

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
Regional Office III  
Government Centre, Maimpis, City of San Fernando (P)**REQUEST FOR QUOTATION**RFQ No. 2023-06-035  
PR No. 2023-06-068  
Mode of Proc: NP-SVP

\*Company Name: \_\_\_\_\_  
\*Company Address: \_\_\_\_\_  
\*Contact Person: \_\_\_\_\_  
\*Contact No.: \_\_\_\_\_  
\*Email Address: \_\_\_\_\_  
\*PhilGeps Reg. No.: \_\_\_\_\_

**\*REQUIRED.** To avoid bid disqualification, please  
fill out all the items accordingly. Indicate "N/A"  
if not applicable. Thank you!

**\*Title of the Project: PURCHASE OF FOOD ITEMS (FRESH MEATS/ FISH/ EGGS) OF DSWD RO III TARLAC HOME FOR WOMEN - CENTER AND RESIDENTIAL CARE FACILITIES (CRCFs) FOR THE PERIOD REQUIREMENT OF JULY (1-30) & AUGUST (1-31) CY 2023**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

**NP-Small Value Procurement**

- Philgeps Registration Number
- Valid Mayor's Permit
- Latest Income/Business Tax Return (for ABCs 500k and above)

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document

Failure to attach the required documents will result in the **DISQUALIFICATION** of your bid.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

<b>ELECTRONIC SUBMISSION</b>	<a href="https://tinyurl.com/fo3bacsite">https://tinyurl.com/fo3bacsite</a> Select the Menu – " <b>BID SUBMISSION</b> "
<b>IN PERSON SUBMISSION</b>	Procurement Section, 2/f, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
<b>DEADLINE OF SUBMISSION</b>	<b>10:00 AM June 23, 2023</b>

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in **pdf format** ONLY **clearly scanned** in a **SINGLE FILE** including supporting documents

Very truly yours,

  
**RAYMUND VINCENT A. PANLILIO**  
OIC Admin Division Chief  
Concurrent Procurement Section Chief

**Terms and Conditions:**

1. Award shall be made on per: ☐ Item Basis ☒ Lot Basis
2. No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
3. Quotation validity shall be: Thirty (30) Calendar Day
4. Good/s/Activity shall be delivered within: See Annex A for the Scheduled Delivery Date
5. Place of Delivery: DSWD THFW, Tarlac Provincial Hospital Compound, Brgy. San Vicente, Tarlac City
6. Terms of Payment: Within Thirty (30) Calendar Days

Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Branch: \_\_\_\_\_

\*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.

7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.


8. For goods, please indicate brand, model and country or origin.

9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

10. Please indicate Warranty (If applicable): \_\_\_\_\_

11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).

12. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

  
**JAYSON G. ALVAREZ**

PPMU

\_\_\_\_\_  
(Signature over Printed Name)  
Supplier

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) to register."

RFQ No.  
Date:

2023-06-035

Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact No.: \_\_\_\_\_  
PhilGEPS Reg. No.: \_\_\_\_\_

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications (Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)	UNIT COST	TOTAL COST
1	LOT		<b>WET MARKET GOODS (Fresh Meats/Fish/Eggs)</b>			
			<b>A. REQUEST INFO</b>			
			Period of Requirement: Month of July (1-30) & August (1-31) CY 2023			
			Delivery Location: DSWD TARLAC HOME FOR WOMEN, Tarlac Provincial Hospital Compound, Brgy. San Vicente, Tarlac City			
			Delivery Frequency: Twice a week (Monday and Wednesday) prior the actual week of need (see breakdown below)			
			<b>B. ITEM SUMMARY</b>			
70	pack		<b>PORK LAMAN, Fresh, (1) kilo per pack</b>			
			> must be free from unpleasant smell			
			> must be reddish/pinkish in color and not green/gray			
80	pack		<b>PORK, Ground, 15-30% fat, Fresh, Unseasoned, (1) kilo per pack</b>			
			> must be from the shoulder part of the pig			
			> must be free from unpleasant smell			
			> must be reddish/pinkish in color and not green/gray			
24	pack		<b>CHICKEN BREAST, Fresh, (1) kilo per pack</b>			
			> must be free from unpleasant smell			
			> must be plump and pinkish in color and not green/gray			
			> tear and bruise-free			
10	pack		<b>GROUND BEEF, Fresh, (1) kilo per pack</b>			
			> must be free from unpleasant smell			
			> must be reddish/pinkish in color and not green/gray			
24	pack		<b>CHICKEN LIVER &amp; GIZZARD, Unseasoned Fresh, (1) kilo per pack</b>			
			> must be free from unpleasant smell			
			> must be plump and pinkish in color and not green/gray			
56	pack		<b>CHICKEN, DRESSED (WHOLE), Unseasoned Fresh, (1) kilo per pack</b>			
			> must be free from unpleasant smell			
			> must be plump and pinkish in color and not green/gray			
			> tear and bruise-free			
56	pack		<b>FISH BANGUS</b>			
			> must be cleaned already, bright red gills, clear eyes			
			> must be free from unpleasant smell			
			> Size: medium			
34	tray		<b>EGG, CHICKEN, White, Age: 2-5 days old, Expiration: two (2) weeks upon delivery</b>			
			> white, no broken shell			
			> Age: 2-5 days old			
			> Size: Medium, 45-50 grams, 30 pieces per tray			
16	pack		<b>BISUGO FISH, Fresh, (1) kilo per pack</b>			
			> must be free from unpleasant smell			
			> Size: medium, clear eyes and must be cleaned already			
36	pack		<b>GALUNGONG, LALAKI, Fresh, One (1) kilo per pack</b>			
			> must be free from unpleasant smell			
			> Size: medium, clear eyes and must be cleaned already			
35	pack		<b>TILAPIA, Fresh, (1) kilo per pack</b>			
			> must be free from unpleasant smell			
			> Size: medium, clear eyes and must be cleaned already			
8	pack		<b>SHRIMP, Fresh, (1) kilo per pack</b>			
			> must be free from unpleasant smell			
			> Size: medium			
			<b>C. BREAKDOWN PER WEEK</b>			
			I. Week 1 - July 1-7, 2023			
			July 1-4, 2023 (DELIVERY DATE IS ON July 3, 2023)			

