

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2023-09-022
PR No. 2023-09-008
Mode of Proc: NP-SVP

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification, please fill out all the items accordingly. Indicate "N/A" if not applicable. Thank you!

***Title of the Project: Purchase of Food Items (Fresh Meats/Fishes/Eggs/Frozen Goods) of 82 RSCC Children for the period of November 01 to December 31, 2023.**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

NP-Small Value Procurement

- Philgeps Registration Number;
- Valid Mayor's Permit;

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document

- Unnotarized Omnibus Sworn Statement (for ABCs above 50k);

If awarded, kindly submit the notarized Omnibus Sworn Statement within 2 days upon receipt of the Notice of Award.

- Latest Income/Business Tax Return (for ABCs 500k and above);
- Evidence of the offered item/s shall be submitted in the form of manufacturer's sales literature or photos with readable brand, and specifications (**i.e brochure, websites, clear pictures showing the brand, model, and description**), unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. (**This is not applicable for Catering Services**)
- For Advocacy Materials, bidders must submit EVIDENCE such as but not limited to the following, in order to support its quotation:
 - a. Clear and actual copies of sample photo(s) of items being offered with measurements and dimensions;
 - b. Clear and actual copies of sample photo(s) of similar items from previous transactions, contracts or sales;

- c. Whenever applicable, sample digital copy of design with required layout, kind of material and such other relevant specifications being offered.


Failure to attach the required documents will result in the DISQUALIFICATION of your bid.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

ELECTRONIC SUBMISSION	https://tinyurl.com/fo3bacsite in case of difficulty accessing the above link, you may access the alternate link: https://bit.ly/fo3bacsite Select the Menu – "BID SUBMISSION"
IN PERSON SUBMISSION	Procurement Section, 2/f, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
DEADLINE OF SUBMISSION	3:00 PM September 13, 2023

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in **pdf format ONLY clearly scanned** in a **SINGLE FILE** including supporting documents

Very truly yours,


RAYMUND VINCENT A. PANLILIO
 OIC Admin Division Chief *hrl*
 Concurrent Procurement Section Chief

Terms and Conditions:

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
 - No negative feedback/derogatory record whatsoever and/or delay of delivery of Service Provider within Three (3) months hereof.
 - Quotation validity shall be: Thirty (30) Calendar Day
 - Good/s/Activity shall be delivered within: See Scheduled dates in Annex A
 - Place of Delivery: DSWD-RSCC, Prado Siongco, Lubao, Pampanga
 - Terms of Payment: Thirty (30) Calendar Day
- Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: _____

Account Number: _____

Bank Name: _____

Branch: _____

*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.

- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty (If applicable): _____
- Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.


NOEL T. LIPATA

PPMU

 (Signature over Printed Name)
 Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No.

2023-09-022

Date:

* Company Name: _____
 * Company Address: _____
 * Contact Person: _____
 * Contact No.: _____
 * PhilGEPS Reg. No.: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications (Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)	UNIT COST	TOTAL COST
1	LOT		WET MARKET GOODS (Fresh Meat/Fishes/Eggs/Frozen Goods)			
			A. REQUEST INFO			
			Period of Requirement: November 01, 2023 to December 31, 2023			
			Delivery Location: DSWD-RSCC, Prado Siongco, Lubao, Pampanga			
			Delivery Frequency: Twice a week (every Saturday and Wednesday) prior the actual week of need (see breakdown below)			
			B. ITEM SUMMARY			
53	KILOS		HOTDOG			
			Pork Flavor, Red, Must be Free from unpleasant smell			
279	PACK		PORK, Liempo/Cassim, Menudo, Afritada, Sinigang, Igado, Kare Kare and Batchoy cut, one (1) kilo per pack			
			Fresh; must be free from unpleasant smell			
			Meat must be reddish/pinkish in color and not green or gray			
48	PACK		PORK, GROUND, Bola-Bola and Embotido cut, one (1) kilo per pack			
			15-30% Fat, Unseasoned			
			Fresh; must be free from unpleasant smell			
			Must be from shoulder part of the pig			
			Meat must be plump and pinkish in color and not green or gray			
176	PACK		CHICKEN MEAT, Breast part, Pochero, Tinola, Teriyaki and Leg part cut (Fried & Sopas cut), one(1) kilo per pack			
			Fresh; must be free from unpleasant smell			
			Meat must be plump and pinkish in color and not green or gray			
			Tear and Bruish Free			
5	KILOS		PORK LIVER			
			Must be fresh and free from unpleasant smell			
			Liver must be plump and pinkish in color and not green or gray			
32	PACK		BEEF, Tenderloin, Steak cut, one(1) kilo per pack			
			Must be fresh and free from unpleasant smell			
			Meat must be plump and pinkish in color and not green or gray			
35	PACK		HIPON, one (1) kilo per pack			
			Fresh; shiny; preferably alive at delivery			
32	KILOS		LONGGANISA			
			Pork Flavor, Fresh, Must be Free from unpleasant smell			
72	PACK		TILAPYA, Medium size, one(1) kilo per pack			
			Fresh, Clear Eyes, Must be Free from unpleasant smell			

