



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No.

2023-07-034

	PR No. 2023-06-103 Mode of Proc: NP-SVP
*Company Name:	
*Company Address:	*REQUIRED. To avoid bid disqualification, please
*Contact Person:	fill out all the items accordingly. Indicate "N/A"
*Contact No.:	if not applicable. Thank you!
*Email Address:	
*PhilGeps Reg. No.:	

*Title of the Project: <u>CONSTRUCTION OF PWD AND COMMON COMFORT ROOMS OF AMOR VILLAGE, SAN FRANCISCO EAST, ANAO, TARLAC CITY.</u>

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures**, **catalogues**, **literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

NP-Small Value Procurement (Infra)

- Philgeps Registration Number
- Valid Mayor's Permit
- Latest Income/Business Tax Return (for ABCs 500k and above)

Additional Requirements

Valid PCAB License (Atleast Small A)

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document

Failure to attach the required documents will result in the DISQUALIFICATION of your bid.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

ELECTRONIC SUBMISSION	https://tinyurl.com/fo3bacsite Select the Menu – "BID SUBMISSION"		
IN PERSON SUBMISSION	Procurement Section, 2/f, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga		
DEADLINE OF SUBMISSION	10:00 AM July 19, 2023		



Very truly yours,

OIC Admin Division Chief
Concurrent Procurement Section Chief

Supplier

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in pdf format ONLY clearly scanned in a SINGLE FILE including supporting documents

Terms and Conditions: 1. Award shall be made on per: ___ Item Basis Lot Basis 2. No negative feedback/record and or delay of delivery of Service Provider within Three (3) months. 3. Quotation validity shall be: Thirty (30) Calendar Day 4. Project Duration within: Forty-Five (45) Calendar Days 5. Place of Delivery: Amor Village, San Francisco East, Anao, Tarlac City 6. Terms of Payment: Within Thirty (30) Calendar Days Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account). Account Name: Account Number: Bank Name: Branch: *Note: Non-Land Bank of the Philippines accounts shall be charged a service fee. 7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances. 8. For goods, please indicate brand, model and country or origin. 9. In case of discrepancy between unit cost and total cost, unit cost shall prevail. 10. Please indicate Warranty (If applicable):_ 11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s). 12. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free. B. CALMA (Signature over Printed Name)

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

			pplier must be registed at the Philippine Government Electronion was well as the Philippine Government Electronic may visit the Philippine Government Electronic may visit the Philippine Government Electronic may be supplied to the Philippine Electronic may be supplied to the Electronic		RFQ No. Date:	2023-07-034
*Com *Com *Conf	pany Na pany Adact Per act No.	ame: ddress: son:				
ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications (Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)	UNIT COST	TOTAL COST
	1	LOT	CONSTRUCTION OF PWD AND COMMON COMFORT ROOMS OF AMOR VILLAGE, SAN FRANCISCO EAST, ANAO, TARLAC CITY			
			> Attach/Submit your accomplished Program of Works, Bill of Quantities and please check Terms of Reference for Project Details			
		-	Other Requirements to be Submitted:			
		-	List of Key Personnel (Please attached their ID's) List of minimum major equipment/tools requirement			
			> List of minimum major equipment/tools requirement			
			* NOTHING FOLLOWS *	_		
			Approved Budget for the Contract: PhP 550,000.00			
		Please o	do not leave any blank items.			
			TOTAL OFFERED QUOTATION / BID			
		In WORD	OS:	In FIGURES:		
				PHP		
		L				
PURP	OSE:	CONSTR	RUCTION OF PWD AND COMMON COMFORT ROOMS OF A	MOR VILLAGE, SAN FRANCIS	CO EAST, ANAO, TAR	LAC CITY.
PR No IMPC		FAILUR blacklist Please	103 ning bidder MUST SIGN the original copy of Purchase Ord E to show up and sign the original P.O means that the bid- ing in DSWD's future biddings. carefully re-check your bid (i.e. price, technical specification CATION and NO DELIVERY EXTENSION POLICY"	der is not interested and will be	a ground for susper	sion or
		RAYM	UND VINCENT A. PANLILIO			
		KATW	OIC - Admin Division Chief Concurrent Procurement Section Chief		Suppli	er





PROTECTIVE SERVICES DIVISION FIELD OFFICE III

DRN: III-FO-PSD-CBSS-SS-PROP-23-02-06437-S

TERMS OF REFERENCE

AMOR VILLAGE CONSTRUCTION OF CONSTRUCTION OF PWD AND COMMON COMFORT ROOM

A. Background/Rationale

The DSWD AMOR Village is a residential care institution with a 120-bed capacity, built to give abandoned, abused, and neglected children and children with disabilities healing and empowerment. The facility has 114 residents with special needs, and this CY 2023, additional admissions are anticipated.

