

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)**REQUEST FOR QUOTATION**RFQ No. 2023-06-030
PR No. See Annex A
Mode of Proc: NP-SVP

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification, please
fill out all the items accordingly. Indicate "N/A"
if not applicable. Thank you!

*Title of the Project: **PURCHASE OF GROCERIES FOR THE TWO MONTH USE (JULY-AUGUST) OF CRCF's
(AMOR VILLAGE, HAVEN, RRCY, THFW, TLC, RHFG) CY 2023.**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Pursuant to Appendix "A" of Annex "H" of the 2016 Revised IRR of Republic Act No. 9184, interested bidders **MUST** submit the following requirements along with their bid.

NP-Small Value Procurement

- Philgeps Registration Number
- Valid Mayor's Permit
- Latest Income/Business Tax Return (for ABCs 500k and above)

For methods of procurement requiring Mayor's Permit and Philgeps Registration Number, Updated Certificate of Philgeps Platinum Membership may be submitted in lieu of the said document

Failure to attach the required documents will result in the **DISQUALIFICATION** of your bid.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

ELECTRONIC SUBMISSION	https://tinyurl.com/fo3bacsite Select the Menu – "BID SUBMISSION"
IN PERSON SUBMISSION	Procurement Section, 2/f, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga
DEADLINE OF SUBMISSION	10:00 AM June 23, 2023

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in **pdf format** ONLY **clearly scanned** in a **SINGLE FILE** including supporting documents

Very truly yours,


RAYMUND VINCENT A. PANLILIO
OIC Admin Division Chief
Concurrent Procurement Section Chief

Terms and Conditions:

1. Award shall be made on per: ☐ Item Basis ☒ Lot Basis
 2. No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
 3. Quotation validity shall be: Thirty (30) Calendar Day
 4. Good/s/Activity shall be delivered within: July 18 – 20, 2023
 5. Place of Delivery: DSWD FO III, Government Center, Maimpis CSFP
 6. Terms of Payment: Within Thirty (30) Calendar Days
- Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: _____
Account Number: _____
Bank Name: _____
Branch: _____

*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.

7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
8. For goods, please indicate brand, model and country or origin.
9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
10. Please indicate Warranty (If applicable): _____
11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).
12. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.


NOEL T. LIPATA

PPMU

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No. 2023-06-030
Date: _____

*Company Name: _____
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*Contact Person: _____
*Contact No.: _____
*PhilGEPS Reg. No.: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	UNIT COST	TOTAL COST
	1	LOT	GROCERIES			
64	pack	All Purpose Cream, size: 250ml, 6 to 8 mos. expiration upon delivery				
10	pail	Assorted Biscuits in Pail, Minimum of 4 Assortments, Size: 1.5kg, 3 to 5 months expiration upon delivery				
155	pack	Biscuits, Flavor Filled Cracker, Asstd. Flavors, min. of 3 assortments, size: 32g/pcs, 10pcs/pack, 2-5 mos expiration upn delivery				
30	pack	Biscuits, Plain Cracker, size: 33g/4cracker/pcs, 10pcs/pack, 2 to 5 months expiration upon delivery				
70	pack	Breading Mix, Size: 238g, 5-6 months exp. Upon delivery				
12	box	Broth Cubes, Chicken Flavor, 6pcs/box , 6 months to 1 year exp. Upon delivery				
129	bottle	Catsup, Banana Flavor, size: 2 kg/piece, 4-6 months exp. Upon delivery				
74	piece	Cheese, Filled Cheese Bar, size: at least 430g/piece, 3 to 5 months exp. Upon delivery				
155	pack	Coffee, Creamy Coffee Mix, size: 25-32g/pcs, 10pcs/pack, 6 months exp. Upon delivery				
136	sachet	Coconut Milk, 400ml, 6 months - 1 yr expiration upon delivery				
50	tin	Cooking Oil, Pure Coconut , size: 17 liters/kgs per tin				
52	can	Corn Kernel 420 - 425 grams, 6-9 months exp. Upon delivery				
432	can	Comed Beef, size: 260g, 1 to 2 yrs expiration upon delivery				
100	pack	Cakebar, Chocolate Filled Filling, size: atleast 30 grms/pc, 10pcs per pack, 2 to 5 months expiration upon delivery				
100	pack	Cupcake, Cheese Cake, size: atleast 30 grms/pc, 10-15pcs per pack, 2 to 5 months expiration upon delivery				
139	pack	Elbow Macaroni, size: 1kg/pack, 6-8 mos. expiration upon delivery				
162	bottle	Fish Sauce (Patis), size: 1 Liter/bottle, 10-12 months expiration upon delivery				
42	tub	Fortified Classic Margarine, size: 1kg, 3-5 months exp. Upon delivery				
110	box	Fortified Powdered Milk, Size: 1200 grams, 6 to 8 months expiration upon delivery				
18	can	Fruit Cocktail, size 3.033 - 3.06kg/can 1 to 2 years expiration upon delivery				
62	can	Green Peas, 400-450g/can, 5-6 months exp. Upon delivery				
148	box	Hotcake Mix, 500g, 6-8 mos. expiration upon delivery				
338	piece	Instant Noodles, Beef, size: 55g/pc, 3-5 mos. expiration upon delivery				
172	piece	Instant Noodles, Chicken 55g/pc, 3-5 mos. expiration upon delivery				
172	piece	Instant Pancit Canton, Calamansi, size: 75-80g/pcs, 3-5 mos. expiration upon delivery				
338	piece	Instant Pancit Canton, Sweet and Spicy, size: 75-80g/pcs, 3-5 mos. expiration upon delivery				
175	pack	Iodized Salt, size: 1kg/pack				
26	bottle	Kaong, Sugar Palm Fruit in Syrup, White, size: 680grms, 1 to 2 yrs expiration upon delivery				

