

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2023-01-002
PR No. 2023-01-
Mode of Procurement: NP-SVP

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*Email Address: _____
*PhilGeps Reg. No.: _____

***REQUIRED.** To avoid bid disqualification,
please fill out all the items accordingly.
Indicate "N/A" if not applicable. Thank you!

***Title of the Project: Purchase of Food Items (Fresh Meats/Fish/Eggs) of DSWD ROIII AMOR Village - Center and Residential Care Facilities (CRCFs) for the period of January - February 2023.**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their **Mayor's/Business Permit**. The **Certificate of Platinum Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this from together with Annex A and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or **email to quotation.fo3@dswd.gov.ph** not later than **9:00AM January 11, 2023**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number] [Deadline of Submission]**. Bids submitted must be in **pdf format ONLY** clearly scanned in a **SINGLE FILE**. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,

JENNIFER CAMPANG – MORALES
Procurement Section Chief

Terms and Conditions:

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
- No negative feedback/record of End User to Service Provider within Three (3) Months.
- Quotation validity shall be: Thirty (30) Calendar Days
- Good/s/Activity shall be delivered within: See Annex A for Schedule of Delivery
- Place of Delivery: DSWD AMOR Village San Francisco East, Anao, Tarlac
- Terms of Payment: Within Thirty (30) Calendar Days
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name: _____ Account Number: _____
Bank Name: _____ Branch: _____
*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free.

RIO M. ODTUJAN
PPMU

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No. 2023-01-002
Date:

*Company Name: _____
*Company Address: _____
*Contact Person: _____
*Contact No.: _____
*PhilGEPS Reg. No.: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	UNIT COST	TOTAL COST
			WET MARKET GOODS (Fresh Meats / Fish / Eggs)			
			A. REQUEST INFO			
			Period of Requirement: JANUARY 16 - FEBRUARY 28, 2023			
			Delivery Location: DSWD AMOR Village San Francisco East, Anao, Tarlac			
			Delivery Frequency: Twice per week - For JANUARY 2023 (every Tuesday and Friday),			
			for FEBRUARY 2023 (every Tuesday and Friday)			
			prior the actual week of need (see breakdown below)			
			B. ITEM SUMMARY			
1	120	trays	EGG, CHICKEN, WHITE , Age: 2-5 days old, expiration: 2 weeks upon delivery			
			> White, no broken shell			
			> Age: 2-5 days old			
			> Size: Medium, 45-50grams, 30 pieces per tray			
2	148	packs	CHICKEN MEAT, (Quarter Leg Part), Fresh, one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Meat must be plump and pinkish in color and not green/gray			
3	48	packs	CHICKEN MEAT, (Breast Part), Fresh, one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Meat must be plump and pinkish in color and not green/gray			
4	21	packs	CHICKEN, LIVER PART, Fresh, one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be light brown in color			
5	87	packs	PORK, LAMAN Part, Fresh, one (1) kilo per pack - (Nilaga cut)			
			> Must be free from unpleasant smell			
			> Meat must be plump and pinkish in color and not green/gray			
6	133	packs	PORK, LAMAN Part, Fresh, one (1) kilo per pack - (Menudo Cut)			
			> Must be free from unpleasant smell			
			> Meat must be plump and pinkish in color and not green/gray			
7	41	packs	PORK, GROUND, 15-30% FAT, Fresh, Unseasoned, one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Meat must be pinkish and reddish in color and not green/gray			
			> Must be from the shoulder part of the pig			
8	180	kilos	FISH BANGUS, Cleaned and fresh when delivered, 2 pieces per kilo			
			> Intact Scales, bright red gills, clear eyes			
			> Cleaned and fresh			
9	180	kilos	FISH TILAPIA, Cleaned and fresh when delivered, 5-6 pieces per kilo			
			> Intact Scales, bright red gills, clear eyes			
			> Cleaned and fresh			
10	8	packs	PORK, LIVER PART, Fresh, one (1) kilo per pack			
			> Must be free from unpleasant smell			
			> Must be light brown in color			

