

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Regional Office III  
Government Centre, Maimpis, City of San Fernando (P)****REQUEST FOR QUOTATION**RFQ No. 2023-04-011  
PR No. 2023-03-157  
Mode of Proc: NP-SVP

\*Company Name: \_\_\_\_\_  
\*Company Address: \_\_\_\_\_  
\*Contact Person: \_\_\_\_\_  
\*Contact No.: \_\_\_\_\_  
\*Email Address: \_\_\_\_\_  
\*PhilGeps Reg. No.: \_\_\_\_\_

**\*REQUIRED.** To avoid bid disqualification, please  
fill out all the items accordingly. Indicate "N/A"  
if not applicable. Thank you!

\*Title of the Project: **Purchase of Food Items (Fresh Meats/Fish/Eggs) of DSWD RO III Tarlac Home For Women - Center and Residential Care Facilities (CRCFs) for the period requirement of May (1-31) & June (1-30) CY 2023.**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their **Mayor's/Business Permit**. The **Certificate of PhilGEPS Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this from together with **Annex A** and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or email to [quotation.fo3@dswd.gov.ph](mailto:quotation.fo3@dswd.gov.ph) not later than **12:00PM April 17, 2023**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ NUMBER] [DEADLINE OF SUBMISSION]**. Bids submitted must be in **pdf format** ONLY **clearly scanned** in a **SINGLE FILE**. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,

  
**JENNIFER CAMPANG-MORALES**  
Procurement Section Chief**Terms and Conditions:**

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
  - No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
  - Quotation validity shall be: **Thirty (30) Calendar Day**
  - Good/s/Activity shall be delivered within: May 1-31, June 1-30, 2023
  - Place of Delivery: DSWD THFW, Provincial Hospital Compound, Brgy. San Vicente, Tarlac City
  - Terms of Payment: **Within Thirty (30) Calendar Days**  
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
- Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Branch: \_\_\_\_\_

Note: Non-Land Bank of the Philippines accounts shall be charged a service fee.

7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

8. For goods, please indicate brand, model and country or origin.

9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

10. Please indicate Warranty (If applicable): \_\_\_\_\_

11. Alterations: Any interlineations, erasures or overwriting shall be valid only if they are signed by the supplier or any of its duly authorized representative(s).

12. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

**KEILYN JOY B. CALMA**

PPMU

\_\_\_\_\_  
(Signature over Printed Name)  
Supplier



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) to register."

RFQ No. 2023-04-011  
Date: \_\_\_\_\_

\*Company Name: \_\_\_\_\_  
\*Company Address: \_\_\_\_\_  
\*Contact Person: \_\_\_\_\_  
\*Contact No.: \_\_\_\_\_  
\*PhilGEPS Reg. No.: \_\_\_\_\_

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Statement of Compliance and Bidder's Specifications (Please fill out the detailed specifications in the space provided and/or write "COMPLY" if able to deliver)	UNIT COST	TOTAL COST
	1	LOT	WET MARKET GOODS (Fresh Meats/Fish/Eggs)			
			A. REQUEST INFO			
			Period of Requirement: Month of May (1-31) & June (1-30) CY 2023			
			Delivery Location: DSWD TARLAC HOME FOR WOMEN, Tarlac			
			Provincial Hospital Compound, Brgy. San Vicente, Tarlac City			
			Delivery Frequency: Twice a week (Monday and Wednesday)			
			prior the actual week of need (see breakdown below)			
			B. ITEM SUMMARY			
97	PACK	PORK LAMAN, Fresh, (1) kilo per pack				
		> must be free from unpleasant smell				
		> must be reddish/pinkish in color and not green/gray				
31	PACK	PORK, Ground, 15-30% fat, Fresh, Unseasoned, (1) kilo per pack				
		> must be from the shoulder part of the pig				
		> must be free from unpleasant smell				
		> must be reddish/pinkish in color and not green/gray				
16	PACK	PORK RIBS, Fresh, (1) kilo per pack				
		> must be free from unpleasant smell				
		> must be reddish/pinkish in color and not green/gray				
10	PACK	CHICKEN BREAST, Fresh, (1) kilo per pack				
		> must be free from unpleasant smell				
		> must be plump and pinkish in color and not green/gray				
		> tear and bruise-free				
20	PACK	GROUND BEEF, Fresh, (1) kilo per pack				
		> must be free from unpleasant smell				
		> must be reddish/pinkish in color and not green/gray				
16	PACK	BEEF LAMAN, Fresh, (1) kilo per pack				
		> must be free from unpleasant smell				
		> must be reddish/pinkish in color and not green/gray				
8	PACK	GROUND CHICKEN, Unseasoned Fresh, (1) kilo per pack				
		> must be free from unpleasant smell				
		> must be plump and pinkish in color and not green/gray				
36	PACK	CHICKEN, DRESSED (WHOLE), Unseasoned Fresh, (1) kilo per pack				
		> must be free from unpleasant smell				
		> must be plump and pinkish in color and not green/gray				
		> tear and bruise-free				
40	KILOS	FISH BANGUS				
		> must be cleaned already, bright red gills, clear eyes				
		> must be free from unpleasant smell				

