

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)**REQUEST FOR QUOTATION**RFQ No. 2023-04-008
PR No. 2023-03-161
Mode of Proc: NP-SVP

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification, please
fill out all the items accordingly. Indicate "N/A"
if not applicable. Thank you!

***Title of the Project: PURCHASE OF FOOD ITEMS (FRESH MEATS/FISH/EGGS) OF DSWD TARLAC LINGAP CENTER-CENTER AND RESIDENTIAL CARE FACILITIES (CRCF'S) FOR THE PERIOD REQUIREMENT OF MAY (1-31) - JUNE (1-30) CY 2023.**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their **Mayor's/Business Permit**. The **Certificate of PhilGEPS Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this from together with Annex A and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or email to quotation.fo3@dswd.gov.ph not later than **12:00PM April 17, 2023**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ NUMBER] [DEADLINE OF SUBMISSION]**. Bids submitted must be in **pdf format ONLY clearly scanned** in a **SINGLE FILE**. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,


JENNIFER CAMPANG-MORALES
Procurement Section Chief**Terms and Conditions:**

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
 - No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
 - Quotation validity shall be: Thirty (30) Calendar Day
 - Good/s/Activity shall be delivered within: May – June 2023
 - Place of Delivery: DSWD TARLAC LINGAP CENTER San Juan De Mata, Tarlac
 - Terms of Payment: Within Thirty (30) Calendar Days
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name: _____
Account Number: _____
Bank Name: _____
Branch: _____
- *Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.

*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.

7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

8. For goods, please indicate brand, model and country or origin.

9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

10. Please indicate Warranty (If applicable): _____

11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).

12. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.



MARY JOYCE F. ZAPATA

PPMU

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No. 2023-04-008

Date: _____

*Company Name: _____
 *Company Address: _____
 *Contact Person: _____
 *Contact No.: _____
 *PhilGEPS Reg. No.: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications (Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)	UNIT COST	TOTAL COST
			WET MARKET GOODS (Fresh Meats / Fish / Eggs)			
			A. REQUEST INFO			
			Period of Requirement: Month of May (1-31) - June (1-30) CY 2023			
			Delivery Location: DSWD TARLAC LINGAP CENTER San Juan De Mata, Tarlac			
			Delivery Frequency: Twice a week (every Tuesday and Friday) prior the actual week of need (see breakdown below)			
			B. ITEM SUMMARY			
92	PACK		CHICKEN MEAT, QUARTER LEG PART, FRESH, ONE (1) KILO PER PACK			
			> Must be free from unpleasant smell			
			> Meat must be plump and pinkish in color and not green/gray			
			> Tear and bruise free			
88	PACK		PORK, LAMAN/LIEMPO PART, FRESH ONE (1) KILO PER PACK			
			> Must be free from unpleasant smell			
			> Meat must be plump and pinkish in color and not green/gray			
16	PACK		PORK/LEG PART (PATA NG BABOY), FRESH ONE (1) KILO PER PACK			
			> Must be free from the shoulder part of the pig			
			> Must be free from unpleasant smell			
			> Meat must be plump and pinkish in color and not green/gray			
16	PACK		PUSIT, FRESH ONE (1) KILO PER PACK			
			> Must be free from the shoulder part of the pig			
			> Must be free from unpleasant smell			
88	PACK		FISH BANGUS, FRESH, ONE (1) KILO PER PACK			
			> Intact scales, bright red gills, clear eyes			
8	PACK		LIVER CHICKEN, FRESH, ONE (1) KILO PER PACK			
			> Must be free from unpleasant smell			
52	PACK		FISH TILAPIA, FRESH, PREFERABLY ALIVE WHEN DELIVERED, ONE (1) KILO PER PACK			
			> Intact scales, bright red gills, clear eyes			
6	PACK		LIVER PORK, FRESH, ONE (1) KILO PER PACK			
			> Must be free from unpleasant smell			
64	PACK		FISH GALUNGGONG, FRESH, PREFERABLY ALIVE WHEN DELIVERED, ONE (1) KILO PER PACK			
			> Intact scales, bright red gills, clear eyes			
18	TRAY		EGGS, CHICKEN WHITE, AGE: 2-5 DAYS OLD, EXPIRATION: TWO (2) WEEKS UPON DELIVERY (30 pcs per tray)			
			> White, no broken shell			
			> Age: 2-5 days old			
			> Size: Medium 45-50 grams, 30 pcs per tray			
4	TRAY		QUAIL EGGS, AGE: 16-18 DAYS OLD, EXPIRATION: TWO (2) WEEKS UPON DELIVERY (100 pcs per tray)			
			> White, no broken shell			
			> Age: 2-5 days old			
			> Size: Medium 45-50 grams, 30 pcs per tray			
4	TRAY		SALTED EGGS, CHICKEN RED, AGE: 18-21 DAYS OLD, EXPIRATION: TWO (2) WEEKS UPON DELIVERY (30 pcs per tray)			
			> White, no broken shell			
			> Age: 2-5 days old			
			> Size: Medium 45-50 grams, 30 pcs per tray			

