

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Regional Office III  
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2022-09-  
PR No. 2022-09-1221/1220  
Mode of Procurement: NP-SVP

\*Company Name: \_\_\_\_\_  
\*Company Address: \_\_\_\_\_  
\*Contact Person: \_\_\_\_\_  
\*Contact No.: \_\_\_\_\_  
\*Email Address: \_\_\_\_\_  
\*PhilGeps Reg. No.: \_\_\_\_\_

**\*REQUIRED. To avoid bid disqualification,  
please fill out all the items accordingly.  
Indicate "N/A" if not applicable. Thank you!**

\*Title of the Project: Purchase of Advocacy Materials for the 18th Day Campaign to End Violence Against Women and their Children.

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with **descriptive brochures, catalogues, literatures and/or samples**, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed **Annex A**, please attach in your quotation, a duly notarized certification to this effect.

Interested supplier/s are required to submit copies of their **Mayor's/Business Permit**. The **Certificate of Platinum Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

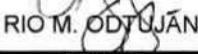
Please accomplish and submit this from together with Annex A and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or **email to [quotation.fo3@dswd.gov.ph](mailto:quotation.fo3@dswd.gov.ph)** not later than **3:00PM October 3, 2022**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number] [Deadline of Submission]**. Bids submitted must be in **pdf format ONLY** clearly scanned in a **SINGLE FILE**. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,

  
JENNIFER CAMPANG – MORALES  
Procurement Section Chief

**Terms and Conditions:**

- Award shall be made on per:  Item Basis  Lot Basis
- No negative feedback/record of End User to Service Provider within Three (3) Months.
- Quotation validity shall be: Thirty (30) Calendar Day
- Good/s/Activity shall be delivered within: on or before November 11, 2022
- Place of Delivery: DSWD FOIII, DMGC Brgy., Maimpis City of San Fernando Pampanga
- Terms of Payment: Within Thirty (30) Calendar Days  
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).  
Account Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_ Branch: \_\_\_\_\_
- \*Note; Non-Land Bank of the Philippines accounts shall be charged a service fee.
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country or origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: \_\_\_\_\_
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

  
RIO M. ODUJAN  
PPMU

\_\_\_\_\_  
(Signature over Printed Name)  
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

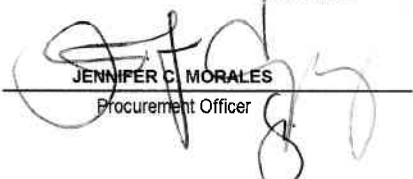
RFQ No. 2022-09-630  
Date:

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

\*Company Name: \_\_\_\_\_  
 \*Company Address: \_\_\_\_\_  
 \*Contact Person: \_\_\_\_\_  
 \*Contact No.: \_\_\_\_\_  
 \*PhilGEPS Reg. No.: \_\_\_\_\_

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	UNIT COST	TOTAL COST
			<b>ADVOCACY MATERIALS</b>			
			<b>LOT A.</b>			
1	240	pieces	<b>ADVOCACY UMBRELLA (Tri-fold)</b>			
			<b>A. Materials:</b> Thick high quality umbrella. Nylon (Water Resistant)			
			<b>B. Color:</b> Black			
			<b>C. Automatic Foldable Open/Close Umbrella w/UV Protection</b>			
			<b>D. With Statement/Logos:</b> Please see attached layout/design			
			Print/Logo: 3" x 5.75" (Sublimation Print)			
			Stop Gender Based Violence Print (Please see attached for design)			
			Placement: One Side, Bottom			
			with Pouch			
			Fiber and Iron Ribs			
			<b>LOT B.</b>			
1	262	pieces	<b>ADVOCACY JACKET</b>			
			<b>A. Materials:</b> High Quality Polyester American Twill			
			<b>B. Color:</b> Black			
			<b>C. Size:</b> Men's Cut			
			Small = 50 pieces			
			Medium = 50 pieces			
			Large = 72 pieces			
			XL = 60 pieces			
			XXL = 30 pieces			
			<b>D. with Statement/Logos:</b>			
			Front Upper Left Part: RIACAT-CP-VAWC & REGION III, Size: 3.5" x 3" (Embroidered)			
			Back: STOP Gender Based VIOLENCE (Please see attached for design), Size: 3" x 5.75" (Direct to Film Print)			
			<b>Minimum Specifications:</b>			
			I. Male size charts. The service provider must be provided with the sizing for selection of the end-user.			
			II. Material: High Quality Polyester American Twill			
			III. Filling: Cotton or Silk-like Cotton			
			IV. Inner Lining Material: Cotton/Polyester			
			V. with 2 pockets, left and right and inside lining (parachute quality)			
			VI. With black front zipper and 2 snap buttons on both sleeves wrist (adjustable)			
			VII. With size tag or label			
			VIII. Folded individually with plastic packaging for hygienic purposes			
					<b>LOT A</b>	<b>60,000.00</b>
					<b>LOT B</b>	<b>262,000.00</b>
			<b>* NOTHING FOLLOWS *</b>			
			<b>Approved Budget for the Contract: PhP 322,000.00</b>			

**PURPOSE:** Purchase of Advocacy Materials for the 18th Day Campaign to End Violence Against Women and their Children.  
**PR No.** 2022-09-1221 & 2022-09-1220  
**IMPORTANT:** The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance. **FAILURE** to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. Please carefully re-check price, your (i.e. bid technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY". Thank you very much!

  
**JENNIFER C. MORALES**  
 Procurement Officer

\_\_\_\_\_  
 Supplier