



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

	Mode of Proc: NP-SVP		
*Company Name:			
*Company Address:	*REQUIRED. To avoid bid disqualification, please		
*Contact Person:	fill out all the items accordingly. Indicate "N/A"		
*Contact No.:	if not applicable. Thank you!		
*Email Address:			
*PhilGeps Reg. No.:			

RFQ No.

DP NA

2023-09-067

*Title of the Project: <u>VEHICLE RENTAL FOR THE USE ON TRAINING OF STRESS MANAGEMENT AND RELATIONSHIP BUILDING: WELLNESS AND WELLBEING WORKSHOP ON SEPTEMBER 29-OCTOBER 1, 2023.</u>

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures**, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders MUST submit the following requirements along with their bid.

NP-Small Value Procurement

- · Philgeps Registration Number;
- Valid Mayor's Permit;

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document

Unnotarized Omnibus Sworn Statement (for ABCs above 50k);

If awarded, kindly submit the notarized Omnibus Sworn Statement within 2 days upon receipt of the Notice of Award.

- Latest Income/Business Tax Return (for ABCs 500k and above);
- Evidence of the offered item/s shall be submitted in the form of manufacturer's sales literature
 or photos with readable brand, and specifications (i.e brochure, websites, clear pictures
 showing the brand, model, and description), unconditional statements of specification and
 compliance issued by the manufacturer, samples, independent test data etc., as appropriate.
 (This is not applicable for Catering Services)
 - For Advocacy Materials, bidders must submit EVIDENCE such as but not limited to the following, in order to support its quotation: Clear and actual copies of sample photo(s) of items being offered with measurements and dimensions;



- Clear and actual copies of sample photo(s) of similar items from previous transactions, contracts or sales;
- c. Whenever applicable, sample digital copy of design with required layout, kind of material and such other relevant specifications being offered.

Failure to attach the required documents will result in the DISQUALIFICATION of your bid.

Please accomplish and <u>submit this form together with Annex A</u> and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

ELECTRONIC SUBMISSION	https://tinyurl.com/fo3bacsite in case of difficulty accessing the above link, you may access the alternate link: https://bit.ly/fo3bacsite Select the Menu – "BID SUBMISSION"
IN PERSON SUBMISSION	Procurement Section, 2ff, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
DEADLINE OF SUBMISSION	1:00 PM September 20, 2023

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in pdf format ONLY clearly scanned in a SINGLE FILE including supporting documents

RAYMUND VINCENT A. PANLILIO
OIC Admin Division Chief
Concurrent Procurement Section Chief

Terms and Conditions:
1. Award shall be made on per: Item Basis Lot Basis
2. No negative feedback/derogatory record whatsoever and/or delay of delivery of Service Provider within Three
3) months hereof.
3. Quotation validity shall be: Thirty (30) Calendar Day
4. Items should be delivered within: September 29 and October 1, 2023
5. Place of Delivery: See attached Annex A
5. Terms of Payment: Thirty (30) Calendar Days
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name:
Account Number:
Bank Name:
Branch:
*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.
7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of
the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed
portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of
the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other
courses of action and remedies available under the circumstances.
B. For goods, please indicate brand, model and country or origin.
9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
10. Please indicate Warranty (If applicable):
11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or
any of its duly authorized representative(s).
12. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System
PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.
L Comment
16P102
KEILYN JOY B. CALMA
PPMU (Signature over Printed Name)
Supplier

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NOTE: "Prospective supplier must be registed at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."		RFQ No. Date:	2023-09-067			
Contac Contac	any Name any Addre ct Person ct No.: EPS Reg.	ess:				
ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications (Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)	UNIT COST	TOTAL COST
		107	VEHICLE DENTAL			
	1	LOT	VEHICLE RENTAL			
			Type of Vehicle: Bus, Air-conditioned			
			Unit: Three (3) bus per day			
			Seating Capacity: 45-49 Seaters			
			Duration: Two (2) Days (September 29 and October 1, 2023)			
			Routes/Destinations;			
			SEPTEMBER 29, 2023			
			8:00am pick-up of the participants in DSWD, Central Office, Batasan Complex, Constitution Hills, Quezon City to within Zambales			
			OCTOBER 4 2022			
			OCTOBER 1, 2023 1:00pm pick-up of the participants in within Zambales to the DSWD Central Office, Batasan Complex, Constitution Hills, Quezon City			
			Please check the attached Terms of Reference for the project details.			
			* NOTHING FOLLOWS *			
			Approved Budget for the Contract: PhP 173,799.99			
		Please do	o not leave any blank items.			
			TOTAL OFFERED QUOTATION / BID			
		In WORDS	5:	In FIGURES:		
				PHP		
PURPO:	SE:	SEPTEME	RENTAL FOR THE USE ON TRAINING OF STRESS MANAGEMENT AND BER 29-OCTOBER 1, 2023.	RELATIONSHIP BUILDING: W	ELLNESS AND WELLE	BEING WORKSHOP ON
PR No.	ANT:		ing bidder MUST SIGN the original copy of Purchase Order (P.O) at DSV			
		biddings. Please ca	to show up and sign the original P.O means that the bidder is not intere arefully re-check your bid (i.e. price, technical specifications and deliver Y EXTENSION POLICY"			
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			ID VINCENT A. PANLILIO OIC - Admin Division Chief rent Procurement Section Chief		s	upplier