

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2023-01-005
PR No. 2023-01-
Mode of Procurement: NP-SVP

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification,
please fill out all the items accordingly.
Indicate "N/A" if not applicable. Thank you!

***Title of the Project:** Purchase of Food Items (Fresh Meats/Fish/Eggs) of DSWD ROIII HAVEN for GIRLS - Center and Residential Care Facilities (CRCFs) for the period of January 16 - February 28, 2023.

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their **Mayor's/Business Permit**. The **Certificate of Platinum Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this from together with Annex A and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or email to quotation.fo3@dswd.gov.ph not later than **9:00AM January 11, 2023**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number] [Deadline of Submission]**. Bids submitted must be in **pdf format ONLY** clearly scanned in a **SINGLE FILE**. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,

JENNIFER CAMPANG – MORALES
Procurement Section Chief

Terms and Conditions:

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
- No negative feedback/record of End User to Service Provider within Three (3) Months.
- Quotation validity shall be: Thirty (30) Calendar Days
- Good/s/Activity shall be delivered within: See Annex A for Schedule of Delivery
- Place of Delivery: DSWD HAVEN FOR GIRLS-PSAU Compound, Bliss I, San Vicente, Magalang, Pampanga
- Terms of Payment: Within Thirty (30) Calendar Days
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name: _____ Account Number: _____
Bank Name: _____ Branch: _____
*Note: Non-Land Bank of the Philippines accounts shall be charged a service fee.
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.

RIOM. ODTUBIAN
PRMU

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No. 2023-01-005

Date:

*Company Name: _____

*Company Address: _____

*Contact Person: _____

*Contact No.: _____

*PhilGEPS Reg. No.: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	UNIT COST	TOTAL COST
			WET MARKET GOODS (Fresh Meat/Fishes/Eggs)			
			A. REQUEST INFO			
			Period of Requirement: JANUARY 16 - FEBRUARY 28, 2023			
			Delivery Location: DSWD HAVEN FOR GIRLS-PSAU Compound, Bliss I, San Vicente, Magalang, Pampanga			
			Delivery Frequency: Twice per week (every Monday and Wednesday) of the week			
			B. ITEM SUMMARY			
1	122	packs	CHICKEN MEAT, QUARTER LEG PART, Fresh, One (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Meat must be plump and pinkish in color and not green/gray			
			> Tear and Bruise-free			
2	102	packs	PORK, LAMAN/LIEMPO PART, Fresh, One (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Meat must be reddish/pinkish in color and not green/gray			
3	10	packs	PORK,GROUND, 15-30% Fat, Fresh, Unseasoned, One (1) kilo per pack			
			> Must be from the shoulder part of the pig			
			> Must be free from unpleasant smell			
			> Meat must be reddish/pinkish in color and not green/gray			
4	48	kilos	FISH, TILAPIA, FRESH, Preferably Alive when delivered, One (1) kilo per pack 4 pieces per pack			
			> Intact Scales, Bright Red Gills, Clear Eyes			
5	49	kilos	FISH, BANGUS/MILKFISH, FRESH, One (1) kilo per pack, 2 - 3 pcs per pack			
			> Intact Scales, Bright Red Gills, Clear Eyes			
6	24	trays	EGG, CHICKEN, White, Age: 2-5 days old, Expiration: two (2) weeks upon delivery			
			> White, no broken shell			
			> Age: 2-5 days old			
			> Size: Medium, 45-50 grams, 30 pieces per tray			
7	28	packs	BEEF, LAMAN PART, Fresh, One (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Meat must be reddish/pinkish in color and not green/gray			
			C. BREAKDOWN PER WEEK			
			I. JANUARY 16-17, 2023 (Delivery Due Date on January 16)			
			> 1 tray EGG			
			> 12 kilos CHICKEN MEAT, QUARTER LEG PART			
			> 7 kls FISH, BANGUS			
			> 2 kilos PORK, GROUND			
			II. JANUARY 18-22, 2023 (Delivery Due Date on January 18)			
			> 1.5 trays EGG			
			> 17 kilos PORK, LAMAN/LIEMPO PART (10 - laman, 7 - liempo)			
			> 7 kilos CHICKEN MEAT, QUARTER LEG PART			