It primarily serves children with special needs ages 7 to 17 years old, both male and female who are: (A) Persons with Physical Impairment: Orthopedically Handicapped, Visual Impaired, Hearing Impaired, and Other disabilities (such as speech defect, hunchback, cleft palate); (B) Persons with features of Neuro-Developmental Disorders: Persons with Intellectual Disability (ID), Persons with Autism Spectrum Disorder (ASD), Persons with Specific Learning Disorder, Persons with Down Syndrome, and Persons with Cerebral Palsy.

The DSWD AMOR Village is the only government facility for special children in Region 3. It has 19 buildings with 2 big dormitories catering to 40 boys and 40 girls. It has new cottages for extraordinary cases, cerebral palsy, and multi –disability cases that can accommodate 20 residents while the 2 extension rooms could also accommodate 20. The center has also separate buildings, the infirmary, and isolation with different amenities installed.

Since some of the major goals of AMOR is to be known as a center of excellence, an ideal home for special children, child loving center, and lover of nature, the safety and protection of the residents are observed all the time.

For the past 15 years, the DSWD AMOR Village has provided a safe, comfortable, and secure home for children and persons with disabilities. Given the age of the residential care, some of the center's older structures, like the fence at the back-left corner of the property line, are slightly leaning and on the edge of collapsing, endangering both residents and employees. As a result, the construction of a perimeter fence is required not only to ensure the safety of the residents in care and the staffs, as well as, for the center to achieve its Level 3 Accreditation this year of 2023.

B. Objectives

- To ensure safety and protection of the residents, the staff in the center at any given time.
- 2. To comply with the requirements of the Center Accreditation.



CONSTRUCTION WORKS

- 1. Civil and Earthworks
 - 1.1. Structure Excavation, Common Soil
 - 1.2. Embankment, from Structure Excavation
 - 1.3. Embankment, from Borrow by Equipment
 - 1.4. Gravel Fill
- 2. Reinforced Concrete
 - 2.1. Footings, Columns, Canopy and Slab on Fill
 - 2.2. Reinforcing Steel (Deformed), Grade 40
 - 2.3. Formworks and Falseworks
- 3. Masonry Works
 - 3.1. 100mm CHB Non Load Bearing Wall (Including Reinforcing Steel)
 - 3.2. Cement Plaster Finish
- 4. Electrical Works
 - 4.1. Conduits, Boxes and Fittings
 - 4.2. Wires & Wiring Devices
 - 4.3. Lighting Fixtures
- 5. Plumbing Works
 - 5.1. Sewer Lines Works
 - 5.2. Cold Waterlines and Fittings
 - 5.3. Plumbing Fixtures
- 6. Ceiling Works
 - 6.1. Ceiling , Metal Frame, Ficemboard
- 7. Painting Works
 - 7.1. Painting Works (Masonry / Concrete)
 - 7.2. Painting Works (Wood Painting)
 - 7.3. Painting Works (Metal Painting)
- 8. Doors and Windows
 - 8.1. Wooden Panel Door
 - 8.2. Aluminum Powder Coated Glass Window with 6mm thk. Clear Awning Type
- 9. Floor Finish
 - 9.1. Unglazed Tiles (Floor)
 - 9.2. Glazed Tiles (Wall at T&B)
- 10. Structural Steel Works
 - 10.1. Steel Railings
 - 10.2. GI Pipe Tubular
- 11. Roofing Works
 - 11.1. Fabricated Metal Roofing Accessory(End Flashing & End Wall Flashing)
 - 11.2. Pre-painted Metal Sheets(Rib type Long Span 0.427 thk above)
 - 11.3. Pre-painted Spandrel w/ vents

D. Schedule of Works

The Project Duration is Forty Five (45) Calendar days and will commence a day after the pre-construction meeting.

PAGE 2 of 3





VII. Budgetary Requirements

The total amount of Five Hundred Fifty Thousand Pesos Only (Php 550,000.00) is needed in the Construction of PWD and Common Comfort Room CRCF- PMB- 2023 -III - 21- ∞ - BUILDING

Please see attached Site Development and the Program of Work Budget/Cost.

