

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Regional Office III  
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2023-10-035  
PR No. 2023-10-017  
Mode of Proc: NP-SVP

\*Company Name: \_\_\_\_\_  
\*Company Address: \_\_\_\_\_  
\*Contact Person: \_\_\_\_\_  
\*Contact No.: \_\_\_\_\_  
\*Email Address: \_\_\_\_\_  
\*PhilGeps Reg. No.: \_\_\_\_\_

**\*REQUIRED.** To avoid bid disqualification, please fill out all the items accordingly. Indicate "N/A" if not applicable. Thank you!

\*Title of the Project: **REPAIR AND IMPROVEMENT OF GUARDHOUSE OF REGIONAL REHABILITATION CENTER FOR YOUTH, BRGY. AYALA, MAGALANG, PAMPANGA**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

**NP-Small Value Procurement (Infra)**

- Philgeps Registration Number
- Valid Mayor's Permit
- Latest Income/Business Tax Return (for ABCs 500k and above)

**Additional Requirements**

- Valid PCAB License (Atleast Small B)

**For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document**

- Unnotarized Omnibus Sworn Statement (for ABCs above 50k);  
**If awarded, kindly submit the notarized Omnibus Sworn Statement within 2 days upon receipt of the Notice of Award.**

- Latest Income/Business Tax Return (for ABCs 500k and above);

a. Evidence of the offered item/s shall be submitted in the form of manufacturer's sales literature or photos with readable brand, and specifications (**i.e brochure, websites, clear pictures showing the brand, model, and description**), unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. (**This is not applicable for Catering Services**) For Advocacy Materials, bidders must submit EVIDENCE such as but not limited to the following, in order to support its quotation: Clear and actual copies of sample photo(s) of items being offered with measurements and dimensions;

- b. Clear and actual copies of sample photo(s) of similar items from previous transactions, contracts or sales;
- c. Whenever applicable, sample digital copy of design with required layout, kind of material and such other relevant specifications being offered.


**Failure to attach the required documents will result in the DISQUALIFICATION of your bid.**

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

<b>ELECTRONIC SUBMISSION</b>	<a href="https://tinyurl.com/fo3bacsite">https://tinyurl.com/fo3bacsite</a> in case of difficulty accessing the above link, you may access the alternate link: <a href="https://bit.ly/fo3bacsite">https://bit.ly/fo3bacsite</a> Select the Menu – “ <b>BID SUBMISSION</b> ”
<b>IN PERSON SUBMISSION</b>	Procurement Section, 2/f, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
<b>DEADLINE OF SUBMISSION</b>	<b>2:00 PM October 18, 2023</b>

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.  
Bids submitted must be in **pdf format** ONLY **clearly scanned** in a **SINGLE FILE** including supporting documents

Very truly yours,

  
**RAYMUND VINCENT A. PANLILIO**  
OIC Admin Division Chief  
Concurrent Procurement Section Chief

**Terms and Conditions:**

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
- No negative feedback/derogatory record whatsoever and/or delay of delivery of Service Provider within Three (3) months hereof.
- Quotation validity shall be: Thirty (30) Calendar Day
- Project duration within: Sixty (60) Calendar Days
- Place of Delivery: RRCY, BRGY. AYALA, MAGALANG, PAMPANGA
- Terms of Payment: Thirty (30) Calendar Days

Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Branch: \_\_\_\_\_

\*Note: Non-Land Bank of the Philippines accounts shall be charged a service fee.

- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty (If applicable): \_\_\_\_\_
- Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

  
**KEILYN JOY B. CALMA**

PPMU

\_\_\_\_\_  
(Signature over Printed Name)  
Supplier



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) to register."

RFQ No. 2023-10-035  
Date: \_\_\_\_\_

\*Company Name: \_\_\_\_\_  
\*Company Address: \_\_\_\_\_  
\*Contact Person: \_\_\_\_\_  
\*Contact No.: \_\_\_\_\_  
\*PhilGEPS Reg. No.: \_\_\_\_\_

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications (Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)	UNIT COST	TOTAL COST
	1	LOT	REPAIR AND IMPROVEMENT OF GUARDHOUSE OF REGIONAL REHABILITATION CENTER FOR YOUTH, BRGY. AYALA, MAGALANG, PAMPANGA			
			Other Requirements to be Submitted:			
			> List of Key Personnel (Please attached their ID's)			
			> List of minimum major equipment/tools requirement			
			> Attach/Submit your accomplished Program of Works, Bill of Quantities and please check Terms of Reference for Project Details			
			* NOTHING FOLLOWS *			
			Approved Budget for the Contract: PhP 550,000.00			

Please do not leave any blank items.

