

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2023-01-007
PR No. 2023-01-
Mode of Proc: NP-SVP

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED. To avoid bid disqualification, please fill out all the items accordingly. Indicate "N/A" if not applicable. Thank you!**

*Title of the Project: **Purchase of Food Items (Fresh Meats/Fish/Eggs/Frozen Goods) of DSWD-FO-III RSCC (CRCF) for the period requirement of January 16 to February 28, 2023.**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their **Mayor's/Business Permit**. The **Certificate of PhilGEPS Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this from together with Annex A and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or **email to quotation.fo3@dswd.gov.ph** not later than **9:00AM January 12, 2023**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ NUMBER] [DEADLINE OF SUBMISSION]**. Bids submitted must be in **pdf format ONLY** clearly scanned in a **SINGLE FILE**. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,

JENNIFER CAMPANG-MORALES
Procurement Section Chief

Terms and Conditions:

- Award shall be made on per: Item Basis Lot Basis
- No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
- Quotation validity shall be: Thirty (30) Calendar Day
- Good/s/Activity shall be delivered within: See Annex A
- Place of Delivery: DSWD-RSCC, Prado Siongco, Lubao, Pampanga
- Terms of Payment: Within Thirty (30) Calendar Days
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name: _____ Account Number: _____
Bank Name: _____ Branch: _____
*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty (If applicable): _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.

PPMU

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No. 2023-01-007

Date: _____

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ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Bidder's Specifications (Please State your Compliance)	UNIT COST	TOTAL COST
1		LOT	WET MARKET GOODS (Fresh Meat/Fishes/Eggs/Frozen Goods)			
			A. REQUEST INFO			
			Period of Requirement: January 16 to February 28, 2023			
			Delivery Location: DSWD-RSCC, Prado Siongco, Lubao, Pampanga			
			Delivery Frequency: Twice a week (every Saturday and Wednesday) prior the actual week of need (see breakdown below)			
			B. ITEM SUMMARY			
148		PACK	PORK, Laman, Menudo cut, Asado cut, sinigang cut, Adobo cut, Kare-Kare cut, sinampalukan cut, one (1) kilo per pack			
			>Fresh; must be free from unpleasant smell			
			>Meat must be reddish/pinkish in color and not green or gray			
28		PACK	PORK, GROUND, one (1) kilo per pack			
			> 15-30% Fat, Unseasoned			
			> Fresh; must be free from unpleasant smell			
			> must be from shoulder part of the pig			
			>Meat must be plump and pinkish in color and not green or gray			
162		PACK	CHICKEN MEAT, Thigh part, Breast part, Fried cut, Afritada cut, Tinola cut, one(1) kilo per pack			
			>Fresh; must be free from unpleasant smell			
			>Meat must be plump and pinkish in color and not green or gray			
			>Tear and Bruish Free			
9		PACK	HIPON, one (1) kilo per pack			
			>Fresh; shiny; preferably alive at delivery			
48		PACK	TILAPIA, Medium size, one (1) kilo per pack			
			>Fresh; Clear Eyes; Must be Free from unpleasant smell			
			>Cleaned; no scales and grills			
64		PACK	BANGUS, Boneless, one(1) kilo per pack			
			>Fresh; Clear Eyes; Cleaned; no scale and grills			
			>Must be Free from unpleasant smell			
10		KILOS	ALAMANG			
			>fresh, Must be Free from unpleasant smell			
36		KILOS	HOTDOG			
			>Pork Flavor, Red, Must be Free from unpleasant smell			
6		PACK	PORK LIVER, one (1) kilo per pack			
			> Fresh; must be free from unpleasant smell			
			> Meat must be reddish in color and not green or gray			
			> cleaned			
44		TRAYS	EGG			
			>White; no broken shell			
			>Age: 2-5 days old			
			>Expiration: two (2) weeks upon delivery			
			>Size: Medium; 45-50grams; 30pieces per tray			
28		PACK	BEEF TENDERLOIN, Nilaga cut, one (1) kilo per pack			