Scanned with CamScanner





PROTECTIVE SERVICES DIVISION FIELD OFFICE III

DSWD-GF-007 | REV 02 | 17 AUG 2022

DRN: III-FO-PSD-CBSS-SS-PROP-23-02-06437-S

CONTRACTOR'S TERMS OF REFERENCE				
Name of Project: Location:				
CONS	TRUCTION OF PWD & COMMON CR	AMOR VILLAGE,	ANAO, TARLAC	
Total Project Cost:	PHP 550,000.00	Project Duration:	45 CALENDAR DAYS	
Source of Fund:	CAPITAL OUTLAY-RM BUILDING	Mode of Procurement:	NP-SVP NP-SV	
Date of POW:	Calendar Year 2023	Source of Manpower:	OUTSOURCE	

GENERAL CONDITION AND REQUIREMENTS

A.) Contractor's Qualification(s)

- Service Provider/ Contractor shall have competence and meaningful experience of minimum of Ten (10) years of Construction works.
- 2.) Service Provider/ Contractor shall have a Single Largest Contract with similar project contract and scope such as construction, improvement/ rehabilitation/ repair of building interior/ exterior works completed within the two(2) years from the deadline of bid submission, whose the value of contract amount must at least fifty percent (50%) of the ABC with supported by the Contractors Performance Evaluation System rating or a certificate of satisfactory rating or certificate of satisfactory completion of the project issued by the owner of the previous completed project.
- Service Provider/ Contractor required license Category for the Philippines Contractor's Accreditation Board Circular No. 201, series of 2009.

License Category	Classification
C & D	General Engineering/ Genera Building
	Category

B.) Contractor's Working Hours



- All normal works for regular days of this contract shall be performed during office hours (8:00 am to 5:00 pm), including Weekends, Holiday and Special Holiday with proper coordination/approval to RPMT Implementing Team.
- The Contractor/Service Provider shall be required to furnish safe, proper and sufficient lighting arrangement during overnight works.
- Weekends/holidays shall deploy a maximum number of manpower based on the submitted Contractors Schedule, just to catch-up the possible delays due to possible stoppage instructed by RPMT Implementing Team.

C.) Contractor's Responsibilities and Conditions

- Contractor/Service Provider shall request a Pre-Construction Meeting with RPMT Engineer and Center head before the start of work.
- Contractor shall control the generation of dust and flying particles from the operation and shall
 provide a temporary closure to prevent creation of nuisance to the adjacent offices/rooms;
- Contractor/ Service Provider shall submit own construction schedule, manpower deployment schedule, equipment's/ tools schedule, list of manpower to be deployed and Project Site organizational structure within five (5) days upon received of Notice of Award;
- Contractor/Service provider shall assign project engineer/project architect from the start until completion stage;
- Contractor/Service provider shall coordinate to the RPMT Implementing Team all the execution works;
- Contractor/Service provider shall provide warning signages, project signboard, contractors project log book;
- Contractor/Service provider's workers shall sign on the logbook before entering the premises as reference of the DSWD-Regional Center security guards.
- Contractor/Service provider shall provide/submit Statement of Works Accomplishment, Progress Photos and Narrative report as requirement of the billing request;
- Contractor/Service provider shall submit weekly progress reports with attached progress photos to RPMT Implementing team;
- Contractor/Service provider shall provide delivery receipt or list of all materials brought inside the compound including the list of equipment and tools;
- Contractor/Service provider shall provide complete uniform with ID and basic PPE for all the construction worker and personnel; and
- 12.) The Contractor/Service Provider shall ensure the sufficient number of manpower to complete the project within the agreed timeline/duration. The key personnel requirements shall be as follows;

Key Personnel	Requirements	Experience
One (1) Project Engineer/Architect	One (1) Licensed Civil Engineer or One (1) Licensed Architect	Minimum of Three (3) years of Relevant Experience
One (1) General Foreman	Dedicated Foreman per Project	Minimum of Five (5) years of Finishing works in Construction Industry

- For each project they bid on, the successful contractor/service provider is responsible for obtaining all necessary licenses and permits.
- 14.) The Contractor/Service Provider shall strictly comply/observe the Construction Safety Guidelines for the Implementation of All Infrastructure Projects during the Covid-19 Public Health Crisis as per DPWH Department Order No. 35 Series of 2020. (see Annex D)
- 15.) Except for the service truck, which may be used in a different center, the contractor's specified equipment may not be used again if they have won another project with a different center and may only be utilized if they have won at least two projects within the same center. In the event that the equipment is rented, the contractor or service provider shall submit a copy of the lease agreement.
- 17.) The backhoe ratio will rely on the evaluation of our designated RPMT engineers, but if they do not make an assessment, the required ratio is 1:1. The specified equipment of the contractor may only be used if they have won at least two projects with the same center, and may not be used again if they have won another project with a different center. The contractor or service provider must produce a copy of the lease agreement if the equipment is rented.

