



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

*Company Name:

*Company Address:

*Contact Person:

*Contact No.:

*Email Address:

*PhilGeps Reg. No.:

RFQ No.

2023-09-089

*Title of the Project: PURCHASE OF GROCERIES OF BAHAY PAG ASA SUBSIDY 2023.

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders MUST submit the following requirements along with their bid.

NP-Small Value Procurement

- Philgeps Registration Number;
- Valid Mayor's Permit;

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document

Unnotarized Omnibus Sworn Statement (for ABCs above 50k);

If awarded, kindly submit the notarized **Omnibus Sworn Statement** within 2 days upon receipt of the Notice of Award.

- Latest Income/Business Tax Return (for ABCs 500k and above);
- Evidence of the offered item/s shall be submitted in the form of manufacturer's sales literature
 or photos with readable brand, and specifications (i.e brochure, websites, clear pictures
 showing the brand, model, and description), unconditional statements of specification and
 compliance issued by the manufacturer, samples, independent test data etc., as appropriate.
 (This is not applicable for Catering Services)
 - For Advocacy Materials, bidders must submit EVIDENCE such as but not limited to the following, in order to support its quotation: Clear and actual copies of sample photo(s) of items being offered with measurements and dimensions;
 - Clear and actual copies of sample photo(s) of similar items from previous transactions, contracts or sales;



c. Whenever applicable, sample digital copy of design with required layout, kind of material and such other relevant specifications being offered.

Failure to attach the required documents will result in the DISQUALIFICATION of your bid.

Please accomplish and <u>submit this form together with Annex A</u> and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

IN PERSON SUBMISSION	https://tinyurl.com/fo3bacsite in case of difficulty accessing the above link, you may access the alternate link: https://bit.ly/fo3bacsite Select the Menu – "BID SUBMISSION" Procurement Section, 2/f, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
DEADLINE OF SUBMISSION	10:00 AM September 29, 2023

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in pdf format ONLY clearly scanned in a SINGLE FILE including supporting documents

RAYMUND VINCENT A. PANLILIO
OIC Admin Division Chief
Concurrent Procurement Section Chief

Terms and Conditions: 1. Award shall be made on per: Item Basis Lot Basis 2. No negative feedback/derogatory record whatsoever and/or delay of delivery of Service Provider within Three (3) months hereof. 3. Quotation validity shall be: Thirty (30) Calendar Day 4. Items should be delivered within: Thirty (30) Calendar Day 5. Place of Delivery: DSWD FO III, Maimpis, City of San Fernando, Pampanga 6. Terms of Payment: Thirty (30) Calendar Days Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account). Account Name:						
Branch:*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee. 7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances. 8. For goods, please indicate brand, model and country or origin. 9. In case of discrepancy between unit cost and total cost, unit cost shall prevail. 10. Please indicate Warranty (If applicable):						
11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s). 12. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.						
KEILYN OY B. CALMA PPMU (Signature over Printed Name)						
Supplier						

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	NOTE: "Prospective supplier must be registed at the Philippine Government Electronic Procurement			RFQ No.	2023-09-089			
System	(PhilGEF	PS). You m	ay visit the PhilGEPS website at www.philgeps.gov.ph to register."		Date:			
*Comp	any Nam	e:						
107.5	any Addr	-						
	ct Person	-						
*Conta	ct No.:	_						
*PhilGE	EPS Reg.	No.:						
				Statement of Compliance and				
ITEM				Statement of Compliance and Bidder's Specifications (Please				
NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	fill out the detailed specifications in the space provided and/or write	UNIT COST	TOTAL COST		
				"COMPLY" if able to deliver)				
						-		
	8	pack	All Purpose Cream, size: 250ml, 4 to 6 mos. expiration upon delivery	pack		-		
	5	pail						
	5							
	7	piece		p, Banana Flavor, size: 2 kg/piece, atleast 4 months exp. Upon delivery se, Filled Cheese Bar, size: at least 430g/piece, 3 to 5 months exp. Upon delivery				
	70	can	Chicken Luncheon Meat, size: at least 350g, atleast 6mos to 1 year exp			-		
	20	pack	Coffee, Creamy Coffee Mix, size: atleast 30g/pcs, 10pcs/pack, 4-6 month					
	1	tin	Cooking Oil, Pure Coconut, size: atleast 17 liters/kgs per tin	ins exp. opon delivery				
	10	box	Fortified Powdered Milk, Size: Atleast 1400 grams, 6 to 8 months expira	tion upon delivery		-		
	3	can	Fruit Cocktail, size: Atleast 3.000 - 3.00kg/can 6 to 1 year expiration upon					
	20	box	Hotcake Mix, 500g, 6-8 mos. expiration upon delivery	l delivery		1		
	100	piece	Instant Pancit Canton, Sweet & Spicy, size: 75-80g/pcs, 3-5 mos. expiration	tion upon delivery				
	100	piece	Instant Pancit Canton, Calamansi, size: 75-80g/pcs, 3-5 mos. expiration					
	6	bottle	Kaong, Sugar Palm Fruit in Syrup, White, size: 680grms, atleast 6 to 1 y			<u> </u>		
	100	can	Mackerel in Natural Oil, size: 425g, atleast 6mos to 1 year expiration up					
	2	piece	Mayonnaise, Plain, size: 1kg/piece, 4 months expiration upon delivery			1		
	6	can	Milk, Condensed, size: atleast 300ml/can, atleast 6mos to 1 year expiral	tion upon delivery				
	5	bottle	Peanut Butter Spread, size: 490 - 500g/bottle, 6 - 8 months expiration u					
	3	can	Pineapple Chunks, Size: 822g/can, atleast 6mos-1 year expiration upon					
	26	pack	Powdered Chocolate Milk, High Malt, size: 1kg, 6-8 mos. expiration upo					
	20	pack	Powdered Juice, Orange Flavored, size: 375g/pack, 6-8 mos. expiration					
	5	bottle	Sandwich Spread, Ham Flavor, size: at least 450-470ml/bottle, 3-5 mos					
	42	pack	Spaghetti Pasta, size: at least 900g/pack, 4-8 mos. expiration upon delin	very				
	10	pack	Sugar, Washed, size: 1kg/pack					
	100	can	Pineapple Juice, Size: 240ml/can, atleast 6mos-1 year expiration upon of	delivery				
	42	pack	Spaghetti Sauce, Sweet Style, size: atleast 900g/pack, 4-8 mos. expirat					
			* NOTHING FOLLOWS *					
						1		
			Approved Budget for the Contract: PhP 66,972.80					
		Please d	o not leave any blank items.					
			TOTAL OFFERED QUOTATION / BID					
		In WORD		In FIGURES:		٦		
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		PHP						
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PURPU	SE.	PURCHAS	SE OF GROCERIES OF BAHAY PAG ASA SUBSIDY 2023.					
PR No.		2023-09-0	<u>187</u>					
IMPORT	ANT:		ing bidder MUST SIGN the original copy of Purchase Order (P.O) at D	SWD-Regional Office III, Procu	rement Section within 4	8 hours from its		
	issuance.							
		FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.						
		Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO						
		DELIVERY EXTENS ON POLICY"						
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		25/80	INUC					
		RAYMU	NEIVINGENT A. PANLILIO					
		Concur	onc - Admin Division Chief		Su	pplier		