

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Regional Office III  
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. **2022-10-708**  
PR No. **2022-10-1381**  
Mode of Procurement: NP-SVP

\*Company Name: \_\_\_\_\_  
\*Company Address: \_\_\_\_\_  
\*Contact Person: \_\_\_\_\_  
\*Contact No.: \_\_\_\_\_  
\*Email Address: \_\_\_\_\_  
\*PhilGeps Reg. No.: \_\_\_\_\_

\*REQUIRED. To avoid bid disqualification,  
please fill out all the items accordingly.  
Indicate "N/A" if not applicable. Thank you!

**\*Title of the Project: Purchase of Food Items (Fresh Meats/Fish/Eggs) of DSWD ROIII AMOR Village - Center and Residential Care Facilities (CRCFs) for the period of November - December 2022 (PROCUREMENT SHORT OF AWARD).**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their **Mayor's/Business Permit**. The **Certificate of Platinum Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this from together with Annex A and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or email to [quotation.fo3@dswd.gov.ph](mailto:quotation.fo3@dswd.gov.ph) not later than **12:00PM October 18, 2022**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number] [Deadline of Submission]**. Bids submitted must be in **pdf format ONLY** clearly scanned in a **SINGLE FILE**. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,

JENNIFER CAMPANG - MORALES  
Procurement Section Chief

**Terms and Conditions:**

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
- No negative feedback/record of End User to Service Provider within Three (3) Months.
- Quotation validity shall be: Thirty (30) Calendar Days
- Good/s/Activity shall be delivered within: See Annex A for Schedule of Delivery
- Place of Delivery: DSWD AMOR Village San Francisco East, Anao, Tarlac
- Terms of Payment: Within Thirty (30) Calendar Days  
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).  
Account Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_ Branch: \_\_\_\_\_  
\*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: \_\_\_\_\_
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

RIO M. OSTUJAN  
PPMU

(Signature over Printed Name)  
Supplier

## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

RFQ No. 2022-10-708

Date:

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\*Company Name: \_\_\_\_\_  
 \*Company Address: \_\_\_\_\_  
 \*Contact Person: \_\_\_\_\_  
 \*Contact No.: \_\_\_\_\_  
 \*PhilGEPS Reg. No.: \_\_\_\_\_

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	UNIT COST	TOTAL COST
			<b>WET MARKET GOODS (Fresh Meats / Fish / Eggs )</b>			
			<b>A. REQUEST INFO</b>			
			<b>Period of Requirement:</b> NOVEMBER 1 - DECEMBER 31, 2022			
			<b>Delivery Location:</b> DSWD AMOR Village San Francisco East, Anao, Tarlac			
			<b>Delivery Frequency:</b> Twice per week - For NOVEMBER 2022 (every Tuesday and Friday), for DECEMBER 2022 (every Tuesday and Friday) prior the actual week of need (see breakdown below)			
			<b>B. ITEM SUMMARY</b>			
1	156	trays	<b>EGG, CHICKEN, WHITE , Age: 2-5 days old, expiration: 2 weeks upon delivery</b> > White, no broken shell > Age: 2-5 days old > Size: Medium, 45-50grams, 30 pieces per tray			
2	288	packs	<b>CHICKEN MEAT, (Quarter Leg Part), Fresh, one (1) kilo per pack</b> > Must be free from unpleasant smell > Meat must be plump and pinkish in color and not green/gray			
3	39	packs	<b>CHICKEN MEAT, (Breast Part), Fresh, one (1) kilo per pack</b> > Must be free from unpleasant smell > Meat must be plump and pinkish in color and not green/gray			
4	24	packs	<b>CHICKEN, LIVER PART, Fresh, one (1) kilo per pack</b> > Must be free from unpleasant smell > Must be light brown in color			
5	100	packs	<b>PORK, LAMAN Part, Fresh, one (1) kilo per pack - (Nilaga cut)</b> > Must be free from unpleasant smell > Meat must be plump and pinkish in color and not green/gray			
6	313	packs	<b>PORK, LAMAN Part, Fresh, one (1) kilo per pack - (Menudo Cut)</b> > Must be free from unpleasant smell > Meat must be plump and pinkish in color and not green/gray			
7	77	packs	<b>PORK, GROUND, 15-30% FAT, Fresh, Unseasoned, one (1) kilo per pack</b> > Must be free from unpleasant smell > Meat must be pinkish and reddish in color and not green/gray > Must be from the shoulder part of the pig			
8	26	packs	<b>PORK, LIVER PART, Fresh, one (1) kilo per pack</b> > Must be free from unpleasant smell > Must be light brown in color			
9	75	kilos	<b>FISH BANGUS, Cleaned and fresh when delivered, 2 pieces per kilo</b> > Intact Scales, bright red gills, clear eyes > Cleaned and fresh			
10	290	kilos	<b>FISH TILAPIA, Cleaned and fresh when delivered, 5-6 pieces per kilo</b> > Intact Scales, bright red gills, clear eyes > Cleaned and fresh			
11	75	kilos	<b>FISH, GALUNGGONG, Cleaned and fresh when delivered, 9-10pieces per kilo</b> > Intact Scales, bright red gills, clear eyes > Cleaned and fresh			