D.) Recommended Terms of Payment

1.) The Payment for this project shall be made upon completion of the following activity/scope of works:

Payment Tranches	Outputs/ Deliverables	
1st Tranche: 15% payment of the total contract cost less 10% Retention	Must be Fifteen Percent (15 %) of project completion/ physical accomplishment with the submission of Billing Statement, Progress/Accomplishment Report, Statement of Work Accomplished, Progress Photos, and Narrative Report.	
2nd Tranche: 35 % payment of the total contract cost less 10% Retention	Must be Fifty Percent (50 %) of project completion/ physical accomplishment with the submission of Billing Statement, Progress/Accomplishment Report, Statement of Work Accomplished, Progress Photos, and Narrative Report.	

3rd Tranche: 50 % payment of the contract cost less 10% Retention	Must be Hundred Percent (100%) physical completed Upon with submission of Billing Statement, Contractor's accomplishment reports, Statement of Work Accomplished, Progress Photos, Narrative report, Contractor's certificate of completion, contractors warranty security, contractors request for acceptance and turn-over certificate; and Notarized certificate of warranty.
4th Final Tranche: 10 % payment of the total contract price (10% Retention Money)	Must be one (1) month and without damage/defect of installed items and Upon Submission of Contractors warranty security issued by the private insurance company, Notarized Certificate of Warranty.

E.) Contractor's Minimum Major Equipment and Tools Requirements

List of Minimum major equipment/ tools requirement are the following

1 unit one-bagger concrete mixer	1-unit Service Truck (at least ELF)

F.) Other General Requirements

- 1 All dimensions/level etc. indicated in the drawing plans are to be verified on the site;
- 2 All materials are subjected for the approval by the End- user/RPMT Project Engineer;
- Any discrepancies, either between written dimensions and site dimensions shall be brought to the RPMT office before executing the works;
- 4 All equipment, tools, scaffolding and other personnel needed shall be provided by the service provider/contractor;
- Removal, dismantling and demolition work shall be coordinated and requested to the RPMT Implementing Team;
- 6 All waste materials shall be turned over to the RPMT Implementing Team with proper documentation;
- 7 No additional/extra cost to be claimed/charged by the Contractor for the Construction Works alone other than those expressly approved by the Procuring Entity
- All works shall comply with the National Building Code of the Philippines, Fire Code of the Philippines, Philippine Electrical Code and Department rules and Regulations and other relevant laws, rules and regulations.

- 4.2 To ensure the timely implementation of infrastructure projects and effective management of the performance of contractors, the following calibrated actions in response to delays in the implementation of infrastructure projects are hereby adopted:
- 4.2.1 Negative slippage of five percent (5%) The contractor shall be given a warning and be required to:
- 4.2.1.1 Submit a detailed "catch-up" program every two weeks in order to eliminate the slippage and to restore the project to its original schedule;
- 4.2.1.2 Accelerate work and identify specific physical targets to be accomplished over a definite period of time; and
- 4.2.13 Provide additional input resources such as the following; money, manpower, materials, equipment, and management, which shall be mobilized for this action.

4.2.2 Negative slippage of ten percent (10%) -

The contractor shall be issued a final warning and be required to come-up with revised detailed "catch-up" program with weekly physical targets together with the required additional input resources.

The implementing unit shall intensify on-site supervision and evaluation of the project performance to at least once a week and prepare contingency plans for a possible termination of the contract or take-over of the work by administration or contract.

4.2.3 Negative slippage of fifteen percent (15%) -

The contractor shall be issued a final warning and be required to come-up with a revised detailed "catch-up" program with weekly physical targets together with the required additional inpresources.

The implementing unit shall intensify on-site supervision and evaluation of the project performance to at least once a week and prepare contingency plans for a possible termination of the contract or take-over of the work by administration or contract.

