

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Regional Office III  
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. **2022-10-705**  
PR No. **2022-10-1379**  
Mode of Procurement: NP-SVP

\*Company Name: \_\_\_\_\_  
\*Company Address: \_\_\_\_\_  
\*Contact Person: \_\_\_\_\_  
\*Contact No.: \_\_\_\_\_  
\*Email Address: \_\_\_\_\_  
\*PhilGeps Reg. No.: \_\_\_\_\_

**\*REQUIRED.** To avoid bid disqualification,  
please fill out all the items accordingly.  
Indicate "N/A" if not applicable. Thank you!

**\*Title of the Project: Purchase of Food Items (Fresh Meats/Fish/Eggs) of DSWD ROIII Tarlac Home for Women (THFW) - Center and Residential Care Facilities (CRCFs) for the period of November (1-30) & December (1-31) CY 2022 (PROCUREMENT SHORT OF AWARD).**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their **Mayor's/Business Permit**. The **Certificate of Platinum Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this from together with Annex A and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or email to [quotation.fo3@dswd.gov.ph](mailto:quotation.fo3@dswd.gov.ph) not later than **12:00PM October 18, 2022**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number] [Deadline of Submission]**. Bids submitted must be in **pdf format ONLY** clearly scanned in a **SINGLE FILE**. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,

  
**JENNIFER CAMPANG – MORALES**  
Procurement Section Chief

**Terms and Conditions:**

- Award shall be made on per: ☐ Item Basis ☒ Lot Basis
- No negative feedback/record of End User to Service Provider within Three (3) Months.
- Quotation validity shall be: Thirty (30) Calendar Days
- Good/s/Activity shall be delivered within: See Annex A for Schedule of Delivery
- Place of Delivery: DSWD- TARLAC HOME FOR WOMEN (THFW), Tarlac Provincial Hospital Compound, Brgy. San Vicente, Tarlac City
- Terms of Payment: Within Thirty (30) Calendar Days  
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).  
Account Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_ Branch: \_\_\_\_\_  
*\*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.*
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: \_\_\_\_\_
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

  
R. M. OBTUJAN  
PPMU

\_\_\_\_\_  
(Signature over Printed Name)  
Supplier

## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

RFQ No. 2022-10-705  
Date:

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\* Company Name: \_\_\_\_\_  
 \* Company Address: \_\_\_\_\_  
 \* Contact Person: \_\_\_\_\_  
 \* Contact No.: \_\_\_\_\_  
 \* PhilGEPS Reg. No.: \_\_\_\_\_

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	UNIT COST	TOTAL COST
			<b>WET MARKET GOODS (Fresh Meats/Fish/Eggs)</b>			
			<b>A. REQUEST INFO</b>			
			<b>Period of Requirement:</b> Month of November (1-30) & December (1-31) CY 2022			
			<b>Delivery Location:</b> DSWD- TARLAC HOME FOR WOMEN (THFW), Tarlac Provincial Hospital Compound, Brgy. San Vicente, Tarlac City			
			<b>Delivery Frequency:</b> Twice a week (Monday and Wednesday) prior the actual week of need (see breakdown below)			
			<b>B. ITEM SUMMARY</b>			
1	86	packs	<b>PORK, LAMAN, Fresh, one (1) kilo per pack</b> > Must be free from unpleasant smell > Meat must be reddish/pinkish in color and not green/gray			
2	86	packs	<b>PORK, GROUND, 15-30% Fat, Fresh, Unseasoned, one (1) kilo per pack</b> > Must be from the Shoulder Part of the Pig > Must be free from unpleasant smell > Must be reddish/pinkish in color and not green/gray			
3	40	packs	<b>PORK RIBS, Fresh, one (1) kilo per pack</b> > Must be free from unpleasant smell > Must be reddish/pinkish in color and not green/gray			
4	24	packs	<b>CHICKEN BREAST, Fresh, one (1) kilo per pack</b> > Must be free from unpleasant smell > Must be plump and pinkish in color and not green/gray > Tear and Bruise-free			
5	32	packs	<b>CHICKEN (QUARTER LEG), Fresh, one (1) kilo per pack</b> > Must be free from unpleasant smell > Must be reddish/pinkish in color and not green/gray			
6	30	packs	<b>BEEF LAMAN, Fresh, one (1) kilo per pack</b> > Must be free from unpleasant smell > Must be reddish/pinkish in color and not green/gray			
7	3	packs	<b>GROUND BEEF, Unseasoned Fresh, one (1) kilo per pack</b> > Must be free from unpleasant smell > Must be plump and pinkish in color and not green/gray			
8	65	packs	<b>CHICKEN, DRESSED (WHOLE), Unseasoned Fresh, one (1) kilo per pack</b> > Must be free from unpleasant smell > Must be plump and pinkish in color and not green/gray > Tear and bruise-free			
9	32	kilos	<b>TILAPIA, Fresh, one (1) kilo per pack</b> > Must be free from unpleasant smell > Must be cleaned already, bright red gills, clear eyes			
10	26	trays	<b>EGG, CHICKEN, White, Age: 2-5 days old, Expiration: two (2) weeks upon delivery</b> > White, no broken shell > Age: 2-5 days old > Size: Medium, 45-50 grams, 30 pieces per tray			
11	4	packs	<b>PORK LIVER, Fresh, one (1) kilo per pack</b> > Must be free from unpleasant smell > Must not green color			