**C. BREAKDOWN PER WEEK****Week 1.0 - NOVEMBER 1, 2022 - delivery due on OCTOBER 28, 2022 (FRIDAY)**

- > 4 trays of Egg
- > 5 kilos of Pork laman, menudo cut
- > 13 kilos of Chicken, quarter leg part

**WEEK 1.1 - NOVEMBER 2-4, 2022 - delivery due on NOVEMBER 1, 2022 (TUESDAY)**

- > 9 trays of Egg
- > 15 kilos Galunggong
- > 8 kilos of Ground pork
- > 12 kilos of Pork laman, nilaga cut
- > 3 kilos Chicken Liver
- > 12 kilos of Chicken, quarter leg part

**WEEK 2.0 - NOVEMBER 5-8, 2022 - delivery due on NOVEMBER 4, 2022 (FRIDAY)**

- > 35 kilos of Pork laman, menudo cut
- > 25 kilos of Chicken, quarter leg part
- > 20 kilos Tilapia
- > 11 trays of Egg
- > 3 kilos of Chicken breast
- > 2 kilos of Pork Liver

**WEEK 2.1 - NOVEMBER 9-11, 2022 - delivery due on NOVEMBER 8, 2022 (TUESDAY)**

- > 9 trays of Egg
- > 15 kilos Galunggong
- > 8 kilos of Ground pork
- > 12 kilos of Pork laman, nilaga cut
- > 3 kilos Chicken Liver
- > 12 kilos of Chicken, quarter leg part

**WEEK 3.0 - NOVEMBER 12-15, 2022 - delivery due on NOVEMBER 11, 2022 (FRIDAY)**

- > 35 kilos of Pork laman, menudo cut
- > 25 kilos of Chicken, quarter leg part
- > 20 kilos Tilapia
- > 11 trays of Egg
- > 3 kilos of Chicken breast
- > 2 kilos of Pork Liver

**WEEK 3.1 - NOVEMBER 16-18, 2022 - delivery due on NOVEMBER 15, 2022 (TUESDAY)**

- > 9 trays of Egg
- > 15 kilos Galunggong
- > 8 kilos of Ground pork
- > 12 kilos of Pork laman, nilaga cut
- > 3 kilos Chicken Liver
- > 12 kilos of Chicken, quarter leg part

**WEEK 4.0 - NOVEMBER 19-22, 2022 - delivery due on NOVEMBER 18, 2022 (FRIDAY)**

- > 35 kilos of Pork laman, menudo cut
- > 25 kilos of Chicken, quarter leg part
- > 20 kilos Tilapia
- > 11 trays of Egg
- > 3 kilos of Chicken breast
- > 2 kilos of Pork Liver

**WEEK 4.1 - NOVEMBER 23-25, 2022 - delivery due on NOVEMBER 22, 2022 (TUESDAY)**

- > 9 trays of Egg
- > 15 kilos Galunggong
- > 8 kilos of Ground pork
- > 12 kilos of Pork laman, nilaga cut
- > 3 kilos Chicken Liver
- > 12 kilos of Chicken, quarter leg part

**WEEK 5.0 - NOVEMBER 26-29, 2022 - delivery due on NOVEMBER 25, 2022 (FRIDAY)**

- > 35 kilos of Pork laman, menudo cut
- > 25 kilos of Chicken, quarter leg part
- > 20 kilos Tilapia
- > 11 trays of Egg
- > 3 kilos of Chicken breast