		> 8 kds FISH, TILAPIA			
		> 2 kilos PORK, GROUND			
		III. JANUARY 23-24, 2023 (Delivery Due Date on January 23)			
		> 1 tray EGG			
		> 12 kilos CHICKEN MEAT, QUARTER LEG PART			
		> 7 kds FISH, BANGUS			
		> 2 kilos PORK, GROUND			
		IV. JANUARY 25-29, 2023 (Delivery Due Date on January 25)			
		> 1.5 trays EGG			
		> 17 kilos PORK, LAMAN/LIEMPO PART (10 - laman, 7 - liempo)			
		> 7 kilos CHICKEN MEAT, QUARTER LEG PART			
		> 8 kds FISH, TILAPIA			
		> 2 kilos PORK, GROUND			
		V. JANUARY 30-31, 2023 (Delivery Due Date on January 30)			
		> 1 tray EGG			
		> 12 kilos CHICKEN MEAT, QUARTER LEG PART			
		> 7 kds FISH, BANGUS			
		> 2 kilos PORK, GROUND			
		VI. FEBRUARY 1-5, 2023 (Delivery Due Date on February 1)			
		> 7 kilos BEEF, LAMAN			
		> 3.5 trays EGG			
		> 16 kilos CHICKEN MEAT, QUARTER LEG PART			
		> 8 kds FISH, TILAPIA			
		> 10 kilos PORK, LAMAN/LIEMPO PART (3 - laman, 7 - liempo)			
		> 7 kds FISH, BANGUS			
		VII. FEBRUARY 6-7, 2023 (Delivery Due Date on February 6)			
		> 1 tray EGG			
		> 7 kilos PORK, LIEMPO PART			
		> 2 kilos CHICKEN MEAT, QUARTER LEG PART			
		VIII. FEBRUARY 8-12, 2023 (Delivery Due Date on February 8)			
		> 7 kilos BEEF, LAMAN			
		> 3.5 trays EGG			
		> 16 kilos CHICKEN MEAT, QUARTER LEG PART			
		> 8 kds FISH, TILAPIA			
		> 10 kilos PORK, LAMAN/LIEMPO PART (3 - laman, 7 - liempo)			
		> 7 kds FISH, BANGUS			
		IX. FEBRUARY 13-14, 2023 (Delivery Due Date on February 13)			
		> 1 tray EGG			
		> 7 kilos PORK, LIEMPO PART			
		> 2 kilos CHICKEN MEAT, QUARTER LEG PART			
		X. FEBRUARY 15-19, 2023 (Delivery Due Date on February 15)			
		> 7 kilos BEEF, LAMAN			
		> 3.5 trays EGG			
		> 16 kilos CHICKEN MEAT, QUARTER LEG PART			
		> 8 kds FISH, TILAPIA			
		> 10 kilos PORK, LAMAN/LIEMPO PART (3 - laman, 7 - liempo)			
		> 7 kds FISH, BANGUS			
		XI. FEBRUARY 20-21, 2023 (Delivery Due Date on February 20)			
		> 1 tray EGG			
		> 7 kilos PORK, LIEMPO PART			
		> 2 kilos CHICKEN MEAT, QUARTER LEG PART			
		XII. FEBRUARY 22-26, 2023 (Delivery Due Date on February 22)			
		> 7 kilos BEEF, LAMAN			

		> 3.5 trays EGG			
		> 16 kilos CHICKEN MEAT, QUARTER LEG PART			
		> 8 kls FISH, TILAPIA			
		> 10 kilos PORK, LAMAN/LIEMPO PART (3 - laman, 7 - liempo)			
		> 7 kls FISH, BANGUS			
		XIII. FEBRUARY 27-28, 2023 (Delivery Due Date on February 27)			
		> 1 tray EGG			
		> 7 kilos PORK, LIEMPO PART			
		> 2 kilos CHICKEN MEAT, QUARTER LEG PART			
		D. TERMS AND CONDITIONS			
		> All prices quoted herein are valid, binding and effective for Two (2 months- January 16 - February 28)			
		> Prices quoted shall be inclusive of all costs including transportation, freight and handling and other incidental expenses maybe incurred to the indicated delivery site.			
		> Suppliers/Service Providers must have 10% of the quantity of each of the items stated in this request which will serve as "buffer items" in case of spoiled/rejected deliveries			
		> The Bidder is preferably a Local Supplier for in any case of complaints, the Local Supplier can immediately respond. However, in the absence of a qualified Local Suppliers a Provincial or Regional Supplier shall qualify			
		> Provision for packaging of the items is required to prevent their damage or deterioration during transit to their final destination, as indicated in this contract. The packaging shall be sufficient to withstand, without limitation rough handling during transit and exposure to extreme temperatures			
		> Ensure no disruption of deliveries			
		> The DSWD accepts no liability for the damage of items during transit, in the case if items supplied from within the Philippines or supplied by domestic suppliers risk and title will not be deemed to have 'passed' to the DSWD until their receipt and final acceptance at the final destination			
		E. PAYMENT TERM: TO PAYMENT			
		NOTE:			
		> PLEASE SUBMIT YOUR BEST OFFER W/O SACRIFICING ITS QUALITY			
		> No Negative Feedback/Report and/or delay of delivery of Service Provider within Three (3) Months.			
		* NOTHING FOLLOWS *			
		Approved Budget for the Contract: PhP 115,407.65			

Purchase of Food Items (Fresh Meats/Fish/Eggs) of DSWD ROIII HAVEN for GIRLS - Center and Residential Care Facilities (CRCFs) for the period of January 16 - February 28, 2023.

PURPOSE:

PR No. 2023-01-

IMPORTANT: The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance. **FAILURE** to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY". Thank you very much!


JENNIFER C. MORALES
Procurement Officer

Supplier