

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2023-09-092
PR No. 2023-08-126
Mode of Proc: NP-SVP

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification, please
fill out all the items accordingly. Indicate "N/A"
if not applicable. Thank you!

***Title of the Project: Purchase of Food Items (Fresh Meats/Fish Eggs) of DSWD RO-III RRCY (CRCF) for the period requirement of November-December 2023 (for 100 Beneficiaries).**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

NP-Small Value Procurement

- Philgeps Registration Number;
- Valid Mayor's Permit;

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document

- Unnotarized Omnibus Sworn Statement (for ABCs above 50k);

If awarded, kindly submit the notarized Omnibus Sworn Statement within 2 days upon receipt of the Notice of Award.

- Latest Income/Business Tax Return (for ABCs 500k and above);
- Evidence of the offered item/s shall be submitted in the form of manufacturer's sales literature or photos with readable brand, and specifications (**i.e brochure, websites, clear pictures showing the brand, model, and description**), unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. **(This is not applicable for Catering Services)**
 - a. For Advocacy Materials, bidders must submit EVIDENCE such as but not limited to the following, in order to support its quotation: Clear and actual copies of sample photo(s) of items being offered with measurements and dimensions;

- b. Clear and actual copies of sample photo(s) of similar items from previous transactions, contracts or sales;
- c. Whenever applicable, sample digital copy of design with required layout, kind of material and such other relevant specifications being offered.



Failure to attach the required documents will result in the **DISQUALIFICATION** of your bid.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

ELECTRONIC SUBMISSION	https://tinyurl.com/fo3bacsite in case of difficulty accessing the above link, you may access the alternate link: https://bit.ly/fo3bacsite Select the Menu – “ BID SUBMISSION ”
IN PERSON SUBMISSION	Procurement Section, 2/f, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
DEADLINE OF SUBMISSION	10:00 AM September 29, 2023

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in **pdf format** ONLY **clearly scanned** in a **SINGLE FILE** including supporting documents

Very truly yours,


RAYMUND VINCENT A. PANLILIO
OIC Admin Division Chief
Concurrent Procurement Section Chief 

Terms and Conditions:


1. Award shall be made on per: ☐ Item Basis ☒ Lot Basis
2. No negative feedback/derogatory record whatsoever and/or delay of delivery of Service Provider within Three (3) months hereof.
3. Quotation validity shall be: Thirty (30) Calendar Day
4. Items should be delivered within: See Scheduled Date in Annex A
5. Place of Delivery: DSWD RRCY Brgy. Ayala, Magalang Pampanga
6. Terms of Payment: Thirty (30) Calendar Days after each Delivery

Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: _____
Account Number: _____
Bank Name: _____
Branch: _____

*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.

7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
8. For goods, please indicate brand, model and country or origin.
9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
10. Please indicate Warranty (If applicable): _____
11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
12. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.


KEILYN JOY B. CALMA

PPMU

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

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RFQ No.

2023-09-092

Date:

*Company Name: _____
 *Company Address: _____
 *Contact Person: _____
 *Contact No.: _____
 *PhilGEPS Reg. No.: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications (Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)	UNIT COST	TOTAL COST
	1	LOT	WET MARKET GOODS (Fresh Meat/Fish/Eggs)			
			A. REQUEST INFO			
			Period of Requirement: Month of September - October , CY 2023			
			Delivery Location: DSWD-RRCY Brgy. Ayala, Magalang Pampanga			
			Delivery Frequency: Everyday delivery at 6:30 in the morning. prior the actual every need (see breakdown below)			
			B. ITEM SUMMARY			
	500	PACK	CHICKEN MEAT: Whole, fresh individually packed as one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be plump and pinkish in color and not green/gray			
			> Tear and bruise free			
	16	PACK	CHICKEN MEAT: BREAST, fresh individually packed as one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be plump and pinkish in color and not green/gray			
			> Tear and bruise free			
	86	PACK	CHICKEN MEAT: Ground, fresh individually packed as one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be plump and pinkish in color and not green/gray			
			> Tear and bruise free			
	32	PACK	CHICKEN MEAT: Liver & Gizzard, fresh individually packed as one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be plump and pinkish in color and not green/gray			
			> Tear and bruise free			
	150	PACK	PORK, LAMAN , Fresh , Individually packed as one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be reddish and pinkish in color and not green/gray			
	12	PACK	PORK, LIVER , Fresh , Individually packed as one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be reddish and pinkish in color and not green/gray			
	12	PACK	PORK GROUND, 15-30% Fat, Fresh , Unseasoned, individually packed as one (1) kilo per pack			
			> Must be from the shoulder part of the pig			
			> Must be free from unpleasant smell			
			> Must be reddish and pinkish in color and not green/gray			
	92	PACK	PORK, LIEMPO, Fresh, individually packed as one (1) kilo per pack			
			>Must be free from unpleasant smell			
			>Must be free from reddish and pinkish in color and not green /gray			
	160	PACK	FISH TILAPIA,FRESH,Preferably alive when delivered, at least (5) five pieces (1) kilo per pack			
			> intact scales,Bright Red Gills, Clear eyes.			

