

REGIONAL SPECIAL ORDER NO. 4440
Series of 2022

SUBJECT : SALN REVIEW AND COMPLIANCE COMMITTEE

Pursuant to the pertinent provision of Republic Act no. 6713, otherwise known as the Code of Conduct of Ethical Standards for Public Officials and Employees, all government official and employees are required to file their Statement of Assets, Liabilities and Net Worth (SALN) every year and signed DSWD Referendum No. 2022-01. Regional Order No. 2634 series of 2022 issued on May 23, 2022 is hereby amended so as to reconstitute the composition of the SALN Review and Compliance Committee, with the following DSWD Field Office III Officials and Personnel, in addition to their inherent functions effective immediately and to continue until further notice, to wit:

CHAIRPERSON : **MS. MARIBEL M. BLANCO**
Assistant Regional Director for Administration

MEMBERS : **MS. VENUS F. REBULDELA**
Assistant Regional Director for Operations

MR. ALLAIN R. MALIT
OIC - Division Chief
Human Resource Management and Dev't. division

SECRETARIAT : **MS. MYRNA S. SAMPANG**
OIC Section Chief
Personnel Administration Section

MS. CATHERINE JOY J. CAYANAN
Administrative Officer II
Personnel Administration Section

The Committee shall perform the following functions:

1. Conduct final review and evaluate the SALN forwarded by the PAS if the same has been submitted on time, complete and in proper form;
2. Discuss/Review/Sign Resolutions, Memorandum/reports and other relevant documents concerning SALN.

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The PAS as the Secretariat shall perform the following functions:

1. Receive the SALN of officials and employees and conduct preliminary review of the SALN, if the same are submitted on time, complete in substance and in proper form;
2. Prepare a list of the following officials and employees in alphabetical order and submit to the FO -RCC for review to be submitted to the DSWD Regional Director:
 - a. Those who filed their SALN with complete data;
 - b. Those who filed their SALN with incomplete data; and
 - c. Those who did not file their SALN
3. Return the SALN with incomplete data to the concerned employees through issuance of SALN Compliance Notice to be signed by the FO-RCC Chairperson;
4. Submit to the concerned offices (Office of the Ombudsman) the duly accomplished and reviewed SALN of DSWD FO officials and employees with certification duly approved by the RCC that the same have been filed on time, complete and in proper form on or before June 30 of every year;
5. Facilitate posting in the Transparency Seal page the RCC review and compliance procedure on set timeline in coordination with the information and Communications Technology Management Section (ICTMS) as may be required by the Inter-Agency Task Force on the Harmonization of national Government (AO 25) for the payment of the Performance Based-Bonus (PBB);
6. Perform other related tasks e.g. preparation of meetings, draft/prepare minutes of meetings and other reports/documents/advisories/resolutions

Previous orders or issuances contrary hereto are hereby revoked or amended accordingly.

Issued this 16th day of July, 2022 at the City of San Fernando, Pampanga.

"By Authority of the Secretary
of the Department of Social
Welfare and Development"


VENUS F. REBULDELA
Concurrent OIC – Regional Director and
ARD for Operations

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