

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2023-07-066
PR No. 2023-06-122
Mode of Proc: NP-SVP

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED. To avoid bid disqualification, please fill out all the items accordingly. Indicate "N/A" if not applicable. Thank you!**

*Title of the Project: **PURCHASE OF CCTV SET AND PRINTER FOR THE USE OF DSWD RRCY.**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

NP-Small Value Procurement

- Philgeps Registration Number
- Valid Mayor's Permit
- Latest Income/Business Tax Return (for ABCs 500k and above)

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document Failure to attach the required documents will result in the **DISQUALIFICATION** of your bid.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

ELECTRONIC SUBMISSION	https://tinyurl.com/fo3bacsite Select the Menu – " BID SUBMISSION "
IN PERSON SUBMISSION	Procurement Section, 2/f, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
DEADLINE OF SUBMISSION	02:00 PM July 25, 2023

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in **pdf format** ONLY **clearly scanned** in a **SINGLE FILE** including all supporting documents.

Very truly yours,

RAYMUND VINCENT A. PANLILIO
OIC Admin Division Chief
Concurrent Procurement Section Chief

Terms and Conditions:

- 1. Award shall be made on per: Item Basis Lot Basis
 - 2. No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
 - 3. Quotation validity shall be: Thirty (30) Calendar Day
 - 4. Goods shall be delivered within: Thirty (30) Calendar Day
 - 5. Place of Delivery: See Annex A
 - 6. Terms of Payment: Thirty (30) Calendar Days
- Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: _____

Account Number: _____

Bank Name: _____

Branch: _____

*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.

- 7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- 8. For goods, please indicate brand, model and country or origin.
- 9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 10. Please indicate Warranty (If applicable): _____
- 11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
- 12. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.

KEILYN JOY B. CALMA

PPMU

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

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ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications (Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)	UNIT COST	TOTAL COST
			LOT I			
1	SET		CCTV SET WITH MONITOR			
			Specifications:			
			> 8 Rover IP Dual Light Dome Camera, 3.0MP			
			> 8 Rover IP Dual Light Bullet Camera, 3.0MP			
			> 1 Set Rover 16Ch, 8 Port POE NVR, 1 Sata up STB 1 VGA, 1 HDMI			
			> 1 Set Western Digital 6TB Purple Hard Disk Drive Sata			
			> 610 Meters Utpcat 5e, Cat5e Nbwkng Cable 305m			
			> 1 set 521602b 16ports Ai POE Switch			
			> With Free Installation in DSWD RRCY, Magalang, Pampanga			
					TOTAL	110,000.00
			LOT II			
2	UNIT		PRINTER, All in One			
			> Print, Scan, Copy, Fax with ADF, CMY, Black and White			
			> Printer Type: Print, Scan, Copy, Fax with ADF			
			> Compact Integrated Tank Design			
			> Print Speed : ≥ 33PPM / 15PPM			
			> Ethernet and Wifi Direct			
			> Spill Free Ink Refilling			
			> Max Copies : 99 Copies			
			> Place of Delivery: DSWD FO III, Maimpis, City of San Fernando, Pampanga			
					TOTAL	43,000.00
			* NOTHING FOLLOWS *			

Please do not leave any blank items.

TOTAL OFFERED QUOTATION / BID

<p>In WORDS:</p> <p>_____</p> <p>_____</p>	<p>In FIGURES:</p> <p>PHP _____</p>
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PURPOSE: PURCHASE OF CCTV SET AND PRINTER FOR THE USE OF DSWD RRCY.

PR No. 2023-06-122

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance.

FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY"


RAYMUND VINCENT A. PANLILIO
OIC - Admin Division Chief
 Concurrent Procurement Section Chief

Supplier