

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Regional Office III  
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2023-09-068  
PR No. 2023-08-196  
Mode of Proc: NP-SVP

\*Company Name: \_\_\_\_\_  
\*Company Address: \_\_\_\_\_  
\*Contact Person: \_\_\_\_\_  
\*Contact No.: \_\_\_\_\_  
\*Email Address: \_\_\_\_\_  
\*PhilGeps Reg. No.: \_\_\_\_\_

**\*REQUIRED.** To avoid bid disqualification, please  
fill out all the items accordingly. Indicate "N/A"  
if not applicable. Thank you!

\*Title of the Project: **PURCHASE OF CLOTHINGS FOR THE USE OF AMOR VILLAGE RESIDENTS.**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

**NP-Small Value Procurement**

- Philgeps Registration Number;
- Valid Mayor's Permit;

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document

- Unnotarized Omnibus Sworn Statement (for ABCs above 50k);

If awarded, kindly submit the notarized Omnibus Sworn Statement within 2 days upon receipt of the Notice of Award.

- Latest Income/Business Tax Return (for ABCs 500k and above);
- Evidence of the offered item/s shall be submitted in the form of manufacturer's sales literature or photos with readable brand, and specifications (**i.e brochure, websites, clear pictures showing the brand, model, and description**), unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. **(This is not applicable for Catering Services)**
  - a. For Advocacy Materials, bidders must submit EVIDENCE such as but not limited to the following, in order to support its quotation: Clear and actual copies of sample photo(s) of items being offered with measurements and dimensions;
  - b. Clear and actual copies of sample photo(s) of similar items from previous transactions, contracts or sales;

- c. Whenever applicable, sample digital copy of design with required layout, kind of material and such other relevant specifications being offered.

**Failure to attach the required documents will result in the DISQUALIFICATION of your bid.**


Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

<b>ELECTRONIC SUBMISSION</b>	<a href="https://tinyurl.com/fo3bacsite">https://tinyurl.com/fo3bacsite</a> in case of difficulty accessing the above link, you may access the alternate link: <a href="https://bit.ly/fo3bacsite">https://bit.ly/fo3bacsite</a> Select the Menu – “ <b>BID SUBMISSION</b> ”
<b>IN PERSON SUBMISSION</b>	Procurement Section, 2 <sup>nd</sup> Floor, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
<b>DEADLINE OF SUBMISSION</b>	<b>1:00 PM September 20, 2023</b>

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Bids submitted must be in **pdf format** ONLY **clearly scanned** in a **SINGLE FILE** including supporting documents

Very truly yours,

  
**RAYMUND VINCENT A. PANLILIO**  
OIC Admin Division Chief  
Concurrent Procurement Section Chief

**Terms and Conditions:**

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
- No negative feedback/derogatory record whatsoever and/or delay of delivery of Service Provider within Three (3) months hereof.
- Quotation validity shall be: Thirty (30) Calendar Day
- Items should be delivered within: Thirty (30) Calendar Day
- Place of Delivery: DSWD FO III, Maimpis, City of San Fernando, Pampanga
- Terms of Payment: Thirty (30) Calendar Days

Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Branch: \_\_\_\_\_

\*Note: Non-Land Bank of the Philippines accounts shall be charged a service fee.

- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty (If applicable): \_\_\_\_\_
- Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

  
**KEILYN JOY B. CALMA**

PPMU

\_\_\_\_\_  
(Signature over Printed Name)  
Supplier



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

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RFQ No. 2023-09-068  
Date: \_\_\_\_\_

\* Company Name: \_\_\_\_\_  
\* Company Address: \_\_\_\_\_  
\* Contact Person: \_\_\_\_\_  
\* Contact No.: \_\_\_\_\_  
\* PhilGEPS Reg. No.: \_\_\_\_\_