			> Fresh; must be free from unpleasant smell		
			> Meat must be reddish in color and not green or gray		
14	KILOS	LONGGANISA			
			> Pork Flavor, fresh, must be free from unpleasant smell		
14	PACK	GALUNGGONG, one (1) kilo per pack			
			> Fresh; Clear Eyes, Cleaned; No scale and grills		
			> Must be free from unpleasant smell		
			C. BREAKDOWN PER WEEK		
			Week 3 - January 16 to 21, 2023		
			(Delivery due date on January 14, 2023; Saturday)		
			> 4 kilos pork laman, menudo cut		
			> 1 kilo hipon		
			> 14 kilos chicken, thigh part, fried cut, apriteada cut		
			> 2 kilos chicken, breast part		
			> 7 kilos pork laman, asado cut		
			(Delivery due date on January 18, 2023; Wednesday)		
			> 6 kilos hotdog		
			> 13 kilos pork laman, menudo cut, sinigang cut		
			> 1 kilo pork liver		
			> 8 kilos tilapia, medium size		
			> 5 tray eggs, medium size		
			> 5 kilos Alamang, fresh		
			> 7 kilos Longganisa		
			> 7 kilos Chicken, thigh part, tinola cut		
			> 7 kilos Galunggong		
			Week 4 - January 22 to 28, 2023		
			(Delivery due date on January 21, 2023 Saturday)		
			> 3 tray eggs, medium size		
			> 14 kilos pork laman, kare kare cut, asado cut		
			> 4 kilos pork laman, menudo cut		
			> 1 kilo hipon		
			> 14 kilos chicken, thigh part, fried cut, apriteada cut		
			> 2 kilos chicken breast part		
			(Delivery due date on January 25, 2023; Wednesday)		
			> 6 kilos hotdog		
			> 6 kilos pork laman, menudo cut		
			> 1 kilo pork liver		
			> 8 kilos tilapia, medium size		
			> 5 tray eggs, medium size		
			> 7 kilos pork laman, sinigang cut		
			> 5 kilos Alamang, fresh		
			> 7 kilos Longganisa		
			> 7 kilos Chicken, thigh part, tinola cut		
			> 7 kilos Galunggong		
			Week 5 - January 29 to February 04, 2023		
			(Delivery due date on January 28, 2023; Saturday)		
			> 3 tray eggs, medium size		
			> 7 kilos pork laman, kare kare cut		
			> 4 kilos pork laman, menudo cut		
			> 2 kilos hipon		
			> 21 kilos chicken, thigh part, fried cut, apriteada cut, sinampalukan cut		
			> 2 kilos chicken breast part		
			(Delivery due date on February 01; Wednesday)		
			> 7 tray eggs, medium size		
			> 8 kilos Tilapia, medium size		
			> 7 kilos pork, ground		
			> 7 kilos chicken, thigh part, adobo cut		