> 2 kilos of Pork Liver

**WEEK 5.1 - NOVEMBER 30 - DECEMBER 2, 2022 - delivery due on NOVEMBER 29, 2022 (TUESDAY)**

> 12 trays of Egg

> 15 kilos Galunggong

> 3 kilos of Ground pork

> 12 kilos of Chicken, quarter leg part

> 3 kilos of Chicken breast

> 17 kilos of Pork laman, menudo cut

> 2 kilos of Pork Liver

**WEEK 6.0 - DECEMBER 3-6, 2022 - delivery due on DECEMBER 2, 2022 (FRIDAY)**

> 50 kilos Tilapia

> 15 kilos of Bangus

> 17 kilos of Pork laman, menudo cut

> 8 trays of Egg

> 13 kilos of Chicken, quarter leg part

> 3 kilos Chicken liver

> 2 kilos Pork liver

> 3 kilos of Ground pork

**WEEK 6.1 - DECEMBER 7-9, 2022 - delivery due on DECEMBER 6, 2022 (TUESDAY)**

> 6 kilos of Chicken breast

> 13 kilos of Pork laman, nilaga cut

> 5 kilos of Ground pork

> 6 trays of Egg

> 12 kilos of Chicken, quarter leg part

> 17 kilos of Pork laman, menudo cut

> 2 kilos of Pork Liver

**WEEK 7.0 - DECEMBER 10-13, 2022 - delivery due on DECEMBER 9, 2022 (FRIDAY)**

> 50 kilos Tilapia

> 15 kilos of Bangus

> 17 kilos of Pork laman, menudo cut

> 8 trays of Egg

> 13 kilos of Chicken, quarter leg part

> 3 kilos Chicken liver

> 2 kilos Pork liver

> 3 kilos of Ground pork

**WEEK 7.1 - DECEMBER 14-16, 2022 - delivery due on DECEMBER 13, 2022 (TUESDAY)**

> 6 kilos of Chicken breast

> 13 kilos of Pork laman, nilaga cut

> 5 kilos of Ground pork

> 6 trays of Egg

> 12 kilos of Chicken, quarter leg part

> 17 kilos of Pork laman, menudo cut

> 2 kilos of Pork Liver

**WEEK 8.0 - DECEMBER 17-20, 2022 - delivery due on DECEMBER 16, 2022 (FRIDAY)**

> 50 kilos Tilapia

> 15 kilos of Bangus

> 17 kilos of Pork laman, menudo cut

> 8 trays of Egg

> 13 kilos of Chicken, quarter leg part

> 3 kilos Chicken liver

> 2 kilos Pork liver

> 3 kilos of Ground pork

**WEEK 8.1 - DECEMBER 21-23, 2022 - delivery due on DECEMBER 20, 2022 (TUESDAY)**

> 6 kilos of Chicken breast

> 13 kilos of Pork laman, nilaga cut

> 5 kilos of Ground pork

> 6 trays of Egg

> 12 kilos of Chicken, quarter leg part

> 17 kilos of Pork laman, menudo cut

> 2 kilos of Pork Liver

**WEEK 9.0 - DECEMBER 24-27, 2022 - delivery due on DECEMBER 23, 2022 (FRIDAY)**



> 50 kilos Tilapia  
 > 15 kilos of Bangus  
 > 17 kilos of Pork laman, menudo cut  
 > 12 trays of Egg  
 > 28 kilos of Chicken, quarter leg part  
 > 3 kilos Chicken liver  
 > 2 kilos Pork liver  
 > 6 kilos of Ground pork

**WEEK 10.0 - DECEMBER 28-31, 2022 - delivery due on DECEMBER 27, 2022 (TUESDAY)**

> 6 kilos of Chicken breast  
 > 13 kilos of Pork laman, nilaga cut  
 > 12 kilos of Ground pork  
 > 6 trays of Egg  
 > 12 kilos of Chicken, quarter leg part  
 > 32 kilos of Pork laman, menudo cut  
 > 10 kilos Tilapia  
 > 15 kilos of Bangus  
 > 2 kilos of Pork Liver

**D. TERMS AND CONDITIONS**

> All prices quoted herein are valid, binding and effective for **TWO (2) months NOVEMBER to DECEMBER 2022.**

> Prices quoted shall be inclusive of all costs including transportation, freight and handling and other incidental expenses maybe incurred to the indicated delivery site.

> Supplier/service providers must have 10% of the quantity of each of the items stated in this request which will serve as "buffer items" in case of spoiled/rejected deliveries

>The bidder is preferably a local supplier for in any case of complaints, the Local Supplier can immediately respond. However, in the absence of a qualified Local Supplier a Provincial or Regional Supplier shall qualify

>Provision for packaging of the items is required to prevent their damage or deterioration during transit to their final destination, as indicated in this contract.

The packaging shall be sufficient to withstand, without limitation rough handling during transit and exposure to extreme temperatures

>Ensure no disruption of deliveries

>The DSWD accepts no liability for the damage of items during transit, in the case of items supplied from within in the Philippines or supplied by domestic suppliers risk and title will not be deemed to have passed to the DSWD until their receipts and final acceptance at the final destination.

**E. PAYMENT TERM: TO PAYMENT**

**NOTE:**

> PLEASE SUBMIT YOUR BEST OFFER W/O SACRIFICING ITS QUALITY

> No Negative Feedback/Report and/or delay of delivery of Service Provider within Three (3) Months.

**\* NOTHING FOLLOWS \***

**Approved Budget for the Contract: PhP 360,510.00**

Purchase of Food Items (Fresh Meats/Fish/Eggs) of DSWD ROLL AMOR Village - Center and Residential Care Facilities (CRCFs) for the period of November - December 2022 (PROCUREMENT SHORT OF AWARD).

**PURPOSE:**

**PR No.** 2022-10-1381

**IMPORTANT:**

The winning bidder MUST SIGN the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance. FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY". Thank you very much!

JENNIFER C. MORALES  
 Procurement Officer

Supplier