



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2023-07-071
PR No. 2023-07-068
Mode of Proc: NP-SVP

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification, please fill out all the items accordingly. Indicate "N/A" if not applicable. Thank you!

***Title of the Project: PURCHASE OF FOOD ITEMS (FRESH MEATS/FISH/EGGS) OF DSWD RO III TARLAC HOME FOR WOMEN – CENTER AND RESIDENTIAL CARE FACILITIES (CRCFs) FOR THE PERIOD REQUIREMENT OF SEPTEMBER 1, 2023 TO OCTOBER 31, 2023**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

NP-Small Value Procurement

- Philgeps Registration Number
- Valid Mayor's Permit
- Latest Income/Business Tax Return (for ABCs 500k and above)

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document


Failure to attach the required documents will result in the **DISQUALIFICATION** of your bid.

Please accomplish and submit this form together with **Annex A** and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

ELECTRONIC SUBMISSION	https://tinyurl.com/fo3bacsite Select the Menu – "BID SUBMISSION"
IN PERSON SUBMISSION	Procurement Section, 2/f, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
DEADLINE OF SUBMISSION	02:00 PM July 28, 2023

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in **pdf format** ONLY **clearly scanned** in a **SINGLE FILE** including all supporting documents.

Very truly yours,


RAYMUND VINCENT A. PANLILIO
OIC Admin Division Chief
Concurrent Procurement Section Chief

Terms and Conditions:

1. Award shall be made on per: Item Basis Lot Basis
2. No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
3. Quotation validity shall be: Thirty (30) Calendar Day
4. Good/s/Activity shall be delivered within: September 1-30 & October 1-31, 2023
5. Place of Delivery: DSWD TARLAC HOME FOR WOMEN, Tarlac Provincial Hospital Compound, Brgy. San Vicente, Tarlac City, Tarlac
6. Terms of Payment: Monthly Basis
 Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: _____
 Account Number: _____
 Bank Name: _____
 Branch: _____

*Note: Non-Land Bank of the Philippines accounts shall be charged a service fee.

7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
8. For goods, please indicate brand, model and country or origin.
9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
10. Please indicate Warranty (If applicable): _____
11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
12. NOTE: *Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.


JAYSON G. ALVAREZ

 PPMU

 (Signature over Printed Name)
 Supplier

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No.
Date:

2023-07-07

* Company Name: _____
 * Company Address: _____
 * Contact Person: _____
 * Contact No.: _____
 * PhilGEPS Reg. No.: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications (Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)	UNIT COST	TOTAL COST
1	Lot		WET MARKET GOODS (Fresh Meats/Fish/Eggs) A. REQUEST INFO Period of Requirement: September (1-30) & October (1-31) CY 2023 Delivery Location: DSWD TARLAC HOME FOR WOMEN, Tarlac Provincial Hospital Compound, Brgy. San Vicente, Tarlac City Delivery Frequency: Twice a week (Monday and Wednesday) prior the actual week of need (see breakdown below)			
			B. ITEM SUMMARY			
38	PACK		PORK LAMAN, Fresh, (1) kilo per pack > must be free from unpleasant smell > must be reddish/pinkish in color and not green/gray			
38	PACK		PORK, Ground, 15-30% fat, Fresh, Unseasoned, (1) kilo per pack > must be from the shoulder part of the pig > must be free from unpleasant smell > must be reddish/pinkish in color and not green/gray			
13	PACK		CHICKEN BREAST, Fresh, (1) kilo per pack > must be free from unpleasant smell > must be plump and pinkish in color and not green/gray > tear and bruise-free			
16	PACK		BEEF LAMAN, Fresh, (1) kilo per pack > must be free from unpleasant smell > must be reddish/pinkish in color and not green/gray			
20	PACK		PORKCHOP, Fresh, (1) kilo per pack > must be free from unpleasant smell > must be reddish/pinkish in color and not green/gray			
16	PACK		PORK BUTO-BUTO, Fresh, (1) kilo per pack > must be free from unpleasant smell > must be reddish/pinkish in color and not green/gray			
16	PACK		BEEF RIBS, Fresh, (1) kilo per pack > must be free from unpleasant smell > must be reddish/pinkish in color and not green/gray			
52	PACK		CHICKEN, DRESSED (WHOLE), Unseasoned Fresh, (1) kilo per pack > must be free from unpleasant smell > must be plump and pinkish in color and not green/gray > tear and bruise-free			
68	PACK		FISH BANGUS > must be cleaned already, bright red gills, clear eyes > must be free from unpleasant smell > Size: medium			
31	TRAY		EGG, CHICKEN, White, Age: 2-5 days old, Expiration: two (2) weeks upon delivery > white, no broken shell > Age: 2-5 days old > Size: Medium, 45-50 grams, 30 pieces per tray			
16	PACK		PUSIT, Fresh, (1) kilo per pack > must be free from unpleasant smell > Size: medium, clear eyes and must be cleaned already			
16	PACK		GALUNGONG, LALAKI, Fresh, One (1) kilo per pack > must be free from unpleasant smell > Size: medium, clear eyes and must be cleaned already			
56	PACK		TILAPIA, Fresh, (1) kilo per pack > must be free from unpleasant smell > Size: medium, clear eyes and must be cleaned already			
18	PACK		SHRIMP, Fresh, (1) kilo per pack > must be free from unpleasant smell > Size: medium			
8	PACK		GROUND CHICKEN, Unseasoned Fresh, (1) kilo per pack > must be free from unpleasant smell > must be plump and pinkish in color and not green/gray			
			C. BREAKDOWN PER WEEK			
			I Week 1 - Sept 1-7, 2023 Sept 1-4, 2023 (DELIVERY DATE IS ON August 30, 2023)			

