

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Regional Office III

Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATIONRFQ No. **2023-02-058**
PR No. **2023-02-162**
Mode of Proc: **NP-SVP**

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification, please
fill out all the items accordingly. Indicate "N/A"
if not applicable. Thank you!

***Title of the Project: Purchase of Wet Market Goods (Fresh Meats/Fish/Eggs) of DSWD FO III Regional Home For Girls - Center and Residential Care Facilities (CRCFs) for the period requirement of March (1-31) & April (1-30) CY 2023.**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their **Mayor's/Business Permit**. The **Certificate of PhilGEPS Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this from together with Annex A and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or email to quotation.fo3@dswd.gov.ph not later than **12:00PM February 22, 2023**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ NUMBER] [DEADLINE OF SUBMISSION]**. Bids submitted must be in **pdf format** ONLY clearly scanned in a **SINGLE FILE**. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,


JENNIFER CAMPANG MORALES
Procurement Section Chief**Terms and Conditions:**

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
- No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
- Quotation validity shall be: Thirty (30) Calendar Day
- Good/s/Activity shall be delivered within: See Annex A
- Place of Delivery: DSWD Regional Home for Girls, Singalat, Palayan City, Nueva Ecija
- Terms of Payment: Within Thirty (30) Calendar Days
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
- Account Name: _____
- Account Number: _____
- Bank Name: _____
- Branch: _____

*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.


7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

8. For goods, please indicate brand, model and country or origin.

9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

10. Please indicate Warranty (If applicable): _____

10. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.


Keilyn Joy Baltazar

PPMU

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to

RFQ No. 2023-02-058
Date: _____

* Company Name: _____
* Company Address: _____
* Contact Person: _____
* Contact No.: _____
* PhilGEPS Reg. No.: _____

| ITEM NO. | QTY. | UNIT | PURCHASER'S SPECIFICATIONS | Bidder's Specifications (Please fill out the detailed specifications in the space provided) | UNIT COST | TOTAL COST |
|----------|------|------|--|--|-----------|------------|
| | 1 | LOT | WET MARKET GOODS (Fresh Meats/Fish/Eggs) | | | |
| | | | A. REQUEST INFO | | | |
| | | | Period of Requirement: Month of March (1-30) - April (1-31) CY 2023 | | | |
| | | | Delivery Location: DSWD Regional Home for Girls, Singalat, Palayan City | | | |
| | | | Delivery Frequency: Twice a week (every Saturday and Wednesday) prior the actual week of need (See breakdown below) | | | |
| | | | B. ITEM SUMMARY | | | |
| 316 | pack | | CHICKEN MEAT, QUARTER LEG PART and BREAST, FRESH (1) KILO PER PACK | | | |
| | | | >Must be free from unpleasant smell | | | |
| | | | >Meat must be plump and pinkish in color and not gree/gray | | | |
| | | | >Tear and Bruise-free | | | |
| 319 | pack | | PORK, LAMAN/LEMPO PART, Fresh, (1) kilo per pack | | | |
| | | | >Must be free from unpleasant smell | | | |
| | | | >Meat must be reddish/ pinkish in color and not gree/gray | | | |
| 12 | pack | | PORK, GROUND, 10% Fat lean meat, Fresh, Unseasoned, one (1) kilo per pack | | | |
| | | | >Must be from the shoulder part of the pig | | | |
| | | | >Must be free from unpleasant smell | | | |
| | | | >Meat must be reddish/ pinkish in color and not gree/gray | | | |
| 12 | pack | | CHICKEN LIVER and GIZZARD, one (1) kilo per pack | | | |
| | | | contain of one half (1/2) liver and one half (1/2) Gizzard | | | |
| | | | >Must be from the shoulder part of the pig | | | |
| | | | >Meat must be reddish/ pinkish in color and not gree/gray | | | |
| 180 | pack | | FISH, TILAPIA, FRESH, Preferably Alive when delivered, | | | |
| | | | medium size, one (1) kilo per pack | | | |
| | | | >Intact Scales, Bright Red Gills, Clear Eyes | | | |
| 202 | pack | | FISH, BANGUS/MILKFISH, medium size-3 pcs per kilo(1) kilo per pack | | | |
| | | | >Intact Scales, Bright Red Gills, Clear Eyes | | | |
| 225 | pack | | GALUNGONG, medium size 10-12 pcs per kilo, one (1) kilo per pack | | | |
| | | | >Fresh, Good Quality | | | |
| | | | >Bright Red Gills, Clear Eyes | | | |
| 48 | pack | | SQUID/PUSIT, medium Size, (1) kilo per pack | | | |
| | | | > Fresh Good Quality | | | |
| 141 | tray | | EGG, CHICKEN, White, Age:2-5 days old, Expiration: Two (2) weeks upon delivery | | | |
| | | | >White, no broken shell / Age: 2-5 days old | | | |
| | | | >Size: Medium, 45-50 grams, 30 pcs per tray | | | |
| | | | >Must be free from unpleasant smell | | | |
| | | | C. BREAKDOWN PER WEEK | | | |
| | | | V. WEEK I - March 1-4, 2023 (Delivery Due Date March 1, 2023) | | | |
| | | | >12 trays EGG | | | |
| | | | >32 Kilos, CHICKEN MEAT, QUARTER LEG and BREAST PART | | | |
| | | | >16 kilos PORK, LAMAN/LEMPO | | | |
| | | | >15 kilos, FISH TILAPYA | | | |
| | | | >15 kilos, FISH GALONGONG/GIGI | | | |
| | | | >18 kilos, FISH BANGUS | | | |