			> Size: medium			
39	TRAY	EGG, CHICKEN, White, Age: 2-5 days old, Expiration: two (2) weeks upon delivery				
			> white, no broken shell			
			> Age: 2-5 days old			
			> Size: Medium, 45-50 grams, 30 pieces per tray			
20	PACK	TUNA FISH, Fresh, (1) kilo per pack				
			> must be free from unpleasant smell			
			> Size: medium, clear eyes and must be cleaned already			
36	PACK	GALUNGONG, LALAKI, Fresh, One (1) kilo per pack				
			> must be free from unpleasant smell			
			> Size: medium, clear eyes and must be cleaned already			
70	PACK	TILAPIA, Fresh, (1) kilo per pack				
			> must be free from unpleasant smell			
			> Size: medium, clear eyes and must be cleaned already			
2	PACK	SHRIMP, Fresh, (1) kilo per pack				
			> must be free from unpleasant smell			
			> Size: medium			
16	PACK	PORKCHOP, Fresh, (1) kilo per pack				
			> must be free from unpleasant smell			
			> must be reddish/pinkish in color and not green/gray			
4	PACK	PORK LIVER, Fresh, (1) kilo per pack				
			> must be free from unpleasant smell			
			> must be reddish in color and not green/gray			
			C. BREAKDOWN PER WEEK			
			I. Week 1 - May 1-7, 2023			
			May 1-3, 2023 (DELIVERY DATE IS ON May 1, 2023)			
			> 4 kilos bangus			
			> 7 kilos tilapia			
			> 4 kilos tuna fish			
			> 1 kilo ground pork			
			> 4 kilos pork laman			
			> 4 kilos ground beef			
			> 2 trays egg			
			May 4-7, 2023 (DELIVERY DATE IS ON May 3, 2023)			
			> 4 kilos galunggong			
			> 1/2 kilo shrimp			
			> 4 kilos ground pork			
			> 8 kilos pork laman			
			> 2 kilos chicken breast			
			> 4 kilos dressed chicken			
			> 1 tray egg			
			II. Week 2 - May 8-14, 2023			
			May 8-10, 2023 (DELIVERY DATE IS ON May 8, 2023)			
			> 4 kilos bangus			
			> 7 kilos tilapia			
			> 4 kilos tuna fish			
			> 1 kilo ground pork			
			> 4 kilos pork laman			
			> 4 kilos ground beef			
			> 2 trays egg			
			May 11-14, 2023 (DELIVERY DATE IS ON May 10, 2023)			
			> 4 kilos galunggong			
			> 1/2 kilo shrimp			
			> 4 kilos ground pork			
			> 8 kilos pork laman			
			> 2 kilos chicken breast			

			> 4 kilos dressed chicken			
			> 1 tray egg			
			<b>III Week 3 - May 15-21, 2023</b>			
			<b>May 15-17, 2023 (DELIVERY DATE IS ON May 15, 2023)</b>			
			> 4 kilos bangus			
			> 7 kilos tilapia			
			> 4 kilos tuna fish			
			> 1 kilo ground pork			
			> 4 kilos pork laman			
			> 4 kilos ground beef			
			> 2 trays egg			
			<b>May 18-21, 2023 (DELIVERY DATE IS ON May 17, 2023)</b>			
			> 4 kilos galunggong			
			> 1/2 kilo shrimp			
			> 4 kilos ground pork			
			> 8 kilos pork laman			
			> 2 kilos chicken breast			
			> 4 kilos dressed chicken			
			> 1 tray egg			
			<b>IV. Week 4 - May 22-28, 2023</b>			
			<b>May 22-24, 2023 (DELIVERY DATE IS ON May 22, 2023)</b>			
			> 4 kilos bangus			
			> 7 kilos tilapia			
			> 4 kilos tuna fish			
			> 1 kilo ground pork			
			> 4 kilos pork laman			
			> 4 kilos ground beef			
			> 2 trays egg			
			<b>May 25-28, 2023 (DELIVERY DATE IS ON May 24, 2023)</b>			
			> 4 kilos galunggong			
			> 1/2 kilo shrimp			
			> 4 kilos ground pork			
			> 8 kilos pork laman			
			> 2 kilos chicken breast			
			> 4 kilos dressed chicken			
			> 1 tray egg			
			<b>V. Week 5 - May 29-31, 2023 (DELIVERY DATE IS ON May 29, 2023)</b>			
			> 4 kilos bangus			
			> 7 kilos tilapia			
			> 4 kilos tuna fish			
			> 1 kilo ground pork			
			> 4 kilos pork laman			
			> 4 kilos ground beef			
			> 1 tray egg			
			<b>I. Week 1 - June 1-7, 2023</b>			
			<b>June 1-4, 2023 (DELIVERY DATE IS ON May 31, 2023)</b>			
			> 4 kilos galunggong			
			> 7 kilos tilapia			
			> 4 kilos bangus			
			> 3 kilos pork laman			
			> 2 kilos ground pork			
			> 4 kilos pork ribs			
			> 4 kilos dressed chicken			
			> 4 trays egg			
			<b>June 5-7, 2023 (DELIVERY DATE IS ON June 5, 2023)</b>			
			> 8 kilos pork laman			
			> 1 kilo pork liver			
			> 4 kilos porkchop			
			> 4 kilos beef laman			

