



NOTICE TO PROCEED

21 June 2022

MS. ADRIANA P. TAN
Owner/Manager
OFFICE EDGE ENTERPRISE
Del Corro St. San Lorenzo,
Gapan City, Nueva Ecija

Dear Ms. Tan:

Greetings!

This is to inform you that performance of the obligations specified in the attached Contract for the Negotiated Procurement – Two-Failed Bidding of Purchase of Office and Consumable Supplies for Two (2) Months Use of Programs / Offices CY 2022 – Lot II shall commence upon receipt of this Notice to Proceed.

Obligation for the warranty shall be covered by retention money in an amount equivalent to a minimum of one percent (1%) and maximum of five percent (5%) of the total contract price.

Thank you very much!

Very truly yours,

MÁRITES M. MÁRISTELA, CESO III

Regional Director

Conforme:

MS. ADRIANA P. TAN

Date: 1 (8 - 2)

MMM/V R/Jam/trish

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