

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Regional Office III

Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATIONRFQ No. **2023-02-040**
PR No. **See Annex A**
Mode of Proc: **Shopping 52.1b**

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification, please
fill out all the items accordingly. Indicate "N/A"
if not applicable. Thank you!

***Title of the Project: PURCHASE OF JANITORIAL SUPPLIES FOR THE TWO MONTH (FEBRUARY-MARCH) USE OF CRCFs (RSCC, RRCY, TLC, HAVEN, AMOR, THFW, RHFG) CY 2023.**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their **Mayor's/Business Permit**. The **Certificate of PhilGEPS Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this from together with Annex A and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or email to quotation.fo3@dswd.gov.ph not later than **2:00PM February 15, 2023**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ NUMBER] [DEADLINE OF SUBMISSION]**. Bids submitted must be in **pdf format** ONLY clearly scanned in a **SINGLE FILE**. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,


JENNIFER CAMPANG-MORALES
Procurement Section Chief**Terms and Conditions:**

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
- No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
- Quotation validity shall be: **Thirty (30) Calendar Day**
- Good/s/Activity shall be delivered within: **Thirty (30) Calendar Days**
- Place of Delivery: DSWD FO III, SACOP, DMGC, Maimpis, CSFP
Terms of Payment: **Within Thirty (30) Calendar Days**
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: _____

Account Number: _____

Bank Name: _____

Branch: _____

*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.


7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

8. For goods, please indicate brand, model and country or origin.

9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

10. Please indicate Warranty (If applicable): _____

10. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.


Keilyn Joy Baltazar

PPMU

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registd at the Philippine Government Electorni System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to

RFQ No. 2023-02-040
Date:

* Company Name:
* Company Address:
* Contact Person:
* Contact No.:
* PhilGEPS Reg. No.:

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	UNIT COST	TOTAL COST
	1	LOT	JANITORIAL SUPPLIES			
28	CAN	AIR FRESHENER, Aerosol type/Spray Mist, 320ml				
20	BOTTLE	ALCOHOL, ETHYL, 70% solution, 500ml				
35	BOTTLE	ALCOHOL, ISOPROPHYL, 70% solution, 500ml				
41	PIECE	BABY OIL, REGULAR, 300ml				
51	PIECE	BABY POWDER, 500g				
7	PACK	BAGS, SANDO TYPE, Large, White, 100pcs/pack				
55	PACK	BATTERY, AA, Alkaline, 1.5Volts, 2 pieces per blister pack				
5	PACK	BATTERY, AAA, Alkaline, 1.5Volts, 2 pieces per blister pack				
53	PIECE	BROOM SOFT, TAMBO, Tiger Grass/Arjuna Fiber				
133	PIECE	BROOM, STICK, TINGTING				
5	PIECE	BROOM, STICK, TINGTING, With Handle				
20	PIECE	CLEANER, TOILET BOWL, Antibacterial, 900ml				
10	CAN	CLEANSER, SCOURING POWDER, 500g				
37	PACK	COTTON BALLS, HYPOALLERGENIC, 140-150 balls/pack				
20	PACK	COTTON BUDS, Plastic Stem, 200pcs/pack				
180	PIECE	DEODORANT, ROLL-ON, FOR MEN, 50ml				
200	PIECE	DEODORANT, ROLL-ON, FOR WOMEN, 50ml				
10	PIECE	DEODORIZER, TOILET, size: 100g w/ frame/holder				
917	BAR	DETERGENT BAR, Jumbo Cut, 120g				
220	POUCH	DETERGENT POWDER 2.1 to 2.2kg/pouch				
30	PACK	DIAPERS, XXL size, (15-25 kg), 40pcs/pack				
50	PACK	DIAPERS, ADULT USE, Unisex, Medium, Waist Size: 32-44 inches, 10pads/pack				
238	BOTTLE	DISHWASHING LIQUID, 475-495ml				
34	CAN	DISINFECTANT SPRAY, Aerosol type, 510g				
5	PIECE	DUST PAN, Plastic, With Wall Hanger				
122	BUNDLE	FABRIC CONDITIONER, Antibacterial, 36-50ml, 6pcs/bundle				
10	PIECE	GLOVES, CLEANING, Latex/Rubber, Household use, Yellow, Large				
32	CAN	INSECTICIDE, Multi Insect Killer, Aerosol type, 500ml				
22	PIECE	MOPHANDLE, Aluminum Handle, Screw Type				
24	PIECE	MOPHEAD, RAYON, 40 strands/ply, 3ply/strand, Twisted				
26	BOTTLE	MURIATIC ACID, All purpose Cleaner, 2L capacity				
230	PACK	NAPKIN, Cotony Soft Cover, with Wings, 8pads/pack				
79	PACK	NAPKIN, Cotony Soft Cover, without Wings, 8pads/pack				
10	PIECE	PAIL, PLASTIC, With Metal Handle, 12 Liters Capacity				
699	BAR	PURE WHITE BAR SOAP, anti-bacterial, 85-130 grams				
30	PIECE	SCOURING BALL, STAINLESS STEEL, Regular, 30grams				
50	PIECE	SCOURING PAD, Size: 75mm x 75mm x 8mm				
134	PIECE	SCRUB SPONGE, Heavy Duty, Size: 100mm x 75mm x 30mm				
72	BOTTLE	SHAMPOO, FOR MEN, Size: 320-340ml				
280	BOTTLE	SHAMPOO, FOR WOMEN, Size: atleast 320-340ml				
39	ROLL	TAPE, ELECTRIC, size: 19mm x 0.16mm				
22	PACK	TOILET BOWL CLEANING STRIP, Stick-on, weight: 10g, 3strips/pack				
57	PACK	TOILET TISSUE PAPER, 3-ply, 600 sheets, 12rolls/pack				
150	PIECE	TOOTHBRUSH, Medium Bristles for adult use				
250	PIECE	TOOTHPASTE, Anti-Cavity, Size: atleast 140-145ml				

	20	PACK	TRASHBAG, TEAR-RESISTANT, Biodegradable, Extra-Large, 10pcs/pack		
	13	PACK	WIPES, FACIAL/HAND, Alcohol-free, Unscented, No Paraben, 90pcs./pack		
			* NOTHING FOLLOWS *		
			Approved Budget for the Contract: PhP 567,388.00		

PURPOSE: PURCHASE OF JANITORIAL SUPPLIES FOR THE TWO MONTH (FEBRUARY-MARCH) USE OF CRCFs (RSCC, RRCY, TLC, HAVEN, AMOR, THFW, RHFG) CY 2023.

PR No. 2023-02-093, 2023-02-094, 2023-02-095, 2023-02-096, 2023-02-097, 2023-02-098, 2023-02-099

IMPORTANT: The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance. **FAILURE** to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a **"NO MODIFICATION and NO DELIVERY EXTENSION POLICY"**. Thank you very much!



JENNIFER C. MORALES
Procurement Officer

Supplier