

Approved APP-CSE

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2023

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Organization Name: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION III

Sl.No.	Item Code	Item Description	Unit of Measure	Item Category	Jan	Feb	Mar	Q1	Q1 AMOUNT	Apr	May	Jun	Q2	Q2 AMOUNT	Jul	Aug	Sep	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Qty	Consumed Qty	Remaining Qty
1	14111507-PP-C05	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	Paper Materials and Products	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0
2	43211503-LAP002	LAPTOP, LIGHTWEIGHT, FOR PS MAIN	unit	COMMON COMPUTER SUPPLIES	5	0	0	5	234,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0	5
3	42131713-SM-M01	SURGICAL MASK, 3 PLY	piece	Covid-19 Response Items	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0
4	47131811-DE-P02	DETERGENT POWDER, 1KG	POUCH	COMMON JANITORIAL SUPPLIES	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0
5	14111704-TT-P04	TOILET TISSUE PAPER, INTERFOLDED PAPER TOWEL	Pack	Covid-19 Response Items	25	25	20	70	2,366.00	25	2,020	1,935	3,980	134,524.00	25	25	100	150	5,070.00	25	25	20	70	2,366.00	4,270	0	4,270
6	12191801-AL-E04	ALCOHOL, ethyl, 68%-72%, 500ml	lit	Covid-19 Response Items	35	35	36	106	5,072.10	35	1,970	2	2,007	95,034.95	35	35	135	205	9,809.25	35	35	35	105	5,024.25	2,423	0	2,423
7	12191801-AL-E03	ALCOHOL, ETHYL, 68%-72%, 1 GALLON	gal	Covid-19 Response Items	11	15	11	37	12,230.35	11	141	11	163	53,879.65	11	11	11	33	10,908.15	11	15	11	37	12,230.35	270	0	270
8	44121801-CT-R02	CORRECTION TAPE, 8M	Piece	COMMON OFFICE SUPPLIES	121	102	352	475	5,478.75	200	165	192	557	6,422.21	156	79	209	444	5,119.32	136	85	42	263	3,032.39	1,738	0	1,738
9	41112224-TG-T02	THERMOGUN	piece	Covid-19 Response Items	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0
10	43212105-LC-P01	PRINTER, LASER, Color	unit	COMMON COMPUTER SUPPLIES	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

7.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE and the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
8.0 All information must be provided accurately.
9.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
10.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
11.0 Do not delete, add, or revise any items or rows on the PART II of this template otherwise the form will be deemed invalid.
12.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
13.0 Once signed and approved by the Property/Inventory Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if a supplemental APP-CSE is not available.
14.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if a supplemental APP-CSE is not available.
15.0 APP-CSE form will not be served if not covered by a supplemental APP-CSE.
16.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DEPT. OF III
 Region: REGION 3
 Address: MATULUJAGH ST. DMHC WAMPIS
CITY OF SAN PEDRO DE POMP

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (in ₦/PC 30, 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12101601-AL-EDH	ALCOHOL, Ethyl, 500 ml.	bottle	35	35	36	106	5,672.10	75	1970	2	2007	96,034.95	35	35	135	205	9,809.25	35	35	35	105	5,024.25	2421	47.45	115,040.55
2	12101501-AL-COT	ALCOHOL, Ethyl, 1 Gallon	gallon	11	15	11	37	12,230.35	11	341	11	163	51,079.65	11	81	11	33	10,908.11	11	15	11	37	12,230.35	270	330.55	89,249.50
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CD-POL	CLEARBOOK, 20 transparent pockets, A4	piece	5	0	5	10	320.10	2	0	0	2	65.82	2	0	0	2	65.82	2	0	0	2	65.82	16	32.91	376.36
4	60121413-CD-POL2	CLEARBOOK, 20 transparent pockets, legal	piece	9	5	16	24	872.64	7	5	5	17	618.12	7	5	5	17	618.12	7	5	5	17	618.12	75	36.36	2,277.00
5	60121504-ER-POL	ERASER, plastic/ rubber	piece	130	0	0	130	620.30	75	27	0	52	232.44	0	0	0	0	0.00	12	0	0	12	52.84	214	4.47	996.50
6	60121524-SP-COL	SIGN PEN, Black, liquid or gel	piece	131	193	626	950	31,600.00	969	1261	381	2171	69,196.30	225	170	1,297	1885	37,497.00	139	170	152	490	10,070.00	5396	22.20	117,371.30
7	60121524-SP-COL2	SIGN PEN, Blue, liquid or gel	piece	41	56	330	422	9,479.43	60	29	42	139	3,065.80	50	41	42	130	3,065.80	68	35	32	135	2,997.00	640	22.20	18,648.00
8	60121524-SP-COL3	SIGN PEN, Red, liquid or gel	piece	5	60	8	23	513.60	17	10	0	35	777.00	5	5	0	10	399.60	5	5	9	18	399.60	94	22.20	2,046.88
9	60121524-WR-POL	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	151.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
10	45112151-DO-C02	DOCUMENT CAMERA, 8 MP	unit	2	0	0	2	47,247.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	73,623.60	47,247.20
11	45111609-PR-POL	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	2	0	0	2	33,176.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	16,588.00	33,176.00
BATTERIES AND CELLS AND ACCESSORIES																										
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	20	31	10	41	960.09	20	7	10	37	750.13	20	7	10	37	750.13	25	2	10	37	750.13	152	20.19	3,114.40
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	10	7	15	32	586.88	10	7	15	32	586.88	10	7	15	32	586.88	15	2	15	32	586.88	130	18.14	2,367.52
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	6	3	0	5	481.00	0	5	0	5	481.00	0	5	0	5	481.00	5	0	0	5	481.00	20	96.20	1,924.00
CLEANING EQUIPMENT AND SUPPLIES																										
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	32	72	23	87	7,332.68	20	47	50	133	10,806.12	36	46	31	132	10,836.12	46	36	50	132	10,776.48	483	81.64	39,795.48
16	47131604-BR-S01	BROOM, Soft (Wala Tamboc)	piece	30	96	45	115	15,667.60	21	28	24	72	9,839.70	24	24	31	72	9,809.28	34	21	24	72	9,809.28	371	136.24	45,095.44
17	47131604-BR-T01	BROOM, Stick (Wala Ting-ting)	piece	36	96	50	132	3,806.96	195	195	195	585	13,126.30	195	195	195	585	13,326.30	195	195	195	585	13,136.30	1887	32.78	42,085.86
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900ml + 1000ml	bottle	24	24	24	72	2,995.20	170	230	470	860	35,776.00	170	230	470	860	35,776.00	230	170	470	860	35,776.00	2652	43.60	110,273.30
19	47131805-G-P01	CLEANSER, Scouring Powder, 350g	can	155	195	195	585	13,993.30	282	312	294	888	21,240.90	282	312	294	888	21,240.90	312	282	294	886	21,240.90	2349	23.92	77,116.08
20	47131811-DC-W03	DETERGENT BAR, 140g as packed	piece	170	230	470	860	7,138.00	27	37	27	91	755.30	32	42	32	106	879.80	37	27	27	91	755.30	1148	8.30	9,526.48
21	47131811-DC-W03	DETERGENT POWDER, all purpose, 1kg	packet	262	312	294	888	8,023.04	16	6	11	33	1,784.64	16	6	11	33	1,784.64	16	6	11	33	1,784.64	987	54.08	53,326.96
22	47131803-OS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	32	48	32	106	14,628.31	1	1	1	3	419.67	1	1	1	3	419.67	1	1	1	3	419.67	115	139.89	16,207.35
23	47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	16	6	11	33	912.12	69	57	57	183	5,030.12	69	57	57	183	5,030.12	69	57	57	183	5,030.12	962	27.64	16,006.48

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (P/31-Jul-2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
24	47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	1	1	1	3	9,29.28	17	12	12	41	12,700.16	23	17	17	57	17,656.32	17	12	12	41	12,700.16	141	309.76	43,985.03
25	07131800-FO-A01	FURNITURE CLEWHER, Aerosol type, 300ml	can	59	52	52	183	21,361.90	3	4	0	7	840.84	1	0	0	1	120.12	3	0	0	3	360.36	194	130.12	23,303.26
26	73101612-HB-L01	LIQUID HAND SOAP, 500ml	bottle	23	17	17	57	2,495.13	6	0	3	17	730.15	8	6	3	15	644.25	6	6	3	15	644.25	101	43.95	4,466.87
27	47121904-HB-L01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	1	0	0	1	2,388.00	21	18	13	52	948.36	26	16	13	50	948.36	21	16	13	50	948.36	139	2,208.00	310,054.03
28	47131613-HB-P02	MOPHANDLE, heavy duty	piece	6	6	3	15	1,872.00	20	20	20	60	7,680.00	20	20	20	60	7,680.00	20	20	20	60	7,680.00	195	134.80	24,336.00
29	47131619-HB-P03	MOPHEAD, made of rayon	piece	21	16	13	50	6,125.50	25	55	25	105	12,863.55	25	55	25	105	12,863.55	55	25	25	105	12,863.55	365	123.51	44,716.17
30	47131301-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	30	30	20	80	3,158.40	25	22	30	67	1,560.38	25	30	72	157	6,217.38	25	20	20	65	3,454.10	340	53.14	16,420.28
31	47131002-SC-P01	SCOURING PAD, 5 pieces per pack	pack	25	55	25	105	6,082.65	10	0	12	22	1,221.46	10	0	12	22	1,221.46	10	0	12	22	1,221.46	171	57.93	9,906.03
32	47121701-TB-P01	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	25	20	70	115	16,364.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	115	144.04	16,508.64
33	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	10	0	12	22	762.02	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	22	31.98	762.02