Prepared by:

MARIO R. BAUTISTA ENGINEER III/ RPMT

Submitted by:

ROWENA L APOLTO

Center Head

Checked and Reviewed by:

PAUL ANDREW B. DARACAN

PDO II/EE GEN. SERVICES SECTION / TWG Infrastructure & Building Maintenance

Certified as to Funding Compliance with Budget Parameters and Inclusion in the

REMANN M. MACAPINLAC Budget Officer

Recommending approval:

MARIBEL M. BLANCO
ARD for Administration

Approved / Disapproved:

JONATHAN V. DIRAIN

Regional Director

PAGE 5 of 5

III-FO-PSD-CBSS-SS-PROP-23-02-06437-S, AMOR – CONSTRUCTION OF PWD AND COMMON COMFORT ROOM-CY2023 (PHP 550,000.00)





PROTECTIVE SERVICES DIVISION FIELD OFFICE III

DSWD-GF-007 | REV 02 | 17 AUG 2022

DRN: III-FO-PSD-CBSS-SS-PROP-23-02-06437-S

SCHEDUL	E OF WO	RKS		
Date: February 15, 2023		Pro	oject/TA Contro	ol #:
Name of Project: CONSTRUCTION OF PWD AND COMMON COMFORT ROOMS		Location: AMOR Village, San Francisco East Anao, Tarlac City		
ACTIVITY / SCOPE OF WORKS	START DATE	FINISH DATE	DURATION (DAYS)	REMARKS
Structure Excavation, Common Soil	DAY 1	DAY 2	2	
Embankment, from Structure Excavation	DAY 25	DAY 25	1	
Embankment, from Common Borrow by Equipment	DAY 27	DAY 27	1	
Gravel Fill	DAY 3	DAY 3	1	
Footings, Columns, Beams, canopy and Slab on Fill	DAY 24	DAY 24	1	
Reinforcing Steel (Deformed), Grade 40	DAY 4	DAY 21	18	
Formworks and Falseworks	DAY 10	DAY 23	14	
Sewer Line Works	DAY 16	DAY 21	6	
Cold Waterlines and Fittings	DAY 22	DAY 30	9	
Plumbing Fixtures	DAY 43	DAY 45	3	
Ceiling,Metal Frame,Ficemboard	DAY 37	DAY 39	3	
Aluminum Powder Coated Glass Window with 6mm thk. Clear Glass	DAY 44	DAY 45	2	
Wooden Panel Door	DAY 40	DAY 41	2	
Fabricated Metal Roofing Accessory(End Flashing & End Wall Flashing)	DAY 38	DAY 38	1	
Pre-painted Metal Sheets(Rib type Long Span 0.427 thk above)	DAY 37	DAY 38	2	
Pre-painted Spandrel w/ vents	DAY 39	DAY 40	2	
Unglazed Tiles(Floor)	DAY 34	DAY 38	5	
Glazed Tiles(Wall)	DAY 37	DAY 41	5	
Cement Plaster Finish	DAY 24	DAY 33	10	
Painting Works (Masonry/Concrete)	DAY 34	DAY 45	12	
Painting Works (Wood Painting)	DAY 38	DAY 45	8	
Painting Works (Metal Painting)	DAY 38	DAY 45	8	
CHB Non Load Bearing (incl. Reinforcing Steel), 100mm	DAY 16	DAY 30	15	
Steel Railings	DAY 34	DAY 37	4	
GI Pipe Tubualr	DAY 31	DAY 36	6	
Conduits, Boxes and Fittings	DAY 23	DAY 35	13	
Wires and Wiring Devices	DAY 28	DAY 35	8	,
Lighting Fixtures	DAY 44	DAY 45	2	



SI	UMMARY	
This approved Schedule of Works shall be properly executed.	Target Date of Start	After Pre-Construction Meeting
Any changes/revision shall be subjected for re- approval of New Schedule of Works.	Target Completion Date	
approvation new schedule of world.	Project Duration	45 Calendar Days

Prepared by:

MARIO R. BAUTISTA ENGINEER III/ RPMT

Submitted by:

ROWENA L. APOLTO Center Head

Recommending approval:

MARIBEL M. BLANCO ARD for Administration Checked and Reviewed by:

PAUL ANDREW B. DARACAN

PDO II/EE - GEN. SERVICES SECTION / TWG Infrastructure & Building Maintenance

Certified as to Funding Compliance with Budget Parameters and Inclusion in the WFP:

RENANN M. MACAPINLAC Budget Officer

Approved / Disapproved:

JONATHAN DIRAIN

Regional Director