

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2023-09-090
PR No. 2023-09-094
Mode of Proc: Shopping 52.1b

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification, please fill out all the items accordingly. Indicate "N/A" if not applicable. Thank you!

*Title of the Project: **PURCHASE OF JANITORIAL SUPPLIES OF BAHAY PAG ASA SUBSIDY 2023.**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

Shopping (for Shopping 52.1B)

- Philgeps Registration Number;
- Valid Mayor's Permit; and

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said documents.

- Evidence of the offered item/s shall be submitted in the form of manufacturer's sales literature or photos with readable brand, and specifications (**i.e brochure, websites, clear pictures showing the brand, model, and description**), unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate.

Failure to attach the required documents will result in the DISQUALIFICATION of your bid.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

ELECTRONIC SUBMISSION

<https://tinyurl.com/fo3bacsite>

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	<p><u>in case of difficulty accessing the above link, you may access the alternate link:</u></p> <p>https://bit.ly/fo3bacsite</p> <p>Select the Menu – “BID SUBMISSION”</p>
IN PERSON SUBMISSION	Procurement Section, 2 nd Floor, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
DEADLINE OF SUBMISSION	1:00 PM September 29, 2023


Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in **pdf format ONLY clearly scanned** in a **SINGLE FILE** including supporting documents

Very truly yours,


RAYMUND VINCENT A. PANLILIO
 OIC Admin Division Chief
 Concurrent Procurement Section Chief

Terms and Conditions:

1. Award shall be made on per: Item Basis Lot Basis
 2. No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
 3. Quotation validity shall be: Thirty (30) Calendar Day
 4. Good/s/Activity shall be delivered within: Thirty (30) Calendar Day
 5. Place of Delivery: DSWD FO III, Maimpis, City of San Fernando, Pampanga
 6. Terms of Payment: Within Thirty (30) Calendar Days
- Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
 Account Name: _____
 Account Number: _____
 Bank Name: _____
 Branch: _____
- *Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.
7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
 8. For goods, please indicate brand, model and country or origin.
 9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
 10. Please indicate Warranty (If applicable): _____
 11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
 12. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.


KEILYN JOY B. CALMA

 PPMU

 (Signature over Printed Name)
 Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No. 2023-09-090
Date: _____

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*Contact No.: _____
*PhilGEPS Reg. No.: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications (Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)	UNIT COST	TOTAL COST
	10	PIECE	AIR FRESHENER, Gel Type, 180g			
	45	CAN	AIR FRESHENER, Aerosol Type/Spray Mist, 320ml			
	25	PIECE	BABY POWDER, 500g			
	6	PACK	BATTERY, AA, Alkaline, 1.5Volts, 2 pieces per blister pack			
	5	PACK	BATTERY, AAA, Alkaline, 1.5Volts, 2 pieces per blister pack			
	20	PIECE	BROOM SOFT, TAMBO, Tiger Grass/Arjuna Fiber			
	10	PIECE	BROOM, STICK, TINGTING, With Handle			
	8	PIECE	BROOM, STICK, TINGTING			
	250	PIECE	DEODORANT, ROLL-ON, FOR MEN, 50ml			
	50	PIECE	DEODORIZER, TOILET, size: 100g w/ frame/holder			
	1,128	BAR	DETERGENT BAR, Jumbo Cut, 120g			
	381	POUCH	DETERGENT POWDER 2.1 to 2.2kg/pouch			
	60	BOTTLE	DISHWASHING LIQUID, 475-495ml			
	32	PIECE	DUST PAN, Plastic, With Wall Hanger			
	478	BUNDLE	FABRIC CONDITIONER, Antibacterial, 36-50ml, 6pcs/bundle			
	20	PIECE	GLOVES, CLEANING, Latex/Rubber, Household use, Yellow, Large			
	6	CAN	INSECTICIDE, Multi Insect Killer, Aerosol type, 500ml			
	8	UNIT	MOP BUCKET W/ WRINGER, Heavy Duty, 32L capacity			
	25	PIECE	MOPHANDLE, Aluminum Handle, Screw Type			
	8	PIECE	MOPHEAD, RAYON, 40 strands/ply, 3ply/strand, Twisted			
	25	BOTTLE	MURIATIC ACID, All purpose Cleaner, 2L capacity			
	10	PIECE	PAIL, PLASTIC, With Metal Handle, 12 Liters Capacity			
	1,350	BAR	PURE WHITE BAR SOAP, anti-bacterial, 85-130 grams			
	3	KILO	RAGS, ALL COTTON, Round, Size: 7 inches, 1kilo			
	12	PIECE	SCOURING BALL, STAINLESS STEEL, Regular, 30grams			
	72	PIECE	SCRUB SPONGE, Heavy Duty, Size: 100mm x 75mm x 30mm			
	29	PIECE	SCOURING PAD, Size: 75mm x 75mm x 8mm			
	330	BOTTLE	SHAMPOO, FOR MEN, Size: 320-340ml			
	10	ROLL	TAPE, ELECTRIC, size: 19mm x 0.16mm			
	50	PACK	TOILET BOWL CLEANING STRIP, Stick-on, weight 10g, 3strips/pack			
	23	PACK	TOILET TISSUE PAPER, 3-ply, 600 sheets, 12rolls/pack			
	402	PIECE	TOOTHBRUSH, Medium Bristles for adult use			
	395	PIECE	TOOTHPASTE, Anti-Cavity, Size: atleast 140-145ml			
	317	PACK	WIPES, FACIAL/HAND, Alcohol-free, Unscented, No Paraben, 90pcs./pack			
			* NOTHING FOLLOWS *			
			Approved Budget for the Contract: PHP 614,806.60			

Please do not leave any blank items.

TOTAL OFFERED QUOTATION / BID

In WORDS:	In FIGURES:
_____	PHP _____

PURPOSE: **PURCHASE OF JANITORIAL SUPPLIES OF BAHAY PAG ASA SUBSIDY 2023.**

PR No. **2023-09-094**

IMPORTANT: **The winning bidder MUST SIGN the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance.**

FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY"


RAYMOND VINCENT A. PANLILIO
OIC - Admin Division Chief
Concurrent Procurement Section Chief

Supplier