12	25	kilos	<b>GALUNGGONG, LALAKI, Fresh, one (1) kilo per pack</b> > Must be free from unpleasant smell > Size: medium, clear eyes and must be cleaned already			
13	20	kilos	<b>SHRIMP, Fresh, one (1) kilo per pack</b> > Must be free from unpleasant smell > Size: medium			
14	65	kilos	<b>FISH BANGUS</b> > Must be cleaned already, bright red gills, clear eyes > Must be free from unpleasant smell > Size: medium			
15	1	pack	<b>CHICKEN LIVER, Fresh, (1) kilo per pack</b> > Must be free from unpleasant smell > Tear and bruise-free			
<b>C. BREAKDOWN PER WEEK</b>						
<b>I. WEEK 1 - NOVEMBER 1-7, 2022</b>						
<b>(November 1-2, 2022) (DELIVERY DATE IS ON October 31, 2022)</b>						
			> 2 kilos ground pork			
			> 2 kilos chicken breast			
			> 5 kilos dressed chicken			
			> 4 kilos pork laman			
			> 4 kilos shrimp			
			> 3 trays egg			
<b>(November 3-7, 2022) (DELIVERY DATE IS ON November 2, 2022)</b>						
			> 6 kilos ground pork			
			> 2 kilos chicken breast			
			> 5 kilos dressed chicken			
			> 9 kilos pork laman			
			> 5 kilos pork ribs			
			> 5 kilos beef laman			
			> 1 kilo pork liver			
			> 10 kilos bangus			
<b>II. WEEK 2 - NOVEMBER 8-14, 2022</b>						
<b>(November 8-9, 2022) (DELIVERY DATE IS ON November 7, 2022)</b>						
			> 2 kilos ground pork			
			> 1 kilo chicken breast			
			> 5 kilos dressed chicken			
			> 3 kilos pork laman			
			> 4 kilos shrimp			
			> 3 trays egg			
<b>(November 10-14, 2022) (DELIVERY DATE IS ON November 9, 2022)</b>						
			> 6 kilos ground pork			
			> 2 kilos chicken breast			
			> 5 kilos dressed chicken			
			> 9 kilos pork laman			
			> 5 kilos pork ribs			
			> 5 kilos beef laman			
			> 1 kilo pork liver			
			> 10 kilos bangus			
<b>III. WEEK 3 - NOVEMBER 15-21, 2022</b>						
<b>(November 15-16, 2022) (DELIVERY DATE IS ON November 14, 2022)</b>						
			> 2 kilos ground pork			
			> 1 kilo chicken breast			
			> 5 kilos dressed chicken			
			> 4 kilos pork laman			
			> 4 kilos shrimp			
			> 2 trays egg			
<b>(November 17-21, 2022) (DELIVERY DATE IS ON November 16, 2022)</b>						
			> 6 kilos ground pork			
			> 1 kilo chicken breast			
			> 5 kilos dressed chicken			
			> 9 kilos pork laman			
			> 5 kilos pork ribs			
			> 5 kilos beef laman			
			> 1 kilo pork liver			
			> 10 kilos bangus			

**IV. WEEK 4 - NOVEMBER 22-28, 2022****(November 22-23, 2022) (DELIVERY DATE IS ON November 21, 2022)**

- > 2 kilos ground pork
- > 1 kilo chicken breast
- > 5 kilos dressed chicken
- > 3 kilos pork laman
- > 4 kilos shrimp
- > 2 trays egg

**(November 24-28, 2022) (DELIVERY DATE IS ON November 23, 2022)**

- > 6 kilos ground pork
- > 1 kilo chicken breast
- > 5 kilos dressed chicken
- > 9 kilos pork laman
- > 5 kilos pork ribs
- > 5 kilos beef laman
- > 1 kilo pork liver
- > 10 kilos bangus

**V. WEEK 5 - NOVEMBER 29-30, 2022 (DELIVERY DATE IS ON November 28, 2022)**

- > 2 kilos ground pork
- > 1 kilo chicken breast
- > 5 kilos dressed chicken
- > 4 kilos pork laman
- > 4 kilos shrimp

**I. WEEK 1 - DECEMBER 1-7, 2022****December 1-5, 2022 (DELIVERY DATE IS ON November 30, 2022)**

- > 6 kilos chicken quarter leg
- > 12 kilos ground pork
- > 2 kilos chicken breast
- > 3 kilos pork laman
- > 5 kilos dressed chicken
- > 5 kilos bangus
- > 5 kilos galunggong
- > 8 kilos tilapia
- > 4 trays egg