TOTAL OFFERED QUOTATION / BID

In WORDS:	In FIGURES:
_____	PHP _____
_____	

PURPOSE: REPAIR AND IMPROVEMENT OF GUARDHOUSE OF REGIONAL REHABILITATION CENTER FOR YOUTH, BRGY. AYALA, MAGALANG, PAMPANGA

PR No. 2023-10-017

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance.

FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY"

  
RAYMOND VINCENT A. PANLILIO  
OIC - Admin Division Chief  
Concurrent Procurement Section Chief

\_\_\_\_\_  
Supplier

**BILL OF QUANTITIES**

Name of Project:	REPAIR AND IMPROVEMENT OF GUARD HOUSE	Location:	REGIONAL REHABILITATION CENTER FOR YOUTH, BRGY. AYALA, MAGALANG, PAMPANGA
Total Project Cost:	PHP -	Project Duration:	60 Calendar days
Source of Fund:	CENTRALLY MANAGED FUND - CURRENT CY 2023	Mode of Procurement:	NEGOTIATED PROCUREMENT/SVP
Date:	September 11, 2023	Source of Manpower:	Outsource

I GENERAL REQUIREMENTS								
Item No.	Item Description		Quantity	Unit	Material Cost	Labor /Equipment Cost	Unit Cost	Amount
	1.1	Occupational Safety and Health Program	1.00	lot	-	-	-	-
	1.2	Mobilization/Demobilization	1.00	lot	-	-	-	-
SUB - TOTAL (GENERAL REQUIREMENTS)								-
II CONSTRUCTION WORKS								
Item No.	Item Description		Quantity	Unit	Material Cost	Labor /Equipment Cost	Unit Cost	Amount
1	Civil and Earthworks							
	1.1	Soil Poisoning	12.00	sq.m.	-	-	-	-
	1.2	Structural Excavation ( Common Soil)	9.38	m <sup>3</sup>	-	-	-	-
	1.3	Embankment from Structure Excavation	5.40	m <sup>3</sup>	-	-	-	-
	1.4	Gravel Fill	0.60	m <sup>3</sup>	-	-	-	-
SUB - TOTAL (Civil and Earthworks)								-
2	Reinforced Concrete							
	2.1	Structural Concrete for Footing Tie Beam, Column, Suspended Slab, Girder/Beam (Class A, 28 days)	3.18	m <sup>3</sup>	-	-	-	-
	2.2	Slab on Fill and Canopy	1.24	m <sup>3</sup>	-	-	-	-
	2.3	Fabrication/erection and setting-up of Reinforcing bars for stair footings, suspended slab and Septic Tank	295.23	kg.	-	-	-	-
	2.4	Form,False works,braces,ribs and setting-up for suspended slab	3.97	sq.m.	-	-	-	-
SUB - TOTAL (Reinforced Concrete)								-
3	Masonry Works							
	3.1	100mm CHB Non Load Bearing Wall (Including Reinforcing Steel)	25.15	sq.m.	-	-	-	-
	3.2	Cement Plaster Finish	30.10	sq.m.	-	-	-	-
SUB - TOTAL (Masonry Works)								-
4	Electrical and Mechanical Works							
	4.1	Conduits, Boxes and Fittings			1 lot	-	-	-
	4.1.1	20 mm Ø uPVC Neltex Powerline	5	pieces				
	4.1.2	20 mm Ø uPVC elbow	5	pieces				
	4.1.3	20 mm Ø endbell	10	pieces				
	4.1.4	uPVC Pipe Cement/Solvent	2	gallons				
	4.1.5	Utility Box (Metal G.A. 16)	9	pieces				
	4.1.6	Junction Box with cover (Metal G.A. 16)	13	pieces				
	4.1.7	Pull Box/Splicing Box	1	pieces				