C. BREAKDOWN PER WEEK**WEEK 3.0 - JANUARY 16-17, 2023 - delivery due on JANUARY 13, 2023 (MONDAY)**

> 12 kilos of Bangus
> 3 kilos of Ground pork
> 8 trays of Egg
> 13 kilos of Pork Laman (nilaga cut)
> 5 kilos of Pork Laman (menudo cut)
> 3 kilos Chicken Liver

WEEK 3.1 - JANUARY 18-20, 2023 - delivery due on JANUARY 17, 2022 (TUESDAY)

> 16 trays of Egg
> 5 kilos of Pork Laman (menudo cut)
> 12 kilos of Bangus
> 22 kilos Tilapia
> 5 kilos of Ground pork
> 12 kilos of Chicken, quarter leg part

WEEK 4.0 - JANUARY 21-23, 2023 - delivery due on JANUARY 20, 2023 (FRIDAY)

> 12 kilos of Bangus
> 6 kilos of Chicken breast
> 5 kilos of Ground pork
> 12 kilos of Chicken, quarter leg part
> 6 trays of Egg
> 13 kilos of Pork Laman (nilaga cut)
> 5 kilos of Pork Laman (menudo cut)

WEEK 4.1 - JANUARY 24-27, 2023 - delivery due on JANUARY 24, 2023 (TUESDAY)

> 20 trays of Egg
> 5 kilos of Pork Laman (menudo cut)
> 24 kilos of Bangus
> 22 kilos Tilapia
> 8 kilos of Ground pork
> 12 kilos of Chicken, quarter leg part
> 3 kilos Chicken Liver

WEEK 5.0 - JANUARY 28-31, 2023 - delivery due on JANUARY 27, 2023 (FRIDAY)

> 24 kilos of Bangus
> 6 kilos of Chicken breast
> 8 kilos of Ground pork
> 12 kilos of Chicken, quarter leg part
> 10 trays of Egg
> 13 kilos of Pork Laman (nilaga cut)
> 5 kilos of Pork Laman (menudo cut)
> 3 kilos Chicken Liver

WEEK 5.1 - FEBRUARY 1-3, 2023 - delivery due on JANUARY 31, 2022 (TUESDAY)

> 15 kilos of Pork Laman (menudo cut)
> 2 kilos of Pork Liver
> 3 kilos of Chicken breast
> 24 kilos Tilapia
> 12 kilos of Bangus
> 3 kilos of Ground Pork
> 8 trays of Egg

WEEK 6.0 - FEBRUARY 4-7, 2023 - delivery due on FEBRUARY 3, 2022 (FRIDAY)

> 6 kilos of Chicken breast
> 12 kilos of Pork Laman (menudo cut)
> 12 kilos of Bangus
> 7 trays of Egg
> 25 kilos of Chicken, quarter leg part
> 3 kilos of Chicken Liver
> 10 kilos Tilapia
> 12 kilos of Pork Laman (nilaga cut)