	> 7 kilos tilapia			
	> 4 kilos galunggong			
	> 2 kilos shrimp			
	> 2 kilos ground beef			
	> 8 kilos ground pork			
	> 6 kilos pork laman			
	> 4 kilos dressed chicken			
	> 1 tray egg			
	<b>July 5-7, 2023 (DELIVERY DATE IS ON July 5, 2023)</b>			
	> 7 kilos bangus			
	> 2 kilos ground pork			
	> 4 kilos pork laman			
	> 4 kilos dressed chicken			
	> 4 kilos chicken breast			
	> 2 trays egg			
	<b>II. Week 2 - July 8-14, 2023</b>			
	<b>July 8-11, 2023 (DELIVERY DATE IS ON July 5, 2023)</b>			
	> 7 kilos tilapia			
	> 4 kilos galunggong			
	> 2 kilos shrimp			
	> 2 kilos ground beef			
	> 8 kilos ground pork			
	> 6 kilos pork laman			
	> 4 kilos dressed chicken			
	> 1 tray egg			
	<b>July 12-14, 2023 (DELIVERY DATE IS ON July 12, 2023)</b>			
	> 7 kilos bangus			
	> 2 kilos ground pork			
	> 4 kilos pork laman			
	> 4 kilos dressed chicken			
	> 4 kilos chicken breast			
	> 2 trays egg			
	<b>III. Week 3 - July 15-21, 2023</b>			
	<b>July 15-18, 2023 (DELIVERY DATE IS ON July 12, 2023)</b>			
	> 7 kilos tilapia			
	> 4 kilos galunggong			
	> 2 kilos shrimp			
	> 2 kilos ground beef			
	> 8 kilos ground pork			
	> 6 kilos pork laman			
	> 4 kilos dressed chicken			
	> 1 tray egg			
	<b>July 19-21, 2023 (DELIVERY DATE IS ON July 19, 2023)</b>			
	> 7 kilos bangus			
	> 2 kilos ground pork			
	> 4 kilos pork laman			
	> 4 kilos dressed chicken			
	> 4 kilos chicken breast			
	> 2 trays egg			
	<b>IV. Week 4 - July 22-28, 2023</b>			
	<b>July 22-25, 2023 (DELIVERY DATE IS ON July 19, 2023)</b>			
	> 7 kilos tilapia			
	> 4 kilos galunggong			
	> 2 kilos shrimp			
	> 2 kilos ground beef			
	> 8 kilos ground pork			
	> 6 kilos pork laman			
	> 4 kilos dressed chicken			
	> 1 tray egg			
	<b>July 26-28, 2023 (DELIVERY DATE IS ON July 26, 2023)</b>			
	> 7 kilos bangus			
	> 2 kilos ground pork			
	> 4 kilos pork laman			
	> 4 kilos dressed chicken			
	> 4 kilos chicken breast			
	> 2 trays egg			
	<b>V. Week 5 - July 29-30, 2023 (DELIVERY DATE IS ON July 26, 2023)</b>			
	> 7 kilos tilapia			
	> 4 kilos galunggong			
	> 2 kilos ground beef			
	> 6 kilos ground pork			
	> 2 kilos pork laman			
	> 4 kilos dressed chicken			
	<b>I. Week 1 - August 1-7, 2023</b>			
	<b>August 1-3, 2023 (DELIVERY DATE IS ON July 31, 2023)</b>			