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications (Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)	UNIT COST	TOTAL COST
	13	PIECE	White Polo Shirt, Men's Cut, at least made with knitted 100% cotton or at least 100% polyester, plain white with collar, placket with at least 2-3 buttons beneath the collars, size: Small			
	13	PIECE	White Polo Shirt, Men's Cut, at least made with knitted 100% cotton or at least 100% polyester, plain white with collar, placket with at least 2-3 buttons beneath the collars, size: Medium			
	30	PIECE	White Polo Shirt, Men's Cut, at least made with knitted 100% cotton or at least 100% polyester, plain white with collar, placket with at least 2-3 buttons beneath the collars, size: Large			
	11	PIECE	White Polo Shirt, Men's Cut, at least made with knitted 100% cotton or at least 100% polyester, plain white with collar, placket with at least 2-3 buttons beneath the collars, size: Extra Large			
	10	PIECE	White Polo Shirt, Men's Cut, at least made with knitted 100% cotton or at least 100% polyester, plain white with collar, placket with at least 2-3 buttons beneath the collars, size: Triple Extra Large			
	3	PACK	Brief, gartered, cotton, with assorted colors, at least 3 in 1 pack, size: Extra Small			
	3	PACK	Brief, gartered, cotton, with assorted colors, at least 3 in 1 pack, size: Small			
	15	PACK	Brief, gartered, cotton, with assorted colors, at least 3 in 1 pack, size: Medium			
	30	PACK	Brief, gartered, cotton, with assorted colors, at least 3 in 1 pack, size: Large			
	15	PACK	Brief, gartered, cotton, with assorted colors, at least 3 in 1 pack, size: Extra Large			
	6	PACK	Brief, gartered, cotton, with assorted colors, at least 3 in 1 pack, size: XXL			
	5	PACK	Brief, gartered, cotton, with assorted colors, at least 3 in 1 pack, size: XXXL			
	5	PIECE	Shorts, Jersey short for men, no pocket, garterized and draw strings, pattern: Plain, size: Extra Small			
	7	PIECE	Shorts, Jersey short for men, no pocket, garterized and draw strings, pattern: Plain, size: Small			
	15	PIECE	Shorts, Jersey short for men, no pocket, garterized and draw strings, pattern: Plain, size: Medium			
	32	PIECE	Shorts, Jersey short for men, no pocket, garterized and draw strings, pattern: Plain, size: Large			
	19	PIECE	Shorts, Jersey short for men, no pocket, garterized and draw strings, pattern: Plain, size: Extra Large			
	5	PIECE	Shorts, Jersey short for men, no pocket, garterized and draw strings, pattern: Plain, size: XXL			
	5	PIECE	Shorts, Jersey short for men, no pocket, garterized and draw strings, pattern: Plain, size: XXXL			
	28	PIECE	Pants, Denim, Straight Leg Cut, at least 4 pockets style (2 front side pocket and 2 back pocket), size: 28			
	28	PIECE	Pants, Denim, Straight Leg Cut, at least 4 pockets style (2 side pocket and 2 back pocket), size: 31			
	10	PIECE	Pants, Denim, Straight Leg Cut, at least 4 pockets style (2 side pocket and 2 back pocket), size: 35			
	9	PIECE	Pants, Denim, Straight Leg Cut, at least 4 pockets style (2 side pocket and 2 back pocket), size: 39			
	10	PIECE	UNDERWEAR, for Ladies, Cotton and stretchable, Assorted Colors, Semi high Rise, Lined, garterized waistband, at least 95 % cotton, 5% spandex, size: Small			
	15	PIECE	UNDERWEAR, for Ladies, Cotton and stretchable, Assorted Colors, Semi high Rise, Lined, garterized waistband, at least 95 % cotton, 5% spandex, size: Medium			
	15	PIECE	UNDERWEAR, for Ladies, Cotton and stretchable, Assorted Colors, Semi high Rise, Lined, garterized waistband, at least 95 % cotton, 5% spandex, size: Large			

	10	PIECE	UNDERWEAR, for Ladies, Cotton and stretchable, Assorted Colors, Semi high Rise, Lined, garterized waistband, at least 95 % cotton, 5% spandex, size: Extra Large			
	10	PIECE	UNDERWEAR, for Ladies, Cotton and stretchable, Assorted Colors, Semi high Rise, Lined, garterized waistband, at least 95 % cotton, 5% spandex, size: (XXL)			
	10	PIECE	UNDERWEAR, for Ladies, Cotton and stretchable, Assorted Colors, Semi high Rise, Lined, garterized waistband, at least 95 % cotton, 5% spandex, size: XXXL			
	10	PIECE	UNDERWEAR, for Ladies, Cotton and stretchable, Assorted Colors, Semi high Rise, Lined, garterized waistband, at least 95 % cotton, 5% spandex, size: XXXXL			
	3	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at least 3 column, 2 rows hook-and-eye back closure, size: 20A			
	3	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at least 3 column, 2 rows hook-and-eye back closure, size: 24B			
	3	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at least 3 column, 2 rows hook-and-eye back closure, size: 24C			
	5	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at laest 3 column, 2 rows hook-and-eye back closure, size: 25A			
	5	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at least 3 column, 2 rows hook-and-eye back closure, size: 25B			
	5	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at least 3 column, 2 rows hook-and-eye back closure, size: 26C			
	5	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at least 3 column, 2 rows hook-and-eye back closure, size: 28C			
	5	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at least 3 column, 2 rows hook-and-eye back closure, size: 30C			
	5	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at least 3 column, 2 rows hook-and-eye back closure, size: 32A			
	5	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at least 3 column, 2 rows hook-and-eye back closure, size: 32B			
	5	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at least 3 column, 2 rows hook-and-eye back closure, size: 33D			
	5	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at laest 3 column, 2 rows hook-and-eye back closure, size: 34A			
	5	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at least 3 column, 2 rows hook-and-eye back closure, size 34B			
	5	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at least 3 column, 2 rows hook-and-eye back closure, size 36A			
	5	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at least 3 column, 2 rows hook-and-eye back closure, size: 36B			
	5	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at least 3 column, 2 rows hook-and-eye back closure, size: 38C			
	5	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at least 3 column, 2 rows hook-and-eye back closure, size: 40B			
	5	PIECE	BRASSIERE, Materials: at least 90% Polyester, 10% Spandex, Assorted Colors, Features: Slightly padded cups with removable straps, at least 3 column, 2 rows hook-and-eye back closure, size: 45C			



Supplier