

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**

Regional Office III

Government Centre, Maimpis, City of San Fernando (P)

**REQUEST FOR QUOTATION**

RFQ No. 2023-08-001

PR No. 2023-07-129

Mode of Proc: NP-SVP

\*Company Name: \_\_\_\_\_

\*Company Address: \_\_\_\_\_

\*Contact Person: \_\_\_\_\_

\*Contact No.: \_\_\_\_\_

\*Email Address: \_\_\_\_\_

\*PhilGeps Reg. No.: \_\_\_\_\_

**\*REQUIRED.** To avoid bid disqualification, please fill out all the items accordingly. Indicate "N/A" if not applicable. Thank you!

\*Title of the Project: **REPAIR AND MAINTENANCE OF FIVE (5) REGIONAL RP VEHICLE FOR 3RD QUARTER CY 2023**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

**NP-Small Value Procurement**

- Philgeps Registration Number
- Valid Mayor's Permit
- Latest Income/Business Tax Return (for ABCs 500k and above)

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document

Failure to attach the required documents will result in the **DISQUALIFICATION** of your bid.


Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

<b>ELECTRONIC SUBMISSION</b>	<a href="https://tinyurl.com/fo3bacsite">https://tinyurl.com/fo3bacsite</a> Select the Menu – " <b>BID SUBMISSION</b> "
<b>IN PERSON SUBMISSION</b>	Procurement Section, 2/f, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
<b>DEADLINE OF SUBMISSION</b>	<b>10:00 AM August 16, 2023</b>

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Bids submitted must be in **pdf format ONLY clearly scanned** in a **SINGLE FILE** including supporting documents

Very truly yours,

  
**RAYMUND VINCENT A. PANLILIO**  
OIC Admin Division Chief  
Concurrent Procurement Section Chief

**Terms and Conditions:**

1. Award shall be made on per:  Item Basis  Lot Basis
  2. No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
  3. Quotation validity shall be: Thirty (30) Calendar Day
  4. Good/s/Activity shall be delivered within: Last of Week of August 2023
  5. Place of Delivery: Winning Bidder's Place
  6. Terms of Payment: Thirty (30) Calendar Day
- Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Branch: \_\_\_\_\_

\*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.

7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
8. For goods, please indicate brand, model and country or origin.
9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
10. Please indicate Warranty (If applicable): \_\_\_\_\_
11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
12. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.



NOEL T. LIPATA

RPMU

\_\_\_\_\_  
 (Signature over Printed Name)  
 Supplier

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No.  
Date:

2023-08-001

- \* Company Name: \_\_\_\_\_
- \* Company Address: \_\_\_\_\_
- \* Contact Person: \_\_\_\_\_
- \* Contact No.: \_\_\_\_\_
- \* PhilGEPS Reg. No.: \_\_\_\_\_

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications <small>(Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)</small>	UNIT COST	TOTAL COST
1		LOT	<b>REPAIR AND MAINTENANCE OF SERVICE VEHICLE</b>			
			<b>TOYOTA REVO SFV-849</b>			
2		PCS	BALL JOINT UPPER			
2		PCS	BALL JOINT LOWER			
2		PCS	TIE ROD INNER			
2		PCS	TIE ROD OUTER			
2		PCS	BALL END SOCKET			
2		PCS	WHEEL BEARING FRONT			
2		PCS	AXLE BEARING			
1		PCS	WATER PUMP			
8		PCS	LIFT SPRING BUSHING			
6		PCS	SUSPENSION BUSHING			
2		PCS	STAB LINK			
2		PCS	STAB BAR BUSHING			
2		PCS	FRONT SHOCK'S			
2		PCS	REAR SHOCK'S			
1		PCS	FUEL PUMP			
2		PCS	ENGINE SUPPORT			
1		PCS	BRAKE MASTER			
1		PCS	AIRCON BLOWER REAR			
1		PCS	AIRCON BLOWER FRONT			
1		PCS	COMPRESSOR			
1		PCS	EVAPORATOR REAR			
1		PCS	EVAPORATOR FRONT			
1		PCS	ORING AND FITTINGS			
1		PCS	RELAY			
1		PCS	BATTERY			
1		LOT	AIRCON SYSTEM CLEANING			
			<b>NISSAN NAVARA SAA-2528</b>			
2		PCS	FRONT SHOCK'S			
8		PCS	LIFT SPRING BUSHING			
2		PCS	BALL AND SOCKET			
2		PCS	TIE ROD			
4		PCS	CROSS JOINT			
2		PCS	STABILIZER BUSHING			
2		PCS	STABILIZER LINK			
2		PCS	SUSPENSION LIFT BUSHING			
1		PCS	BRAKE SHOE			
1		PCS	BRAKE PADS			
1		PCS	ORING AND FITTINGS			
1		PCS	RELAY			
1		LOT	AIRCON SYSTEM CLEANING			
			<b>D-MAX SAB-4415</b>			
2		PCS	CROSS JOINT			
2		PCS	TIE ROD			
2		PCS	BALL AND SOCKET			
2		PCS	STABILIZER BAR BUSHING			
2		PCS	FRONT SHOCK'S			
1		PCS	AIRCON BLOWER			
1		PCS	ORING AND FITTINGS			
1		PCS	RELAY			
1		LOT	AIRCON SYSTEM CLEANING			
			<b>ISUZU DROPSIDE NHR-922</b>			
2		PCS	TIE ROD ROUTER			
1		PCS	DRAG LINK			
1		PCS	WATER PUMP			
1		PCS	CLUTCH MASTER			
1		SET	BRAKE LINING FRONT			
1		SET	BRAKE LINING REAR			

1	PCS	AIRCON BLOWER			
1	PCS	COMPRESSOR			
1	PCS	ORING AND FITTINGS			
1	PCS	RELAY			
1	LOT	AIRCON SYSTEM CLEANING			
1	LOT	CHANGE OIL AND FILTERS			
<b>FOTON TORNADO TRUCK (SKX-237)</b>					
2	PCS	FRONT SUSPENCION			
1	PCS	ORING AND FITTINGS			
1	PCS	RELAY			
2	PCS	BATTERY			
1	LOT	AIRCON SYSTEM CLEANING			
1	LOT	CHANGE OIL AND FILTERS			
<b>Approved Budget for the Contract: PhP 395,340.00</b>					

Please do not leave any blank items.

**TOTAL OFFERED QUOTATION / BID**

<b>In WORDS:</b>	<b>In FIGURES:</b>
_____	PHP _____
_____	
_____	

PURPOSE: REPAIR AND MAINTENANCE OF FIVE (5) REGIONAL RP VEHICLE FOR 3RD QUARTER CY 2023

PR No. 2023-07-129

**IMPORTANT:** The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance.

**FAILURE** to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a **"NO MODIFICATION and NO DELIVERY EXTENSION POLICY"**

  
**RAYMUND VINCENT A. PANLILIO**  
 OIC Admin Division Chief  
 Concurrent Procurement Section Chief 

\_\_\_\_\_  
 Supplier