

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Regional Office III
 Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2023-08-107
 PR No. Please see Annex A
 Mode of Proc: NP-SVP

*Company Name: _____
 *Company Address: _____
 *Contact Person: _____
 *Contact No.: _____
 *Email Address: _____
 *PhilGeps Reg. No.: _____

*REQUIRED. To avoid bid disqualification, please
 fill out all the items accordingly. Indicate "N/A"
 if not applicable. Thank you!

*Title of the Project: **PURCHASE OF GROCERIES FOR THE TWO MONTH USE (OCTOBER - NOVEMBER) OF CRCF's (AMOR VILLAGE, HAVEN, RRCY, THFW, TLC, RHFG) CY 2023**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

NP-Small Value Procurement

- Philgeps Registration Number
- Valid Mayor's Permit
- Latest Income/Business Tax Return (for ABCs 500k and above)

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document

Failure to attach the required documents will result in the **DISQUALIFICATION** of your bid.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

ELECTRONIC SUBMISSION	https://tinyurl.com/fo3bacsite Select the Menu – "BID SUBMISSION"
IN PERSON SUBMISSION	Procurement Section, 2/f, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
DEADLINE OF SUBMISSION	12:00 AM August 30, 2023

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in **pdf format ONLY clearly scanned** in a **SINGLE FILE** including supporting documents

Very truly yours,


RAYMUND VINCENT A. PANLILIO
 OIC Admin Division Chief
 Concurrent Procurement Section Chief


Terms and Conditions:

- 1. Award shall be made on per: Item Basis Lot Basis
 - 2. No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
 - 3. Quotation validity shall be: Thirty (30) Calendar Day
 - 4. Good/s/Activity shall be delivered within: Please see Annex A
 - 5. Place of Delivery: DSWD Field Office III, Main Building CSFP
 - 6. Terms of Payment: Thirty (30) Calendar Day
- Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: _____
 Account Number: _____
 Bank Name: _____
 Branch: _____

*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.

- 7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- 8. For goods, please indicate brand, model and country or origin.
- 9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 10. Please indicate Warranty (If applicable): _____
- 11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
- 12. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.


 NOEL T. LIPATA

 PPMU

 (Signature over Printed Name)
 Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No. 2023-08-107

Date: _____

*Company Name: _____

*Company Address: _____

*Contact Person: _____

*Contact No.: _____

*PhilGEPS Reg. No.: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	UNIT COST	TOTAL COST
	1	LOT	GROCERIES			
	77	pack	All Purpose Cream, size: 250ml, 6 to 8 mos. expiration upon delivery			
	9	pail	Assorted Biscuits in Pail, Minimum of 4 Assortments, Size: 1.5kg, 3 to 5 months expiration upon delivery			
	254	pack	Biscuits, Flavor Filled Cracker, Asstd. Flavors, min. of 3 assortments, size: 32g/pcs, 10pcs/pack, 2-5 mos expiration upon delivery			
	110	pack	Biscuits, Plain Cracker, size: 33g/4cracker/pcs, 10pcs/pack, 2 to 5 months expiration upon delivery			
	5	pack	Breading Mix, Size: 238g, 5-6 months exp. Upon delivery			
	5	box	Broth Cubes, Chicken Flavor, 6pcs/box, 6 months to 1 year exp. Upon delivery			
	138	bottle	Catsup, Banana Flavor, size: 2 kg/piece, atleast 4 months exp. Upon delivery			
	68	piece	Cheese, Filled Cheese Bar, size: at least 430g/piece, 3 to 5 months exp. Upon delivery			
	305	pack	Coffee, Creamy Coffee Mix, size: 25-32g/pcs, 10pcs/pack, 6 months exp. Upon delivery			
	12	sachet	Coconut Milk, 400ml, atleast 6 mos. expiration upon delivery			
	56	tin	Cooking Oil, Pure Coconut, size: atleast 17 liters/kgs per tin			
	18	can	Corn Kernel 420 - 425 grams, 6-9 months exp. Upon delivery			
	516	can	Corned Beef, size: 260g, 1 to 2 yrs expiration upon delivery			
	144	pack	Cake Bar, Chocolate Filled Filling, size: atleast 30 grms/pc, 10pcs per pack, 2 to 5 months expiration upon delivery			
	154	pack	Cupcake, Cheese Cake, size: atleast 30 grms/pc, 10-15pcs per pack, 2 to 5 months expiration upon delivery			
	120	pack	Elbow Macaroni, size: 1kg/pack, 6-8 mos. expiration upon delivery			
	237	pack	Fish Sauce (Patis), size: 1 Liter/bottle, 10-12 months expiration upon delivery			
	13	tub	Fortified Classic Margarine, size: 1kg, 3-5 months exp. Upon delivery			
	35	box	Fortified Powdered Milk, Size: Atleast 1400 grams, 6 to 8 months expiration upon delivery			
	26	can	Fruit Cocktail, size: Atleast 3.000 - 3.00kg/can 1 to 2 years expiration upon delivery			
	62	can	Green Peas, 400-450g/can, 5-6 months exp. Upon delivery			
	60	box	Hotcake Mix, 500g, 6-8 mos. expiration upon delivery			
	330	piece	Instant Noodles, Beef, size: 55g/pc, 3-5 mos. expiration upon delivery			
	681	piece	Instant Noodles, Chicken 55g/pc, 3-5 mos. expiration upon delivery			
	602	piece	Instant Pancit Canton, Calamansi, size: 75-80g/pcs, 3-5 mos. expiration upon delivery			
	150	piece	Instant Pancit Canton, Sweet & Spicy, size: 75-80g/pcs, 3-5 mos. expiration upon delivery			
	152	pack	Iodized Salt, size: 1kg/pack			
	18	bottle	Kaong, Sugar Palm Fruit in Syrup, White, size: 680grms, atleast 1 to 2 yrs expiration upon delivery			
	27	can	Liver Spread, FDA approved, size: at least 85g/can, atleast 1 year expiration upon delivery			

