DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Regional Office III
Government Centre, Maimpis, City of San Fernando (P)

REQUEST FOR QUOTATION

| | | | RFQ No. <u>2022-09-623</u> PR No. <u>2022-09-1206</u> Mode of Procurement: NP-SVP |
|--|---|---|--|
| *Company Name: | 7-2-2 | | |
| *Company Address: | | | |
| *Contact Person: | | | *REQUIRED. To avoid bid disqualification, |
| *Contact No.: | | | please fill out all the items accordingly. Indicate "N/A" if not applicable. Thank you! |
| *Email Address: | | | |
| *PhilGeps Reg. No.: | | | |
| | Purchase of Advocacy Materials for | the use of SLP Staff | of DSWD Field Office III. |
| Please quote your go the goods listed in Ar brochures, catalogu | nnex A. Failure to indicate information c ues, literatures and/or samples, if appli | could be basis for non icable. | olicable taxes, and other incidental expenses for – compliance. Also, furnish us with descriptive |
| quotation, a duly nota | arized certification to this effect. | | ne goods listed Annex A, please attach in your |
| Interested supplier/s may be submitted in | are required to submit copies of their M lieu of the Mayor's/Business Permit and | ayor's/Business Per PhilGEPS Registration | mit. The Certificate of Platinum Membership n Number. |
| at DSWD Regional C quotation.fo3@dsw stated above shall no format: [RFQ Numb | Office III, Diosdado Macapagal Governn d.gov.ph not later than 3:00PM Septem ot be considered for evaluation. Please | nent Center, Maimpis, nber 19, 2022. Quotat indicate in the subjec ubmitted must be in p | d documents to DSWD FO III - BAC Secretariat, City of San Fernando, Pampanga or email to tions submitted to different email address(es) as it of your email the title of the Project using this different ONLY clearly scanned in a SINGLE |
| | | Very truly yo | ours, |
| Terms and Conditio | ens: | JI | ENNIFER CAMPANG – MORALES Procurement Section Chief |
| No negative feedb Quotation validity s Good/s/Activity sha Place of Delivery: Terms of Payment | Ide on per: Item Basis Lot ack/record of End User to Service Provious shall be: Thirty (30) Calendar Day all be delivered within: Thirty (30) Calend DSWD FOIII, DMGC Brgy., Maimpis City: Within Thirty (30) Calendar Days LDDAP-ADA (List of Due and Demandal | <u>dar Days</u> y of San Fernando Par | mpanga |
| | | Account Number | n |
| Bank Name: | Bank of the Philippines accounts shall be | | |
| Liquidated Dama damages shall be delay. Once the | ges/Penalty: In case of failure to make e at least equal to one-tenth of one per cumulative amount of liquidated dama may rescind or terminate the contract, | full delivery within the rcent (0.001) of the co ages reaches ten per | e: time specified above, amount of the liquidated ost of the unperformed portion for every day of cent (10%) of the amount of the contract, the other courses of action and remedies available |
| | e indicate brand, model and country or or | | |
| 10. Please indicate W | eancy between unit cost and total cost, ui | · | |
| 11. NOTE: "Prospecti | ive supplier must be registered at the Ph GEPS website at <u>www.philgeps.gov.ph</u> a | | Electronic Procurement System (PhilGEPS). You |
| | RIO M. ODTUJÁN | | |
| # | PPIMO | - | (Signature over Printed Name) |

Supplier

*Company Address:
*Contact Person:
*Contact No.:

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

| NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (Philippine Government System (Philipp | | | | | | | | |
|--|---|--|--|--|--|--|--|--|
| *Company Name: | · | | | | | | | |

RFQ No. 2022-09-Date:

| PhilGEPS Reg. No.: | | | | | | |
|--------------------|------|--------|--|---|-----------|------------|
| ITEM NO. | QTY, | UNIT | PURCHASER'S SPECIFICATIONS | Bidder's Specifications (Please fill out the detailed specifications in the space provided) | UNIT COST | TOTAL COST |
| 1 | 319 | pieces | SLP JOURNAL | | | |
| | | ., | Specifications: | | | |
| | | | Size: A5 | | T. | |
| | | | Front & Back Cover: Hardbound, C2S Matte Finish (Full Color) with 3D spot UV Matte Laminated | | | |
| | | | Stock/Materials: Matte Finish, 80gsm | | | |
| | | | Binding: Stitch Bindingwith Ribbon Bookmark | | | |
| | | | Page Count: 250 pages | | | |
| | | | Sheet Count: 125 pages | | | |
| | | | a. Page 1 - SLP Information Sheet | | | |
| | | | b, Page 2-3 - 2022 & 2023 Calendar | | | |
| | | | c. Page 4-10 - SLP Briefer | | | |
| | | | d. Page 249-250 - Directory | | | |
| | | | Inserts: | | | |
| | | | 1. Monthly Calendar (24 pages) | | | |
| | | | 2. Monthly Supply Inventory (24 pages) | | | |
| | | | 3. Minutes of the Meeting (24 pages) | | | |
| | | | 4. Weekly Savings Tracker (48 pages) | | | |
| | | | Other Pages: | | | |
| | | | 1. Daily Sales Report (48 pages) | | | |
| | | | 2. Accounting Ledger (48 pages) | | | |
| | | | 3. Notes (20 pages) | | | |
| | | | | | | |
| 2 | 319 | pieces | SLP BALLPOINT PEN | | | |
| | | | Color: White | | | |
| | | | Material: Metal | | | |
| | | | Logo: Full Color, Laser Engraved (Horizontal) | | | |
| | | | Tip: 0.5mm | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | * NOTHING FOLLOWS * | | | |
| | | | | | | |
| | | | Approved Budget for the Contract: PhP 167,475.00 | | | |

PURPOSE:

Purchase of Advocacy Materials for the use of SLP Staff of DSWD Field Office III.

PR No.

2022-09-1206

IMPORTANT:

The winning bidder MUST SIGN the original copy of Purchase Order (P.O) at DSWD-Regional Office III, Procurement Section within 48 hours from its issuance. FAILURE to show up and sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings. Please carefully re-check price, your (i.e. bid technical specifications and delivery date.) DSWD Field Office III implements a "NO MODIFICATION and NO DELIVERY EXTENSION POLICY". Thank you very much!

JENNIFERC. NORALES

Procurement Officer

Supplier