4.2	Wires & Wiring Devices								
	4.2.1	Electrical Wire 2.0 mm² THHN	15	meters	1 lot	-	-	-	-
	4.2.2	Electrical Wire 3.5 mm² THHN	25	meters					
	4.2.3	Electrical Wire 30 mm² THHN	5	meters					
	4.2.4	Electrical Wire 80 mm² THHN	3	meters					
	4.2.5	Single Pole Switch on one switch plate	1	sets					
	4.2.6	Triplex (3 Single Pole Wall Switches on one switch plate)	2	sets					
	4.2.7	Single C.O./Receptacle, Ground Type, Universal	2	sets					
	4.2.8	Duplex C.O./Receptacle, Ground Type, Universal	4	sets					
	4.2.9	G.A. # 16 Tie Wire	3	kilograms					
	4.2.10	Plastic Tape (Electrical Tape)	5	rolls					
	4.2.11	Rubber Tape	3	rolls					
	4.2.12	80 mm dia cable connector	2	pcs					
	4.2.13	Copper Bounded Ground Rod (20mmØ x 3000mm)	1	pcs					
	4.2.14	Grounding Rod Clamp	1	pcs					
4.3	Panelboard with Main and Branch Breakers				1 lot	-	-	-	-
	4.3.1	Panel Board "PBA" ( Bolt-On & Flushed Type) Main Breaker :60AT/225AF, 2P, 240V Branches: 1 -20AT/50AF, 2P, 240V 3 - 30AT/50AF, 2P, 240V	1 l.s.						
4.4	Lighting Fixtures				1 lot	-	-	-	-
	4.4.1	6" Square Downlight/Prismatic Fixture with 1-9W LED Bulb , Recessed	13	sets					
	4.4.2	Self contained Emergency Lighting Pack Non-Maintained 3hrs duration with 2-6w LED Lamps	2	sets					
SUB - TOTAL (Electrical and Mechanical Works)									-
5	Plumbing Works								
5.1	Sewer Lines Works				1 lot	-	-	-	-
	5.1.1	1001(1)a5 - Pipes and Fittings, 50mmØ, PVC, Series 1000	3	meters					
	5.1.2	1001(1)a7 - Pipes and Fittings, 100mmØ, PVC, Series 1000	5	meters					
	5.1.3	SPL - PVC/HDPE Fittings	10	ea					
5.2	Cold Waterlines and Fittings				1 lot	-	-	-	-
	5.2.1	1002(2)a3 - Polypropylene Random Copolymer (PPR-C) Pipe with Fittings, 20mmØ, PN 20	2	pcs					
	5.2.2	1002(2)b3 - Polypropylene Random Copolymer (PPR-C) Pipe with Fittings, 25mmØ, PN 20	1	pcs					
	5.2.3	1002(2)b3 - Polypropylene Random Copolymer (PPR-C) Pipe with Fittings, 12mmØ, PN 20	1	pcs					
	5.2.4	SPL - Polypropylene Random Copolymer (PPR-C) Fittings	5	pcs					
5.3	Storm Drainage				1 lot	-	-	-	-
	5.3.1	1001(1)a6 - Pipes and Fittings, 100mmØ, PVC, Series 1000	3	meters					
	5.3.2	SPL - PVC/HDPE Fittings	5	ea					
5.4	Catchbasin				1 lot	-	-	-	-
	5.4.1	900(1)c1 - Structural Concrete, Class A, 28 days	0.3	cu.m.					
	5.4.2	902(1)a - Reinforcing Steel (Deformed), Grade 40	5	kg					
	5.4.3	1046(2)a1 - CHB Non Load Bearing (including Reinforcing Steel), 100mm	1.05	sq.m.					
5.5	Plumbing Fixtures				1 lot	-	-	-	-
	5.5.1	1002(5) - Water Closet with Complete Accessories	1	set					
	5.5.2	1002(11) - Sink with Complete Accessories	1	set					
	5.5.3	1002(21) - Faucet	2	pc					
	5.5.4	1002(15) - Lavatory including Fittings	1	set					
	5.5.5	1002(16) - Floor Drain Plates	1	set					
	5.5.6	SPL - Gate Valve/Check Valve	1	set					
	5.5.7	1002(9) - Urinal	1	set					
	5.5.8	1002(18) - Stainless Steel Grab Bar	4	l.m.					
SUB - TOTAL (Plumbing Works)									-
6	Ceiling Works								
6.1	Ceiling , Metal Frame, Ficemboard			12.00	sq.m.	-	-	-	-
6.2	Reflective Insulation			30.00	sq.m.	-	-	-	-
SUB - TOTAL (Ceiling Works)									-
7	Carpentry Works								
7.1	Cabinets			1.47	sq.m.	-	-	-	-
SUB - TOTAL (Carpentry Works)									-
8	Painting Works								
8.1	Painting Works ( Masonry / Concrete )			30.65	sq.m.	-	-	-	-
8.2	Painting Works (Wood Painting)			2.86	sq.m.	-	-	-	-
SUB - TOTAL (Painting Works)									-