COLOR COMPOUNDS AND DISPERSIONS																										
34	12131703-SI-P01	INK, for stamp pad, 50ml	bottle	12	36	52	100	2,591.00	17	12	2	31	896.31	10	23	0	30	1,122.49	7	2	2	11	318.01	181	28.91	5,232.71
CONSUMER ELECTRONICS																										
35	52161533-DVR-01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,739.16	0.00
FACE MASK																										
36	42131713-SM-M00	FACE MASK, 3 ply, fifty (50) pieces per box	box	16	23	13	54	4,185.00	10	23	13	54	4,185.00	10	23	13	54	4,185.00	10	23	13	54	4,185.00	216	77.30	16,740.00
FILMS																										
37	13111203-AC-P01	ACETATE, 50 meters	roll	0	3	0	3	2,909.64	0	1	0	1	369.88	0	1	0	1	969.28	0	1	0	1	969.88	6	969.88	5,819.26
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	1	0	0	1	221.00	1	0	0	1	221.00	1	0	0	1	221.00	1	0	0	1	221.00	4	221.00	884.00
39	13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	0	1	0	1	238.54	0	0	0	0	0.00	0	1	0	1	238.54	0	0	0	0	0.00	2	238.54	477.08
FIRE FIGHTING EQUIPMENT																										
40	86191601-FE-M00	FIRE EXTINGUISHER, dry chemical	unit	40	0	0	40	45,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	1,141.00	41	1,244.00	46,980.00
41	86191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00
FLAG OR ACCESSORIES																										
42	53121005-PH-F01	PHILIPPINE NATIONAL FLAG	piece	5	2	1	8	2,270.72	0	2	0	2	509.58	0	2	0	2	509.58	0	2	0	2	509.58	14	384.84	3,587.76
FURNITURE AND FURNISHINGS																										
43	50101504-CH-H01	MONOBLOC CHAIR, beige	piece	50	0	0	50	17,770.50	0	100	0	100	34,741.00	50	0	0	50	17,370.50	0	0	0	0	0.00	200	317.41	63,882.00
44	50101504-CH-W01	MONOBLOC CHAIR, white	piece	50	0	0	50	17,286.00	0	0	0	0	0.00	50	0	0	50	17,246.00	0	0	0	0	0.00	100	344.92	34,492.00
45	50101519-TM-H01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00
46	50101519-TM-P02	MONOBLOC TABLE, beige, 4 seater capacity	unit	5	0	0	5	6,240.00	0	0	0	0	0.00	5	0	0	5	6,240.00	0	0	0	0	0.00	10	1,248.00	12,480.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	20	0	0	20	24,140.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	1,232.00	24,440.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	3	0	15	18	19,994.24	0	0	0	0	0.00	15	0	0	15	16,645.20	0	0	0	0	0.00	33	1,109.66	36,619.44
49	40101604-EF-P01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	656.86	0.00
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	10	0	0	10	7,855.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	788.56	7,855.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211307-DS-M01	DESKTOP, for Basic Users	unit	10	0	0	10	9,799.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	24,793.68	247,936.00
52	43211307-DS-M02	DESKTOP, for Mid-Range Users	unit	5	0	0	5	3,999.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	42,390.40	211,952.00
53	43201627-HD-P02	EXTERNAL HARD DRIVE, 1TB	unit	2	0	10	12	33,308.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	2,792.40	31,596.30
54	43211373-LAP-M01	LAPTOP, for Mid-range Users	unit	3	0	0	3	9,999.99	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	12,800.00	127,440.00
55	43211393-LAP-M02	LAPTOP, Lightweight	unit	5	0	0	5	9,999.99	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	46,800.00	234,000.00
56	43211706-MOU-M01	MOUSE, OPTICAL, USB connection type	unit	20	0	10	30	3,492.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	149.76	4,492.80
57	43212102-PRS-P02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	1	0	0	1	30,100.97	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	28,100.97	38,160.97
58	43212102-PRS-M01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92	0.00
59	43212103-PRS-L01	PRINTER, Laser, Monochrome	unit	5	0	0	5	13,184.43	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	2,776.89	13,184.43
LIGHTING AND FIXTURES AND ACCESSORIES																										
60	35101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	70	70	30	150	14,383.90	30	60	40	130	9,829.30	40	70	50	160	12,097.60	65	35	30	130	11,341.30	636	75.61	47,634.30

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 28 Jan 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
61	39101620-LT-001	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	10	40	15	95	19,532.90	10	40	15	65	13,378.30	10	40	15	65	13,378.30	40	10	15	65	13,378.30	290	205.42	59,667.80
MANUFACTURING COMPONENTS AND SUPPLIES																										
62	31201010-Q-101	GLUE, all-purpose, 200 grams	jar	16	24	15	55	3,889.60	45	6	6	57	4,172.48	14	14	4	32	2,261.04	14	3	0	17	1,202.34	163	70.72	11,527.36
63	31151004-SW-001	STAPLE WIRE, heavy duty (binder type), 25/13	box	5	7	5	17	383.35	7	11	5	23	518.65	7	7	9	23	518.65	5	7	5	17	383.35	80	22.53	1,802.40
64	31151004-SW-001	STAPLE WIRE, standard	box	40	54	110	204	4,947.84	76	63	94	213	5,773.68	64	23	101	198	4,704.48	34	30	39	111	2,627.36	756	23.76	17,963.60
65	31201502-TA-001	TAPE, electrical	roll	35	17	12	64	1,244.80	27	17	12	56	1,089.20	35	17	12	64	1,244.80	45	7	12	64	1,244.80	249	19.43	4,823.06
66	31201503-TA-001	TAPE, masking, 24mm	roll	23	6	73	104	6,425.52	35	6	12	53	3,279.64	23	13	10	46	2,846.18	23	6	12	43	2,660.81	245	61.99	15,222.48
67	31201503-TA-002	TAPE, masking, 40 mm	roll	26	17	85	128	15,508.40	33	54	12	101	12,337.16	31	12	53	96	11,631.36	26	10	12	50	6,038.00	375	121.16	45,435.00
68	31201517-TA-001	TAPE, packaging, 40 mm	roll	38	36	31	105	2,347.80	38	16	21	75	1,677.00	32	21	21	74	1,654.64	17	26	31	94	2,101.84	349	22.25	7,781.26
69	31201512-TA-101	TAPE, transparent, 24mm	roll	52	35	50	177	1,576.36	99	70	63	202	2,258.30	59	41	80	160	2,012.40	54	38	43	135	1,509.30	694	11.18	7,781.26
70	31201512-TA-102	TAPE, transparent, 48 mm	roll	19	16	45	80	1,805.60	22	25	9	57	1,286.49	26	11	22	59	1,331.63	21	11	9	41	925.37	237	22.57	5,349.09
71	31151007-TW-001	TWINE, plastic	roll	11	1	51	63	1,157.06	11	4	1	13	866.06	11	1	1	13	866.06	12	2	2	16	1,065.92	105	66.52	6,995.10
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
72	41110004-RD-002	RULER, plastic, 450 mm	piece	23	8	23	57	949.45	23	0	0	31	515.84	11	0	6	17	202.38	11	1	0	12	199.68	117	16.64	1,946.88
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
73	44120102-RL-001	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	7	0	2	9	133.28	3	0	0	3	74.10	5	0	0	5	74.10	5	0	0	5	74.10	24	5.64	1,353.60
74	44101002-PB-001	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	10	0	0	10	95,347.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	9,534.72	95,347.20
75	44101007-CA-001	CALCULATOR, Compact	unit	14	20	36	60	15,304.40	1	12	5	18	4,792.10	12	3	11	26	6,922.34	1	3	3	7	1,853.65	111	266.21	29,532.64
76	44121710-CH-001	CHALK, white enamel, 100 pieces per box	box	4	2	7	13	438.61	2	0	0	2	65.91	4	2	2	8	261.76	2	0	0	2	65.91	25	12.92	29,332.64
77	44122105-BF-001	CLIP, backfold, 19mm	box	13	11	23	49	427.28	22	2	20	44	383.68	17	10	5	32	279.04	6	0	5	11	93.92	136	8.72	1,185.92
78	44122105-BF-002	CLIP, backfold, 25mm	box	41	25	30	86	1,268.50	49	24	22	95	1,401.25	37	22	23	82	1,209.50	13	2	3	17	252.75	200	14.25	4,100.06
79	44122105-BF-003	CLIP, backfold, 32mm	box	15	13	25	52	1,334.08	22	1	20	43	1,099.08	14	3	2	19	485.64	6	1	0	7	178.92	122	25.36	3,103.60
80	44122105-BF-004	CLIP, backfold, 50mm	box	40	34	34	101	6,452.52	52	40	40	132	7,207.20	41	21	44	106	5,940.24	31	16	20	67	3,751.68	412	56.64	23,418.32
81	44121001-CT-002	CORRECTION TAPE, 8 meters	piece	121	102	257	475	5,476.75	291	165	192	557	6,422.21	156	79	269	444	5,719.32	130	15	42	263	3,032.30	1,739	11.33	19,603.67
82	44121012-CU-001	CUTTER/UTILITY KNIFE, for general purpose	piece	7	4	0	11	367.73	10	6	0	14	460.02	5	0	3	8	267.44	5	0	0	5	167.15	39	12.43	1,270.34
83	44111115-DF-001	DATA FILE BOX	piece	3	22	0	27	2,064.40	3	7	0	12	926.46	5	0	2	12	926.46	5	0	0	5	386.90	36	77.20	4,428.36
84	44120011-DF-001	DATA FOLDER	piece	10	0	0	10	686.40	10	0	0	10	686.40	10	0	0	10	686.40	10	0	0	10	686.40	40	68.64	2,745.60
85	44103002-DS-001	DATING AND STAMPING MACHINE	piece	5	0	21	25	11,399.00	1	0	0	1	452.96	0	0	0	0	0.00	0	0	0	0	0.00	26	453.96	11,852.96
86	44121506-EN-001	ENVELOPE, Documentary, A4, 500 pieces per box	box	7	2	2	11	6,405.40	18	0	0	18	13,739.28	6	3	0	9	6,115.20	6	0	0	6	4,886.40	43	764.40	32,889.20
87	44121506-EN-002	ENVELOPE, Documentary, legal, 500 pieces per box	box	5	3	31	39	38,248.08	13	1	1	17	16,672.24	6	7	1	10	9,807.20	5	0	0	5	4,903.60	71	980.72	69,581.12
88	44121506-EN-001	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	11	1	5	12	8,890.00	5	0	0	5	3,692.00	6	0	0	6	4,730.40	5	0	0	5	3,692.00	26	736.40	20,675.20