		> 4 kilos bangus			
		> 4 kilos pusit			
		> 4 kilos galunggong			
		> 4 kilos ground pork			
		> 4 kilos porkchop			
		> 4 kilos pork buto buto			
		> 2 kilos ground chicken			
		> 2 kilos chicken breast			
		> 3.5 trays egg			
		Sept 5-7, 2023 (DELIVERY DATE IS ON September 4, 2023)			
		> 3 kilos bangus			
		> 7 kilos tilapia			
		> 2 kilos ground pork			
		> 2 kilos pork laman			
		> 4 kilos dressed chicken			
		> 4 kilos beef laman			
		II. Week 2 - Sept 8-14, 2023			
		Sept 8-11, 2023 (DELIVERY DATE IS ON September 6, 2023)			
		> 4 kilos bangus			
		> 4 kilos pusit			
		> 4 kilos galunggong			
		> 4 kilos ground pork			
		> 4 kilos porkchop			
		> 4 kilos pork buto buto			
		> 2 kilos ground chicken			
		> 2 kilos chicken breast			
		> 3.5 trays egg			
		Sept 12-14, 2023 (DELIVERY DATE IS ON September 11, 2023)			
		> 3 kilos bangus			
		> 7 kilos tilapia			
		> 2 kilos ground pork			
		> 2 kilos pork laman			
		> 4 kilos dressed chicken			
		> 4 kilos beef laman			
		III. Week 3 - Sept 15-21, 2023			
		Sept 15-18, 2023 (DELIVERY DATE IS ON September 13, 2023)			
		> 4 kilos bangus			
		> 4 kilos pusit			
		> 4 kilos galunggong			
		> 4 kilos ground pork			
		> 4 kilos porkchop			
		> 4 kilos pork buto buto			
		> 2 kilos ground chicken			
		> 2 kilos chicken breast			
		> 3.5 trays egg			
		Sept 19-21, 2023 (DELIVERY DATE IS ON September 18, 2023)			
		> 3 kilos bangus			
		> 7 kilos tilapia			
		> 2 kilos ground pork			
		> 2 kilos pork laman			
		> 4 kilos dressed chicken			
		> 4 kilos beef laman			
		IV. Week 4 - Sept 22-28, 2023			
		Sept 22-25, 2023 (DELIVERY DATE IS ON September 20, 2023)			
		> 4 kilos bangus			
		> 4 kilos pusit			
		> 4 kilos galunggong			
		> 4 kilos ground pork			
		> 4 kilos porkchop			
		> 4 kilos pork buto buto			
		> 2 kilos ground chicken			
		> 2 kilos chicken breast			
		> 3.5 trays egg			
		Sept 26-28, 2023 (DELIVERY DATE IS ON September 25, 2023)			
		> 3 kilos bangus			
		> 7 kilos tilapia			
		> 2 kilos ground pork			
		> 2 kilos pork laman			
		> 4 kilos dressed chicken			
		> 4 kilos beef laman			
		V. Week 5 - Sept 29-30, 2023 (DELIVERY DATE IS ON September 27, 2023)			
		> 4 kilos bangus			
		> 4 kilos ground pork			
		> 4 kilos porkchop			

