

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Regional Office III  
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2023-07-094  
PR No. 2023-07-065  
Mode of Proc: NP-SVP

\*Company Name: \_\_\_\_\_  
\*Company Address: \_\_\_\_\_  
\*Contact Person: \_\_\_\_\_  
\*Contact No.: \_\_\_\_\_  
\*Email Address: \_\_\_\_\_  
\*PhilGeps Reg. No.: \_\_\_\_\_

**\*REQUIRED.** To avoid bid disqualification, please  
fill out all the items accordingly. Indicate "N/A"  
if not applicable. Thank you!

\*Title of the Project: **PURCHASE OF FOOD ITEMS(FRESH MEATS/FISH/EGGS) OF DSWD RO III RRCY (CRCF) FOR THE PERIOD REQUIREMENT OF SEPTEMBER - OCTOBER 2023. (FOR 90 BENEFICIARIES)**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

**NP-Small Value Procurement**

- Philgeps Registration Number
- Valid Mayor's Permit
- Latest Income/Business Tax Return (for ABCs 500k and above)

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document


Failure to attach the required documents will result in the **DISQUALIFICATION** of your bid.

Please accomplish and submit this form together with **Annex A** and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

ELECTRONIC SUBMISSION	<a href="https://tinyurl.com/fo3bacsite">https://tinyurl.com/fo3bacsite</a> Select the Menu – "BID SUBMISSION"
IN PERSON SUBMISSION	Procurement Section, 2/f, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
DEADLINE OF SUBMISSION	<b>03:30 PM August 04, 2023</b>

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in **pdf format** ONLY **clearly scanned** in a **SINGLE FILE** including all supporting documents.

Very truly yours,

  
**RAYMUND VINCENT A. PANLILIO**  
OIC Admin Division Chief  
Concurrent Procurement Section Chief

**Terms and Conditions:**

1. Award shall be made on per: ☐ Item Basis ☒ Lot Basis
2. No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
3. Quotation validity shall be: Thirty (30) Calendar Day
4. Good/s/Activity shall be delivered within: September 1-30 & October 1-31, 2023
5. Place of Delivery: DSWD - RRCY BRGY. AYALA, MAGALANG PAMPANGA
6. Terms of Payment: Monthly Basis

Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: \_\_\_\_\_  
 Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Branch: \_\_\_\_\_

\*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.

7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
8. For goods, please indicate brand, model and country or origin.
9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
10. Please indicate Warranty (If applicable): \_\_\_\_\_
11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
12. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

  
**JAYSON G. ALVAREZ**  
 \_\_\_\_\_  
 PPMU

\_\_\_\_\_  
 (Signature over Printed Name)  
 Supplier



NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) to register."

RFQ No.  
Date:

2023-07-094

\* Company Name: \_\_\_\_\_  
\* Company Address: \_\_\_\_\_  
\* Contact Person: \_\_\_\_\_  
\* Contact No.: \_\_\_\_\_  
\* PhilGEPS Reg. No.: \_\_\_\_\_