89	44121506-EN-002	ENVELOPE, Expanding, Plastic	piece	16	2	21	39	1,159.11	705	0	50	755	23,019.95	16	1	20	37	1,120.13	5	10	0	15	457.35	846	30.49	25,794.54
90	44121504-EN-002	ENVELOPE, Mailing, 500 pieces per box	box	3	2	1	6	2,595.12	3	1	0	4	1,730.08	5	1	0	6	2,595.12	2	0	0	2	865.04	18	432.52	7,743.36
91	44119112-ER-001	ERASER, felt, for blackboard/whiteboard	piece	1	2	0	3	34.23	1	0	0	1	11.41	1	0	0	1	11.41	1	0	0	1	11.41	6	11.41	68.46
92	44101714-FX-001	FACSIMILE MACHINE	unit	20	20	20	50	38,880.00	0	0	0	0	0.00	15	15	15	45	38,880.00	0	0	0	0	0.00	105	5,642.00	593,410.00
93	44122119-FA-001	FASTERER, metal, non-sharp edges, 50 sets per box	box	40	19	232	181	32,272.24	41	53	64	158	14,933.12	34	26	73	163	13,426.32	31	44	39	94	8,896.16	756	94.61	71,547.84
94	44113153-FO-001	FILE ORGANIZER, expanding, plastic, legal	piece	5	10	0	15	1,295.00	5	0	0	5	426.00	5	0	0	5	426.00	5	0	0	5	426.00	30	85.20	2,556.00
95	44120018-FT-001	FILE TAB/INDEX DIVIDER, Bristol board, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
96	44120018-FT-002	FILE TAB/INDEX DIVIDER, Bristol board, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
97	44120011-FO-001	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	1	0	1	270.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	270.40	270.40
98	44120011-FO-002	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	1	0	1	270.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	270.40	270.40
99	44120011-FO-001	FOLDER, L-type, A4, 50 pieces per pack	pack	5	0	0	5	927.20	5	0	0	5	927.20	5	0	0	5	927.20	5	0	0	5	927.20	20	206.52	4,130.40
100	44120011-FO-002	FOLDER, L-type, legal, 50 pieces per pack	pack	12	6	2	20	4,271.40	5	4	0	9	2,147.13	11	5	1	17	4,055.00	5	4	0	9	2,147.13	55	236.37	13,121.35
101	44120027-FO-001	FOLDER, presboard, 100 pieces per box	box	5	10	3	18	17,147.52	21	2	0	23	21,918.72	7	0	8	15	14,769.60	6	0	0	6	5,715.84	62	952.64	59,263.68
102	44120011-FO-101	FOLDER with tab, A4, 100 pieces per pack	pack	5	0	0	5	1,445.60	10	0	0	10	2,891.20	10	0	0	10	2,891.20	5	0	0	5	1,445.60	30	289.12	8,673.60
103	44120011-FO-101	FOLDER with tab, legal, 100 pieces per pack	pack	11	5	10	22	7,331.72	20	1	0	21	6,908.46	12	1	0	13	4,332.38	6	1	0	7	2,332.82	63	333.26	20,995.38

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (per unit)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
105	4112800-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	12	7	3	22	1,288.42	32	9	3	44	2,726.84	32	6	3	41	2,367.31	13	7	7	22	1,151.53	170	68.18	8,704.81
106	4111513-ME-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	5	0	5	208.00	0	0	5	5	208.00	0	0	0	0	0.00	30	41.60	1,164.00
107	41121716-MA-F01	MARKER, Fluorescent, 3 colors per set	set	17	19	18	54	1,809.66	33	10	0	43	1,526.38	12	11	1	24	679.81	2	9	2	13	426.36	131	36.46	4,802.46
108	41121700-ME-G01	MARKER, Permanent, Black	piece	57	62	149	288	2,151.36	90	34	59	179	1,339.13	57	34	5	106	791.87	49	34	1	84	637.36	664	7.47	4,937.37
109	41121706-ME-G02	MARKER, Permanent, Blue	piece	12	12	0	24	179.28	12	0	0	12	89.64	24	0	0	24	179.28	12	0	0	12	89.64	72	7.47	537.84
110	41121708-ME-B03	MARKER, Permanent, Red	piece	12	12	12	36	268.92	12	12	12	36	268.92	12	12	12	36	268.92	12	12	12	36	268.92	144	7.47	1,075.68
111	41121700-MW-G01	MARKER, Whiteboard, Black	piece	37	21	0	61	588.65	67	48	0	115	1,109.75	58	12	48	104	1,003.60	32	0	0	32	308.90	312	5.65	1,751.00
112	41121702-MW-G02	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5.65	0.00
113	41121708-MW-B03	MARKER, Whiteboard, Red	piece	10	10	10	30	289.30	5	5	5	15	144.75	10	10	10	30	289.30	5	5	5	15	144.75	90	5.65	508.50
114	41122101-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	26	26	18	70	617.40	23	62	2	87	762.34	41	14	49	103	908.46	13	21	2	36	317.52	296	8.82	2,610.72
115	41122104-PC-B02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	41	26	18	87	1,136.86	40	44	2	86	1,185.08	30	14	41	113	1,557.14	30	2	2	34	468.52	320	13.78	4,409.60
116	41101601-PT-M04	PAPER TRIMMER/CUTTING MACHINE, table top	unit	1	1	0	2	18,565.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	9,287.60	18,565.20
117	41120706-PE-G01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	23	27	40	90	1,671.10	39	14	5	58	1,265.82	28	28	6	62	1,266.06	23	14	0	37	769.23	247	26.79	6,613.33
118	41121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	33	1	1	15	3,193.03	5	2	0	7	1,490.00	11	2	14	2,988.18	4	0	0	4	851.48	46	212.87	9,794.89	
119	41101602-PJ-M01	PUNCHER, paper, heavy duty	piece	12	12	5	30	4,521.00	14	11	2	27	4,071.00	18	5	10	33	4,876.40	0	0	0	0	0.00	50	130.00	14,770.40
120	41120737-RB-G01	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	2	2	516.46	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	241.23	516.46
121	41122101-RU-M01	RUBBER BAND No. 18, 350g	box	15	11	11	40	5,108.00	9	12	8	29	3,620.00	19	5	12	36	4,682.00	3	0	0	3	405.00	108	135.20	14,681.60
122	41121903-SF-F01	STAMP PAD, felt	piece	27	3	67	97	3,872.24	15	7	5	23	1,077.84	26	0	10	36	1,437.12	6	0	5	11	438.12	121	29.92	6,826.32
123	41121619-SG-M01	SCISSORS, symmetrical or asymmetrical	pair	36	19	15	70	2,355.90	39	11	5	55	1,835.25	35	5	55	1,835.25	25	0	5	30	1,001.10	210	33.37	7,007.70	
124	41121615-ST-M01	STAPLER, standard type	piece	24	17	91	132	19,219.20	26	9	33	58	8,411.00	29	9	9	47	6,813.20	12	4	5	21	1,057.60	250	145.60	37,564.80
125	41121613-ST-M01	STAPLER, heavy duty (binder type), desktop	unit	0	0	2	2	1,776.32	1	0	0	1	888.16	0	0	0	0	0.00	0	0	0	0	0.00	1	888.16	2,664.48
126	41121613-SR-M01	STAPLE REMOVER, plier type	piece	20	6	0	26	724.62	5	5	0	10	228.70	10	0	5	15	416.05	9	0	0	5	139.35	56	23.87	1,360.72
127	41121605-TD-M01	TAPE DISPENSER, table top	piece	9	4	11	24	1,717.20	9	3	6	18	1,318.40	6	0	9	15	1,092.00	5	0	6	11	800.80	68	71.90	4,930.40
PAPER MATERIALS AND PRODUCTS																										
128	41111523-CA-M01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	25	2	12	39	2,265.08	30	6	2	38	3,181.36	20	4	5	29	2,427.88	25	2	2	29	2,427.88	135	83.22	11,202.30
129	41111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	152.55	0.00
130	41111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.86	0.00
131	41111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,539.90	0.00
132	41111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,025.48	0.00
133	41111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.00	0.00
134	41111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,389.00	0.00
135	41111609-LL-G01	LOOSE-LEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	734.86	0.00
136	41111514-MP-G02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	10	30	33	93	3,446.58	25	52	7	80	2,964.90	10	0	3	13	461.78	0	0	3	9	111.18	109	37.06	7,004.38
137	41111514-MP-G04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	20	29	55	104	6,163.12	35	34	0	69	4,090.32	45	4	20	69	4,090.32	10	29	0	39	2,252.64	208	29.48	16,598.40
138	41111514-MP-G03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	172	72	152	336	17,172.00	80	104	252	424	22,448.00	38	62	228	344	17,880.00	112	62	2	178	9,152.00	1280	52.60	66,560.00
139	41111514-MP-M01	NOTEBOOK, stenographer	piece	89	26	89	240	2,167.20	360	160	10	530	6,381.20	65	15	165	245	2,949.80	65	15	15	95	1,143.80	1050	12.94	12,642.00
140	41111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	15	78	438	571	94,296.15	733	442	223	958	158,888.00	165	68	471	644	106,440.00	90	68	63	221	36,628.05	2431	156.65	403,402.95
141	41111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	5	35	293	333	62,296.94	25	15	93	133	25,169.94	30	20	33	63	11,688.34	25	20	18	63	11,688.34	592	198.16	111,994.56
142	41111507-PP-M01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	33	15	7	73	10,859.02	52	15	5	72	9,917.28	45	5	5	55	7,575.70	45	5	5	55	7,575.70	255	137.74	35,123.70
143	41111507-PP-M02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	36	26	38	92	14,619.72	0	3	3	12	1,806.92	30	26	20	76	14,142.96	26	29	28	84	12,348.44	277	158.91	44,019.17
144	41111531-PP-M01	PAD PAPER, ruled	pad	45	10	80	65	1,299.45	90	10	60	110	2,368.30	40	60	10	110	2,368.30	45	10	10	65	1,299.45	350	24.53	7,525.50
145	41111503-PA-M01	PAPER, parchment, 100 sheets per box	box	0	3	20	23	2,235.15	0	1	0	1	96.05	22	0	0	22	2,157.10	0	0	0	0	0.00	46	98.05	4,510.70
146	41111531-RE-M01	RECORD BOOK, 300 PAGES	book	6	12	33	51	3,182.40	34	2	5	41	2,558.40	31	14	3	51	3,182.40	6	2	15	25	1,560.00	160	62.60	10,016.00
147	41111531-RE-M02	RECORD BOOK, 300 PAGES	book	47	41	32	120	12,400.00	15	32	12	100	10,400.00	54	32	32	118	12,272.00	36	22	30	88	9,132.00	426	104.00	44,304.00
148	41111818-TF-M02	THERMAL PAPER, 215mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.61	0.00