		Cleaned, no scales and grills			
		Fresh, shiny, preferably alive at delivery			
40	PACK	DALAGANG BUKID, Medium size, one(1) kilo per pack			
		Fresh, Clear Eyes, Must be Free from unpleasant smell			
		Cleaned, no scales and grills			
		Fresh, shiny			
32	PACK	DILIS, one (1) kilo per pack			
		Fresh, Clear Eyes			
		Must be fresh and free from unpleasant smell			
72	PACK	BANGUS, Medium size, Paksiw and Sinigang cut, one(1) kilo per pack			
		Fresh, Clear Eyes, Must be Free from unpleasant smell			
		Cleaned, no scales and grills, deboned (spines and rib bones are removed)			
		Fresh, shiny			
70	TRAYS	EGG			
		White; no broken shell			
		Age: 2-5days old			
		Expiration: two (2) weeks upon delivery			
		Size: Medium; 45-50grams; 30pieces per tray			
		C. BREAKDOWN PER WEEK			
		Week 1 - November 01 to 04, 2023			
		(Delivery due date on November 01, 2023; Wednesday)			
		> 4 tray eggs, medium size			
		> 14 kilos, pork liempo (8 kl sinigang cut, 6 kl menudo cut)			
		> 8 kilos chicken breast, pochero cut			
		> 8 kilos Dalagang bukid, medium size			
		> 8 kilos Longganisa, pork flavor			
		> 8 kilos beef, tenderloin, steak cut			
		> 2 kilos hipon			
		Week 2 - November 05 to 11, 2023			
		(Delivery due date on November 04, 2023; Saturday)			
		> 7 tray eggs, medium size			
		> 10 kilos chicken breast (8 kl tinola cut, 2 kl sopas cut)			
		> 8 kilos dilis, for torta			
		> 1 kilo hipon			
		> 8 kilos tilapia, medium size			
		> 23 kilos pork liempo/cassim (7 kl menudo cut, batchoy , 8 kl afritada cut, 8 kl sinigang cut)			
		(Delivery due date on November 8, 2023 Wednesday)			
		> 8 kilos chicken breast, pochero cut			
		> 1 tray egg, medium size			
		> 8 kilos dalagang bukid, medium size			
		> 8 kilos Longganisa, pork flavor			
		> 8 kilos beef tenderloin, steak cut			
		> 6 kilos pork liempo menudo cut			
		> 2 kilos hipon			
		Week 3 - November 12 to 18, 2023			
		(Delivery due date on November 11, 2023 Saturday)			
		> 7 tray eggs, medium size (3,1,3)			
		> 23 kilos pork liempo/cassim(7 kl menudo cut, batchoy, 8 kl afritada cut, 8 kl sinigang cut)			
		> 10 kilos chicken breast (8 kl tinola cut, 2 kl sopas cut)			
		> 8 kilos dilis, for torta			
		> 1 kilo hipon			
		> 8 kilos tilapia, medium size			