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications (Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)	UNIT COST	TOTAL COST
1	Lot		WET MARKET GOODS (Fresh Meats/Fish/Eggs)			
			A. REQUEST INFO			
			Period of Requirement: September (1-30) & October (1-31) CY 2023			
			Delivery Location: DSWD - RRCY BRGY. AYALA, MAGALANG PAMPANGA			
			Delivery Frequency: Everyday delivery at 6:30 in the morning. Prior the actual every need (see breakdown below)			
			B. ITEM SUMMARY			
383	PACK		CHICKEN MEAT: Whole, fresh individually packed as one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be plump and pinkish in color and not green/gray			
			> Tear and bruise free			
20	PACK		CHICKEN MEAT: BREAST, fresh individually packed as one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be plump and pinkish in color and not green/gray			
			> Tear and bruise free			
64	PACK		CHICKEN MEAT: Ground, fresh individually packed as one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be plump and pinkish in color and not green/gray			
			> Tear and bruise free			
32	PACK		CHICKEN MEAT: Liver & Gizzard, fresh individually packed as one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be plump and pinkish in color and not green/gray			
			> Tear and bruise free			
160	PACK		PORK, LAMAN, Fresh, individually packed as one(1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be reddish and pinkish in color and not green/gray			
15	PACK		PORK, LIVER, Fresh, individually packed as one(1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be reddish and pinkish in color and not green/gray			
43	PACK		PORK GROUND, 15-30% Fat, Fresh, Unseasoned, individually packed as one (1) kilo per pack			
			> Must be from the shoulder part of the pig			
			> Must be free from unpleasant smell			
			> Must be reddish and pinkish in color and not green/gray			
80	PACK		PORK, LIEMPO, Fresh, individually packed as one(1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be free from reddish and pinkish in color and not green /gray			
160	PACK		FISH TILAPIA, FRESH, Preferably alived when delivered, at least(5) five pieces (1) kilo per pack			
			> intact scales, Bright Red Gills, Clear eyes.			
44	PACK		FISH BANGUS/MILKFISH, FRESH, atleast( 2) two pieces as one (1) kilo per pack			
			> Intact Scales, Bright Red Gills, Clear eyes			
170	PACK		FISH GALUNGGONG/GG, FRESH, atleast (10-12) pieces as one (1) kilo per pack			
			> Intact Scales, Bright Red Gills, Clear eyes			
102	TRAY		EGG, CHICKEN, Whites, AGE: 2-5 laid, Expiration: two (2) weeks upon delivery 45-50grams (Medium) 30pcs. Per 1 tray			
			> White, no broken shell			
			> Age 1-5 days old			
			> Size : Medium			
			C. BREAKDOWN PER WEEK			
			I. WEEK 1- September 1-9, 2023 - 1ST MENU CYCLE			
			DATE: September 1, 2023			
			> 13 kilos CHICKEN WHOLE			
			> 4 kds. PORK LAMAN			
			> 3 tray EGG			
			DATE: September 2, 2023			
			> 13 kilos CHICKEN WHOLE			
			> 3 tray EGG			
			DATE: September 3, 2023			
			> 5 kds. CHICKEN GROUND			
			> 20 kds. FRESH TILAPYA			

		> 2 tray EGGS			
		<b>DATE: September 4, 2023</b>			
		> 10 kls. PORK LIEMPO			
		> 8 kilos CHICKEN LIVER & GIZARD			
		> 3 tray EGG			
		<b>DATE: September 5, 2023</b>			
		> 8 kilos CHICKEN WHOLE			
		> 3 kilos CHICKEN GROUND			
		> 20 kls. FRESH TILAPYA			
		<b>DATE: September 6, 2023</b>			
		>13 kilos CHICKEN WHOLE			
		> 10 kls. FRESH GALUNGGONG			
		<b>DATE: September 7, 2023</b>			
		> 10 kilos PORK LAMAN			
		> 3 tray EGGS			
		<b>DATE: September 8, 2023</b>			
		> 13 kilos CHICKEN WHOLE			
		> 4 kls. PORK LAMAN			
		> 3 tray EGG			
		<b>DATE: September 9, 2023</b>			
		> 13 kls WHOLE CHICKEN			
		> 3 tray EGGS			
		<b>II. WEEK 2- September 10-16, 2023 - 1ST MENU CYCLE</b>			
		<b>DATE: September 10, 2023</b>			
		> 5 kls. CHICKEN GROUND			
		> 20 kls. FRESH TILAPYA			
		> 2 tray EGGS			
		<b>DATE: September 11, 2023</b>			
		> 10 kls. PORK LIEMPO			
		> 8 kilos CHICKEN LIVER & GIZARD			
		> 3 tray EGG			
		<b>DATE: September 12, 2023</b>			
		> 8 kilos CHICKEN WHOLE			
		> 3 kilos CHICKEN GROUND			
		> 20 kls. FRESH TILAPYA			
		<b>DATE: September 13, 2023</b>			
		>13 kilos CHICKEN WHOLE			
		> 10 kls. FRESH GALUNGGONG			
		<b>DATE: September 14, 2023</b>			
		> 10 kilos PORK LAMAN			
		> 3 tray EGGS			
		<b>DATE: September 15, 2023</b>			
		> 13 kilos CHICKEN WHOLE			
		> 4 kls. PORK LAMAN			
		> 3 tray EGG			
		<b>DATE: September 16, 2023</b>			
		> 13 kls WHOLE CHICKEN			
		> 3 tray EGGS			
		<b>III. WEEK 3- September 17-23, 2023 - 1ST MENU CYCLE</b>			
		<b>DATE: September 17, 2023</b>			
		> 5 kls. CHICKEN GROUND			
		> 20 kls. FRESH TILAPYA			
		> 2 tray EGGS			
		<b>DATE: September 18, 2023</b>			
		> 10 kls. PORK LIEMPO			
		> 8 kilos CHICKEN LIVER & GIZARD			
		> 3 tray EGG			
		<b>DATE: September 19, 2023</b>			
		> 8 kilos CHICKEN WHOLE			
		> 3 kilos CHICKEN GROUND			
		> 20 kls. FRESH TILAPYA			
		<b>DATE: September 20, 2023</b>			
		>13 kilos CHICKEN WHOLE			
		> 10 kls. FRESH GALUNGGONG			