9	Doors and Window						
9.1	Wooden Panel Door	2.55	sq.m.	-	-	-	-
9.2	Aluminum Powder Coated Glass Window with 6mm thk. Clear Glass	4.68	sq.m.	-	-	-	-
SUB - TOTAL (Doors and Window)							-
11	Floor Finish						
11.1	Floor Topping	12.00	sq.m.	-	-	-	-
11.2	Unglazed Tiles (Floor)	2.81	sq.m.	-	-	-	-
11.3	Glazed Tiles (Wall at T&B)	9.20	sq.m.	-	-	-	-
SUB - TOTAL (Floor Finish)							-
12	Roofing Works						
12.1	Pre-painted Metal Sheets(Rib type Long Span 0.427 thk above)	30.00	sq.m.	-	-	-	-
12.2	Fabricated Metal Roofing Accessory(End Flashing & End Wall Flashing)	10.00	l.m	-	-	-	-
12.3	Fabricated Metal Roofing Accessory(Gutter)	5.00	l.m	-	-	-	-
12.4	Fabricated Metal Roofing Accessory(Spandrel)	8.00	sq.m.	-	-	-	-
SUB - TOTAL (Roofing Works)							-
13	Structural Steel Works						
13.1	Structural Steel Roof Truss	98.20	kg.	-	-	-	-
13.2	Structural Steel Purlins	101.15	kg.	-	-	-	-
13.3	Anchor Bolts	12.00	pc.	-	-	-	-
13.4	Metal Structure Accessories(Steel Plates)	10.00	kg.	-	-	-	-
SUB - TOTAL (Structural Steel Works)							-

A	Total Direct Cost (Material, Labor and Equipment ) of Construction Works	-
B	Overhead, Contingencies and Miscellaneous (OCM) ( % of A )	-
C	Contractor's Profit (CP) ( % of A )	-
D	Value Added Tax ( VAT ) ( 5% of A+B+C )	-
E	Occupational Safety and Health Program	-
F	Mobilization/Demobilization	-
<b>TOTAL PROJECT COST</b>		<b>P</b> -

Prepared by:

**ROMMEL G. VELASCO**  
ENGINEER II

Submitted by:

**ROBERT V. GATMAITAN**  
CENTERHEAD

Recommending Approval:

**MARIBEL M. BLANCO**  
ASSISTANT REGIONAL DIRECTOR FOR ADMINISTRATION

Certified as to Funding Compliance with Budget Parameters and Inclusion in the **WFP**:

**RENANN M. MACAPINLAC**  
AO V / BUDGET SECTION CHIEF

Approved / Disapproved:

**JONATHAN V. DIRAIN**  
REGIONAL DIRECTOR, DSWD FO III

PROGRAM OF WORKS

Name of Project:	REPAIR AND IMPROVEMENT OF GUARD HOUSE	Location:	REGIONAL REHABILITATION CENTER FOR YOUTH, BRGY. AYALA, MAGALANG, PAMPANGA
Total Project Cost:		Project Duration:	60 Calendar days
Source of Fund:	CENTRALLY MANAGED FUND - CURRENT CY 2023	Mode of Procurement:	NEGOTIATED PROCUREMENT/SVP
Date:	June 21, 2023	Source of Manpower:	Outsource

PROPERTY AND SUPPLY OFFICE STORAGE						
I	GENERAL REQUIREMENTS					
Item No.	Item Description	Quantity	Unit	Labor Cost	Unit Cost	Amount
1	Occupational Safety and Health Program	1.00	lot			-
2	Mobilization/Demobilization	1.00	lot			-
II	CONSTRUCTION WORKS					
Item No.	Item Description	Quantity	Unit	Labor Cost	Unit Cost	Amount
1	Civil and Earthworks	1.00	lot			-
						-
2	Reinforced Concrete	1.00	lot			-
						-
3	Masonry Works	1.00	lot			-
						-
4	Electrical and Mechanical Works	1.00	lot			-
						-
5	Plumbing Works	1.00	lot			-
						-
6	Ceiling Works	1.00	lot			-
						-
7	Carpentry Works	1.00	lot			-
						-
8	Painting Works	1.00	lot			-
						-
9	Doors and Windows	1.00	lot			-
						-
10	Floor Finish	1.00	lot			-
						-
11	Roofing Works	1.00	lot			-
						-
12	Structural Steel Works	1.00	lot			-
						-
SUB TOTAL (Construction Works)						-

A	Total Direct Cost (Material, Labor and Equipment ) of Construction Works	-
B	Overhead, Contingencies and Miscellaneous (OCM) ( 15% of A )	-
C	Contractor's Profit (CP) ( 10% of A )	-
D	Value Added Tax ( VAT ) ( 5% of A+B+C )	-
E	Occupational Safety and Health Program	-
E	Mobilization/Demobilization	-
TOTAL PROJECT COST		PHP -

Prepared by:

**ROMMEL G. VELASCO**  
ENGINEER II

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