

DRN: III-FO-HRMDD-PAS-A-COMM-22-12-27481-C**MEMORANDUM FROM THE REGIONAL DIRECTOR**

TO : ALL PERMANENT, CASUAL AND CONTRACTUAL
STAFF
DSWD Region III

FROM : THE REGIONAL DIRECTOR

SUBJECT : FILING OF SWORN STATEMENT OF ASSETS,
LIABILITIES AND NETWORTH (SALN) as of
DECEMBER 31, 2022

DATE : 12 DECEMBER 2022

Republic Act 6713 otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees, Section 8 (A), requires the submission of the Annual Sworn Statement of Assets, Liabilities and Net Worth (SALN), Disclosure of Business Interest and Financial Connection and Identification of Relative in the Government Service.

Likewise, DSWD Central Office issued Referendum No. 2022-01 known as the "Review and Compliance Procedure in the Filing and submission of Statement of Assets, Liabilities and Net Worth (SALN) as of December 31 of every year and their disclosure."

Relative to this, **all Permanent, Casual, and Contractual staff are hereby instructed to comply and submit their SALN in four (4) original copies to DSWD FO III Personnel Administration Section on or before January 31, 2023.** This is to give an ample time for the Review and Compliance Committee to review the said documents prior to submission to the Office of the Ombudsman.

As per inter-Agency Task Force Memorandum Circular on the guidelines on the grant of PBB: **"Officials and employees who failed to submit SALN shall not be entitled to receive PBB"**.

Attached herewith is the SALN form for your reference.

For your strict compliance.



JONATHAN V. DIRAIN

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