

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**

Regional Office III

Government Centre, Maimpis, City of San Fernando (P)

**REQUEST FOR QUOTATION**RFQ No. 2023-02-064  
PR No. 2023-02-163  
Mode of Proc: NP-SVP

\*Company Name: \_\_\_\_\_  
\*Company Address: \_\_\_\_\_  
\*Contact Person: \_\_\_\_\_  
\*Contact No.: \_\_\_\_\_  
\*Email Address: \_\_\_\_\_  
\*PhilGeps Reg. No.: \_\_\_\_\_

**\*REQUIRED.** To avoid bid disqualification, please  
fill out all the items accordingly. Indicate "N/A"  
if not applicable. Thank you!

**\*Title of the Project: Purchase of Wet Market Goods (Fresh Meats/Fish/Eggs) of DSWD FO III RRCY - Center and Residential Care Facilities (CRCFs) for the period requirement of March (1-31) & April (1-30) CY 2023.**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their **Mayor's/Business Permit**. The **Certificate of PhilGEPS Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this from together with Annex A and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or email to [quotation.fo3@dswd.gov.ph](mailto:quotation.fo3@dswd.gov.ph) not later than **12:00PM February 22, 2023**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ NUMBER] [DEADLINE OF SUBMISSION]**. Bids submitted must be in **pdf format** ONLY clearly scanned in a **SINGLE FILE**. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,

  
**JENNIFER SAMPANG MORALES**  
Procurement Section Chief**Terms and Conditions:**

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
  - No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
  - Quotation validity shall be: Thirty (30) Calendar Day
  - Good/s/Activity shall be delivered within: See Annex A
  - Place of Delivery: DSWD-RRCY, Brgy. Ayala, Magalang Pampanga
- Terms of Payment: Within Thirty (30) Calendar Days  
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Branch: \_\_\_\_\_

\*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.


7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

8. For goods, please indicate brand, model and country or origin.

9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

10. Please indicate Warranty (If applicable): \_\_\_\_\_

10. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.



**Keilyn Joy Baltazar**  
PPMU

\_\_\_\_\_  
(Signature over Printed Name)  
Supplier



## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electornic System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) to

RFQ No. 2023-02-064  
Date: \_\_\_\_\_

\* Company Name: \_\_\_\_\_  
\* Company Address: \_\_\_\_\_  
\* Contact Person: \_\_\_\_\_  
\* Contact No.: \_\_\_\_\_  
\* PhilGEPS Reg. No.: \_\_\_\_\_

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	UNIT COST	TOTAL COST
	1	LOT	WET MARKET GOODS (Fresh Meats/Fish/Eggs)			
			<b>A. REQUEST INFO</b>			
			Period of Requirement: Month of March to April 2023			
			Delivery Location: DSWD-RRCY, Brgy. Ayala, Magalang Pampanga			
			Delivery Frequency: Everyday delivery at 6:30 in the morning prior the actual every need (see breakdown below)			
			<b>B. ITEM SUMMARY</b>			
	405	pack	CHICKEN MEAT: Whole, fresh individually packed as one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be plump and pinkish in color and not green/gray			
			> Tear and bruise free			
	68	pack	CHICKEN MEAT: BREAST, fresh individually packed as one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be plump and pinkish in color and not green/gray			
			> Tear and bruise free			
	96	pack	CHICKEN MEAT: Ground, fresh individually packed as one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be plump and pinkish in color and not green/gray			
			> Tear and bruise free			
	50	pack	CHICKEN MEAT: Liver & Gizzard, fresh individually packed as one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be plump and pinkish in color and not green/gray			
			> Tear and bruise free			
	181	pack	PORK, LAMAN , Fresh , individually packed as one(1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be reddish and pinkish in color and not green/gray			
	12	pack	PORK, LIVER , Fresh , individually packed as one(1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be reddish and pinkish in color and not green/gray			
	48	pack	PORK GROUND, 15-30% Fat, Fresh , Unseasoned, individually packed as one (1) kilo per pack			
			> Must be from the shoulder part of the pig			
			> Must be free from unpleasant smell			
			> Must be reddish and pinkish in color and not green/gray			
	144	pack	PORK, LIEMPO , Fresh , individually packed as one(1)kilo per pack			
			>Must be free from unpleasant smell			
			>Must be free from reddish and pinkish in color and not green /gray			
	92	pack	FISH TILAPIA,FRESH,Preferably alived when delivered, at least(5) five pieces (1) kilo per pack			
			> intact scales,Bright Red Gills, Clear eyes			
	52	pack	FISH BANGUS/MILKFISH,FRESH, atleast( 2) two pieces			