149	41111704-TF-M04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack</																								

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (P/2016-2017)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PERFUMES OR COLOGNES OR FRAGRANCES																												
151	57131626-46-501	LIQUID HAND SANITIZER, 500-mL	bottle	35		20	20	65	3,235.25	25	20	0	45	2,635.25	5	0	0	5	804.25	5	0	0	5	804.25	120	90.85		9,702.00
PESTICIDES OR PEST REPELLENTS																												
152	10191309-46-A01	INSECTICIDE, 600-mL	can	42	42	20	104	11,493.44	42	42	0	84	11,706.24	22	22	0	44	6,131.84	32	12	0	44	6,131.84	276	139.36		38,403.36	
PRINTED PUBLICATIONS																												
153	55101524-RA-401	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	1	0	0	1	37.21	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	37.21		37.21	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																												
1	44103469-DR-025	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	6,947.84	0.00	
2	44103105-ER-004	INK CARTRIDGE, BROTHER LC578, Black	cart	1	1	1	3	2,730.00	1	1	1	3	2,730.00	1	1	1	3	2,730.00	1	1	1	3	2,730.00	12	910.00		10,920.00	
3	44103105-ER-065	INK CARTRIDGE, BROTHER LC679YBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,681.60	0.00	
4	44103485-CA-024	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,126.52	0.00	
5	44103485-CA-032	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	2	2	2,336.64	0	0	5	5	2,891.60	0	0	2	2	2,336.64	0	1	0	1	1,176.32	10	1,176.32		11,763.20	
6	44103485-CA-031	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	15	15	12,916.00	20	0	0	20	17,222.40	0	0	0	0	0.00	0	0	0	0	0.00	39	581.12		30,193.20	
7	44103485-CA-032	INK CARTRIDGE, CANON PG-815, Black	cart	0	0	3	3	2,676.96	0	0	5	5	4,161.60	0	0	3	3	2,676.96	0	1	0	1	892.32	12	892.32		10,707.84	
8	44103105-EP-037	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	20	60	60	11,076.00	61	16	10	87	21,715.20	10	10	14	34	16,480.40	1	0	5	12	2,995.20	193	299.60		19,172.80	
9	44103105-EP-037	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	14	28	42	10,463.20	27	9	8	44	10,962.40	5	4	9	18	4,402.00	1	4	4	9	2,246.40	113	299.60		35,204.00	
10	44103105-EP-037	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	14	28	42	10,463.20	27	9	8	44	10,962.40	5	4	9	18	4,402.00	1	4	4	9	2,246.40	113	299.60		35,204.00	
11	44103105-EP-037	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	14	28	42	10,463.20	27	9	0	44	10,962.40	5	4	9	18	4,402.00	1	4	4	9	2,246.40	113	299.60		35,204.00	
12	44103105-HP-010	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	832.80	0.00	
13	44103105-HP-190	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,218.72	0.00	
14	44103105-HP-600	INK CARTRIDGE, HP C8351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	910.00	0.00	
15	44103105-HP-110	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,253.52	0.00	
16	44103105-HP-408	INK CARTRIDGE, HP C9297A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,596.00	0.00	
17	44103105-HP-038	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,596.00	0.00	
18	44103105-HP-048	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,596.00	0.00	
19	44103105-HP-048	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,596.00	0.00	
20	44103105-HP-048	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,596.00	0.00	
21	44103105-HP-018	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3,016.00	0.00	
22	44103105-HP-017	INK CARTRIDGE, HP C9404A (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	890.80	0.00	
23	44103105-HP-117	INK CARTRIDGE, HP C9405A (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,047.28	0.00	
24	44103105-HP-035	INK CARTRIDGE, HP C9408A (HP70), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	419.12	0.00	
25	44103105-HP-135	INK CARTRIDGE, HP C9488AA (HP70), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	419.12	0.00	
26	44103105-HP-040	INK CARTRIDGE, HP C9722AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	823.68	0.00	
27	44103105-HP-040	INK CARTRIDGE, HP C9723AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	823.68	0.00	
28	44103105-HP-040	INK CARTRIDGE, HP C9724AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	823.68	0.00	
29	44103105-HP-040	INK CARTRIDGE, HP C9725AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,541.28	0.00	
30	44103105-HP-020	INK CARTRIDGE, HP C9561WA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	865.28	0.00	
31	44103105-HP-120	INK CARTRIDGE, HP C9562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,566.00	0.00	
32	44103105-HP-049	INK CARTRIDGE, HP C9565A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	995.00	0.00	
33	44103105-HP-049	INK CARTRIDGE, HP C9566A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	740.00	0.00	
34	44103105-HP-049	INK CARTRIDGE, HP C9567A (HP62), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	740.00	0.00	
35	44103105-HP-049	INK CARTRIDGE, HP C9568A (HP62), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	740.00	0.00	
36	44103105-HP-040	INK CARTRIDGE, HP C9645AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,570.00	0.00	
37	44103105-HP-040	INK CARTRIDGE, HP C9646AA (HP950XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,517.36	0.00	
38	44103105-HP-040	INK CARTRIDGE, HP C9647AA (HP950XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,517.36	0.00	
39	44103105-HP-040	INK CARTRIDGE, HP C9648AA (HP950XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,517.36	0.00	
40	44103105-HP-036	INK CARTRIDGE, HP C9692AA (HP70), Black	cart	1	1	0	2	836.24	1	1	0	2	836.24	1	1	0	2	836.24	1	1	0	2	836.24	8	419.12		3,352.56	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (1/10/2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
41	4410310514P-136	INK CARTRIDGE, HP CM693AA (HP704), Tri-color	cart	1	0	0	1	419.12	1	0	0	1	419.12	1	0	0	1	419.12	1	0	0	1	419.12	4	419.12	1,676.48
42	4410310544P-831	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	0	10	0	10	4,945.60	0	0	0	0	0.00	5	5	0	10	4,945.60	0	0	0	0	0.00	20	4,945.60	6,091.20
43	4410310544P-133	INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	0	5	0	5	2,622.90	0	0	0	0	0.00	5	5	0	0	3,236.40	0	0	0	0	0.00	10	4,864.30	3,236.40
44	4410310544P-842	INK CARTRIDGE, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	4410310544P-C33	INK CARTRIDGE, HP C2122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	4410310544P-M33	INK CARTRIDGE, HP C2123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	4410310544P-Y33	INK CARTRIDGE, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	4410310544P-T33	INK CARTRIDGE, HP F6V25AA (HP680), Tri-color	cart	10	0	0	10	1,243.20	15	0	0	15	6,361.80	0	5	0	5	2,121.60	0	0	0	0	0.00	30	424.30	12,725.80
49	4410310544P-843	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	10	0	0	10	4,243.20	15	0	0	15	6,361.80	0	5	0	5	2,121.60	0	0	0	0	0.00	30	424.32	12,725.80
50	4410310544P-C30	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	4410310544P-M30	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	4410310544P-Y30	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	4410310544P-B30	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
54	4410310544P-C30	INK CARTRIDGE, HP L0563AA (HP955X1), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	3.0	0	0	0.00	0	0	0	0	0.00	0	1,391.52	0.00
55	4410310544P-M30	INK CARTRIDGE, HP L0566AA (HP955X1), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	3.0	0	0	0.00	0	0	0	0	0.00	0	1,391.52	0.00
56	4410310544P-Y30	INK CARTRIDGE, HP L0569AA (HP955X1), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	3.0	0	0	0.00	0	0	0	0	0.00	0	1,391.52	0.00
57	4410310544P-B30	INK CARTRIDGE, HP L0572AA (HP955X1), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	3.0	0	0	0.00	0	0	0	0	0.00	0	1,391.52	0.00
58	4410310544P-C31	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
59	4410310544P-M31	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
60	4410310544P-Y31	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
61	4410310544P-B31	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
62	441031124P-003	RIBBON CARTRIDGE, EPSON C1350L5516 (48750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
63	441031124P-013	RIBBON CARTRIDGE, EPSON C1350L5632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
64	441031124P-007	RIBBON CARTRIDGE, EPSON C1350L5521 (5015008)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
65	4410310544P-006	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
