

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando Pampanga

REQUEST FOR QUOTATION

RFQ No. 2023-01-006
PR No.
Mode of Proc: NP-SVP

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification,
please fill out all the items accordingly.
Indicate "N/A" if not applicable. Thank you!

***Title of the Project: Purchase of Food Items (Fresh Meats/Fish/Eggs) of DSWD Tarlac Lingap Center-Center and Residential Care Facilities (CRCFs) for the period requirement of January (16-31) & (February (1-28) CY 2023.**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their **Mayor's/Business Permit**. The **Certificate of PhilGEPS Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this from together with Annex A and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or **email to quotation.fo3@dswd.gov.ph** not later than **9:00AM JANUARY 11, 2023**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ NUMBER] [DEADLINE OF SUBMISSION]**. Bids submitted must be in **pdf format** ONLY clearly scanned in a **SINGLE FILE**. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,

JENNIFER CAMPANG-MORALES
Procurement Section Chief

Terms and Conditions:

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
- No negative feedback/record and or delay of delivery of Service Provider within Three (3) months.
- Quotation validity shall be: Thirty (30) Calendar Day
- Good/s/Activity shall be delivered within: SEE ANNEX A for Schedule of Delivery
- Place of Delivery: DSWD TARLAC LINGAP CENTER
- Terms of Payment: Within 30 (Thirty) Calendar Days
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name: _____ Account Number: _____
Bank Name: _____ Branch: _____
*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty (If applicable): _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.


Irish May E. Rongavilla

PPMU

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

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RFQ No. 2023-01-006

Date:

*Company Name: _____
 *Company Address: _____
 *Contact Person: _____
 *Contact No.: _____
 *PhilGEPS Reg. No.: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	UNIT COST	TOTAL COST
			WET MARKET GOODS (Fresh Meats/Fish/Eggs)			
			A. REQUEST INFO			
			Period of Requirement: Month of January (16-31) & February (1-28) CY 2023			
			Delivery Location: DSWD- TARLAC LINGAP CENTER			
			San Juan De Mata, Tarlac			
			Delivery Frequency: Twice a week (Monday and Wednesday)			
			prior the actual week of need (see breakdown below)			
			B. ITEM SUMMARY			
1	70	packs	CHICKEN MEAT, QUARTER LEG PART, Fresh, one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be free from unpleasant smell			
			> Meat must be reddish/pinkish in color and not green/gray			
2	63	packs	PORK, LAMAN/LIEMPO PART, Fresh, Unseasoned, one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be reddish/pinkish in color and not green/gray			
3	44	packs	PORK GROUND, 15-30% Fat, Fresh, one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be reddish/pinkish in color and not green/gray			
4	42	packs	BAKA, LAMAN, FRESH, ONE (1) KILO PER PACK			
			> Must be free from unpleasant smell			
			> Must be plump and pinkish in color and not green/gray			
			> Tear and Bruise-free			
5	14	packs	PUSIT, FRESH, ONE (1) KILO PER PACK			
			> Must be free from unpleasant smell			
6	126	packs	FISH BANGUS, FRESH, ONE (1) KILO PER PACK			
			> Intack scales, bright red gills, clear eyes			
7	34	packs	LIVER CHICKEN, FRESH, ONE (1) KILO PER PACK			
			> Must be free from unpleasant smell			
8	63	packs	FISH TILAPIA, FRESH, ONE (1) KILO PER PACK			
			> Intack scales, bright red gills, clear eyes			
9	4	kilos	LIVER PORK, FRESH, ONE (1) KILO PER PACK			
			> Must be free from unpleasant smell			
10	18	trays	EGG, CHICKEN, White, Age: 2-5 days old, Expiration: two (2) weeks upon delivery			
			> White, no broken shell			
			> Age: 2-5 days old			
			> Size: Medium, 45-50 grams, 30 pieces per tray			
11	56	packs	FISH GALUNGGONG, FRESH, PREFERABLY ALIVE WHEN DELIVERED, ONE (1) KILO PER PACK			
			> Intack scales, bright red gills, clear eyes			
12	8	kilos	CHICKEN MEAT, BREAST PART, FRESH, ONE (1) KILO PER PACK			
			> Must be free from unpleasant smell			
			> Meat must be plump and pinkish in color and not green/gray			
			> Tear and bruise free			
			C. BREAKDOWN PER WEEK			
			(January 16-17, 2023) (DELIVERY DATE IS ON January 13, 2023)			
			> 7 kilos pork laman			
			> 7 kilos tilapia, fresh			

