			
	15	kilos	ALAMANG, one(1) kilo per pack			
			>Fresh; Redish in color; Cleaned; Must be Free from unpleasant smell			
	41	trays	EGG			
			>White; no broken shell			
			>Age: 2-5days old			
			>Expiration: two(2) weeks upon delivery			
			>Size: Medium; 45-50grams; 30pieces per tray			
			C. BREAKDOWN PER WEEK			

			Week 1 - February 1-3, 2024			
			(Delivery due date on January 31, 2024; Wednesday)			
			> 9 kilos Pork Laman (2kl Menudo Cut, 7kl Hamonado Cut)			
			> 3 kilos Hipon			
			> 7 kilos Boneless Bangus			
			> 4 trays Egg			
			> 7 kilos Chicken Breast (Tinola Cut)			
			> 1 kilo Ground Pork			
			Week 2 - February 4-10, 2024			
			(Delivery due date on February 3, 2024; Saturday)			
			> 14 kilos Chicken Breast (7kl Pochero Cut, 7kl Fried Cut)			
			> 7 kilos Galunggong			
			> 7 kilos Pork Tocino			
			> 9 kilos Pork Laman (2kl Menudo Cut, 7kl Adobo Cut)			
			> 2 kilos Hipon			
			> 8 kilos Tilapia			
			> 7 kilos Boneless Bangus			
			> 1 tray Egg			
			> 1 kilo Ground Pork			
			> 1 kilo Hotdog			
			(Delivery due date on February 7, 2024; Wednesday)			
			> 9 kilos Pork Laman (2kl Menudo Cut, 7kl Hamonado Cut)			
			> 3 kilos Hipon			
			> 7 kilos Boneless Bangus			
			> 4 trays Egg			
			> 7 kilos Chicken Breast (Tinola Cut)			
			> 1 kilo Ground Pork			
			Week 3 - February 11-17, 2024			
			(Delivery due date on February 10, 2024; Saturday)			
			> 14 kilos Chicken Breast (7kl Pochero Cut, 7kl Fried Cut)			
			> 7 kilos Galunggong			
			> 7 kilos Pork Tocino			
			> 9 kilos Pork Laman (2kl Menudo Cut, 7kl Adobo Cut)			
			> 2 kilos Hipon			
			> 8 kilos Tilapia			
			> 7 kilos Boneless Bangus			
			> 1 tray Egg			
			> 1 kilo Ground Pork			
			> 1 kilo Hotdog			
			(Delivery due date on February 14, 2024; Wednesday)			
			> 9 kilos Pork Laman (2kl Menudo Cut, 7kl Hamonado Cut)			
			> 3 kilos Hipon			
			> 7 kilos Boneless Bangus			
			> 4 trays Egg			
			> 7 kilos Chicken Breast (Tinola Cut)			
			> 1 kilo Ground Pork			
			Week 4 - February 18-24, 2024			
			(Delivery due date on February 17, 2024; Saturday)			
			> 14 kilos Chicken Breast (7kl Pochero Cut, 7kl Fried Cut)			
			> 7 kilos Galunggong			
			> 7 kilos Pork Tocino			
			> 9 kilos Pork Laman (2kl Menudo Cut, 7kl Adobo Cut)			
			> 2 kilos Hipon			
			> 8 kilos Tilapia			
			> 7 kilos Boneless Bangus			
			> 1 tray Egg			
			> 1 kilo Ground Pork			
			> 1 kilo Hotdog			
			(Delivery due date on February 21, 2024; Wednesday)			
			> 9 kilos Pork Laman (2kl Menudo Cut, 7kl Hamonado Cut)			
			> 3 kilos Hipon			
			> 7 kilos Boneless Bangus			
			> 4 trays Egg			
			> 7 kilos Chicken Breast (Tinola Cut)			
			> 1 kilo Ground Pork			
			Week 5 - February 25 to March 2, 2024			
			(Delivery due date on February 24, 2024; Saturday)			
			> 14 kilos Chicken Breast (7kl Pochero Cut, 7kl Fried Cut)			
			> 7 kilos Galunggong			
			> 7 kilos Pork Tocino			