66	4410310544P-003	TONER CARTRIDGE, BROTHER TN-3025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
67	4410310544P-024	TONER CARTRIDGE, BROTHER TN-3130, Black	cart	0	8	0	8	15,142.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80	15,142.40
68	4410310544P-005	TONER CARTRIDGE, BROTHER TN-2330, Black	cart	0	4	0	4	10,741.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	2,545.28	10,741.12
69	4410310544P-009	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	4	0	4	14,256.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	3,567.20	14,256.80
70	4410310544P-041	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	4	0	4	20,079.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	5,062.40	20,079.60
71	4410310544P-019	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	12	0	12	66,905.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	5,573.44	66,905.28
72	4410310544P-016	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	6	0	6	27,392.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	4,541.56	27,392.36
73	4410310544P-003	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	6	0	6	46,300.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	7,716.80	46,300.80
74	4410310544P-003	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	6	0	6	46,300.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	7,716.80	46,300.80
75	4410310544P-003	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	6	0	6	5,900	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
76	4410310544P-009	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
77	4410310544P-012	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,799.20	0.00
78	4410310544P-014	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,799.20	0.00
79	4410310544P-018	TONER CARTRIDGE, HP CE235A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80	4410310544P-021	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	4410310544P-022	TONER CARTRIDGE, HP CE285A (HPB5A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
82	4410310544P-023	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
83	4410310544P-023	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	4410310544P-023	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85	4410310544P-023	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	4410310544P-024	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
87	4410310544P-024	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,671.60	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue /M (1st Jan-2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
89	44103103-HP-M24	TONER CARTRIDGE, HP CE322A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.94	0.00
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,796.00	0.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,101.80	0.00
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.84	0.00
94	44103103-HP-B26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,637.60	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.28	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,861.08	0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.28	0.00
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
100	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black, high cap	cart	0	0	3	3	21,996.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	7,332.00	21,996.00
101	44103103-HP-B32	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	1	1	0	2	5,737.44	1	1	0	2	5,737.44	1	1	1	3	16,961.16	1	1	3	3	16,961.16	10	2,878.72	29,767.20
102	44103103-HP-B37	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	1	1	2	10,493.60	0	1	1	2	10,493.60	1	1	0	2	10,493.60	1	0	0	1	5,246.80	7	5,246.80	36,727.60
103	44103103-HP-B35	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,090.80	0.00
104	44103103-HP-B31	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
105	44103103-HP-B36	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,960.00	0.00
106	44103103-HP-B37	TONER CARTRIDGE, HP CF283A (HP93A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,074.72	0.00
107	44103103-HP-B31	TONER CARTRIDGE, HP CF283XC (HP83X), Black Compact L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
108	44103103-HP-B38	TONER CARTRIDGE, HP CF287A (HP97), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,628.00	0.00
109	44103103-HP-B32	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12,728.00	0.00
110	44103103-HP-B60	TONER CARTRIDGE, HP CF330A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	44103103-HP-C60	TONER CARTRIDGE, HP CF331A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,653.08	0.00
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF332A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,653.00	0.00
113	44103103-HP-M60	TONER CARTRIDGE, HP CF333A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,020.80	0.00
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,014.00	0.00
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,014.00	0.00
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,914.00	0.00
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.96	0.00
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.96	0.00
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.96	0.00
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
123	44103103-HP-B64	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,248.96	0.00
124	44103103-HP-C64	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,238.96	0.00
125	44103103-HP-M64	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,232.96	0.00
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,238.96	0.00
127	44103103-HP-Y64	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,232.96	0.00
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,039.96	0.00
129	44103103-HP-M64	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.96	0.00
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.88	0.00
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,000.00	0.00
132	44103103-SA-007	TONER CARTRIDGE, SAMSUNG ML-D2650B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,116.80	0.00
133	44103103-SA-006	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00	0.00
134	44103103-SA-007	TONER CARTRIDGE, SAMSUNG MLT-D102S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,055.91	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue / (R 20-06-2023)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
135	44103103-SA-896	TONER CARTRIDGE, SAMSUNG MLT-D1045, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,354.40	0.00
136	44103103-SA-899	TONER CARTRIDGE, SAMSUNG MLT-D1051, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,780.00	0.00
137	44103103-SA-814	TONER CARTRIDGE, SAMSUNG MLT-D1085, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,209.52	0.00
138	44103103-SA-829	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40	0.00
139	44103103-SA-818	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,250.16	0.00
140	44103103-SA-820	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,412.80	0.00
141	44103103-SA-812	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.34	0.00
142	44103103-SA-805	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,331.36	0.00
143	44103103-SA-810	TONER CARTRIDGE, SAMSUNG SCX-D655SA, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,066.40	0.00
SOFTWARE																										
1	43231313-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-002	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232403-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43232701-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
		COLUMNAR NOTEBOOK, 12 columns	book				6	0.00	5			5	215.00				0	0.00	5			5	215.00	10	47.00	487.00
		PLASTIC STORAGE BOX, 138L capacity, clear, w/ cover & roller	piece				0	0.00	3			3	2,736.00				0	0.00	3			3	2,736.00	6	912.00	5,472.00
		SIGNPEN, GEL TYPE, Liquid gel/ink, Green, 0.5mm, needle tip	box	2	2	2	6	1,710.00	2	2	2	6	1,710.00	3	3	3	9	2,605.00	3	3	4	11	3,135.00	32	285.00	4,100.00
		TONER CARTRIDGE, HP 88A, original	cart				0	0.00				0	0.00	1			1	7,062.00				0	0.00	1	7,062.00	7,062.00
		TONER CARTRIDGE, HP 89A, original	cart				0	0.00	1			1	4,191.00				0	0.00	1			1	4,191.00	2	4,191.00	8,382.00
		STAMP, WOODEN RUBBER, Standard Size w/ 2-1 lines format	piece				0	0.00	3			3	1,800.00	3			3	1,800.00				0	0.00	6	600.00	3,600.00
		CANON INK BOTTLE GI-790, Black, 115 ml, original	bottle	1	2	1	4	1,957.76	2	1	2	5	2,447.20	1	2	1	4	1,957.76	2	1	2	5	2,447.20	18	489.44	8,839.52