		(Delivery due date on November 15, 2023 Wednesday)			
		> 8 kilos chicken breast, pochero cut,			
		> 1 tray eggs, medium size			
		> 8 kilos dalagang bukid, medium size			
		> 8 kilos Longganisa, pork flavor			
		> 8 kilos beef tenderloin, steak cut			
		> 6 kilos pork liempo menudo cut			
		> 2 kilos hipon			
		Week 4 - November 19 to 25, 2023			
		(Delivery due date on November 18, 2023; Saturday)			
		> 7 tray eggs, medium size (3,1,3)			
		> 23 kilos pork liempo/cassim(7 kl menudo cut, batchoy, 8 kl afritada cut, 8 kl sinigang cut)			
		> 10 kilos chicken breast (8 kl tinola cut, 2 kl sopas cut)			
		> 8 kilos dilis, for torta			
		> 1 kilo hipon			
		> 8 kilos tilapia, medium size			
		(Delivery due date on November 22, 2023; Wednesday)			
		> 8 kilos chicken breast, pochero cut,			
		> 1 tray eggs, medium size			
		> 8 kilos dalagang bukid, medium size			
		> 8 kilos Pork Longganisa			
		> 8 kilos beef tenderloin, steak cut			
		> 6 kilos pork liempo menudo cut			
		> 2 kilos hipon			
		Week 5- November 26 to December 02, 2023			
		(Delivery due date on November 25, 2023; Saturday)			
		> 7 tray eggs, medium size			
		> 23 kilos pork liempo/cassim(7 kl menudo cut, 8 kl afritada cut, 8 kl sinigang cut)			
		> 10 kilos chicken breast (8 kl tinola cut, 2 kl sopas cut)			
		> 8 kilos dilis, for torta			
		>1 kilo hipon			
		> 8 kilos tilapia, medium size			
		(Delivery due date on November 29, 2023; Wednesday)			
		> 8 kilos Chicken breast, pochero cut			
		> 1 tray egg, medium size			
		> 8 kilos Dalagang bukid, medium size			
		> 17 kilos pork liempo (7 kl kare kare cut, 10 kl menudo cut)			
		> 2 kilos hipon			
		> 8 kilos tilapia, medium size			
		> 1 kilo pork liver			
		> 1 kilo hotdog			
		Week 6 - December 03 to 09, 2023			
		(Delivery due date on December 02, 2023; Saturday)			
		> 16 kilos bangus, medium size, deboned (8kl Paksiw, 8 kl sinigang)			
		> 18 kilos Chicken (8 kl breast part teriyaki cut, 2 kl sopas cut, 8 kl leg part fried cut)			
		> 6 kilos pork liempo, menudo cut			
		> 3 kilos hipon			
		> 8 kilos pork, ground			
		> 8 tray egg, medium size			
		(Delivery due date on December 06, 2023; Wednesday)			
		> 9 kilos hotdog			
		> 28 kilos pork,liempo/cassim (8 kl igado cut, 12 kl menudo cut, 8 kl kare kare cut)			
		> 2 kilos hipon			
		> 8 kilos tilapia			