55	PACK	FISH BANGUS/MILKFISH,FRESH, atleast (2) two pieces as one (1) kilo per pack > Intact Scales, Bright Red Gills, Clear eyes			
140	PACK	FISH GALUNGGONG/GG,FRESH, atleast (10-12) pieces as one (1) kilo per pack > Intact Scales, Bright Red Gills, Clear eyes			
123	TRAY	EGG,CHICKEN, Whites, AGE:2-5 laid, Expiration: two (2) weeks upon delivery 45-50grams (Medium) 30pcs. Per 1 tray > White, no broken shell > Age 1-5 days old > Size : Medium			
		I. WEEK 1 - November 1-4, 2023			
		DATE: November 1, 2023 > 13 kilos CHICKEN WHOLE > 10 kls. GALUNGGONG			
		DATE: November 2, 2023 > 13 kilos CHICKEN WHOLE > 10 kilos PORK LAMAN > 4 tray EGG			
		DATE: November 3, 2023 > 13 kls. CHICKEN WHOLE > 5 kls. PORK LAMAN > 4 tray EGGS			
		DATE: November 4, 2023 > 13 kls CHICKEN WHOLE > 3 tray EGG			
		II. WEEK 2 - November 5-11, 2023 - 1ST MENU CYCLE			
		DATE: November 5, 2023 > 7 kls. CHICKEN GROUND > 20 kls. FRESH TILAPYA > 2 tray EGGS			
		DATE: November 6, 2023 > 10 kls. PORK LIEMPO > 8 kilos CHICKEN LIVER & GIZARD > 4 tray EGG			
		DATE: November 7, 2023 > 8 kilos CHICKEN WHOLE > 2 kilos CHICKEN GROUND > 20 kls. FRESH TILAPYA			
		DATE: November 8, 2023 >13 kilos CHICKEN WHOLE > 10 kls. FRESH GALUNGGONG			
		DATE: November 9, 2023 > 10 kilos PORK LAMAN > 13 kls WHOLE CHICKEN > 4 tray EGGS			
		DATE: November 10, 2023 > 13 kilos CHICKEN WHOLE > 5 kls. PORK LAMAN > 4 tray EGG			
		DATE: November 11, 2023 > 13 kls WHOLE CHICKEN > 3 tray EGGS			
		III. WEEK 3 - November 12-18, 2023 - 1ST MENU CYCLE			

		DATE: November 12, 2023			
		> 7 kls. CHICKEN GROUND			
		> 20 kls. FRESH TILAPYA			
		> 2 tray EGGS			
		DATE: November 13, 2023			
		> 10 kls. PORK LIEMPO			
		> 8 kilos CHICKEN LIVER & GIZARD			
		> 4 tray EGG			
		DATE: November 14, 2023			
		> 8 kilos CHICKEN WHOLE			
		> 2 kilos CHICKEN GROUND			
		> 20 kls. FRESH TILAPYA			
		DATE: November 15, 2023			
		>13 kilos CHICKEN WHOLE			
		> 10 kls. FRESH GALUNGGONG			
		DATE: November 16, 2023			
		> 10 kilos PORK LAMAN			
		> 13 kls WHOLE CHICKEN			
		> 4 tray EGGS			
		DATE: November 17, 2023			
		> 13 kilos CHICKEN WHOLE			
		> 5 kls. PORK LAMAN			
		> 4 tray EGG			
		DATE: November 18, 2023			
		> 13 kls WHOLE CHICKEN			
		> 3 tray EGGS			
		IV. WEEK 4 - November 19-25, 2023 - 1ST MENU CYCLE			
		DATE: November 19, 2023			
		> 7 kls. CHICKEN GROUND			
		> 20 kls. FRESH TILAPYA			
		> 2 tray EGGS			
		DATE: November 20, 2023			
		> 10 kls. PORK LIEMPO			
		> 8 kilos CHICKEN LIVER & GIZARD			
		> 4 tray EGG			
		DATE: November 21, 2023			
		> 8 kilos CHICKEN WHOLE			
		> 2 kilos CHICKEN GROUND			
		> 20 kls. FRESH TILAPYA			
		DATE: November 22, 2023			
		>13 kilos CHICKEN WHOLE			
		> 10 kls. FRESH GALUNGGONG			
		DATE: November 23, 2023			
		> 10 kilos PORK LAMAN			
		> 13 kls WHOLE CHICKEN			
		> 4 tray EGGS			
		DATE: November 24, 2023			
		> 13 kilos CHICKEN WHOLE			
		> 5 kls. PORK LAMAN			
		> 4 tray EGG			
		DATE: November 25, 2023			
		> 13 kls WHOLE CHICKEN			
		> 3 tray EGGS			
		IV. WEEK 5 - November 26-30, 2023 - 1ST MENU CYCLE			
		DATE: November 26, 2023			

