



# ADMINISTRATIVE DIVISION FIELD OFFICE III

DSWD-GF-004 | REV 02 / 17 AUG 2022

#### DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

#### REQUEST FOR QUOTATION

*Company Name:	
*Company Address:	
*Contact Person:	
*Contact No.:	
*Email Address:	
*PhilGeps Reg. No.:	

RFQ No. 2023-05-054 PR No. 2023-05-054 Mode of Proc: NP-SVP

\*REQUIRED. To avoid bid disqualification, please fill out all the items accordingly. Indicate "N/A" if not applicable. Thank you!

\*Title of the Project: PURCHASE OF TENT FOR SWAD PAMPANGA Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures**, **catalogues**, **literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their Mayor's/Business Permit. The Certificate of PhilGEPS Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this from together with Annex A and all the required documents to DSWD FO III - BAC Secretariat either in person or electronically under the following conditions:

ELECTRONIC SUBMISSION	https://tinyurl.com/fo3bacsite Select the Menu – "BID SUBMISSION"		
IN PERSON SUBMISSION	Procurement Section, 2/f, New Building, DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga		
EADLINE OF SUBMISSION 01:30PM May 29, 2023			

Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Bids submitted must be in pdf format ONLY clearly scanned in a SINGLE FILE including supporting documents.

Very truly yours,

JENNIFER CAMPANG-MORALES
Procurement Section Chief







## **ADMINISTRATIVE DIVISION** FIELD OFFICE III DSWD-GF-004 | REV 02 / 17 AUG 2022

Terms and Conditions:	
1. Award shall be made on per: Item Basis Lot Basis	
2. No negative feedback/record and or delay of delivery of Service Provider within Three (3) mon	ths
Quotation validity shall be: <u>Fifteen (15) Calendar Day</u>	
4. Good/s/Activity shall be delivered within: Within Fifteen (15) Calendar Days	
5. Place of Delivery: DSWD Field Office III, Government Center, Maimpis, City of San Fernando,	Dampanga
6. Terms of Payment: Within Fifteen (15) Calendar Days	Fampanga
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit	
Account Name:	Account).
Account Number	
Account Number:	
Bank Name:	
Branch:	
*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.	
7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specifi	ed above, amount of the
liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the	e unperformed portion for
every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (1	0%) of the amount of the
contract, the Procuring Entity may rescind or terminate the contract, without prejudice to oth	er courses of action and
remedies available under the circumstances.	
8. For goods, please indicate brand, model and country or origin.	
9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.	
10. Please indicate Warranty (If applicable):	
11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed b	vitha avantina an anvatita
duly authorized representative(s).	y the supplier or any of its
12. NOTE: "Prospective supplier must be registered at the Philippine Government Electron (Philospa). You may visit the Philospa.	nic Procurement System
(PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.	
JAYSONG. ALVAREZ	
PPMU (Signature over	er Printed Name)
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### DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

			upplier must be registed at the Philippine Government Electornic Procurem ou may visit the PhilGEPS website at www.philgeps.gov.ph to register."	ent	RFQ No. Date:	2 <u>023-05-05</u>
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EM IO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications (Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)	UNIT COST	TOTAL COS
	2	Pieces	FABRICATED G.I TUBULAR FRAME (COLLAPSIBLE) TENT WITH HIGH QUALITY LAMINATED CANVAS HUT (TOLDA)			
			SPECIFICATIONS:  > Branding DSWD Region III Logo, front and back, size: 20" x 52"  > "SWAD PAMPANGA", both side, size: 1" Font Ht. plus Insignia (please see the attached Layout for your reference)			
			> Tent Size; - 10ft x 20ft x 7ft H - Tent G.I Pipe with adjustable tubular legs			
			> Color of Tent: - Royal Blue "both side" - White "front and back"			
			INCLUSION:  > Free delivery and Installation  > Warranty: One (1) year with Free parts repair and replacement			
			*NOTHINGS FOLLOWS*			
			Approved Budget for the Contract: PhP 50,710.00			
			o not leave any blank items.  TOTAL OFFERED QUOTATION / BID  S:	In FIGURES:		
R No	o. <u>2</u> ANT: 1 b	The winni FAILURE olddings. Please ca DELIVERY	SE OF TENT FOR SWAD PAMPANGA  4  ng bidder MUST SIGN the original copy of Purchase Order (P.O) at I to show up and sign the original P.O means that the bidder is not interefully re-check your bid (i.e. price, technical specifications and delify EXTENSION POLICY"	erested and will be a ground for suspension	or blacklisting in D	SWD's future