

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2023-03-020
PR No. 2023-03-037-041
Mode of Proc: Shopping 52.1b

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification, please fill out all the items accordingly. Indicate "N/A" if not applicable. Thank you!

*Title of the Project: PURCHASE OF JANITORIAL SUPPLIES FOR THE TWO MONTH USE (APRIL-MAY) OF CRCFs (RRCY, TLC, AMOR, THFW, RHFG) CY 2023.

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their **Mayor's/Business Permit**. The **Certificate of PhilGEPS Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this from together with Annex A and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or email to quotation.fo3@dswd.gov.ph not later than **12:00PM March 22, 2023**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ NUMBER] [DEADLINE OF SUBMISSION]**. Bids submitted must be in **pdf format** ONLY clearly scanned in a **SINGLE FILE**. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,


JENNIFER CAMPANG-MORALES
Procurement Section Chief

Terms and Conditions:

- Award shall be made on per: Item Basis Lot Basis
 - No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
 - Quotation validity shall be: Thirty (30) Calendar Day
 - Good/s/Activity shall be delivered within: Twenty (20) Calendar Days
 - Place of Delivery: DSWD FO III, Main Building, Maimpis, CSFP
- Terms of Payment: Within Thirty (30) Calendar Days
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name: _____
Account Number: _____
Bank Name: _____
Branch: _____

*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.

7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

8. For goods, please indicate brand, model and country or origin.

9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

10. Please indicate Warranty (If applicable): _____

10. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.



Keilyn Joy Calma

PPMU

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electromi System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to

RFQ No. 2023-03-020
Date: _____

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No.: _____
PhilGEPS Reg. No.: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	UNIT COST	TOTAL COST
	1	LOT	JANITORIAL SUPPLIES			
	22	CAN	AIR FRESHENER, Aerosol type/Spray Mist, 320ml			
	5	BOTTLE	ALCOHOL, ETHYL, 70% solution, 500ml			
	22	BOTTLE	ALCOHOL, ISOPROPHYL, 70% solution, 500ml			
	12	PIECE	BABY COLOGNE, REGULAR, size: 125ml			
	34	PIECE	BABY OIL, REGULAR, 300ml			
	57	PIECE	BABY POWDER, 500g			
	5	PACK	BAGS, SANDO TYPE, Large, White, 100pcs/pack			
	1	PACK	BATTERY, AAA, Alkaline, 1.5Volts, 2 pieces per blister pack			
	35	PIECE	BROOM SOFT, TAMBO, Tiger Grass/Arjuna Fiber			
	144	PIECE	BROOM, STICK, TINGTING			
	3	PIECE	BROOM, STICK, TINGTING, With Handle			
	70	PIECE	CLEANER, TOILET BOWL, Antibacterial, 900ml			
	20	CAN	CLEANSER, SCOURING POWDER, 500g			
	39	PACK	COTTON BALLS, HYPOALLERGENIC, 140-150 balls/pack			
	137	PACK	COTTON BUDS, Plastic Stem, 200pcs/pack			
	270	PIECE	DEODORANT, ROLL-ON, FOR MEN, 50ml			
	131	PIECE	DEODORANT, ROLL-ON, FOR WOMEN, 50ml			
	45	PIECE	DEODORIZER, TOILET, size: 100g w/ frame/holder			
	1,523	BAR	DETERGENT BAR, Jumbo Cut, 120g			
	201	POUCH	DETERGENT POWDER 2.1 to 2.2kg/pouch			
	85	PACK	DIAPERS, ADULT USE, Unisex, Medium, Waist Size: 32-44 inches, 10pads/pack			
	6	PIECE	DIPPER, PLASTIC, Durable			
	99	BOTTLE	DISHWASHING LIQUID, 475-495ml			
	12	CAN	DISINFECTANT SPRAY, Aerosol type, 510g			
	10	PIECE	DUST PAN, Plastic, With Wall Hanger			
	42	BUNDLE	FABRIC CONDITIONER, Antibacterial, 36-50ml, 6pcs/bundle			
	20	PIECE	GLOVES, CLEANING, Latex/Rubber, Household use, Yellow, Large			
	19	CAN	INSECTICIDE, Multi Insect Killer, Aerosol type, 500ml			
	20	PIECE	MOPHANDLE, Aluminum Handle, Screw Type			
	15	PIECE	MOPHEAD, RAYON, 40 strands/ply, 3ply/strand, Twisted			
	15	BOTTLE	MURIATIC ACID, All purpose Cleaner, 2L capacity			
	30	PACK	NAPKIN, Cotony Soft Cover, with Wings, 8pads/pack			
	100	PACK	NAPKIN, Cotony Soft Cover, without Wings, 8pads/pack			
	10	PIECE	PAIL, PLASTIC, With Metal Handle, 12 Liters Capacity			
	651	BAR	PURE WHITE BAR SOAP, anti-bacterial, 85-130 grams			
	50	PIECE	SACK, 50kg/s Capacity, Large			
	31	PIECE	SCOURING BALL, STAINLESS STEEL, Regular, 30grams			
	72	PIECE	SCRUB SPONGE, Heavy Duty, Size: 100mm x 75mm x 30mm			
	125	BOTTLE	SHAMPOO, FOR MEN, Size: 320-340ml			
	270	BOTTLE	SHAMPOO, FOR WOMEN, Size: atleast 320-340ml			
	40	ROLL	TAPE, ELECTRIC, size: 19mm x 0.16mm			
	6	PACK	TOILET BOWL CLEANING STRIP, Stick-on, weight: 10g, 3strips/pack			
	22	PACK	TOILET TISSUE PAPER, 3-ply, 600 sheets, 12rolls/pack			
	112	PIECE	TOOTHBRUSH, Medium Bristles for adult use			
	195	PIECE	TOOTHPASTE, Anti-Cavity, Size: atleast 140-145ml			

25	PACK	TRASHBAG, TEAR-RESISTANT, Biodegradable, Extra-Large, 10pcs/pack		
2	ROLL	TWINE, PLASTIC, Black, 1kilo/roll		
2	PACK	WIPES, FACIAL/HAND, Alcohol-free, Unscented, No Paraben, 90pcs./pack		
		* NOTHING FOLLOWS *		
		Approved Budget for the Contract: PhP 486,259.68		

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PR No. 2023-03-037, 2023-03-038, 2023-03-039, 2023-03-040, 2023-03-041

IMPORTANT: The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance. **FAILURE** to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a **"NO MODIFICATION and NO DELIVERY EXTENSION POLICY"**. Thank you very much!



 JENNIFER C. MORALES
 Procurement Officer

 Supplier