	> 7 kls. CHICKEN GROUND		
	> 20 kls. FRESH TILAPYA		
	> 2 tray EGGS		
	DATE: November 27, 2023		
	> 10 kls. PORK LIEMPO		
	> 8 kilos CHICKEN LIVER & GIZARD		
	> 4 tray EGG		
	DATE: November 28, 2023		
	> 8 kilos CHICKEN WHOLE		
	> 2 kilos CHICKEN GROUND		
	> 20 kls. FRESH TILAPYA		
	DATE: November 29, 2023		
	> 13 kilos CHICKEN WHOLE		
	> 10 kls. FRESH GALUNGGONG		
	DATE: November 30, 2023		
	> 10 kilos PORK LAMAN		
	> 13 kls WHOLE CHICKEN		
	> 4 tray EGGS		
	VI. WEEK 6 - December 1-9, 2023 - 2ND MENU CYCLE		
	DATE: December 1, 2023		
	> 10 kls GROUND CHICKEN		
	> 4 tray EGG		
	DATE: December 2, 2023		
	> 13 kls CHICKEN WHOLE		
	> 11 kls FISH BANGUS		
	> 3 tray EGG		
	DATE: December 3, 2023		
	> 13 kls. CHICKEN WHOLE		
	> 10 kls GALUNGGONG		
	DATE: December 4, 2023		
	> 13 kls CHICKEN WHOLE		
	> 10 kls PORK LAMAN		
	> 4 kls CHICKEN BREAST		
	DATE: December 5, 2023		
	> 10 kls PORK LAMAN		
	> 3 kls PORK LIVER		
	DATE: December 6, 2023		
	> 10 kls PORK LIEMPO		
	> 10 kls. GALUNGGONG		
	> 4 tray EGG		
	DATE: December 7, 2023		
	> 13 kls CHICKEN WHOLE		
	> 3 kls PORK GROUND		
	DATE: December 8, 2023		
	> 10 kls GROUND CHICKEN		
	> 4 tray EGG		
	DATE: December 9, 2023		
	> 13 kls CHICKEN WHOLE		
	> 11 kls FISH BANGUS		
	> 3 tray EGG		
	VI. WEEK 7 - December 10-16, 2023		
	DATE: December 10, 2023		
	> 13 kls. CHICKEN WHOLE		
	> 10 kls GALUNGGONG		

		DATE: December 11, 2023			
		> 13 kls CHICKEN WHOLE			
		> 10 kls PORK LAMAN			
		> 4 kls CHICKEN BREAST			
		DATE: December 12, 2023			
		> 10 kls PORK LAMAN			
		> 3 kls PORK LIVER			
		DATE: December 13, 2023			
		> 10 kls PORK LIEMPO			
		> 10 kls. GALUNGONG			
		> 4 tray EGG			
		DATE: December 14, 2023			
		> 13 kls CHICKEN WHOLE			
		> 3 kls PORK GROUND			
		DATE: December 15, 2023			
		> 10 kls GROUND CHICKEN			
		> 4 tray EGG			
		DATE: December 16, 2023			
		> 13 kcls CHICKEN WHOLE			
		> 11 kls FISH BANGUS			
		> 3 tray EGG			
		VII. WEEK 8 - December 17-23, 2023			
		DATE: December 17, 2023			
		> 13 kls. CHICKEN WHOLE			
		> 10 kls GALUNGONG			
		DATE: December 18, 2023			
		> 13 kls CHICKEN WHOLE			
		> 10 kls PORK LAMAN			
		> 4 kls CHICKEN BREAST			
		DATE: December 19, 2023			
		> 10 kls PORK LAMAN			
		> 3 kls PORK LIVER			
		DATE: December 20, 2023			
		> 10 kls PORK LIEMPO			
		> 10 kls. GALUNGONG			
		> 4 tray EGG			
		DATE: December 21, 2023			
		> 13 kls CHICKEN WHOLE			
		> 3 kls PORK GROUND			
		DATE: December 22, 2023			
		> 10 kls GROUND CHICKEN			
		> 4 tray EGG			
		DATE: December 23, 2023			
		> 13 kcls CHICKEN WHOLE			
		> 11 kls FISH BANGUS			
		> 3 tray EGG			
		VIII. WEEK 9 - December 24-31, 2023			
		DATE: December 24, 2023			
		> 13 kls. CHICKEN WHOLE			
		> 10 kls GALUNGONG			
		> 6 kls PORK LIEMPO			
		DATE: December 25, 2023			
		> 13 kls CHICKEN WHOLE			
		> 10 kls PORK LAMAN			
		> 4 kls CHICKEN BREAST			