DATE: September 21, 2023

> 10 kilos PORK LAMAN

> 3 tray EGGS

DATE: September 22, 2023

> 13 kilos CHICKEN WHOLE

> 4 kls. PORK LAMAN

> 3 tray EGG

DATE: September 23, 2023

> 13 kls WHOLE CHICKEN

> 3 tray EGGS

IV. WEEK 4 - September 24-30, 2023 - 1ST MENU CYCLE

DATE: September 24, 2023

> 5 kls. CHICKEN GROUND

> 20 kls. FRESH TILAPYA

> 2 tray EGGS

DATE: September 25, 2023

> 10 kls. PORK LIEMPO

> 8 kilos CHICKEN LIVER & GIZARD

> 3 tray EGG

DATE: September 26, 2023

> 8 kilos CHICKEN WHOLE

> 3 kilos CHICKEN GROUND

> 20 kls. FRESH TILAPYA

DATE: September 27, 2023

>13 kilos CHICKEN WHOLE

> 10 kls. FRESH GALUNGGONG

DATE: September 28, 2023

> 10 kilos PORK LAMAN

> 3 tray EGGS

DATE: September 29, 2023

> 13 kilos CHICKEN WHOLE

> 4 kls. PORK LAMAN

> 3 tray EGG

DATE: September 30, 2023

> 13 kls WHOLE CHICKEN

> 3 tray EGGS

V. WEEK 5 - October 1-7, 2023 - 2nd MENU CYCLE

DATE: October 1, 2023

> 7 kls GROUND PORK

> 10 kls. GALUNGGONG

DATE: October 2, 2023

> 13 kls. CHICKEN WHOLE

> 4 kls CHICKEN BREAST

> 10 kls. PORK LAMAN

DATE: October 3, 2023

> 10 kls. PORK LAMAN

> 3 kls. PORK LIVER

DATE: October 4, 2023

> 10 kls. PORK LIEMPO

> 10 kls. GALUNGGONG

> 3 tray EGG

DATE: October 5, 2023

> 13 kls. CHICKEN WHOLE

> 2 kls PORK GROUND

> 10 kls GALUNGGONG

DATE: October 6, 2023

> 8 kls CHICKEN GROUND

> 4 tray EGG

DATE: October 7, 2023

> 13 kls. CHICKEN WHOLE

> 11 kls BANGUS

> 3 tray EGG

VI. WEEK October 8-14, 2023 - 2ND MENU CYCLE

DATE: October 8, 2023

> 7 kls GROUND PORK

> 10 kls. GALUNGGONG

\*  
**DATE: October 9, 2023**

> 13 kls. CHICKEN WHOLE

> 4 kls CHICKEN BREAST

> 10 kls. PORK LAMAN

**DATE: October 10, 2023**

> 10 kls. PORK LAMAN

> 3 kls. PORK LIVER

**DATE: October 11, 2023**

> 10 kls. PORK LIEMPO

> 10 kls. GALUNGGONG

> 3 tray EGG

**DATE: October 12, 2023**

> 13 kls. CHICKEN WHOLE

> 2 kls PORK GROUND

> 10 kls GALUNGGONG

**DATE: October 13, 2023**

> 8 kls CHICKEN GROUND

> 4 tray EGG

**DATE: October 14, 2023**

> 13 kls. CHICKEN WHOLE

> 11 kls BANGUS

> 3 tray EGG

**VII. WEEK 7- October 15-21, 2023 - 2ND MENU CYCLE**

**DATE: October 15, 2023**

> 7 kls GROUND PORK

> 10 kls. GALUNGGONG

**DATE: October 16, 2023**

> 13 kls. CHICKEN WHOLE

> 4 kls CHICKEN BREAST

> 10 kls. PORK LAMAN

**DATE: October 17, 2023**

> 10 kls. PORK LAMAN

> 3 kls. PORK LIVER

**DATE: October 18, 2023**

> 10 kls. PORK LIEMPO

> 10 kls. GALUNGGONG

> 3 tray EGG

**DATE: October 19, 2023**

> 13 kls. CHICKEN WHOLE

> 2 kls PORK GROUND

> 10 kls GALUNGGONG

**DATE: October 20, 2023**

> 8 kls CHICKEN GROUND

> 4 tray EGG

**DATE: October 21, 2023**

> 13 kls. CHICKEN WHOLE

> 11 kls BANGUS

> 3 tray EGG

