

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2023-09-117
PR No. 2023-09-040
Mode of Proc: NP-SVP

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification, please fill out all the items accordingly. Indicate "N/A" if not applicable. Thank you!

***Title of the Project: REPAIR OF ROOF OF STAFF HOUSE AND PROVISION OF WINDOW GRILLS AT LINEN ROOM OF HAVEN FOR GIRLS, SAN VICENTE, MAGALANG, PAMPANGA.**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

NP-Small Value Procurement (Infra)

- Philgeps Registration Number
- Valid Mayor's Permit
- Latest Income/Business Tax Return (for ABCs 500k and above)

Additional Requirements

- Valid PCAB License (Atleast Small B)

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document

- Unnotarized Omnibus Sworn Statement (for ABCs above 50k);
If awarded, kindly submit the notarized Omnibus Sworn Statement within 2 days upon receipt of the Notice of Award.

- Latest Income/Business Tax Return (for ABCs 500k and above);
a. Evidence of the offered item/s shall be submitted in the form of manufacturer's sales literature or photos with readable brand, and specifications (**i.e brochure, websites, clear pictures showing the brand, model, and description**), unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. (**This is not applicable for Catering Services**) For Advocacy Materials, bidders must submit EVIDENCE such as but not limited to the following, in order to support its quotation: Clear and actual copies of sample photo(s) of items being offered with measurements and dimensions;

PAGE 1 of 2



- b. Clear and actual copies of sample photo(s) of similar items from previous transactions, contracts or sales;
- c. Whenever applicable, sample digital copy of design with required layout, kind of material and such other relevant specifications being offered.

Failure to attach the required documents will result in the DISQUALIFICATION of your bid.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

| | |
|-------------------------------|--|
| ELECTRONIC SUBMISSION | https://tinyurl.com/fo3bacsite <u>in case of difficulty accessing the above link, you may access the alternate link:</u> https://bit.ly/fo3bacsite Select the Menu – “ BID SUBMISSION ” |
| IN PERSON SUBMISSION | Procurement Section, 2/f, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga |
| DEADLINE OF SUBMISSION | 1:00 PM October 3, 2023 |

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in **pdf format** ONLY **clearly scanned** in a **SINGLE FILE** including supporting documents

Very truly yours,


RAYMUND VINCENT A. PANLILIO
OIC Admin Division Chief
Concurrent Procurement Section Chief

Terms and Conditions:

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
- No negative feedback/derogatory record whatsoever and/or delay of delivery of Service Provider within Three (3) months hereof.
- Quotation validity shall be: Thirty (30) Calendar Day
- Items should be delivered within: Thirty (30) Calendar Day
- Place of Delivery: HAVEN FOR GIRLS, SAN VICENTE, MAGALANG, PAMPANGA
- Terms of Payment: Thirty (30) Calendar Days

Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: _____
Account Number: _____
Bank Name: _____
Branch: _____

*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.

- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty (If applicable): _____
- Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.


KEILYN JOY B. CALMA

PPMU

(Signature over Printed Name)
Supplier

Supplier

DRN: III-FO-PSD-CBSS-SS-PROP-23-07-41125-S

PROGRAM OF WORKS

DRN: _____

| | | | |
|---------------------|---|----------------------|--|
| Name of Project: | REPAIR OF ROOF STAFFHOUSE AND PROVISION OF WINDOW GRILLES AT LINEN ROOM | Location: | HAVEN FOR GIRLS, SAN VICENTE, MAGALANG, PAMPANGA |
| Total Project Cost: | PHP 122,914.10 | Project Duration: | 30 Calendar Days |
| Source of Fund: | RM- BUILDING | Mode of Procurement: | Negotiated Procurement-SVP |
| Date: | Sunday, July 16, 2023 | Source of Manpower: | Outsource |

| I CONSTRUCTION WORKS | | | | | |
|---------------------------------------|------------------------|----------|------|-----------|--------|
| Item No. | Item Description | Quantity | Unit | Unit Cost | Amount |
| 1 | Site Preparation | 1.00 | lot | | |
| 2 | Plumbing Works | 1.00 | lot | | |
| 3 | Doors and Windows | 1.00 | lot | | |
| 4 | Structural Steel Works | 1.00 | lot | | |
| 5 | Roofing Works | 1.00 | lot | | |
| SUB TOTAL (Construction Works) | | | | | |

| | | |
|---------------------------|--|------------|
| A | Total Direct Cost (Material, Labor and Equipment) of Construction Works | |
| B | Overhead, Contingencies and Miscellaneous (OCM) (15% of A) | |
| C | Contractor's Profit (CP) (10% of A) | |
| D | Value Added Tax (VAT) (5% of A+B+C) | |
| TOTAL PROJECT COST | | PHP |