		CANON INK BOTTLE GI-790, Cyan, 71 ml, original	bottle	0	1	1	2	953.12	0	1	1	2	953.12	0	1	1	2	953.12	0	1	1	2	953.12	6	476.56	3,812.40
		CANON INK BOTTLE GI-790, Magenta, 70 ml, original	bottle	1	1	1	3	1,429.68	0	1	1	2	953.12	0	1	1	2	953.12	0	1	1	2	953.12	9	476.56	4,289.04
		CANON INK BOTTLE GI-790, Yellow, 70 ml, original	bottle	1	1	1	3	1,429.68	0	1	1	2	953.12	0	1	1	2	953.12	0	1	1	2	953.12	9	476.56	4,289.04
		FOLDER, TAGBOARD, WHITE, 14 Legal size documents, 100 pcs./pack	pack	0	1	0	1	676.20	0	0	0	0	0.00	1	0	0	1	676.20	0	0	0	0	0.00	2	676.20	1,352.40
		SIGNPEN, GEL TYPE, QUICK DRY, Liquid gel/ink, Black, 0.5 mm, needle tip	piece	12	12	12	36	7,894.84	12	12	12	36	7,894.84	12	12	12	36	7,894.84	12	12	12	36	7,894.84	144	108.19	15,579.36
		SIGNPEN, GEL TYPE, QUICK DRY, Liquid gel/ink, Blue, 0.5 mm, needle tip	piece	3	3	3	9	973.71	3	3	3	9	973.71	3	3	3	9	973.71	3	3	3	9	973.71	36	108.19	5,894.88
		STAMP, SELF-INKING, Standard Size, W/ 2-3 lines format	piece	0	2	0	2	1,453.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	726.78	8,453.56
		TAPE, DOUBLE-SIDED, white film, width 38mm	roll	0	1	1	2	81.16	0	1	1	2	81.16	0	1	1	2	81.16	0	1	1	2	81.16	6	48.66	324.54
		STAPLE WIRE, HEAVY DUTY, #35, 5000 staples/box	box	1	1	1	3	174.45	1	1	1	3	174.45	1	1	1	3	174.45	1	1	1	3	174.45	12	38.13	697.56
		STAPLER W/ REMOVER, Staple #35, Heavy Duty	piece	0	2	0	2	311.04	0	2	0	2	311.04	0	2	0	2	311.04	0	2	0	2	311.04	12	155.52	1,866.24
		PAPER, COPY, LEGAL, Aplus	ream	5	0	0	5	1,305.10	5	0	0	5	1,305.10	5	0	0	5	1,305.10	5	0	0	5	1,305.10	20	261.02	5,220.40
		Signpen, gel type, quick dry, 0.5mm needle tip	packs	2			2	216.38	2			2	216.38	2			2	216.38	2			2	216.38	8	108.19	865.32
		2 inch PCLang, 3 ring D type, Black Binder Folder	pieces	3			3	661.66	3			3	661.66	3			3	661.66	3			3	661.66	12	330.82	3,930.96

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 29.06.2022)	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
		INK CARTRIDGE, HP 79A, Black	cart		3		2	4,200.00				0	0.00		2		2	4,200.00				0	0.00	4	2,100.00			8,400.00
		BALLPEN, RETRACTABLE, CN-5, 50pcs	tube	52	0	0	52	520.00	30	0	0	30	300.00	52	0	0	52	520.00	30	0	0	30	300.00	304	18.00			2,940.00
		Specialty Paper, legal, 220 gsm, 10 sheets/pack	packs	1	2	3	4	162.32	1	2	3	4	162.32	1	2	3	4	162.32	1	2	3	4	162.32	16	40.38			649.28
		EPSON INK BOTTLE 003, Black, 65 ml, original	bottle	4	10	3	17	6,612.66	5	9	4	18	7,001.94	3	10	3	16	6,223.68	4	9	4	17	6,612.66	68	389.06			26,450.64
		EPSON INK BOTTLE 001, Cyan, 65 ml, original	bottle	1	4	2	7	2,722.86	1	4	2	7	2,722.86	1	4	2	7	2,722.86	1	4	2	7	2,722.86	28	738.96			16,091.84
		EPSON INK BOTTLE 003, Magenta, 65 ml, original	bottle	2	4	3	9	3,500.92	1	4	3	8	3,111.84	1	4	3	8	3,111.84	1	4	3	8	3,111.84	33	385.08			12,816.36
		EPSON INK BOTTLE 003, Yellow, 65 ml, original	bottle	2	4	3	9	3,500.92	1	4	3	8	3,111.84	1	4	3	8	3,111.84	1	4	3	8	3,111.84	33	385.08			12,816.36
		ink, Epson T6641 - Black	bottle	4	8	4	16	7,212.80	5	7	5	17	7,663.60	4	8	4	16	7,212.80	5	7	5	17	7,663.60	66	430.80			28,752.00
		ink, Epson T6642 - Cyan	bottle	1	3	2	5	3,606.40	1	3	2	5	3,606.40	1	3	2	5	3,606.40	1	3	2	5	3,606.40	32	430.80			14,425.60
		ink, Epson T6643 - Magenta	bottle	2	5	2	9	4,057.20	1	5	2	8	3,606.40	1	5	2	8	3,606.40	1	5	2	8	3,606.40	32	430.80			14,425.60
		ink, Epson T6644 - Yellow	bottle	3	5	2	10	4,308.00	2	5	2	9	4,057.20	3	5	2	9	4,057.20	2	5	2	9	4,057.20	37	430.80			16,679.60
		PAPER, COPY, A4, 70gsm	ream	20	5	3	30	7,830.60	18	5	5	28	7,308.36	18	5	5	28	7,308.36	18	5	5	28	7,308.36	114	261.02			29,756.76
		BLEACH, ALL PURPOSE, 1 ltr/bottle	litr	10	10	10	30	1,453.20	10	10	10	30	1,453.20	10	10	10	30	1,453.20	10	10	10	30	1,453.20	120	48.44			5,812.80
		DISWASHING LIQUID, 475-85ml	bottle	30	30	30	90	22,935.00	30	30	30	90	22,935.00	30	30	30	90	22,935.00	30	30	30	90	22,935.00	600	132.90			91,740.00
		SCRUB SPONGE, Heavy Duty, size: 105mm x 85mm x 20mm	piece	12	12	12	36	1,762.20	12	12	12	36	1,762.20	12	12	12	36	1,762.20	12	12	12	36	1,762.20	144	48.95			7,048.80
		BALLPEN, RETRACTABLE, Ball Point, Black, 0.5mm tip, Writing Performance at least 2km	piece	25	25	25	75	730.00	25	25	25	75	730.00	25	25	25	75	730.00	25	25	25	75	730.00	300	10.00			3,000.00
		PLASTIC STORAGE BAG, 13L capacity, clear, w/ cover & roller	piece	0	0	10	10	8,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	860.00			8,600.00
		Notebook, spiral, 80 leaves, Ass'd. Colors, 148mm x 200mm	piece	10	10	10	30	750.00	10	10	10	30	750.00	10	10	10	30	750.00	10	10	10	30	750.00	120	25.00			3,000.00
		PAD PAPER, INTERMEDIATE, WHOLE, 300 x 250mm, 80 leaves	pad	10	10	10	30	2,160.00	10	10	10	30	2,160.00	10	10	10	30	2,160.00	10	10	10	30	2,160.00	120	72.00			8,640.00
		PAD PAPER, For Grade 2, 80 leaves	pad	10	10	10	30	1,980.00	10	10	10	30	1,980.00	10	10	10	30	1,980.00	10	10	10	30	1,980.00	120	66.00			7,920.00
		PAD PAPER, For Grade 4, 80 leaves	pad	10	10	10	30	1,980.00	10	10	10	30	1,980.00	10	10	10	30	1,980.00	10	10	10	30	1,980.00	120	66.00			7,920.00
		PHOTO PAPER, A4 size, Glossy, 100 gsm, 10 sheets/pack	pack			20	20	3,140.00	0	0	0	0	0.00	0	0	20	20	3,140.00				0	0.00	40	127.00			6,280.00
		BROTHER INK BOTTLE BT6000, BLACK, 100-8ml	bottle	0	5	0	5	2,130.00	0	0	0	0	0.00	5	0	0	5	2,130.00	0	0	0	0	0.00	10	430.00			4,300.00
		BROTHER INK BOTTLE BT3000C, CYAN, 88-8ml	bottle	0	3	0	3	2,130.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	430.00			2,130.00
		BROTHER INK BOTTLE BT3000M, MAGENTA, 88-8ml	bottle	0	5	0	5	2,130.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	430.00			2,130.00
		BROTHER INK BOTTLE BT3000Y, YELLOW, 88-8ml	bottle	0	5	0	5	2,130.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	430.00			2,130.00
		EPSON INK BOTTLE 001, Black, 65ml	bottle	0	3	0	3	606.00	0	2	0	2	606.00	0	3	0	3	606.00	0	2	0	2	606.00	10	303.00			3,030.00
		EPSON INK BOTTLE 003, Cyan, 65ml	bottle	0	3	0	3	606.00	0	2	0	2	606.00	0	3	0	3	606.00	0	2	0	2	606.00	10	303.00			3,030.00
		EPSON INK BOTTLE 003, Magenta, 65ml	bottle	0	3	0	3	606.00	0	2	0	2	606.00	0	3	0	3	606.00	0	2	0	2	606.00	10	303.00			3,030.00
		EPSON INK BOTTLE 003, Yellow, 65ml	bottle	0	3	0	3	606.00	0	2	0	2	606.00	0	3	0	3	606.00	0	2	0	2	606.00	10	303.00			3,030.00
		BABY POWDER, Clinique, 50g	piece	5	10	10	25	4,950.00	5	10	10	25	4,950.00	5	10	10	25	4,950.00	5	10	10	25	4,950.00	100	198.00			19,800.00
		BABY OIL, REGULAR, 200ml	piece	5	10	10	25	5,170.00	5	10	10	25	5,170.00	5	10	10	25	5,170.00	5	10	10	25	5,170.00	100	266.00			26,600.00
		COTTON BUDS, Plastic stem, 200PCS/can	can	5	5	5	15	610.30	5	5	5	15	610.30	5	5	5	15	610.30	5	5	5	15	610.30	60	40.70			2,442.00
		DEODORANT, ROLL-ON, FOR MEN, ICE COOL SCENT, 50ml	piece	15	15	15	45	6,063.75	15	15	15	45	6,063.75	15	15	15	45	6,063.75	15	15	15	45	6,063.75	180	134.75			24,255.00
		DEODORANT, ROLL-ON, FOR WOMEN, POWDER DRY, 50ml	piece	15	15	15	45	5,791.50	15	15	15	45	5,791.50	15	15	15	45	5,791.50	15	15	15	45	5,791.50	180	128.70			23,166.00
		DIAPERS, ADULT USE, Unisex, Medium, Waist Size: 32-44 inches, 10 pads/pack	pack	20	20	20	60	11,616.00	20	20	20	60	11,616.00	20	20	20	60	11,616.00	20	20	20	60	11,616.00	240	193.60			46,464.00
		DIAPERS, XL size (15-20kg), Pops/pack	pack	20	20	20	60	24,403.80	20	20	20	60	24,403.80	20	20	20	60	24,403.80	20	20	20	60	24,403.80	240	466.73			112,615.20
		NAILBRI, Gelway Soft Cores, without volume, 30pcs/pack	pack	5	10	10	25	1,065.75	5	10	10	25	1,065.75	5	10	10	25	1,065.75	5	10	10	25	1,065.75	100	426.83			42,683.00
		PURE WHITE BAR SOAP, with bar/brick, 85 grams	bar	100	100	100	300	11,715.00	100	100	100	300	11,715.00	100	100	100	300	11,715.00	100	100	100	300	11,715.00	1200	39.05			46,860.00
		SHAMPOO, FOR MEN, Cool Menthol, size 750ml	bottle	12	12	12	36	10,652.40	12	12	12	36	10,652.40	12	12	12	36	10,652.40	12	12	12	36	10,652.40	144	285.90			41,460.00
		SHAMPOO, FOR WOMEN, Smooth care Silk, size at least 330ml	bottle	12	12	12	36	9,860.40	12	12	12	36	9,860.40	12	12	12	36	9,860.40	12	12	12	36	9,860.40	144	273.90			39,441.60
		TOOTH PASTE, Anti cavity, size: at least 145ml	pack	30	30	30	90	13,632.30	30	30	30	90	13,632.30	30	30	30	90	13,632.30	30	30	30	90	13,632.30	360	151.47			54,529.20
		Epson 003 B 65ml	bottle	0	0	200	200	69,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	280.00			62,000.00
		Epson 003 C 65ml	bottle	0	0	200	200	69,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	303.00			60,600.00
		Epson 003 M 65ml	bottle	0	0	200	200	69,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	303.00			60,600.00
		Epson 003 Y 65ml	bottle	0	0	200	200	69,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	3030			