		> 1/2 kilo chicken breast			
		> 2 kilos ground chicken			
		> 2 trays egg			
		<b>II. Week 2 - June 8-14, 2023</b>			
		<b>June 8-11, 2023 (DELIVERY DATE IS ON June 7, 2023)</b>			
		> 4 kilos galunggong			
		> 7 kilos tilapia			
		> 4 kilos bangus			
		> 3 kilos pork laman			
		> 2 kilos ground pork			
		> 4 kilos pork ribs			
		> 4 kilos dressed chicken			
		> 4 trays egg			
		<b>June 12-14, 2023 (DELIVERY DATE IS ON June 12, 2023)</b>			
		> 8 kilos pork laman			
		> 1 kilo pork liver			
		> 4 kilos porkchop			
		> 4 kilos beef laman			
		> 1/2 kilo chicken breast			
		> 2 kilos ground chicken			
		> 2 trays egg			
		<b>III. Week 3 - June 15-21, 2023</b>			
		<b>June 15-18, 2023 (DELIVERY DATE IS ON June 14, 2023)</b>			
		> 4 kilos galunggong			
		> 7 kilos tilapia			
		> 4 kilos bangus			
		> 3 kilos pork laman			
		> 2 kilos ground pork			
		> 4 kilos pork ribs			
		> 4 kilos dressed chicken			
		> 4 trays egg			
		<b>June 19-21, 2023 (DELIVERY DATE IS ON June 19, 2023)</b>			
		> 8 kilos pork laman			
		> 1 kilo pork liver			
		> 4 kilos porkchop			
		> 4 kilos beef laman			
		> 1/2 kilo chicken breast			
		> 2 kilos ground chicken			
		> 2 trays egg			
		<b>IV. Week 4 - June 22-28, 2023</b>			
		<b>June 22-25, 2023 (DELIVERY DATE IS ON June 21, 2023)</b>			
		> 4 kilos galunggong			
		> 7 kilos tilapia			
		> 4 kilos bangus			
		> 3 kilos pork laman			
		> 2 kilos ground pork			
		> 4 kilos pork ribs			
		> 4 kilos dressed chicken			
		> 4 trays egg			
		<b>June 26-28, 2023 (DELIVERY DATE IS ON June 26, 2023)</b>			
		> 8 kilos pork laman			
		> 1 kilo pork liver			
		> 4 kilos porkchop			
		> 4 kilos beef laman			
		> 1/2 kilo chicken breast			
		> 2 kilos ground chicken			
		> 2 trays egg			
		<b>V. Week 5 - June 29-30, 2023 (DELIVERY DATE IS ON June 28, 2023)</b>			
		> 4 kilos galunggong			
		> 7 kilos tilapia			



	> 4 kilos bangus		
	> 1 kilo pork laman		
	> 2 kilos ground pork		
	> 4 kilos dressed chicken		
	> 2 trays egg		
	<b>D. TERMS AND CONDITIONS</b>		
	> All prices are quoted herein are valid, binding and effective for Two (2 months - May 1, 2023 to June 30, 2023)		
	> Prices quoted shall be inclusive of all costs including transpotation, freight and handling.		
	and another incidental expenses maybe incurred to the indicated delivery site		
	> Suppliers/Service Providers must have 10% of the quantity of each of the items		
	stated in this request which will serve as "buffer items" in case of spoiled/rejected deliveries		
	> The Bidder is preferably a Local Supplier for in any case of compliants, the Local Supplier can immediately respond.		
	However, in the absense of a qualified Local Suppliers a Provincial or Regional Providers shall qualify		
	> Provision for packaging of the items is required to prevent their damage or deterioration during transit to		
	their final destination, as indicated in this contract. The packaging shall be sufficient to withstand, without limitation		
	rough handling during transit and exposure to extreme temperatures		
	> Ensure no disruption of deliveries		
	> The DSWD accepts no liability for the damage of items during transit, in the case if items supplied		
	from within the Philippines or supplied by domestic supplier risk and title will not be deemed to have		
	passed to the DSWD until their receipt and final acceptance at the final destination		
	<b>E. PAYMENT TERM:</b> To payment		
	<b>* NOTHING FOLLOWS *</b>		
	<b>Approved Budget for the Contract: PhP 122,490.00</b>		

Please do not leave any blank items.

TOTAL OFFERED QUOTATION / BID	
In WORDS:	In FIGURES:
_____	PHP _____
_____	
_____	

**PURPOSE:** Purchase of Food Items (Fresh Meats/Fish/Eggs) of DSWD RO III Tarlac Home For Women - Center and Residential Care Facilities (CRCFs) for the period requirement of May (1-31) & June (1-30) CY 2023.

**PR No.** 2023-03-157

**IMPORTANT:** The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance.

**FAILURE** to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY"

  
**JENNIFER C. MORALES**  
 Procurement Officer

\_\_\_\_\_  
 Supplier