**December 6-7, 2022 (DELIVERY DATE IS ON December 5, 2022)**

- > 6 kilos pork laman
- > 5 kilos pork ribs

**II. WEEK 2 - DECEMBER 8-14, 2022****December 8-12, 2022 (DELIVERY DATE IS ON December 7, 2022)**

- > 7 kilos chicken quarter leg
- > 12 kilos ground pork
- > 2 kilos chicken breast
- > 2 kilos pork laman
- > 5 kilos dressed chicken
- > 5 kilos bangus
- > 5 kilos galunggong
- > 8 kilos tilapia
- > 4 trays egg

**December 13-14, 2022 (DELIVERY DATE IS ON December 12, 2022)**

- > 4 kilos pork laman
- > 5 kilos pork ribs

**III. WEEK 3 - DECEMBER 15-21, 2022****December 15-19, 2022 (DELIVERY DATE IS ON December 14, 2022)**

- > 12 kilos ground pork
- > 4 kilos chicken breast
- > 3 kilos pork laman
- > 5 kilos dressed chicken
- > 5 kilos bangus
- > 5 kilos galunggong
- > 8 kilos tilapia
- > 4 trays egg
- > 1 kilo chicken liver
- > 10 kilos beef laman

**December 20-21, 2022 (DELIVERY DATE IS ON December 19, 2022)**

- > 6 kilos pork laman

		> 5 kilos pork ribs			
		<b>IV. WEEK 4 - DECEMBER 22-28, 2022</b>			
		<b>December 22-26, 2022 (DELIVERY DATE IS ON December 21, 2022)</b>			
		> 13 kilos chicken quarter leg			
		> 10 kilos ground pork			
		> 2 kilos chicken breast			
		> 2 kilos pork laman			
		> 5 kilos dressed chicken			
		> 5 kilos bangus			
		> 5 kilos galunggong			
		> 8 kilos tilapia			
		> 4 trays egg			
		<b>December 27-28, 2022 (DELIVERY DATE IS ON December 26, 2022)</b>			
		> 4 kilos pork laman			
		> 5 kilos pork ribs			
		<b>V. WEEK 5 - DECEMBER 29-31, 2022 (DELIVERY DATE IS ON December 28, 2022)</b>			
		> 6 kilos chicken quarter leg			
		> 6 kilos ground pork			
		> 2 kilos chicken breast			
		> 2 kilos pork laman			
		> 3 kilos ground beef			
		> 5 kilos bangus			
		> 5 kilos galunggong			
		<b>D. TERMS AND CONDITIONS</b>			
		> All prices are quoted herein are valid, binding and effective for <b>Two (2 months - NOVEMBER - DECEMBER 2022)</b>			
		> Prices quoted shall be inclusive of all costs including transpotation, freight and handling and another incidental expenses maybe incurred to the indicated delivery site			
		> Suppliers/Service Providers must have 10% of the quantity of each of the items stated in this request which will serve as "buffer items" in case of spoiled/rejected deliveries			
		> The Bidder is preferably a Local Supplier for in any case of compliants, the Local Supplier can immediately respond. However, in the absence of a qualified Local Suppliers a Provincial or Regional Providers shall qualify			
		> Provision for packaging of the items is required to prevent their damage or deterioration during transit to their final destination, as indicated in this contract. The packaging shall be sufficient to withstand, without limitation rough handling during transit and exposure to extreme temperatures			
		> Ensure no disruption of deliveries			
		> The DSWD accepts no liability for the damage of items during transit, in the case if items supplied from within the Philippines or supplied by domestic supplier risk and title will not be deemed to have passed to the DSWD until their receipt and final acceptance at the final destination.			
		<b>E. PAYMENT TERM: TO PAYMENT</b>			
		<b>NOTE:</b>			
		> PLEASE SUBMIT YOUR BEST OFFER W/O SACRIFICING ITS QUALITY			
		> No Negative Feedback/Report and/or delay of delivery of Service Provider within Three (3) Months.			
		<b>* NOTHING FOLLOWS *</b>			
		<b>Approved Budget for the Contract: PhP 163,859.20</b>			

**PURPOSE:** Purchase of Food Items (Fresh Meats/Fish/Eggs) of DSWD ROIII Tarlac Home for Women (THFW) - Center and Residential Care Facilities (CRCFs) for the period of November (1-30) & December (1-31) CY 2022 (PROCUREMENT SHORT OF AWARD).

**PR No.** 2022-10-1379

**IMPORTANT:** The winning bidder MUST SIGN the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance. **FAILURE** to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. Please carefully re-check your bid (i.e. price, technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY". Thank you very much!

  
JENNIFER C. MORALES  
Procurement Officer

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Supplier