DRN: III-FO-PSD-CBSS-SS-PROP-23-07-41125-S

BILL OF QUANTITIES

| | | | | | | | | | | |
|--------------------------------------|--|---|--|--|----------------------|-------|--|-----------------------|-----------|--------|
| Name of Project: | | REPAIR OF ROOF STAFFHOUSE AND PROVISION OF WINDOW GRILLES AT LINEN ROOM | | | Location: | | HAVEN FOR GIRLS, SAN VICENTE, MAGALANG, PAMPANGA | | | |
| Total Project Cost: | | PHP 122,914.10 | | | Project Duration: | | 30 Working Days | | | |
| Source of Fund: | | RM- BUILDING | | | Mode of Procurement: | | Negotiated Procurement-SVP | | | |
| Date: | | Sunday, July 16, 2023 | | | Source of Manpower: | | Outsource | | | |
| I CONSTRUCTION WORKS | | | | | | | | | | |
| Item No. | Item Description | | | | Quantity | Unit | Material Cost | Labor /Equipment Cost | Unit Cost | Amount |
| 1 Site Preparation | | | | | | | | | | |
| 1.1 | Demolition | | | | 1.00 | lot | - | | | |
| SUB - TOTAL (Site Preparation) | | | | | | | | | | |
| 2 Plumbing Works | | | | | | | | | | |
| 2.1 | Catchbasin | | | | | | | | | |
| 2.1.1. | 900(1)c1 - Structural Concrete, Class A, 28 days | | | | 0.15 | cu.m. | 1 lot | | | |
| 2.1.2. | 902(1)a - Reinforcing Steel (Deformed), Grade 40 | | | | 15.00 | kgs | | | | |
| 2.1.3. | 1046(2)a1 - CHB Non Load Bearing (including Reinforcing Steel), 100mm | | | | 2.88 | sq.m. | | | | |
| 2.2 | Storm Drainage | | | | | | | | | |
| 2.2.1. | 1001(1)a8 - Pipes and Fittings, 150mmØ, PVC Series 1000 | | | | 12.00 | m | 1 lot | | | |
| 2.2.2. | 1001(1)a6 - Pipes and Fittings, 75mmØ, PVC, Series 1000 | | | | 10.00 | m | | | | |
| 2.2.3. | SPL - PVC/HDPE Fittings | | | | 6.00 | ea. | | | | |
| SUB - TOTAL (Plumbing Works) | | | | | | | | | | |
| 3 Doors and Windows | | | | | | | | | | |
| 3.1 | Window Grilles | | | | 5.88 | sq.m. | | | | |
| SUB - TOTAL (Doors and Windows) | | | | | | | | | | |
| 4 Structural Steel Works | | | | | | | | | | |
| 4.1 | Structural Steel Purlins | | | | 65.00 | kgs | | | | |
| SUB - TOTAL (Structural Steel Works) | | | | | | | | | | |
| 5 Roofing Works | | | | | | | | | | |
| 5.1 | Fabricated Metal Roofing Accessory(End Flashing & End Wall Flashing, Ridge Roll) | | | | 4.00 | m | | | | |
| 5.2 | Fabricated Metal Accessory(Gutter) | | | | 4.00 | m | | | | |
| 5.3 | Pre-painted Metal Sheets(Rib type Long Span 0.427 thk above) | | | | 16.00 | sq.m. | | | | |
| 5.4 | Pre-painted Spandrel w/ vents | | | | 4.00 | sq.m. | | | | |
| 5.5 | Reflective Insulation | | | | 16.00 | sq.m. | | | | |
| SUB - TOTAL (Roofing Works) | | | | | | | | | | |

| | | |
|---------------------------|--|------------|
| A | Total Direct Cost (Material, Labor and Equipment) of Construction Works | |
| B | Overhead, Contingencies and Miscellaneous (OCM) (15% of A) | |
| C | Contractor's Profit (CP) (10% of A) | |
| D | Value Added Tax (VAT) (5% of A+B+C) | |
| TOTAL PROJECT COST | | PHP |