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (₹ - 31.03.2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
		HP Cart 600 Tri-color	cart	0	0	120	120	66,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	320	580.00	176,000.00
		HP 410A Black	piece	0	0	27	27	9,810.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	27	5,862.00	1,57,632.00
		HP 410A Cyan	piece	0	0	23	23	8,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	23	7,733.00	1,77,859.00
		HP 410A Magenta	piece	0	0	23	23	8,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	23	7,733.00	1,77,859.00
		HP 410A Yellow	piece	0	0	23	23	8,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	23	7,733.00	1,77,859.00
		PHOTO PAPER, A4 size, Matte, 150gsm, 10 sheets/pack	pack	0	0	2454	2454	34,356.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2454	140.00	343,560.00
		LAMINATING FILM, A4 size, 125 micron, 25pcs/pack	pack	0	0	2900	2900	29,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2900	200.00	580,000.00
		CERTIFICATE HOLDER, A4 SIZE, Royal Blue	piece	0	0	100	100	5,610.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	56.10	5,610.00
		SPECIALTY BOARD, A4 size, 200gsm, White, 100 sheets/pack	pack	0	0	100	100	65,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	650.00	65,000.00
		Copy printer ink, ECM30	piece	0	0	24	24	28,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	1,200.00	28,800.00
		HP Toner 20A Black	piece	0	0	290	290	2,32,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	290	8,017.24	2,32,77,20.00
		PLASTIC STORAGE BOX, 12L capacity, clear, w/ cover & roller	piece	0	0	100	100	91,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	915.00	91,500.00
		DATA FILE BOX, Horizontal, Legal size, Black, with closed ends	piece	0	0	100	100	17,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	170.00	17,000.00
		HP CARTRIDGE INK #57B, Black	cart	0	0	200	200	1,04,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	520.00	1,04,000.00
		HP CARTRIDGE INK #57B, Tri-color	cart	0	0	200	200	1,04,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	520.00	1,04,000.00
		HP CARTRIDGE INK #70A, Black	cart	0	0	100	100	56,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	560.00	56,000.00
		HP CARTRIDGE INK #70A, Tri-color	cart	0	0	100	100	56,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	560.00	56,000.00
		STICKER PAPER, A4 size, Glossy, 10 sheets/pack	pack	0	0	100	100	6,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	65.00	6,500.00
		HP INK BOTTLE G153, BLACK, 70 ml	bottle	0	0	100	100	34,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	320.00	31,800.00
		HP INK BOTTLE G152, CYAN, 70 ml	bottle	0	0	30	30	9,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	320.00	9,600.00
		HP INK BOTTLE G152, MAGENTA, 70 ml	bottle	0	0	30	30	9,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	320.00	9,600.00
		HP INK BOTTLE G152, YELLOW, 70 ml	bottle	0	0	30	30	9,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	320.00	9,600.00
		Balpoint, retractable, Black, 0.3mm tip	piece	0	0	400	400	3,520.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	400	8.80	3,520.00
		Balpoint, retractable, Blue, 0.3mm tip	piece	0	0	200	200	1,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	8.80	1,760.00
		Certificate Holder, A4 size, 9.5 x 12, Royal Blue	piece	0	0	200	200	9,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	48.00	9,600.00
		Epson Ink Bottle, 003, Black, 65 ml, original	bottle	0	0	65	65	21,450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	65	330.00	21,450.00
		Epson Ink Bottle, 003, Cyan, 65 ml, original	bottle	0	0	65	65	21,450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	65	330.00	21,450.00
		Epson Ink Bottle, 003, Magenta, 65 ml, original	bottle	0	0	65	65	21,450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	65	330.00	21,450.00
		Epson Ink Bottle, 003, Yellow, 65 ml, original	bottle	0	0	65	65	21,450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	65	330.00	21,450.00
		Folder, Tagboard, White for Legal size documents, 100 pcs/pack	pack	0	0	24	24	21,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	900.00	21,600.00
		Notepad, Arrow Flag, size: 11.9mm x 43.2 mm, 10 Assorted colors/pad	pad	0	0	50	50	2,950.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	59.00	2,950.00
		Plastic Storage Box, 70L capacity, clear, w/cover & roller	box	0	0	30	30	18,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	620.00	18,600.00
		Staples, Gel Type, Unfolded Ink, Green, 0.5 mm	piece	0	0	240	240	7,920.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	240	33.00	7,920.00
		Specialty Paper, A4, 200gsm, White, 10 sheets/pack	pack	0	0	20	20	800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	40.00	800.00
		Tape, Duct, Silver, width: 48mm/2inch x 50 mtrs	roll	0	0	15	15	1,875.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	92.50	1,387.50
		FOLDER, TAGBOARD, WHITE, for Legal size documents, 100 pcs./pack	pack	0	0	1	1	675.20	0	0	2	2	1,352.40	0	0	1	1	676.20	0	1	1	2	1,352.40	6	676.20	4,057.20
		EPSON INK BOTTLE 003, Black, 65 ml, original	bottle	0	0	5	5	1,664.00	0	0	20	20	7,720.00	0	0	4	4	1,555.92	0	4	3	7	2,722.86	96	386.96	14,083.76
		EPSON INK BOTTLE 003, Cyan, 65 ml, original	bottle	0	0	3	3	1,166.94	0	0	10	10	3,889.80	0	0	2	2	777.96	0	2	2	4	1,555.92	19	386.96	7,390.62
		EPSON INK BOTTLE 003, Magenta, 65 ml, original	bottle	0	0	3	3	1,166.94	0	0	10	10	3,889.80	0	0	2	2	777.96	0	2	2	4	1,555.92	19	386.96	7,390.62
		EPSON INK BOTTLE 003, Yellow, 65 ml, original	bottle	0	0	3	3	1,166.94	0	0	10	10	3,889.80	0	0	2	2	777.96	0	2	2	4	1,555.92	19	386.96	7,390.62
		Toner Cartridge, Laser Jet, HP 29A, Black, Original	cartridge	0	0	4	4	11,900.00	0	0	15	15	44,225.00	0	0	4	4	11,800.00	0	3	0	3	8,965.00	26	1,909.00	77,870.00
		Notepad, Arrow Flag, size: 11.9mm x 43.2mm, 10 Assorted colors/pad	piece	0	0	10	10	450.00	0	0	77	77	7,165.00	0	0	10	10	450.00	0	10	0	10	450.00	107	45.00	4,815.00
		Balpoint pen, fine point, black, retractable	piece	0	0	20	20	300.00	0	0	175	175	7,625.00	0	0	20	20	300.00	0	30	0	30	450.00	245	15.00	3,675.00
		STICKER, GREEN, liquid or gel	piece	0	0	6	6	132.00	0	0	20	20	444.00	0	0	6	6	132.00	0	7	0	7	155.00	39	22.30	865.80
		Double sided tape w/anti foam	roll	0	0	0	0	0.00	0	0	20	20	600.00	0	0	5	5	150.00	0	5	0	5	150.00	30	30.00	900.00
		CANON INK BOTTLE G1-250, Black, 135 ml, original	bottle	0	2	1	4	1,527.76	2	1	2	5	2,447.20	1	2	1	4	1,527.76	2	1	2	5	2,447.20	16	489.44	8,299.52
		CANON INK BOTTLE G1-700, Cyan, 70 ml, original	bottle	0	1	1	2	953.12	0	1	1	2	953.12	0	1	1	2	953.12	0	1	1	2	953.12	6	476.56	2,851.20

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 28 Aug 2022)	Total Amount for the year	
				Q1 AMOUNT																						
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
		CANON INK BOTTLE G1-750, Magenta, 70 ml, original	bottle	1	1	1	3	1,029.68	0	1	1	2	953.12	0	1	1	2	953.12	0	1	1	2	953.12	9	406.56	4,289.01
		CANON INK BOTTLE G1-750, Yellow, 70 ml, original	bottle	1	1	1	3	1,029.68	0	1	1	2	953.12	0	1	1	2	953.12	0	1	1	2	953.12	9	406.56	4,289.01
		EPSON INK BOTTLE T6641, Black, 70 ml, original	bottle	1	2	1	4	1,303.20	2	1	2	5	2,251.00	1	2	1	4	1,805.20	2	1	2	5	2,251.00	18	450.80	6,114.40
		EPSON INK BOTTLE T6642, Cyan, 70 ml, original	bottle	0	1	1	2	901.60	0	1	1	2	901.60	0	1	1	2	901.60	0	1	1	2	901.60	8	450.80	3,606.40
		EPSON INK BOTTLE T6643, Magenta, 70 ml, original	bottle	1	1	1	3	1,352.40	0	1	1	2	901.60	0	1	1	2	901.60	0	1	1	2	901.60	9	450.80	4,057.20
		EPSON INK BOTTLE T6644, Yellow, 70 ml, original	bottle	1	1	1	3	1,352.40	0	1	1	2	901.60	0	1	1	2	901.60	0	1	1	2	901.60	9	450.80	4,057.20
		EPSON INK BOTTLE 001, Black, 65 ml, original	bottle	1	2	1	4	1,553.92	2	1	2	5	1,941.90	1	2	1	4	1,553.92	2	1	2	5	1,941.90	18	388.38	2,001.60
		EPSON INK BOTTLE 003, Cyan, 65 ml, original	bottle	0	1	1	2	777.96	0	1	1	2	777.96	0	1	1	2	777.96	0	1	1	2	777.96	8	388.98	1,111.84
		EPSON INK BOTTLE 003, Magenta, 65 ml, original	bottle	1	1	1	3	1,166.94	0	1	1	2	777.96	0	1	1	2	777.96	0	1	1	2	777.96	9	388.98	1,500.92
		EPSON INK BOTTLE 003, Yellow, 65 ml, original	bottle	1	1	1	3	1,166.94	0	1	1	2	777.96	0	1	1	2	777.96	0	1	1	2	777.96	9	388.98	1,500.92
		FOLDER, TABBOARD, WHITE, for legal size documents, 100 pcs./pack	pack	0	1	0	1	676.20	0	0	0	0	0.00	1	0	0	1	676.20	0	0	0	0	0.00	2	676.20	1,352.40
		SIGAREN, GEL TYPE, QUICK DRY, Liquid gel ink, Black, 0.5 mm, needle tip	piece	12	12	12	36	3,894.84	12	12	12	36	3,894.84	12	12	12	36	3,894.84	12	12	12	36	3,894.84	144	108.19	11,579.52