44	can	Liver Spread, FDA approved, size: at least 85g/can, 1 year expiration upon delivery			
400	can	Chicken Luncheon Meat, size: at least 350g, 1 to 2 years expiration upon delivery			
244	can	Mackerel in Natural Oil, size: 425g, 1 to 2 years expiration upon delivery			
54	piece	Mayonnaise, Plain, size: 1kg/piece, 4 months expiration upon delivery			
261	can	Milk, Condensed, size: 300ml/can, 7 to 15 months expiration upon delivery			
393	can	Milk, Evaporated, size: 370ml/can, 7 to 15 months expiration upon delivery			
46	bottle	Nata de Coco, Coconut Gel (Nata de Coco) Syrup, White, size: 680grms 1 to 2 yrs expiration upon delivery			
159	bottle	Oyster Sauce, size: 405g/bottle, 4 months expiration upon delivery			
125	bottle	Peanut Butter Spread, size: 490 - 500g/bottle, 6 - 8 months expiration upon delivery			
50	can	Pineapple Chunks, Size: 822g/can, atleast 8mos - 1 year expiration upon delivery			
90	can	Pineapple Juice, Size: 240ml/can, atleast 8mos - 1 year expiration upon delivery			
64	can	Pineapple Tidbits, Size: 432g - 439g/can, atleast 8mos - 1 year expiration upon delivery			
220	pack	Powdered Chocolate Milk, High Malt, size: 1kg, 6-8 mos. expiration upon delivery			
52	pack	Powdered Juice, Pineapple Flavored, size: 250g/pack, 6-8 mos. expiration upon delivery			
64	pack	Powdered Juice, Orange Flavored, size: 375g/pack, 6-8 mos. expiration upon delivery			
170	pack	Powdered Milk, size: 840-900g/pack, 6-8 mos. expiration upon delivery			
203	pack	Rice Noodles Bihon, Size: 454 - 500g/pack, 6-8 mos. expiration upon delivery			
67	bottle	Cheese Spread, size: 440 to 480g/bottle, 3-5 mos. expiration upon delivery			
32	bottle	Sandwich Spread, Ham Flavor, size: at least 450-470ml/bottle, 3-5 mos. expiration upon delivery			
190	pack	Sinigang Mix, Original, Size: 44g, 4-5 mos. expiration upon delivery			
54	bundle	Seasoning Mix/Granules, 8g/pack, 16pcs/bundle, 4-5 mos. expiration upon delivery			
246	can	Sardines, in Tomato Sauce, size: 425g, atleast 8mos - 1 yr. expiration upon delivery			
229	bottle	Soy Sauce, size: 1 Liter/bottle, 6-12 months expiration upon delivery			
164	pack	Spaghetti Pasta, size: at least 900g/pack, 6-8 mos. expiration upon delivery			
170	pack	Spaghetti Sauce, Sweet Style, size: atleast 900g/pack, 6-8 mos. expiration upon delivery			
168	pack	Sugar, White, Refined, size: 1kg/pack			
200	pack	Sugar, Washed, size: 1kg/pack			
69	pack	Tomato Sauce, size: at least 900g/pack, 6-8 mos. expiration upon delivery			
24	pack	Tomato Paste, size: at least 70g/pack, 6-8 mos. expiration upon delivery			
325	can	Tuna Flakes in Oil, size: 180g, atleast 6mos - 1 yr. expiration upon delivery			
219	bottle	Vinegar, White, size: 1 Liter/bottle, 6-12 months expiration upon delivery			
		SCHEDULE OF DELIVERY AT DSWD FO III			
		<u>3RD WEEK OF JULY 2023</u>			
		DAY 1 - JULY 18, 2023 - HAVEN, RRCY			
		DAY 2 - JULY 19, 2023 - THFW, TLC			
		DAY 3 - JULY 20, 2023 - AMOR VILLAGE, RHFG			

NOTE: Breakdown of groceries per Centers will be given in the Winning Bidder

> No negative Feedback report of End user to Service Provider within Three (3) months

*** NOTHING FOLLOWS ***

Approved Budget for the Contract: PhP 941,645.07

Please do not leave any blank items.

TOTAL OFFERED QUOTATION / BID

In WORDS:

In FIGURES:

PHP _____

PURPOSE: PURCHASE OF GROCERIES FOR THE TWO MONTH USE (JULY-AUGUST) OF CRCF's (AMOR VILLAGE, HAVEN, RRCY, THFW, TLC, RHFG) CY 2023.


PR No. 2023-05-109, 2023-05-170, 2023-05-134, 2023-05-101, 2023-06-018, 2023-06-071

IMPORTANT: The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance.

FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY"


RAYMUND VINCENT A. PANLILIO

OIC Admin Division Chief 
Concurrent Procurement Section Chief

Supplier