		> 4 kilos pork laman			
		> 2 kilos ground pork			
		> 4 kilos dressed chicken			
		> 4 kilos chicken liver & gizzard			
		> 2 trays egg			
		<b>August 4-7, 2023 (DELIVERY DATE IS ON August 2, 2023)</b>			
		> 4 kilos galunggong			
		> 7 kilos bangus			
		> 4 kilos bisugo fish			
		> 2 kilos pork laman			
		> 6 kilos ground pork			
		> 2 kilos chicken breast			
		> 1 kilo chicken liver & gizzard			
		> 3 trays egg			
		<b>II. Week 2 - August 8-14, 2023</b>			
		<b>August 8-10, 2023 (DELIVERY DATE IS ON August 7, 2023)</b>			
		> 4 kilos pork laman			
		> 2 kilos ground pork			
		> 4 kilos dressed chicken			
		> 4 kilos chicken liver & gizzard			
		> 2 trays egg			
		<b>August 11-14, 2023 (DELIVERY DATE IS ON August 9, 2023)</b>			
		> 4 kilos galunggong			
		> 7 kilos bangus			
		> 4 kilos bisugo fish			
		> 2 kilos pork laman			
		> 6 kilos ground pork			
		> 2 kilos chicken breast			
		> 1 kilo chicken liver & gizzard			
		> 3 trays egg			
		<b>III. Week 3 - August 15-21, 2023</b>			
		<b>August 15-17, 2023 (DELIVERY DATE IS ON August 14, 2023)</b>			
		> 4 kilos pork laman			
		> 2 kilos ground pork			
		> 4 kilos dressed chicken			
		> 4 kilos chicken liver & gizzard			
		> 2 trays egg			
		<b>August 18-21, 2023 (DELIVERY DATE IS ON August 16, 2023)</b>			
		> 4 kilos galunggong			
		> 7 kilos bangus			
		> 4 kilos bisugo fish			
		> 2 kilos pork laman			
		> 6 kilos ground pork			
		> 2 kilos chicken breast			
		> 1 kilo chicken liver & gizzard			
		> 3 trays egg			
		<b>IV. Week 4 - August 22-28, 2023</b>			
		<b>August 22-24, 2023 (DELIVERY DATE IS ON August 21, 2023)</b>			
		> 4 kilos pork laman			
		> 2 kilos ground pork			
		> 4 kilos dressed chicken			
		> 4 kilos chicken liver & gizzard			
		> 2 trays egg			
		<b>August 25-28, 2023 (DELIVERY DATE IS ON August 23, 2023)</b>			
		> 4 kilos galunggong			
		> 7 kilos bangus			
		> 4 kilos bisugo fish			
		> 2 kilos pork laman			
		> 6 kilos ground pork			
		> 2 kilos chicken breast			
		> 1 kilo chicken liver & gizzard			
		> 3 trays egg			
		<b>V. Week 5 - August 29-31, 2023(DELIVERY DATE IS ON August 28, 2023)</b>			
		> 4 kilos pork laman			
		> 2 kilos ground pork			
		> 4 kilos dressed chicken			
		> 4 kilos chicken liver & gizzard			
		> 2 trays egg			
		<b>D. TERMS AND CONDITIONS</b>			
		> All prices are quoted herein are valid, binding and effective for Two (2 months - July 1, 2023 to August 31, 2023)			
		> Prices quoted shall be inclusive of all costs including transpotation,freight and handling, and another incidental expenses maybe incurred to the indicated delivery site			



- > Suppliers/Service Providers must have 10% of the quantity of each of the items stated in this request which will serve as "buffer items" in case of spoiled/rejected deliveries
- > The Bidder is preferably a Local Supplier for in any case of compliants, the Local Supplier can immediately respond. However, in the absence of a qualified Local Suppliers a Provincial or Regional Providers shall qualify
- > Provision for packaging of the items is required to prevent their damage or deterioration during transit to their final destination, as indicated in this contract. The packaging shall be sufficient to withstand, without limitation rough handling during transit and exposure to extreme temperatures
- > The DSWD accepts no liability for the damage of items during transit, in the case if items supplied from within the Philippines or supplied by domestic supplier risk and title will not be deemed to have passed to the DSWD until their receipt and final acceptance at the final destination
- > Ensure no disruption of deliveries

E. Payment Term: To Payment

**"NOTHING FOLLOWS"**

Approved Budget for the Contract: PHP 122,490.00

Please do not leave any blank items.

**TOTAL OFFERED QUOTATION / BID**

<b>In WORDS:</b>   	<b>In FIGURES:</b>  PHP _____
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**PURPOSE:** PURCHASE OF FOOD ITEMS (FRESH MEATS/ FISH/ EGGS) OF DSWD RO III TARLAC HOME FOR WOMEN - CENTER AND RESIDENTIAL CARE FACILITIES (CRCFs) FOR THE PERIOD REQUIEREMENT OF JULY (1-30) & AUGUST (1-31) CY 2023

PR No. 2023-06-068

**IMPORTANT:** The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance.  
**FAILURE** to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.  
 Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY"



RAYMUND VINCENT A. PANLILIO

OIC Admin Division Chief Concurrent Procurement Officer

\_\_\_\_\_  
Supplier