			as one (1) kilo per pack		
			> Intact Scales, Bright Red Gills, Clear eyes		
25	pack	SHRIMP,FRESH, atleast( 20) twenty pieces			
		as one (1) kilo per pack			
		> Must be free from unpleasant smell, Clear eyes			
98	pack	FISH GALUNGGONG/GG,FRESH, atleast (10) ten pieces			
		as one (1) kilo per pack			
		> Intact Scales, Bright Red Gills, Clear eyes			
138	tray	EGG,CHICKEN, Whites, AGE:2-5 laid, Expiration: two (2) weeks upon delivery 45-50grams (Medium) 30pcs. Per 1 tray			
		> White, no broken shell			
		> Age 1-5 days old			
		> Size : Medium			
		<b>C. BREAKDOWN PER WEEK</b>			
		<b>I. WEEK 1- March 1-7, 2023 - 1ST MENU CYCLE</b>			
		DATE: MARCH 1, 2023			
		> 15 kilos CHICKEN WHOLE			
		> 10 kilos Galunggong			
		DATE: MARCH 2, 2023			
		> 12 kilos PORK LAMAN			
		> 15 kilos CHICKEN WHOLE			
		> 4 Tray EGGS			
		DATE: MARCH 3, 2023			
		> 5 kilos PORK LAMAN			
		> 10 kls CHICKEN LIVER & GIZARDS			
		DATE:MARCH 4, 2023			
		> 15 kilos CHICKEN WHOLE			
		> 4 tray EGGS			
		DATE: MARCH 5, 2023			
		> 15 kilos CHICKEN WHOLE			
		> 5 kilos CHICKEN GROUND			
		> 2 trays EGGS			
		DATE: MARCH 6, 2023			
		>2 kilos CHICKEN BREAST			
		> 12 kls PORK LIEMPO			
		> 2 tray EGGS			
		DATE: MARCH 7, 2023			
		> 5 kilos CHICKEN GROUND			
		> 23 kilos FRESH TILAPIA			
		> 4 trays EGG			
		<b>II. WEEK 2- March 8-14, 2023 - 1ST MENU CYCLE</b>			
		DATE: MARCH 8, 2023			
		> 15 kilos CHICKEN WHOLE			
		> 10 kilos Galunggong			
		DATE: MARCH 9, 2023			
		> 12 kilos PORK LAMAN			
		> 15 kilos CHICKEN WHOLE			
		> 4 Tray EGGS			
		DATE: MARCH 10, 2023			
		> 5 kilos PORK LAMAN			
		> 10 kls CHICKEN LIVER & GIZARDS			
		DATE:MARCH 11, 2023			
		> 15 kilos CHICKEN WHOLE			
		> 4 tray EGGS			
		DATE: MARCH 12, 2023			
		> 15 kilos CHICKEN WHOLE			
		> 5 kilos CHICKEN GROUND			
		> 2 trays EGGS			