	> 1 tray egg			
	I. Week 1 - Oct 1-7, 2023			
	Oct 1-3, 2023 (DELIVERY DATE IS ON September 27, 2023)			
	> 4 kilos bangus			
	> 3 kilos shrimp			
	> 4 kilos dressed chicken			
	> 1 kilo chicken breast			
	> 2 kilos ground pork			
	> 2 kilos pork laman			
	> 3.5 trays egg			
	Oct 4-7, 2023 (DELIVERY DATE IS ON October 2, 2023)			
	> 4 kilos bangus			
	> 1 kilo shrimp			
	> 7 kilos tilapia			
	> 4 kilos dressed chicken			
	> 5 kilos pork laman			
	> 4 kilos beef ribs			
	II. Week 2 - Oct 8-14, 2023			
	Oct 8-10, 2023 (DELIVERY DATE IS ON October 4, 2023)			
	> 4 kilos bangus			
	> 3 kilos shrimp			
	> 4 kilos dressed chicken			
	> 1 kilo chicken breast			
	> 2 kilos ground pork			
	> 2 kilos pork laman			
	> 3.5 trays egg			
	Oct 11-14, 2023 (DELIVERY DATE IS ON October 9, 2023)			
	> 4 kilos bangus			
	> 1 kilo shrimp			
	> 7 kilos tilapia			
	> 4 kilos dressed chicken			
	> 5 kilos pork laman			
	> 4 kilos beef ribs			
	III. Week 3 - Oct 15-21, 2023			
	Oct 15-17, 2023 (DELIVERY DATE IS ON October 11, 2023)			
	> 4 kilos bangus			
	> 3 kilos shrimp			
	> 4 kilos dressed chicken			
	> 1 kilo chicken breast			
	> 2 kilos ground pork			
	> 2 kilos pork laman			
	> 3.5 trays egg			
	Oct 18-21, 2023 (DELIVERY DATE IS ON October 16, 2023)			
	> 4 kilos bangus			
	> 1 kilo shrimp			
	> 7 kilos tilapia			
	> 4 kilos dressed chicken			
	> 5 kilos pork laman			
	> 4 kilos beef ribs			
	IV. Week 4 - Oct 22-28, 2023			
	Oct 22-24, 2023 (DELIVERY DATE IS ON October 18, 2023)			
	> 4 kilos bangus			
	> 3 kilos shrimp			
	> 4 kilos dressed chicken			
	> 1 kilo chicken breast			
	> 2 kilos ground pork			
	> 2 kilos pork laman			
	> 3.5 trays egg			
	Oct 25-28, 2023 (DELIVERY DATE IS ON October 23, 2023)			
	> 4 kilos bangus			
	> 1 kilo shrimp			
	> 7 kilos tilapia			
	> 4 kilos dressed chicken			
	> 5 kilos pork laman			
	> 4 kilos beef ribs			
	V. Week 5 - Oct 29-31, 2023 (DELIVERY DATE IS ON October 25, 2023)			
	> 4 kilos bangus			
	> 3 kilos shrimp			
	> 4 kilos dressed chicken			
	> 1 kilo chicken breast			

> 2 kilos ground pork			
> 2 kilos pork laman			
> 2 trays egg			
D. TERMS AND CONDITIONS			
> All prices are quoted herein are valid, binding and effective for Two (2 months - Sept 1, 2023 to October 31, 2023)			
> Prices quoted shall be inclusive of all costs including transportation, freight and handling and another incidental expenses maybe incurred to the indicated delivery site			
> Suppliers/Service Providers must have 10% of the quantity of each of the items stated in this request which will serve as "buffer items" in case of spoiled/rejected deliveries			
> The Bidder is preferably a Local Supplier for in any case of complaints, the Local Supplier can immediately respond. However, in the absence of a qualified Local Suppliers a Provincial or Regional Providers shall qualify			
> Provision for packaging of the items is required to prevent their damage or deterioration during transit to their final destination, as indicated in this contract. The packaging shall be sufficient to withstand, without limitation rough handling during transit and exposure to extreme temperatures			
> Ensure no disruption of deliveries			
> The DSWD accepts no liability for the damage of items during transit, in the case if items supplied from within the Philippines or supplied by domestic supplier risk and title will not be deemed to have passed to the DSWD until their receipt and final acceptance at the final destination			
E. Payment Term: TO PAYMENT-LDDAP ADA			
NOTHING FOLLOWS			
Approved Budget for the Contract: PHP 114,500.00			

Please do not leave any blank items.

TOTAL OFFERED QUOTATION / BID

<p>In WORDS:</p> 	<p>In FIGURES:</p> <p>PHP _____</p>
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PURPOSE: PURCHASE OF FOOD ITEMS (FRESH MEATS/FISH/EGGS) OF DSWD RO III TARLAC HOME FOR WOMEN - CENTER AND RESIDENTIAL CARE FACILITIES (CRCFs) FOR THE PERIOD REQUIREMENT OF SEPTEMBER 1 TO OCTOBER 31, 2023

PR No. 2023-07-968

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance.

FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY"


RAYMUNO VINCENT A. PANLILIO
 OIC Admin Division Chief Concurrent Procurement Officer

Supplier