		> 2 kilo pork laman, menudo cut		
		> 1 kilo hipon		
		> 7 kilos beef tenderloin, nilaga		
		> 8 kilos Bangus, boneless		
		Week 6- February 5 to 11, 2023		
		(Delivery due date on February 04, 2023 Saturday)		
		> 4 kilos chicken breast part		
		> 7 kilos pork laman, adobo cut,		
		> 8 kilos Bangus, boneless		
		> 6 kilos hotdog		
		> 12 kilos pork laman menudo cut		
		> 1 kilo pork liver		
		> 14 kilos chicken, thigh part, fried cut, sinampalukan cut		
		(Delivery due date on February 8, 2023; Wednesday)		
		> 7 tray eggs, medium size		
		> 8 kilos Tilapia, medium size		
		>7 kilos, ground pork		
		> 7 kilos chicken, adobo cut		
		> 2 kilos pork laman, menudo cut		
		> 1 kilo hipon		
		> 7 kilos beef, tenderloin, nilaga cut		
		> 8 kilos bangus, boneless		
		Week 7 - February 12 to 18, 2023		
		(Delivery due date on February 11, 2023; Saturday)		
		> 4 kilos chicken breast part		
		> 7 kilos pork laman, adobo cut,		
		> 8 kilos Bangus, boneless		
		> 6 kilos hotdog		
		> 12 kilos pork laman menudo cut		
		> 1 kilo pork liver		
		> 14 kilos chicken, thigh part, fried cut, sinampalukan cut		
		(Delivery due date on February 15, 2023; Wednesday)		
		> 7 tray eggs, medium size		
		> 8 kilos Tilapia, medium size		
		>7 kilos, ground pork		
		> 7 kilos chicken, adobo cut		
		> 2 kilos pork laman, menudo cut		
		> 1 kilo hipon		
		> 7 kilos beef, tenderloin, nilaga cut		
		> 8 kilos bangus, boneless		
		Week 8 - February 19 to 25, 2023		
		(Delivery due date on February 18; Saturday)		
		> 4 kilos chicken breast part		
		> 7 kilos pork laman, adobo cut,		
		> 8 kilos Bangus, boneless		
		> 6 kilos hotdog		
		> 12 kilos pork laman menudo cut		
		> 1 kilo pork liver		
		> 14 kilos chicken, thigh part, fried cut, sinampalukan cut		
		(Delivery due date on February 22; Wednesday)		
		> 7 tray eggs, medium size		
		> 8 kilos Tilapia, medium size		
		>7 kilos, ground pork		
		> 7 kilos chicken, adobo cut		
		> 2 kilos pork laman, menudo cut		
		> 1 kilo hipon		
		> 7 kilos beef, tenderloin, nilaga cut		
		> 8 kilos bangus, boneless		
		Week 8 -February 26 to 28, 2023		
		(Delivery due date on February 25, 2023; Saturday)		

		> 4 kilos chicken, breast part			
		> 7 kilos pork laman, adobo cut,			
		> 8 kilos Bangus, boneless			
		> 6 kilos Hotdog			
		> 10 kilos pork laman menudo cut			
		> 1 kilo pork liver			
		> 1 kilo hipon			
		> 7 kilos chicken, thigh part, fried cut			
		D. TERMS AND CONDITIONS			
		> All prices quoted herein are valid, binding and effective for the period of January 16 to February 28, 2023			
		> Prices quoted shall be inclusive of all costs including transportation, freight, and handling and other incidental expenses maybe incurred during delivery to the indicated location.			
		> Suppliers/Service Providers must have 10% of the quantity of each items stated in this request which will serve as "buffer items" in case of spoiled/rejected deliveries.			
		> The Bidder is preferably a Local Supplier for in any case of complaints, the Local Supplier can immediately respond.			
		However, in the absence of a qualified Local Suppliers, a Provincial or Regional Supplier shall qualify.			
		> Provision for packaging of the items is required to prevent their damage or deterioration during transit to their final destination, as indicated in this contract. The packaging shall be sufficient to withstand, without limitation rough handling during transit and exposure to extreme temperatures.			
		> Ensure no disruption/delaying of deliveries.			
		> The DSWD accepts no liability for the damage of items during transit in the case if items supplied from within the Philippines or supplied by domestic suppliers risk and title will not be deemed to have passed to the DSWD until their receipt and final acceptance at the final destination.			
		E. PAYMENT TERMS: To payment LDDAP-ADA			
		<i>Note: No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.</i>			
		Approved Budget for the Contract: PhP 181,588.00			

PURPOSE: Purchase of Food Items(Fresh Meats/Fish/Eggs/Frozen Goods) of DSWD-FO-III RSCC (CRCF) for the period requirement of January 16 to February 28, 2023.

PR No. 2023-01-

IMPORTANT: The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance. **FAILURE** to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY". Thank you very much!

JENNIFER C. MORALES

Procurement Officer

Supplier

