

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

RFQ No. 2022-09-600
PR No. 2022-08-1092
Mode of Procurement: Shopping 52.1b

*Company Name:

*Company Address:

*Contact Person:

*Contact No.:

*Email Address:

*Philgeps Reg. No.:

*REQUIRED. To avoid bid disqualification, please fill out all the items accordingly. Indicate "N/A" if not applicable. Thank you!

*Title of the Project: **Purchase of New Laptop Computers for DSWD FO III (PROCUREMENT SHORT OF AWARD).**

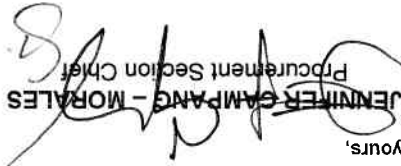
Sir/Madam:

Please quote your government prices including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed Annex A, please attach in your quotation, a duly notarized certification to this effect.

Interested suppliers are required to submit copies of their Mayor's/Business Permit. The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPs Registration Number.

Please accomplish and submit this from together with Annex A and all the required documents to DSWD FO III - BAC Secretariat at DSWD Regional Office III, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga or email to quotation.fo3@dswd.gov.ph not later than **3:00PM September 12, 2022**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **RFQ Number | Deadline of Submission**. Bids submitted must be in pdf format ONLY clearly scanned in a SINGLE FILE. Any supporting documents shall be saved in a separate pdf file.

Very truly yours,

JENNIFER CAMPANG - MORALES
Procurement Section Chief

Terms and Conditions:

1. Award shall be made on per: Item Basis Lot Basis
2. No negative feedback/record of End User to Service Provider within Three (3) Months.

3. Quotation validity shall be: Thirty (30) Calendar Day

4. Goods/Activity shall be delivered within: Ten (10) Calendar Days

5. Place of Delivery: DSWD FOIII, DMGC Brgy., Maimpis City of San Fernando Pampanga

6. Terms of Payment: Within Thirty (30) Calendar Days

Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).

Account Name: _____

Account Number: _____

Branch: _____

*Note: Non-Land Bank of the Philippines accounts shall be charged a service fee.

7. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

8. For goods, please indicate brand, model and country or origin.

9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

10. Please indicate Warranty: _____

11. NOTE: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPs). You may visit the PhilGEPs website at www.philgeps.gov.ph and register for free.

RIO M. ODTUJAN
PPMU

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the PhilgEPS website at www.philgeps.gov.ph to register." System (PhilgEPS). You may visit the PhilgEPS website at www.philgeps.gov.ph to register."

RFQ No. 2022-09-600
Date:

Company Name:

Company Address:

Contact Person:

Contact No.:

PhilgEPS Reg. No.:

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	UNIT COST	TOTAL COST
1	20	units	SEMI-EXPENDABLE LAPTOP COMPUTER			
			Processor Speed: ≥ 2.4 Ghz up to 4.2 Ghz			
			Solid State Drive: ≥ 256 GB SSD			
			Hard Disk Drive: ≥ 1 TB			
			Screen Size: = 14 inches			
			Operating System: ≥ 64bit			
			Warranty: ≥ one (1) year			
			Additional Requirements:			
			To protect DSWD from unreliable and unproven products, ANY proof of evidence (e.g. website page, picture, downloadable brochure and the like) of the following is required:			
			1. Manufacturer of the proposed brand should be ISO 9001:2015 certified or better.			
			2. Proposed BRAND should be Energy Star Compliant;			
			3. Proposed BRAND should have an existing technical web support; and			
			4. Manufacturer's Proposed Brand must be capable of supporting Nationwide deployment with-accredited Service Centers within Central Luzon and/or NCR			
			Delivery Period: Ten (10) Calendar Days			
			* NOTHING FOLLOWS *			
			Approved Budget for the Contract: PHP 946,000.00			

PURPOSE:

PR No.

IMPORTANT:

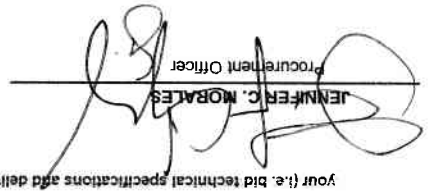
2022-08-1092

Purchase of New Laptop Computers for DSWD FO III (PROCUREMENT OF SHORT OF AWARD)

The winning bidder MUST SIGN the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance. FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. Please carefully re-check price, your (i.e. bid technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION AND NO DELIVERY EXTENSION POLICY". Thank you very much!

Procurement Officer

JENNIFER C. MORALES



Supplier