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		> 5 kilos CHICKEN GROUND		
		> 23 kilos FRESH TILAPIA		
		> 4 trays EGG		
		<b>V. WEEK 5 - March 29-31, 2023 - 1ST MENU CYCLE</b>		
		<b>DATE: March 29, 2023</b>		
		> 15 kilos CHICKEN WHOLE		
		> 10 kilos Galunggong		
		<b>DATE: MARCH 30, 2023</b>		
		> 12 kilos PORK LAMAN		
		> 15 kilos CHICKEN WHOLE		
		> 4 Tray EGGS		
		<b>DATE: MARCH 31, 2023</b>		
		> 5 kilos PORK LAMAN		
		> 10 kls CHICKEN LIVER & GIZARDS		
		<b>VI. WEEK 6- APRIL 1-7 - 2ND MENU CYCLE</b>		
		<b>DATE: APRIL 1, 2023</b>		
		> 15 kilos WHOLE CHICKEN		
		> 6 tray EGGS		
		<b>DATE: APRIL 2, 2023</b>		
		> 8 kilos GROUND PORK		
		> 5 kilos SHRIMP		
		<b>DATE: APRIL 3, 2023</b>		
		> 12 kilos PORK LAMAN		
		> 15 kilos CHICKEN WHOLE		
		> 5 kilos CHICKEN BREAST		
		<b>DATE: APRIL 4, 2023</b>		
		> 12 kilos PORK LAMAN		
		> 3 kilos PORK LIVER		
		> 10 kilos CHICKEN BREAST		
		> 5 kilos GROUND CHICKEN		
		> 3 tray EGGS		
		<b>DATE: APRIL 5, 2023</b>		
		> 12 kilos PORK LIEMPO		
		> 13 kilos FISH BANGUS		
		> 4 tray EGGS		
		<b>DATE: APRIL 6, 2023</b>		
		> 12 kilos PORK LIEMPO		
		> 2 kilos PORK GROUND		
		> 12 kilos GALUNGGONG		
		<b>DATE: APRIL 7, 2023</b>		
		> 9 kilos CHICKEN GROUND		
		> 3 trays EGG		
		<b>VII. WEEK 7-APRIL 8-14, 2023 - 2ND MENU CYCLE</b>		
		<b>DATE: APRIL 8, 2023</b>		
		> 15 kilos WHOLE CHICKEN		
		> 6 tray EGGS		
		<b>DATE: APRIL 9, 2023</b>		
		> 8 kilos GROUND PORK		
		> 5 kilos SHRIMP		
		<b>DATE: APRIL 10, 2023</b>		
		> 12 kilos PORK LAMAN		
		> 15 kilos CHICKEN WHOLE		
		> 5 kilos CHICKEN BREAST		
		<b>DATE: APRIL 11, 2023</b>		
		> 12 kilos PORK LAMAN		
		> 3 kilos PORK LIVER		
		> 10 kilos CHICKEN BREAST		
		> 5 kilos GROUND CHICKEN		
		> 3 tray EGGS		



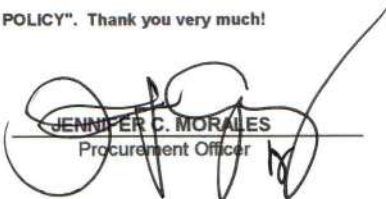
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		> 4 tray EGGS		
		<b>DATE: APRIL 27, 2023</b>		
		> 12 kilos PORK LIEMPO		
		> 2 kilos PORK GROUND		
		> 12 kilos GALUNGGONG		
		<b>DATE: APRIL 28, 2023</b>		
		> 9 kilos CHICKEN GROUND		
		> 3 trays EGG		
		<b>X. WEEK 10- APRIL 29-30, 2023, 2023 - 2ND MENU CYCLE</b>		
		<b>DATE: APRIL 29, 2023</b>		
		> 15 kilos WHOLE CHICKEN		
		> 6 tray EGGS		
		<b>DATE: APRIL 30, 2023</b>		
		> 8 kilos GROUND PORK		
		> 5 kilos SHRIMP		
		<b>D. TERMS AND CONDITIONS</b>		
		> All prices are quoted herein are valid, binding and effective for Two (2 months - March 1, 2023 to April 30, 2023)		
		> Prices quoted shall be inclusive of all costs including transpotation, freight and handling.		
		and another incidental expenses maybe incurred to the indicated delivery site		
		> Suppliers/Service Providers must have 10% of the quantity of each of the items		
		stated in this request which will serve as "buffer items" in case of spoiled/rejected deliveries		
		> The Bidder is preferably a Local Supplier for in any case of compliants, the Local Supplier can immediately respond.		
		However, in the absence of a qualified Local Suppliers a Provincial or Regional Providers shall qualify		
		> Provision for packaging of the items is required to prevent their damage or deterioration during transit to		
		their final destination, as indicated in this contract. The packaging shall be sufficient to withstand, without limitation		
		rough handling during transit and exposure to extreme temperatures		
		> Ensure no disruption of deliveries		
		> The DSWD accepts no liability for the damage of items during transit, in the case if items supplied		
		from within the Philippines or supplied by domestic supplier risk and title will not be deemed to have		
		passed to the DSWD until their receipt and final acceptance at the final destination		
		<b>E. PAYMENT TERMS:</b> To payment		
		<b>* NOTHING FOLLOWS *</b>		
		Approved Budget for the Contract: PhP 403,070.00		

**PURPOSE:** Purchase of Wet Market Goods (Fresh Meats/Fish/Eggs) of DSWD FO III RRCY - Center and Residential Care Facilities (CRCFs) for the period requirement of March (1-31) & April (1-30) CY 2023.

**PR No.** 2023-02-163

**IMPORTANT:** The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance. **FAILURE** to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a **"NO MODIFICATION and NO DELIVERY EXTENSION POLICY"**. Thank you very much!

  
**JENNIFER C. MORALES**  
Procurement Officer

\_\_\_\_\_  
Supplier