

**NOTICE TO PROCEED**

12 October 2023

**MS. PRINCESS AILEEN VILLEGAS**  
Authorized Representative  
G-WELL GENERAL MERCHANDISE  
Parian, Mexico, Pampanga

Dear Ms. Villegas:

Please be informed that you may now proceed as the Supplier for the contract entitled **“SUPPLY AND DELIVERY OF OFFICE SUPPLIES NECESSARY FOR THE MASSIVE PRINTING OF DOCUMENTS FOR THE 2023 REGISTRATION (OATH OF COMMITMENT, KATIBAYAN NG PAGPAPATUNAY, FORM 5, CV FORM, BENEFICIARIES ID’s) LOT A”** with ITB No. GOP/DSWD3-2023-07-001 and **Contract No. 2023-09-04** amounting to **Six Hundred Seventy-One Thousand Eight Hundred Seventy-Five Pesos (PHP671,875.00)**, inclusive of all applicable taxes.

This Notice binds you to your bid price proposal, schedule of requirements, technical specifications, and other terms and conditions stipulated in the Contract. Please note that complete delivery of goods shall be made within **30 calendar days** upon receipt of this notice. Further, we acknowledge receipt of your Performance Security in a form of:

(Please check type of Security)	Form of Performance Security	Amount of Performance Security/ Remarks
	Cash or Cashier's / Manager's Check	
	Bank Draft/Guarantee or irrevocable letter of credit	
	Surety Bond	
	Performance Securing Declaration	

Kindly affix your signature and the corresponding date in the space provided below:

Truly yours,

**DIR. JONATHAN V. DIRAIN**  
Regional Director

CONFORME:

**MS. PRINCESS AILEEN VILLEGAS**  
Authorized Representative

Date: 10-13-2023

PCT/JCM/ity