		> 4 kilos pork gniling			
		> 2 kilos chicken liver			
		(January 18-20, 2023) (DELIVERY DATE IS ON January 17, 2023)			
		> 1 trays eggs (30 pcs. Per tray)			
		> 7kls pork laman			
		> 7 kls tilapia, fresh			
		> 2 kls pork gniling			
		> 7 kls pusit			
		> 2 kls pork liver			
		> 7 kls beef laman			
		January 21-24, 2023 (Delivery Date: January 20, 2023)			
		> 2 tray eggs (30 pcs. per tray)			
		> 7 kls bangus, fresh			
		> 7kls pork laman			
		>7 kls tilapia, fresh			
		> 4 kls ground pork			
		> 2 kls chicken liver			
		> 7kls chicken quarter leg			
		January 25-27, 2023 (Delivery Date: January 26, 2023)			
		> 1 trays eggs (30 pcs. Per tray)			
		> 7kls pork laman			
		> 7 kls tilapia, fresh			
		> 2 kls pork gniling			
		> 7 kls pusit			
		> 2 kls pork liver			
		> 7 kls beef laman			
		January 28-31, 2023 (Delivery Date: January 27, 2023)			
		> 2 tray eggs (30 pcs. per tray)			
		> 7 kls bangus, fresh			
		> 7kls pork laman			
		>7 kls tilapia, fresh			
		> 4 kls ground pork			
		> 2 kls chicken liver			
		> 7kls chicken quarter leg			
		February 1-3, 2023 (Delivery Date: January 31, 2023)			
		> 7 kls ground pork			
		> 7 kls galunggong, fresh			
		>7 kls tilapia, fresh			
		> 7kls chicken liver			
		> 1 tray eggs (30 pcs. per tray)			
		> 1 tray eggs (30 pcs. per tray)			
		February 4-7, 2023 (Delivery Date: February 3, 2023)			
		> 7 kls galunggong, fresh			
		> 14 kls chicken quarter legs			
		> 28 kls bangus, fresh			
		> 7 kls pork laman			
		> 7 kls beef laman			
		> 2 kls chicken breast			
		> 2 tray eggs (30 pcs. Per tray)			
		February 8-10, 2023 (Delivery Date: February 7, 2023)			
		> 7 kls ground pork			
		> 7 kls galunggong, fresh			
		> 7kls tilapia, fresh			
		> 7 kls chicken liver			
		> 1 tray eggs (30 pcs. Per tray)			
		> 1 tray red eggs (30 pcs. Per tray)			
		February 11-14, 2023 (Delivery Date: February 10, 2023)			
		> 7 kls galunggong, fresh			
		> 14 kls chicken quarter legs			
		> 28 kls bangus, fresh			
		> 7 kls pork laman			
		> 7 kls beef laman			
		> 2 kls chicken breast			
		> 2 tray eggs (30 pcs. Per tray)			
		February 15-17, 2023 (Delivery Date: February 14, 2023)			
		> 7 kls ground pork			
		> 7 kls galunggong, fresh			
		> 7kls tilapia, fresh			

	> 7 kls chicken liver		
	> 1 tray eggs (30 pcs. Per tray)		
	> 1 tray eggs (30 pcs. Per tray)		
	February 18-21, 2023 (Delivery Date: February 17, 2023)		
	> 7 kls galunggong, fresh		
	> 14 kls chicken quarter legs		
	> 28 kls bangus, fresh		
	> 7 kls pork laman		
	> 7 kls beef laman		
	> 2 kls chicken breast		
	> 2 tray eggs (30 pcs. Per tray)		
	February 22-24, 2023 (Delivery Date: February 21, 2023)		
	> 7 kls ground pork		
	> 7 kls galunggong, fresh		
	> 7kls tilapia, fresh		
	> 7 kls chicken liver		
	> 1 tray eggs (30 pcs. Per tray)		
	> 1 tray eggs (30 pcs. Per tray)		
	February 25-28, 2023 (Delivery Date: February 24, 2023)		
	> 7 kls galunggong, fresh		
	> 14 kls chicken quarter legs		
	> 28 kls bangus, fresh		
	> 7 kls pork laman		
	> 7 kls beef laman		
	> 2 kls chicken breast		
	> 2 tray eggs (30 pcs. Per tray)		
	D. TERMS AND CONDITIONS		
	> All prices are quoted herein are valid, binding and effective for Two (2 months - January 16, 2023 to February 28, 2023)		
	> Prices quoted shall be inclusive of all costs including transportation, freight and handling and another incidental expenses may be incurred to the indicated delivery site		
	> Suppliers/Service Providers must have 10% of the quantity of each of the items stated in this request which will serve as "buffer items" in case of spoiled/rejected deliveries		
	> The Bidder is preferably a Local Supplier for in any case of complaints, the Local Supplier can immediately respond. However, in the absence of a qualified Local Suppliers a Provincial or Regional Providers shall qualify		
	> Provision for packaging of the items is required to prevent their damage or deterioration during transit to their final destination, as indicated in this contract. The packaging shall be sufficient to withstand, without limitation rough handling during transit and exposure to extreme temperatures		
	> Ensure no disruption of deliveries		
	> The DSWD accepts no liability for the damage of items during transit, in the case if items supplied from within the Philippines or supplied by domestic supplier risk and title will not be deemed to have passed to the DSWD until their receipt and final acceptance at the final destination.		
	E. PAYMENT TERM: Cash on Delivery		
	NOTE:		
	> PLEASE SUBMIT YOUR BEST OFFER W/O SACRIFICING ITS QUALITY		
	> No Negative Feedback/Report and/or delay of delivery of Service Provider within Three (3) Months.		
	* NOTHING FOLLOWS *		
	Approved Budget for the Contract: PhP 144,290.00		

PURPOSE: Purchase of Food Items (Fresh Meats/Fish/Eggs) of DSWD Tarlac Ligap Center - Center and Residential Care Facilities (CRCFs) for the period requirement of January (16-31) & (February (1-28)) CY 2023

PR No.

IMPORTANT: The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance. **FAILURE** to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY". Thank you very much!

JENNIFER C. MORALES

Procurement Officer

Supplier