6	PACK	BEEF, GROUND, 15-30% FAT, FRESH, UNSEASONED ONE (1) KILO PER PACK			
		> Must be free from unpleasant smell/ Tear and bruise free			
		> Meat must be plump and pinkish in color and not green/gray			
		C. BREAKDOWN PER WEEK			
		May 1-2, 2023 (Delivery Date: April 28, 2023)			
		> 1 trays eggs (30 pcs. per tray)			
		> 1 kgs. ground beef			
		> 4 kgs. chicken quarter legs			
		> 4 kgs. bangus, fresh			
		> 4 kgs. pork laman			
		> 2 kgs. liver pork			
		May 3-5, 2023 (Delivery Date: May 2, 2023)			
		> 1 trays eggs (30 pcs. per tray)			
		> 4 kgs. chicken quarter legs			
		> 4 kgs. bangus, fresh			
		> 4 kgs. pork laman			
		> 4 kls pusit, fresh			
		> 1 tray quail eggs (100 pcs. per box)			
		> 1 kgs. chicken liver			
		> 4 kgs. galunggong, fresh			
		May 6-9, 2023 (Delivery Date: May 5, 2023)			
		> 1 tray eggs (30 pcs. per tray)			
		> 1 tray salted eggs (30 pcs.per tray)			
		> 2 kgs. ground beef			
		> 4 kgs. chicken quarter legs			
		> 8 kgs. bangus, fresh			
		> 8 kgs. pork laman			
		> 1 kgs. liver pork			
		> 4 kgs. galunggong, fresh			
		> 4 kgs. tilapia, fresh			
		May 10-12, 2023 (Delivery Date: May 9, 2023)			
		> 1 trays eggs (30 pcs. per tray)			
		> 4 kgs. chicken quarter legs			
		> 4 kgs. bangus, fresh			
		> 4 kgs. pork laman			
		> 4 kls pusit, fresh			
		> 1 tray quail eggs (100 pcs. per box)			
		> 1 kgs. chicken liver			
		> 4 kgs. galunggong, fresh			
		May 13-16, 2023 (Delivery Date: May 12, 2023)			
		> 1 tray eggs (30 pcs. per tray)			
		> 1 tray salted eggs (30 pcs.per tray)			
		> 1 kgs. ground beef			
		> 4 kgs. chicken quarter legs			
		> 8 kgs. bangus, fresh			
		> 8 kgs. pork laman			
		> 1 kgs. liver pork			
		> 4 kgs. galunggong, fresh			
		> 4 kgs. tilapia, fresh			
		May 17-19, 2023 (Delivery Date: May 16, 2023)			
		> 1 trays eggs (30 pcs. per tray)			
		> 4 kgs. chicken quarter legs			
		> 4 kgs. bangus, fresh			
		> 4 kgs. pork laman			
		> 4 kls pusit, fresh			
		> 1 tray quail eggs (100 pcs. per box)			
		> 1 kgs. chicken liver			
		> 4 kgs. galunggong, fresh			
		May 20-23, 2023 (Delivery Date: May 19, 2023)			
		> 1 tray eggs (30 pcs. per tray)			
		> 1 tray salted eggs (30 pcs.per tray)			
		> 1 kgs. ground beef			
		> 4 kgs. chicken quarter legs			
		> 8 kgs. bangus, fresh			
		> 8 kgs. pork laman			
		> 1 kgs. liver pork			
		> 4 kgs. galunggong, fresh			
		> 4 kgs. tilapia, fresh			
		May 24-26, 2023 (Delivery Date: May 23, 2023)			
		> 1 trays eggs (30 pcs. per tray)			
		> 4 kgs. chicken quarter legs			
		> 4 kgs. bangus, fresh			
		> 4 kgs. pork laman			
		> 4 kls pusit, fresh			