		WEEK 6.1 - FEBRUARY 8-10, 2023 - delivery due on FEBRUARY 7, 2023 (TUESDAY)		
		> 15 kilos of Pork Laman (menudo cut)		
		> 2 kilos of Pork Liver		
		> 3 kilos of Chicken breast		
		> 24 kilos Tilapia		
		> 12 kilos of Bangus		
		> 3 kilos of Ground Pork		
		> 8 trays of Egg		
		WEEK 7.0 - FEBRUARY 11-14, 2023 - delivery due on FEBRUARY 10, 2023 (FRIDAY)		
		> 6 kilos of Chicken breast		
		> 12 kilos of Pork Laman (menudo cut)		
		> 12 kilos of Bangus		
		> 7 trays of Egg		
		> 25 kilos of Chicken, quarter leg part		
		> 3 kilos of Chicken Liver		
		> 10 kilos Tilapia		
		> 12 kilos of Pork Laman (nilaga cut)		
		WEEK 7.1 - FEBRUARY 15-17, 2023 - delivery due on FEBRUARY 14, 2023 (TUESDAY)		
		> 15 kilos of Pork Laman (menudo cut)		
		> 2 kilos of Pork Liver		
		> 3 kilos of Chicken breast		
		> 24 kilos Tilapia		
		> 12 kilos of Bangus		
		> 3 kilos of Ground Pork		
		> 8 trays of Egg		
		WEEK 8.0 - FEBRUARY 18-21, 2023 - delivery due on FEBRUARY 17, 2023 (FRIDAY)		
		> 6 kilos of Chicken breast		
		> 12 kilos of Pork Laman (menudo cut)		
		> 12 kilos of Bangus		
		> 7 trays of Egg		
		> 25 kilos of Chicken, quarter leg part		
		> 3 kilos of Chicken Liver		
		> 10 kilos Tilapia		
		> 12 kilos of Pork Laman (nilaga cut)		
		WEEK 8.1 - FEBRUARY 22-24, 2023 - delivery due on FEBRUARY 21, 2023 (TUESDAY)		
		> 15 kilos of Pork Laman (menudo cut)		
		> 2 kilos of Pork Liver		
		> 3 kilos of Chicken breast		
		> 24 kilos Tilapia		
		> 12 kilos of Bangus		
		> 3 kilos of Ground Pork		
		> 8 trays of Egg		
		WEEK 9.0 - FEBRUARY 25-28, 2023 - delivery due on FEBRUARY 24, 2023 (FRIDAY)		
		> 6 kilos of Chicken breast		
		> 12 kilos of Pork Laman (menudo cut)		
		> 12 kilos of Bangus		
		> 7 trays of Egg		
		> 25 kilos of Chicken, quarter leg part		
		> 3 kilos of Chicken Liver		
		> 10 kilos Tilapia		
		> 12 kilos of Pork Laman (nilaga cut)		
		D. TERMS AND CONDITIONS		
		> All prices quoted herein are valid, binding and effective for TWO (2) months JANUARY - FEBRUARY 2023.		
		> Prices quoted shall be inclusive of all costs including transportation, freight and handling and other incidental expenses maybe incurred to the indicated delivery site.		
		> Supplier/service providers must have 10% of the quantity of each of		

		the items stated in this request which will serve as "buffer items" in case of spoiled/rejected deliveries			
		>The bidder is preferably a local supplier for in any case of complaints, the Local Supplier can immediately respond. However, in the absence of a qualified Local Supplier a Provincial or Regional Supplier shall qualify			
		>Provision for packaging of the items is required to prevent their damage or deterioration during transit to their final destination, as indicated in this contract.			
		The packaging shall be sufficient to withstand, without limitation rough handling during transit and exposure to extreme temperatures			
		>Ensure no disruption of deliveries			
		>The DSWD accepts no liability for the damage of items during transit, in the case of items supplied from within in the Philippines or supplied by domestic suppliers risk and title will not be deemed to have passed to the DSWD until their receipts and final acceptance at the final destination.			
		E. PAYMENT TERM: TO PAYMENT			
		NOTE:			
		> PLEASE SUBMIT YOUR BEST OFFER W/O SACRIFICING ITS QUALITY			
		> No Negative Feedback/Report and/or delay of delivery of Service Provider within Three (3) Months.			
		* NOTHING FOLLOWS *			
		Approved Budget for the Contract: PhP 231,880.00			

Purchase of Food Items (Fresh Meats/Fish/Eggs) of DSWD ROIII AMOR Village - Center and Residential Care Facilities (CRCFs) for the period of January - February 2023.

PURPOSE:

PR No. 2023-01-

IMPORTANT:

The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance. **FAILURE** to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY". Thank you very much!

JENNIFER C. MORALES

Procurement Officer

Supplier