518	can	Chicken Luncheon Meat, size: at least 350g, atleast 1 to 2 years expiration upon delivery		
123	can	Mackerel in Natural Oil, size: 425g, atleast 1 to 2 years expiration upon delivery		
37	piece	Mayonnaise, Plain, size: 1kg/piece, 4 months expiration upon delivery		
124	can	Milk, Condensed, size: 300ml/can, atleast 7 to 15 months expiration upon delivery		
249	can	Milk, Evaporated, size: 370ml/can, atleast 7 to 15 months expiration upon delivery		
22	bottle	Nata de Coco, Coconut Gel (Nata de Coco) Syrup, White, size: 680grms, atleast 1 to 2 yrs expiration upon delivery		
72	bottle	Oyster Sauce, size: 405g/bottle, 4 months expiration upon delivery		
60	bottle	Peanut Butter Spread, size: 490 - 500g/bottle, 6 - 8 months expiration upon delivery		
12	can	Pineapple Chunks, Size: 822g/can, atleast 8mos-1 year expiration upon delivery		
100	can	Pineapple Juice, Size: 240ml/can, atleast 8mos-1 year expiration upon delivery		
12	pack	Pineapple Tidbits, Size: 432g - 439g/can, atleast 8mos-1 year expiration upon delivery		
181	pack	Powdered Chocolate Milk, High Malt, size: 1kg, 6-8 mos. expiration upon delivery		
77	pack	Powdered Juice, Pineapple Flavored, size: 250g/pack, 6-8 mos. expiration upon delivery		
97	pack	Powdered Juice, Orange Flavored, size: 375g/pack, 6-8 mos. expiration upon delivery		
213	pack	Powdered Milk, size: 840-900g/pack, 6-8 mos. expiration upon delivery		
143	bottle	Rice Noodles Bihon, Size: 454 - 500g/pack, 6-8 mos. expiration upon delivery		
52	bottle	Cheese Spread, size: 440 to 480g/bottle, 3-5 mos. expiration upon delivery		
15	pack	Sandwich Spread, Original Flavor, size: at least 470ml/bottle, 3-5 mos. expiration upon delivery		
32	bundle	Sandwich Spread, Ham Flavor, size: at least 450-470ml/bottle, 3-5 mos. expiration upon delivery		
223	can	Sinigang Mix, Original, Size: 44g, 4-5 mos. expiration upon delivery		
72	bottle	Seasoning Mix/Granules, 8g/pack, 16pcs/bundle, 4-5 mos. expiration upon delivery		
388	pack	Sardines, in Tomato Sauce, size: 425g, atleast 8mos. expiration upon delivery		
254	pack	Soy Sauce, size: 1 Liter/bottle, atleast 6 mos. expiration upon delivery		
200	pack	Spaghetti Pasta, size: at least 900g/pack, 6-8 mos. expiration upon delivery		
184	pack	Spaghetti Sauce, Sweet Style, size: atleast 900g/pack, 6-8 mos. expiration upon delivery		
85	pack	Sugar, White, Refined, size: 1kg/pack		
185	pack	Sugar, Washed, size: 1kg/pack		
59	can	Tomato Sauce, size: at least 900g/pack, atleast 6 mos. expiration upon delivery		
24	bottle	Tomato Paste, size: at least 70g/pack, atleast 6 mos. expiration upon delivery		
466	can	Tuna Flakes in Oil, size: 180g, atleast atleast 6 mos. expiration upon delivery		
240	bottle	Vinegar, White, size: 1 Liter/bottle, atleast 6 mos. expiration upon delivery		
		1ST WEEK OF OCTOBER 2023		
		DAY 1 - OCTOBER 3, 2023 - HAVEN, RRCY		
		DAY 2 - OCTOBER 4, 2023 - THFW, TLC		
		DAY 3 - OCTOBER 5, 2023 - AMOR VILLAGE, RHFG		
		NOTE: Breakdown of groceries per Centers will be given in the Winning Bidder		
		> No negative Feedback report of End user to Service Provider within Three (3) months		
		* NOTHING FOLLOWS *		

			Approved Budget for the Contract: PhP 920,698.16			

Please do not leave any blank items.

TOTAL OFFERED QUOTATION / BID

In WORDS: _____ _____ _____	In FIGURES: PHP _____
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PURPOSE: PURCHASE OF GROCERIES FOR THE TWO MONTH USE (OCTOBER - NOVEMBER) OF CRCF's (AMOR VILLAGE, HAVEN, RRCY, THFW, TLC, RHFG) CY 2023.

PR No. 2023-07-176,2023-08-086,2023-08-085,2023-08-052,2023-08-069,2023-08-097

IMPORTANT: The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance.

FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY"



RAYMUND VINCENT A. PANLILIO
OJC Admin Division Chief
Concurrent Procurement Section Chief

Supplier