		> 1 tray quail eggs (100 pcs. per box)			
		> 1 kgs. chicken liver			
		> 4 kgs. galunggong, fresh			
		May 27-30, 2023 (Delivery Date: May 26, 2023)			
		> 1 tray eggs (30 pcs. per tray)			
		> 1 tray salted eggs (30 pcs. per tray)			
		> 1 kgs. ground beef			
		> 4 kgs. chicken quarter legs			
		> 8 kgs. bangus, fresh			
		> 8 kgs. pork laman			
		> 1 kgs. liver pork			
		> 4 kgs. galunggong, fresh			
		> 4 kgs. tilapia, fresh			
		May 31 - June 2, 2023 (Delivery Date: May 30, 2023)			
		> 1 tray eggs (30 pcs. per tray)			
		> 4 kgs. pork laman			
		> 4 kgs. tilapia, fresh			
		> 8 kgs. chicken quarter legs			
		> 4 kgs. bangus, fresh			
		June 3-6, 2023 (Delivery Date: June 2, 2023)			
		> 1 tray eggs (30 pcs. per tray)			
		> 4 kgs. tilapia, fresh			
		> 4 kgs. chicken quarter legs			
		> 4 kgs. bangus, fresh			
		> 1 kgs. chicken liver			
		> 8 kgs. galunggong, fresh			
		> 8 kgs. pork laman			
		June 7-9, 2023 (Delivery Date: June 6, 2023)			
		> 1 tray eggs (30 pcs. per tray)			
		> 4 kgs. tilapia, fresh			
		> 8 kgs. chicken quarter legs			
		> 4 kgs. bangus, fresh			
		> 4 kgs. pata ng baboy, fresh			
		June 10-13, 2023 (Delivery Date: June 9, 2023)			
		> 1 tray eggs (30 pcs. per tray)			
		> 4 kgs. tilapia, fresh			
		> 4 kgs. chicken quarter legs			
		> 4 kgs. bangus, fresh			
		> 1 kgs. chicken liver			
		> 8 kgs. galunggong, fresh			
		> 8 kgs. pork laman			
		June 14-16, 2023 (Delivery Date: June 13, 2023)			
		> 1 tray eggs (30 pcs. per tray)			
		> 4 kgs. tilapia, fresh			
		> 8 kgs. chicken quarter legs			
		> 4 kgs. bangus, fresh			
		> 4 kgs. pata ng baboy, fresh			
		June 17-20, 2023 (Delivery Date: June 16, 2023)			
		> 1 tray eggs (30 pcs. per tray)			
		> 4 kgs. tilapia, fresh			
		> 4 kgs. chicken quarter legs			
		> 4 kgs. bangus, fresh			
		> 1 kgs. chicken liver			
		> 8 kgs. galunggong, fresh			
		> 8 kgs. pork laman			
		June 21-23, 2023 (Delivery Date: June 20, 2023)			
		> 1 tray eggs (30 pcs. per tray)			
		> 4 kgs. tilapia, fresh			
		> 8 kgs. chicken quarter legs			
		> 4 kgs. bangus, fresh			
		> 4 kgs. pata ng baboy, fresh			
		June 24-27, 2023 (Delivery Date: June 23, 2023)			
		> 1 tray eggs (30 pcs. per tray)			
		> 4 kgs. tilapia, fresh			
		> 4 kgs. chicken quarter legs			
		> 4 kgs. bangus, fresh			
		> 1 kgs. chicken liver			
		> 8 kgs. galunggong, fresh			
		> 8 kgs. pork laman			
		June 28-30, 2023 (Delivery Date: June 27, 2023)			
		> 1 tray eggs (30 pcs. per tray)			
		> 4 kgs. tilapia, fresh			
		> 8 kgs. chicken quarter legs			

		> 4 kgs. bangus, fresh			
		> 4 kgs pata ng baboy, fresh			
		D. TERMS AND CONDITIONS			
		> All prices quoted herein are valid, binding and effective for TWO (2) months MAY-JUNE 2023			
		> Prices quoted shall be inclusive of all costs including transportation, freight and handling and other incidental expenses maybe incurred to the indicated delivery site.			
		> Supplier/service providers must have 10% of the quantity of each of the items stated in this request which will serve as "buffer items" in case of spoiled/rejected deliveries			
		> The bidder is preferably a local supplier for in any case of complaints, the Local Supplier can immediately respond. However, in the absence of a qualified Local Supplier a Provincial or Regional Supplier shall qualify.			
		> Provision for packaging of the items is required to prevent their damage or deterioration during transit to their final destination, as indicated in this contract. The packaging shall be sufficient to withstand, without limitation rough handling during transit and exposure to extreme temperatures			
		> Ensure no disruption of deliveries			
		> The DSWD accepts no liability for the damage of items during transit, in the case of items supplied from within in the Philippines or supplied by domestic suppliers risk and title will not be deemed to have passed to the DSWD until their receipts and final acceptance at the final destination			
		E. PAYMENT TERM: TO PAYMENT			
		Nothing follows			
		Approved Budget for the Contract: PhP 119,342.16			

Please do not leave any blank items.

TOTAL OFFERED QUOTATION / BID

In WORDS:	In FIGURES:
<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>	PHP <div style="border-bottom: 1px solid black; width: 200px;"></div>

PURPOSE: PURCHASE OF FOOD ITEMS (FRESH MEATS/FISH/EGGS) OF DSWD TARLAC LINGAP CENTER-CENTER AND RESIDENTIAL CARE FACILITIES (CRCF'S) FOR THE PERIOD REQUIREMENT OF MAY (1-31) - JUNE (1-30) CY 2023.

PR No. 2023-03-161

IMPORTANT: The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance.

FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY"


JENNIFER C. MORALES
 Procurement Officer

 Supplier