

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Regional Office III  
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2023-09-143  
PR No. 2023-09-107  
Mode of Proc: NP-SVP

\*Company Name: \_\_\_\_\_  
\*Company Address: \_\_\_\_\_  
\*Contact Person: \_\_\_\_\_  
\*Contact No.: \_\_\_\_\_  
\*Email Address: \_\_\_\_\_  
\*PhilGeps Reg. No.: \_\_\_\_\_

**\*REQUIRED.** To avoid bid disqualification,  
please fill out all the items accordingly.  
Indicate "N/A" if not applicable. Thank you!

\*Title of the Project: **PURCHASE OF APPLIANCES OF BAHAY PAG-ASA SUBSIDY CY 2023**  
Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

**NP-Small Value Procurement**

- Philgeps Registration Number;
- Valid Mayor's Permit;

**For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document**

- Unnotarized Omnibus Sworn Statement (for ABCs above 50k);

**If awarded, kindly submit the notarized Omnibus Sworn Statement within 2 days upon receipt of the Notice of Award.**

- Latest Income/Business Tax Return (for ABCs 500k and above);
- Evidence of the offered item/s shall be submitted in the form of manufacturer's sales literature or photos with readable brand, and specifications (**i.e brochure, websites, clear pictures showing the brand, model, and description**), unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. **(This is not applicable for Catering Services)**
- For Advocacy Materials, bidders must submit EVIDENCE such as but not limited to the following, in order to support its quotation:
  - a. Clear and actual copies of sample photo(s) of items being offered with measurements and dimensions;
  - b. Clear and actual copies of sample photo(s) of similar items from previous transactions, contracts or sales;

- c. Whenever applicable, sample digital copy of design with required layout, kind of material and such other relevant specifications being offered.


**Failure to attach the required documents will result in the DISQUALIFICATION of your bid.**

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

<b>ELECTRONIC SUBMISSION</b>	<a href="https://tinyurl.com/fo3bacsite">https://tinyurl.com/fo3bacsite</a>  in case of difficulty accessing the above link, you may access the alternate link:  <a href="https://bit.ly/fo3bacsite">https://bit.ly/fo3bacsite</a>  Select the Menu – “ <b>BID SUBMISSION</b> ”
<b>IN PERSON SUBMISSION</b>	Procurement Section, 2/f, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
<b>DEADLINE OF SUBMISSION</b>	<b>2:00 PM October 4, 2023</b>

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in **pdf format ONLY** clearly scanned in a **SINGLE FILE** including supporting documents

Very truly yours,

  
**RAYMUND VINCENT A. PANLILIO**  
OIC Admin Division Chief  
Concurrent Procurement Section Chief

**Terms and Conditions:**

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
  - No negative feedback/derogatory record whatsoever and/or delay of delivery of Service Provider within Three (3) months hereof.
  - Quotation validity shall be: Thirty (30) Calendar Day
  - Good/s/Activity shall be delivered within: Thirty (30) Calendar Day
  - Place of Delivery: DSWD FO III Main Building DMGC.
  - Terms of Payment: Thirty (30) Calendar Day
- Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Branch: \_\_\_\_\_

\*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.

- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty (If applicable): \_\_\_\_\_
- Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

  
**NOEL T. LIPATA**

PPMU

\_\_\_\_\_  
(Signature over Printed Name)  
Supplier



NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) to register."

RFQ No. 2023-09-124  
Date: \_\_\_\_\_

\*Company Name: \_\_\_\_\_  
\*Company Address: \_\_\_\_\_  
\*Contact Person: \_\_\_\_\_  
\*Contact No.: \_\_\_\_\_  
\*PhilGEPS Reg. No.: \_\_\_\_\_

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications (Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)	UNIT COST	TOTAL COST
	10	UNIT	RICE COOKER			
			WATTAGE : atleast 900 WATTS			
			CAPACITY: atleast 15 CUPS (2.2 Liters)			
			INCLUSIONS: STEAMER AND GLASS COVER LITERS			
	10	UNIT	WASHING MACHINE			
			CAPACITY: atleast 9KG			
			SPINNER: atleast 7 KG			
			WASHER TYPE : MANUAL			
			MOTOR INPUT: atleast 340 W			
			WASH SPEED: atleast 135 RPM			
			NET WEIGHT: atleast 23 KG			
			Gross Dimension WxHxD : atleast 990 mm x 1115 mm x 602 mm			
	33	UNIT	STAND FAN			
			BLADE SIZE : atleast 18 INCH			
			FAN BLADE : BANANA TYPE			
			MOTOR: atleast 90 W 3 SPEED			
			FAN SPEED: atleast 1450 RPM			
			GROSS WEIGHT : atleast 5.46 KG			
			NET WEIGHT : atleast 4.95 KG			
	23	UNIT	WALL FAN			
			FAN BLADE: atleast 18" 457mm			
			MOTOR : atleast 90W			
			3 SPEED			
			FAN SPEED : atleast 1425 RPM			
			NET WEIGHT : atleast 3.80 KG			
			GROSS WEIGHT : atleast 4.625 KG			
	5	UNIT	TELEVISION			
			SCREEN SIZE : atleast 43 inches			
			TV RESOLUTION : ULTRA HD 3840 X 2160			
			CSPF RATING: 5.53			
			POWER INPUT: atleast 90W			
			GROSS WEIGHT: atleast 8.5 KG			
			NET WEIGHT: atleast 6.2 KG			
			16:9 ASPECT RATIO			

HDR 10

3 UNIT CHEST FREEZER

WIDTH : atleast 89.1 CM

GROSS WEIGHT : atleast 38 KG

INVERTER TYPE

FROST SYSTEM : MANUAL

WATTAGE : atleast 71 WATTS

HEIGHT : atleast 84.2 CM

LENGTH : atleast 55.7 CM

NET WEIGHT : atleast 34 KG

CAPACITY : atleast 7 CU. FT

POWER REQUIREMENT : atleast 230V

\*Nothing follows\*

Approved Budget for the Contract: PhP 409,523.70

Please do not leave any blank items.

**TOTAL OFFERED QUOTATION / BID**

In WORDS:

In FIGURES:

PHP \_\_\_\_\_

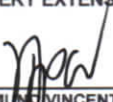
PURPOSE: PURCHASE OF APPLIANCES OF BAHAY PAG-ASA SUBSIDY CY 2023

PR No. 2023-09-107

**IMPORTANT:** The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance.

**FAILURE** to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY"

  
RAYMUND VINCENT A. PANLILIO  
OIC Admin Division Chief  
Concurrent Procurement Section Chief

\_\_\_\_\_  
Supplier