		> 1 kilo Pork liver			
		Week 7 - December 10 to 16, 2023			
		(Delivery due date on December 09, 2023; Saturday)			
		> 16 kilos bangus, medium size, deboned (8kl Paksiw, 8 kl sinigang)			
		> 18 kilos Chicken (8 kl breast part teriyaki cut, 2 kl sopas cut, 8 kl leg part fried cut)			
		> 6 kilos pork liempo, menudo cut			
		> 3 kilos hipon			
		> 8 kilos pork, ground			
		> 8 tray egg, medium size			
		(Delivery due date on December 13, 2023; Wednesday)			
		> 9 kilos hodog			
		> 28 kilos pork,liempo/cassim (8 kl igado cut, 12 kl menudo cut, 8 kl kare kare cut)			
		> 2 kilos hipon			
		> 8 kilos Tilapia			
		> 1 kilo Pork liver			
		Week 7- December 17 to 23, 2023			
		(Delivery due date on December 16, 2023; Saturday)			
		> 16 kilos bangus, medium size, deboned (8kl Paksiw, 8 kl sinigang)			
		> 18 kilos Chicken (8 kl breast part teriyaki cut, 2 kl sopas cut, 8 kl leg part fried cut)			
		> 6 kilos pork liempo, menudo cut			
		> 3 kilos hipon			
		> 8 kilos pork ground, bolabola			
		> 8 tray egg, medium size			
		(Delivery due date on December 20, 2023; Wednesday)			
		> 9 kilos hotdog			
		> 28 kilos pork liempo (8 kl igado cut, 12 kl menudo cut, 8 kl kare kare cut)			
		> 2 kilos hipon			
		> 8 kilos Tilapia			
		> 1 kilo Pork liver			
		Week 9- December 24 to 31, 2023			
		(Delivery due date on December 23, 2023; Saturday)			
		> 16 kilos bangus, medium size, deboned (8kl Paksiw, 8 kl sinigang)			
		> 26 kilos Chicken Breast (8 kl breast part teriyaki cut, 2 kl sopas cut, 16 kl leg part fried cut)			
		> 6 kilos pork liempo, menudo cut			
		> 3 kilos hipon			
		> 16 kilos pork ground (8 kl embutido, 8 kl bolabola)			
		> 8 kilos hotdog (Noche buena)			
		> 9 tray egg, medium size			
		(Delivery due date on December 27, 2023; Wednesday)			
		> 17 kilos hotdog (8 kl fried, 1 kl menudo , 8 kl media noche)			
		> 30 kilos pork (8 kl igado cut, 14 kl menudo cut, 8 kl kare kare cut)			
		> 3 kilos hipon			
		> 1 kilo Pork liver			
		> 8 kilos bangus, deboned			
		> 16 kilos chicken (8 kl breast part-teriyaki cut, 8 kl leg part, fried cut)			
		> 1 tray egg, medium size			
		> 8 kilos tilapia, medium size			
		> 8 kilos Pork ground, embutido			
		D. TERMS AND CONDITIONS			
		> All prices qouted herein are valid, binding and effective for the period of November 01 to December 31, 2023			
		> Prices qouted shall be inclusive of all costs including transportation, freight, and handling and other incidental expenses			

maybe incurred during delivery to the indicated location.

> Suppliers/Service Providers must have 10% of the quantity of each items stated in this request which will serve as "buffer items" in case of spoiled/rejected deliveries.

> The Bidder is preferably a Local Supplier for in any case of complaints, the Local Supplier can immediately respond. However, in the absence of a qualified Local Suppliers, a Provincial or Regional Supplier shall qualify.

> Provision for packaging of the items is required to prevent their damage or deterioration during transit to their final destination, as indicated in this contract. The packaging shall be sufficient to withstand, without limitation rough handling during transit and exposure to extreme temperatures

> Ensure no disruption/delaying of deliveries.

> The DSWD accepts no liability for the damage of items during transit in the case if items supplied from within the Philippines or supplied by domestic suppliers risk and title will not be deemed to have passed to the DSWD until their receipt and final acceptance at the final destination.

E. PAYMENT TERMS: To payment -LDDAP ADA

*** NOTHING FOLLOWS ***

Approved Budget for the Contract: PhP 304,392.00

Please do not leave any blank items.

TOTAL OFFERED QUOTATION / BID

In WORDS:

In FIGURES:

PHP

PURPOSE: Purchase of Food Items (Fresh Meats/Fishes/Eggs/Frozen Goods) of 82 RSCC Children for the period of November 01 to December 31, 2023.

PR No. 2023-09-008

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance.

FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY"


RAYMUND VINCENT A. PANLILIO
OIC - Admin Division Chief
Concurrent Procurement Section Chief

Supplier