**VIII. WEEK 8- October 22-28, 2023 - 2ND MENU CYCLE**

**DATE: October 22, 2023**

> 7 kls GROUND PORK

> 10 kls. GALUNGGONG

**DATE: October 23, 2023**

> 13 kls. CHICKEN WHOLE

> 4 kls CHICKEN BREAST

> 10 kls. PORK LAMAN

**DATE: October 24, 2023**

> 10 kls. PORK LAMAN

> 3 kls. PORK LIVER

**DATE: October 25, 2023**

> 10 kls. PORK LIEMPO

> 10 kls. GALUNGGONG

> 3 tray EGG



DATE: October 26, 2023

> 13 kls. CHICKEN WHOLE

> 2 kls. PORK GROUND

> 10 kls GALUNGGONG

DATE: October 27, 2023

> 8 kls CHICKEN GROUND

> 4 tray EGG

DATE: October 28, 2023

> 13 kls. CHICKEN WHOLE

> 11 kls BANGUS

> 3 tray EGG

IX. WEEK 9- October 29-31, 2023 - 2ND MENU CYCLE

DATE: October 29, 2023

> 7 kls GROUND PORK

> 10 kls. GALUNGGONG

DATE: October 30, 2023

> 13 kls. CHICKEN WHOLE

> 4 kls CHICKEN BREAST

> 10 kls. PORK LAMAN

DATE: October 31, 2023

> 10 kls. PORK LAMAN

> 3 kls. PORK LIVER

TERMS AND CONDITIONS:

> All prices quoted herein are valid binding and effective for two(2) months September - October , 2023.

> Prices quoted shall be inclusive of all cost including transportation, freight and handling other incidental expenses maybe incurred to the indicated delivery site.

> Supplier/Service Provider must have 10% of the quantity of each of the items stated in this request which will serve as "buffer items" in case of spoiled/rejected deliveries.

> The Bidder is preferably a local Supplier for in any case of complaints, the Local Supplier can immediately respond. However, in the absence of a qualified Local Supplier, a Provincial or Regional Supplier shall qualify.

> Provision packaging of the items is required to prevent their damage or deterioration during transit , as indicated in this contract, the packaging should be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures.

> Ensure no disruption of deliveries.

> The DSWD accepts no liability for the damage of items during transit in case of items supplied from within the Philippines or supplied by the domestic suppliers risk and title will not be deemed to have passed to the DSWD until their receipt and final acceptance at the final destination.

E. Payment Term: TO PAYMENT-LDDAP ADA

"NOTHING FOLLOWS"

Approved Budget for the Contract: PHP 325,460.00

Please do not leave any blank items.

TOTAL OFFERED QUOTATION / BID

In WORDS:

In FIGURES:

PHP

PURPOSE: PURCHASE OF FOOD ITEMS(FRESH MEATS/FISH/EGGS) OF DSWD RO III RRCY (CRCF) FOR THE PERIOD REQUIREMENT OF SEPTEMBER - OCTOBER 2023. (FOR 90 BENEFICIARIES)

PR No. 2023-07-065

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance.

FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY"

RAYMUND VINCENT A. PANLILIO

OIC Admin Division Chief Concurrent Procurement Officer

Supplier