		> 9 kilos Pork Laman (2kl Menudo Cut, 7kl Adobo Cut)			
		> 2 kilos Hipon			
		> 8 kilos Tilapya			
		> 7 kilos Boneless Bangus			
		> 2 tray Egg			
		> 1 kilo Ground Pork			
		> 1 kilo Hotdog			
		(Delivery due date on February 28, 2024; Wednesday)			
		> 9 kilos Pork Laman (Menudo Cut, Hamonado Cut)			
		> 3 kilos Hipon			
		> 7 kilos Boneless Bangus			
		> 3 trays Egg			
		> 7 kilos Chicken Breast(Tinola Cut)			
		> 1 kilo Ground Pork			
		Week 6 - March 3-9, 2024			
		(Delivery due date on March 2, 2024; Saturday)			
		> 9 kilos Pork Laman (7kl Nilaga Cut, 2kl Menudo Cut)			
		> 3 kilos Alamang(Torta)			
		> 4 trays Egg			
		> 1 kilo Hipon			
		> 14 kilos Chicken Breast(7kl Tinola Cut,7kl Sinampalukan Cut)			
		> 7 kilos Boneless Bangus			
		> 2 kilos Ground Pork			
		(Delivery due date on March 6, 2024; Wednesday)			
		> 8 kilos Pork Laman (Menudo Cut)			
		> 1 kilo Hotdog			
		> 1 kilo Pork Liver			
		> 11 kilos Chicken Breast(2kl Sopas Cut, 7kl Pochero Cut, 2kl Arrozcaldo Cut)			
		> 1 kilo Hipon			
		> 8 kilos Tilapia			
		Week 7 - March 10-16, 2024			
		(Delivery due date on March 9, 2024; Saturday)			
		> 9 kilos Pork Laman (7kl Nilaga Cut, 2kl Menudo Cut)			
		> 3 kilos Alamang(Torta)			
		> 4 trays Egg			
		> 1 kilo Hipon			
		> 14 kilos Chicken Breast(7kl Tinola Cut,7kl Sinampalukan Cut)			
		> 7 kilos Boneless Bangus			
		> 2 kilos Ground Pork			
		(Delivery due date on March 13, 2024; Wednesday)			
		> 8 kilos Pork Laman (Menudo Cut)			
		> 1 kilo Hotdog			
		> 1 kilo Pork Liver			
		> 11 kilos Chicken Breast(2kl Sopas Cut, 7kl Pochero Cut, 2kl Arrozcaldo Cut)			
		> 1 kilo Hipon			
		> 8 kilos Tilapia			
		Week 8 - March 17-23, 2024			
		(Delivery due date on March 16, 2024; Saturday)			
		> 9 kilos Pork Laman (7kl Nilaga Cut, 2kl Menudo Cut)			
		> 3 kilos Alamang(Torta)			
		> 4 trays Egg			
		> 1 kilo Hipon			
		> 14 kilos Chicken Breast(7kl Tinola Cut,7kl Sinampalukan Cut)			
		> 7 kilos Boneless Bangus			
		> 2 kilos Ground Pork			
		(Delivery due date on March 20, 2024; Wednesday)			
		> 8 kilos Pork Laman (Menudo Cut)			
		> 1 kilo Hotdog			
		> 1 kilo Pork Liver			
		> 11 kilos Chicken Breast(2kl Sopas Cut, 7kl Pochero Cut, 2kl Arrozcaldo Cut)			
		> 1 kilo Hipon			
		> 8 kilos Tilapia			
		Week 8 - March 24-31, 2024			
		(Delivery due date on March 23, 2024; Saturday)			
		> 9 kilos Pork Laman (7kl Nilaga Cut, 2kl Menudo Cut)			
		> 3 kilos Alamang(Torta)			
		> 4 trays Egg			
		> 1 kilo Hipon			
		> 14 kilos Chicken Breast(7kl Tinola Cut,7kl Sinampalukan Cut)			

		> 7 kilos Boneless Bangus			
		> 2 kilos Ground Pork			
		(Delivery due date on March 27, 2024; Wednesday)			
		> 15 kilos Pork Laman (8kl Menudo Cut, 7kl Nilaga Cut)			
		> 1 kilo Hotdog			
		> 1 kilo Pork Liver			
		> 11 kilos Chicken Breast(2kl Sopas Cut, 7kl Pochero Cut, 2kl Arrozcaldo Cut)			
		> 1 kilo Hipon			
		> 8 kilos Tilapia			
		> 3 kilos Alamang(Torta)			
		> 1 tray Egg			
		D. TERMS AND CONDITIONS			
		> All prices quoted herein are valid, binding and effective for the period of February 1 to March 31, 2024			
		> Prices quoted shall be inclusive of all costs including transportation, freight, and handling and other incidental expenses maybe incurred during delivery to the indicated location.			
		> Suppliers/Service Providers must have 10% of the quantity of each items stated in this request which will serve as "buffer items" in case of spoiled/rejected deliveries.			
		> The Bidder is preferably a Local Supplier for in any case of complaints, the Local Supplier can immediately respond. However, in the absence of a qualified Local Suppliers, a Provincial or Regional Supplier shall qualify.			
		> Provision for packaging of the items is required to prevent their damage or deterioration during transit to their final destination, as indicated in this contract. The packaging shall be sufficient to withstand, without limitation rough handling during transit and exposure to extreme temperatures.			
		> Ensure no disruption/delaying of deliveries.			
		> The DSWD accepts no liability for the damage of items during transit in the case if items supplied from within the Philippines or supplied by domestic suppliers risk and title will not be deemed to have passed to the DSWD until their receipt and final acceptance at the final destination.			
		E. Payment Term: TO PAYMENT-LDDAP ADA			
		Nothing Follows			
		Approved Budget for the Contract: PhP 203,474.00			

Please do not leave any blank items.

TOTAL OFFERED QUOTATION / BID

In WORDS: 	In FIGURES:
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PURPOSE: PURCHASE OF WET MARKET GOODS (FRESH MEAT, FISH, EGGs Etc) FOR THE USE OF DSWD RO III RECEPTION AND STUDY CENTER FOR CHILDREN - CENTER AND RESIDENTIAL CARE FACILITIES (CRCFs) FOR THE PERIOD REQUIREMENT OF FEBRUARY TO MARCH 2024

PR No. : 2024-01-027

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance.

FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY"


ADRIAN D. MORALES
OIC - PROCUREMENT SECTION CHIEF

SUPPLIER