| | | | | |
|--|--|---|--|--|
| | | VI. WEEK II- March 5 - 8, 2023(Delivery Due Date March 4) | | |
| | | >4 trays EGG | | |
| | | >26 Kilos, CHICKEN MEAT, QUARTER LEG and BREAST PART | | |
| | | >9 kilos PORK, LAMAN/LIEMPO | | |
| | | >3 kilos, PORK GROUND/GINILING | | |
| | | >30 kilos, FISH TILAPYA | | |
| | | >25 kilos, FISH GALUNGGONG | | |
| | | >12 kilos, SQUID PUSIT | | |
| | | | | |
| | | VII. WEEK II - March 9 - 11, 2023 (Delivery Due Date on March 8) | | |
| | | >8 trays EGG | | |
| | | >19 Kilos, CHICKEN MEAT, QUARTER LEG and BREAST PART | | |
| | | >16 kilos PORK, LAMAN/LIEMPO | | |
| | | >15 kilos, FISH TILAPYA | | |
| | | >18 kilos, FISH BANGUS | | |
| | | | | |
| | | VIII. WEEK VIII- March 12 - 15, 2023 (Delivery Due Date on March 11) | | |
| | | >4 trays EGG | | |
| | | >26 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART | | |
| | | >9 kilos PORK, LAMAN/LIEMPO | | |
| | | >3 kilos, PORK GROUND/GINILING | | |
| | | > 30 kilos, FISH TILAPYA | | |
| | | >25 kilos, FISH GALUNGGONG | | |
| | | >12 kilos, SQUID/PUSIT | | |
| | | | | |
| | | VIII. WEEK III - March 16 - 18, 2023 (Delivery Due Date on March 15) | | |
| | | >8 trays EGG | | |
| | | >19 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART | | |
| | | >16 kilos PORK, LAMAN/LIEMPO | | |
| | | >15 kilos, FISH TILAPYA | | |
| | | > 18 kilos, FISH BANGUS | | |
| | | | | |
| | | IX. Week IV March 19 - 22, 2023 (Delivery Due Date on March 18) | | |
| | | >26 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART | | |
| | | >4 trays EGG | | |
| | | >9 kilos PORK, LAMAN/LIEMPO | | |
| | | >3 kilos PORK GROUND/GINILING | | |
| | | > 30 kilos FISH, TILAPYA | | |
| | | >25 kilos, FISH, Galunggong | | |
| | | >12 kilos, SQUID/PUSIT | | |
| | | | | |
| | | X. WEEK IV - March 23 - 25 (Delivery Due Date on March 22) | | |
| | | >8 trays EGG | | |
| | | >19 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART | | |
| | | >16 kilos PORK, LAMAN/LIEMPO PART | | |
| | | > 15 kilos FISH, TILAPYA | | |
| | | >18 kilos FISH BANGUS | | |
| | | | | |
| | | X. WEEK V March 26-29 (Delivery Due Date on March 25) | | |
| | | >4 trays EGG | | |
| | | >26 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART | | |
| | | >9 kilos PORK, LAMAN/LIEMPO PART | | |
| | | > 3 kilosPORK GROUND/GINILING | | |
| | | > 30 kilos FISH, TILAPYA | | |
| | | >25 kilos, FISH GALUNGGONG | | |
| | | >12 kilos, SQUID/ PUSIT | | |
| | | | | |
| | | X. WEEK V- March 30- April 1, 2023 (Delivery Due Date on March 29) | | |
| | | >9 trays EGG | | |
| | | >19 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART | | |
| | | >19 kilos PORK, LAMAN/LIEMPO PART | | |
| | | > 18 kilos, BANGUS | | |
| | | | | |
| | | XI. WEEK I - April 2- 5 2022 (Delivery Due Date on April 1, 2023) | | |
| | | >11 trays EGG | | |
| | | >13 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART | | |
| | | >15 kilos PORK, LAMAN/LIEMPO PART | | |
| | | > 3 kilos ATAY BALUNBALUNAN | | |
| | | > 25 kilos FISH, GALUNGGONG | | |
| | | | | |
| | | XII. WEEK I- April 6 - 8, 2023 (Delivery Due Date on April 5, 2023) | | |
| | | >9 trays EGG | | |
| | | >13 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART | | |

| | | | | | |
|--|--|--|--|--|--|
| | | >32 kilos PORK, LAMAN/LIEMPO PART | | | |
| | | > 28 kilos FISH, BANGUS | | | |
| | | | | | |
| | | XIII. WEEK II- April 9 - 12, 2023 (Delivery Due Date on April 8, 2023) | | | |
| | | >11 trays EGG | | | |
| | | >13 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART | | | |
| | | >15 kilos PORK, LAMAN/LIEMPO PART | | | |
| | | > 3 kilos ATAY BALUNBALUNAN | | | |
| | | > 25 kilos FISH GALUNGGONG | | | |
| | | | | | |
| | | IV. WEEK II - April 13 - 15, 2023 (Delivery Due Date on April 12, 2023) | | | |
| | | >9 trays EGG | | | |
| | | >13 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART | | | |
| | | >32 kilos PORK, LAMAN/LIEMPO PART | | | |
| | | > 28 kilos FISH, BANGUS | | | |
| | | | | | |
| | | IV. WEEK III - April 16-19, 2023 (Delivery Due Date on April 15, 2023) | | | |
| | | >11 trays EGG | | | |
| | | >13 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART | | | |
| | | >15 kilos PORK, LAMAN/LIEMPO PART | | | |
| | | > 3 kilos CHICKEN ATAY BALUNBALUNAN | | | |
| | | > 25 kilos FISH GALUNGGONG | | | |
| | | | | | |
| | | IV. WEEK III - April 20-22, 2023 (Delivery Due Date on April 19, 2023) | | | |
| | | >9 trays EGG | | | |
| | | >13 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART | | | |
| | | >32 kilos PORK, LAMAN/LIEMPO PART | | | |
| | | > 28 kilos FISH BANGUS | | | |
| | | | | | |
| | | IV. WEEK IV - April 27-30, 2023 (Delivery Due Date on April 26, 2023) | | | |
| | | >9 trays EGG | | | |
| | | >13 kilos CHICKEN MEAT, QUARTER LEG and BREAST PART | | | |
| | | >44 kilos PORK, LAMAN/LIEMPO PART | | | |
| | | > 28 kilos FISH BANGUS | | | |
| | | > 10 kilos FISH GALUNGGONG | | | |
| | | | | | |
| | | D. TERMS AND CONDITIONS | | | |
| | | > All prices are quoted herein are valid, binding and effective for Two (2 months - March 1, 2023 to April 30, 2023) | | | |
| | | > Prices quoted shall be inclusive of all costs including transpotation, freight and handling. | | | |
| | | and another incidental expenses maybe incurred to the indicated delivery site | | | |
| | | > Suppliers/Service Providers must have 10% of the quantity of each of the items | | | |
| | | stated in this request which will serve as "buffer items" in case of spoiled/rejected deliveries | | | |
| | | > The Bidder is preferably a Local Supplier for in any case of compliants, the Local Supplier can immediately respond. | | | |
| | | However, in the absense of a qualified Local Suppliers a Provincial or Regional Providers shall qualify | | | |
| | | > Provision for packaging of the items is required to prevent their damage or deterioration during transit to | | | |
| | | their final destination, as indicated in this contract. The packaging shall be sufficient to withstand, without limitation | | | |
| | | rough handling during transit and exposure to extreme temperatures | | | |
| | | > Ensure no disruption of deliveries | | | |
| | | > The DSWD accepts no liability for the damage of items during transit, in the case if items supplied | | | |
| | | from within the Philippines or supplied by domestic supplier risk and title will not be deemed to have | | | |
| | | passed to the DSWD until their receipt and final acceptance at the final destination | | | |
| | | | | | |
| | | E. Payment Term: To payment | | | |
| | | | | | |
| | | | | | |
| | | * NOTHING FOLLOWS * | | | |
| | | | | | |
| | | | | | |
| | | Approved Budget for the Contract: PhP 391,516.00 | | | |

PURPOSE: Purchase of Wet Market Goods (Fresh Meats/Fish/Eggs) of DSWD FO III Regional Home For Girls - Center and Residential Care Facilities (CRCFs) for the period requirement of March (1-31) & April (1-30) CY 2023.

PR No. 2023-02-162

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance. FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY". Thank you very much!


JENNIFER C. MORALES
Procurement Officer

Supplier