		SIGAREN, GEL TYPE, QUICK DRY, Liquid gel ink, Blue, 0.5 mm, needle tip	piece	3	3	3	9	973.71	3	3	3	9	973.71	3	3	3	9	973.71	3	3	3	9	973.71	36	108.19	2,894.84
		STAMP, SELF-PAKING, Standard Size, W/ 2-3 lines format	piece	0	2	0	2	1,133.58	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	736.38	1,433.36
		TAPE, DOUBLE-SIDED, w/out foam, width: 20mm	roll	0	1	1	2	81.16	0	1	1	2	81.16	0	1	1	2	81.16	0	1	1	2	81.16	8	40.50	324.54
		SPECIALTY PAPER, LEGAL, 200gsm, White, 10 sheets/pack	pack	1	1	1	3	121.74	1	1	1	3	121.74	1	1	1	3	121.74	1	1	1	3	121.74	12	40.50	486.96
		STAPLE WIRE, HEAVY DUTY, #35, 5,000 staples/bul	box	1	1	1	3	174.45	1	1	1	3	174.45	1	1	1	3	174.45	1	1	1	3	174.45	12	38.15	457.80
		STAPLER W/ REMOVER, Staple #35, Heavy Duty	piece	0	2	0	2	311.04	2	0	2	4	622.08	0	2	0	2	311.04	2	0	2	4	622.08	12	155.52	1,866.24
		PAPER, COPY, A4, 70 gsm, size: 210mm x 297mm	ream	6	5	5	16	4,179.00	5	5	5	15	4,179.00	5	5	5	15	4,179.00	5	5	5	15	4,179.00	61	279.60	16,994.60
		EPSON INK BOTTLE 003, Black, 65 ml	bottle	0	5	0	5	1,150.00	0	5	0	5	1,150.00	0	0	0	0	0.00	0	0	0	0	0.00	10	230.00	2,300.00
		EPSON INK BOTTLE 003, Cyan, 65 ml	bottle	0	3	0	3	909.00	0	3	0	3	909.00	0	0	0	0	0.00	0	0	0	0	0.00	6	363.00	1,818.00
		EPSON INK BOTTLE 003, Magenta, 65 ml	bottle	0	3	0	3	909.00	0	3	0	3	909.00	0	0	0	0	0.00	0	0	0	0	0.00	6	363.00	1,818.00
		EPSON INK BOTTLE 003, Yellow, 65 ml	bottle	0	3	0	3	909.00	0	3	0	3	909.00	0	0	0	0	0.00	0	0	0	0	0.00	6	363.00	1,818.00
		FLASH DRIVE, 64 gb, Transfer Rate: 3.0	piece	0	3	0	3	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	600.00	1,800.00
		LAMINATING FILM, A4 size, 125 micron, 20 pcs./pack	pack	0	1	0	1	204.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	204.00	204.00
		CRAYONS, 24 Colors, Non-Toxic	box	0	5	0	5	115.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	87.00	435.00
		CERTIFICATE HOLDER, A4 SIZE, Royal Blue	piece	0	3	0	3	150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	30.00	150.00
		COMBINATION NOTEBOOK, 12 columns, 50 leaves, 215 x 290 mm	piece	0	3	0	3	129.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	41.00	129.00
		GLUE GUN, Small	piece	0	3	0	3	480.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	160.00	480.00
		GLUE STICK, for Glue Gun, Small, 6 sticks/pack	piece	0	10	0	10	350.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	35.00	350.00
		GLUE STICK, All purpose, 15 grams	piece	0	3	0	3	147.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	49.00	147.00
		SPECIALTY BOARD, A4 size, 200gsm, White, 10 sheets/pack	pack	0	10	0	10	430.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	43.00	430.00
		SPECIALTY BOARD, LEGAL, 250gsm, White, 10 sheets/pack	pack	0	5	0	5	800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	160.00	800.00
		TAPE, DOUBLE-SIDED, w/ foam, width: 25mm	roll	0	10	0	10	350.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	35.00	350.00
		TAPE, DOUBLE-SIDED, w/out foam, width: 24mm	roll	0	5	0	5	245.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	49.00	245.00
		MANILA PAPER, 36" x 48", pale yellow, 2-ply/pack	pack	0	15	0	15	225.00	0	5	0	5	75.00	0	0	0	0	0.00	0	0	0	0	0.00	20	15.00	300.00
		NOTEBOOK, spiral, 80 leaves, Acid-Cover, 148mm x 205mm	piece	0	25	0	25	625.00	0	10	0	10	250.00	0	5	0	5	125.00	0	0	0	0	0.00	40	25.00	1,000.00
		PAD PAPER, For Grade 1, 80 leaves	pad	0	10	0	10	660.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	66.00	660.00
		PAD PAPER, For Grade 1, 80 leaves	pad	0	6	0	6	396.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	66.00	396.00
		PHOTO PAPER, A4 size, Glossy, 150gsm, 10 sheets/pack	pack	0	3	0	3	435.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	145.00	435.00
		DISHWASHING LIQUID, 475-95ml	bottle	1	1	1	3	456.70	1	1	1	3	456.70	1	1	1	3	456.70	1	1	1	3	456.70	12	132.90	1,834.80
		SCRUB SPONGE, Heavy Duty, Size: 100mm x 75mm x 30mm	piece	2	2	2	6	262.38	2	2	2	6	262.38	2	2	2	6	262.38	2	2	2	6	262.38	24	472.72	3,019.52
		BABY OIL, REGULAR, 300ml	bottle	0	3	0	3	620.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	206.80	620.40
		BABY POWDER, Chalk, 50g	piece	0	3	0	3	594.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	198.00	594.00
		COTTON BALLS, HYPOMERGENIC, 140-150 bath/pack	pack	0	3	0	3	138.60	0	3	0	3	138.60	0	3	0	3	138.60	0	0	0	0	0.00	9	46.20	415.80
		NAKON, Cotton Soft Cover, with Wings, 3-ply/pack	pack	10	10	10	30	1,255.40	5	5	5	15	647.70	10	10	10	30	1,255.40	5	5	5	15	647.70	50	43.10	3,885.20
		PURE WHITE BAR SOAP, anti-bacterial, 85 grams	box	10	10	10	30	1,254.00	10	10	10	30	1,254.00	10	10	10	30	1,254.00	10	10	10	30	1,254.00	120	41.80	5,016.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (INR)	Total Amount for the year		
				Q1 AMOUNT												Q2 AMOUNT									Q3 AMOUNT	
				Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Q4						
	SHAMPOO, FOR WOMEN, Size: atleast 320-540ml	bottle	5	5	5	15	4,480.00	5	5	5	15	4,480.00	5	5	5	15	4,480.00	5	5	5	15	4,480.00	60	259.20	17,552.00	
	TOOTH PASTE, Anti-Cavity, Size: atleast 140-150ml	tube	5	5	5	15	2,355.45	5	5	5	15	2,355.45	5	5	5	15	2,355.45	5	5	5	15	2,355.45	60	157.82	9,471.30	
	EPSON INK BOTTLE 003, Black, 65 ml	bottle	0	3	0	3	870.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	290.00	870.00	
	EPSON INK BOTTLE 003, Cyan, 65 ml	bottle	0	1	0	1	303.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	303.00	303.00	
	EPSON INK BOTTLE 003, Magenta, 65 ml	bottle	0	1	0	1	303.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	303.00	303.00	
	EPSON INK BOTTLE 003, Yellow, 65 ml	bottle	0	1	0	1	303.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	303.00	303.00	
	HP CARTRIDGE INK #880, Black	bottle	0	3	0	3	1,650.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	500.00	1,500.00	
	HP CARTRIDGE INK #680, Tri-color	bottle	0	3	0	3	1,650.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	500.00	1,500.00	
	CANON CARTRIDGE, INK #810, BLACK, 9ml	bottle	0	1	0	1	1,025.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,025.00	1,025.00	
	SIGNPEN, QUICK DRY, NON-RETRACTABLE, RUBBER GRIP, BLACK 0.5MM, NEROTILE TIP	piece	0	12	0	12	1,340.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	95.00	1,140.00	
	SIGNPEN, QUICK DRY, NON-RETRACTABLE, RUBBER GRIP, BLUE 0.5MM, NEROTILE TIP	piece	0	12	0	12	1,340.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	95.00	1,140.00	
	AIR FRESHENER, GEL TYPE, LEMON SCENT, 100G	piece	3	0	0	3	544.50	3	0	0	3	544.50	3	0	0	3	544.50	3	0	0	3	544.50	12	181.50	2,176.50	
	DEODORIZER, TOILET, LEMON SCENT, SIZE: 100G W/ FRAME HOLDER	piece	10	10	5	25	1,512.50	10	10	5	25	1,512.50	10	10	5	25	1,512.50	10	10	5	25	1,512.50	100	60.30	6,030.00	
	DISWASHING LIQUID, KALAMANDI, 450ML	bottle	5	0	0	5	764.50	5	0	0	5	764.50	5	0	0	5	764.50	5	0	0	5	764.50	20	152.00	3,040.00	
	DUST PAN PLASTIC WITH WALL HANGER, SIZE: 120MM X 210MM X 60MM	piece	5	0	0	5	400.00	0	0	0	0	0.00	5	0	0	5	400.00	0	0	0	0	0.00	10	80.00	800.00	
	FABRIC CONDITIONER, ANTI-BACTERIAL, FRESH DAY, 500ML, 600SOUNDICE	handi	25	25	25	75	4,083.75	25	25	25	75	4,083.75	25	25	25	75	4,083.75	25	25	25	75	4,083.75	300	54.45	16,335.00	
	PAIL, PLASTIC, WITH METAL HANDLE, 12 LITERS CAPACITY	piece	5	0	0	5	1,400.00	0	0	0	0	0.00	5	0	0	5	1,400.00	0	0	0	0	0.00	10	280.00	2,800.00	
	DOOR MAT PAD, HEAVY DUTY, SIZE: 1300mm x 2000mm x 8mm	piece	4	5	4	13	429.00	4	4	4	12	386.00	4	5	4	13	429.00	4	4	4	12	386.00	50	35.00	1,750.00	
	SCRUB SPONGE, HEAVY DUTY, SIZE: 100MM X 80MM X 30MM	piece	4	5	4	13	568.49	4	4	4	12	524.76	4	5	4	13	568.49	4	4	4	12	524.76	50	83.73	2,186.50	
	TOILET BOWL CLEANING STRIP, STICKON, WEIGHT: 10G, 2 STRIPS/PACK	pack	15	20	15	50	4,125.00	15	20	15	50	4,125.00	15	20	15	50	4,125.00	15	20	15	50	4,125.00	200	82.50	16,500.00	
	BALLPEN, RETRACTABLE, BALL POINT, BLACK, 0.5MM TIP	piece	5	5	5	15	150.00	0	5	5	10	100.00	5	5	5	15	150.00	0	5	5	10	100.00	50	10.00	500.00	
	BALLPEN, RETRACTABLE, BALL POINT, BLUE, 0.5MM TIP	piece	5	5	5	15	150.00	0	5	5	10	100.00	5	5	5	15	150.00	0	5	5	10	100.00	50	10.00	500.00	
	BALLPEN, RETRACTABLE, BALL POINT, RED, 0.5MM	piece	0	10	5	15	150.00	0	10	0	10	100.00	0	10	5	15	150.00	0	10	0	10	100.00	50	10.00	500.00	
	CERTIFICATE HOLDER, A4 SIZE, ROYAL BLUE	piece	5	0	0	5	250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	50.00	250.00	
	COLUMNAR NOTEBOOK, 12 COLUMNS, 30 LEAVES, 250X200MM	piece	1	1	1	3	129.00	1	1	1	3	129.00	1	1	1	3	129.00	1	1	1	3	129.00	12	43.00	516.00	
	ENVELOPE, EXPANDING PLASTIC, TRANSPARENT, LEGAL WITH HANDLE	piece	2	2	2	6	564.00	2	2	2	6	564.00	2	0	0	2	262.00	0	0	0	0	0.00	15	98.00	1,470.00	
	ENVELOPE, PLASTIC, WITHOUT HANDLE, TRANSPARENT, LEGAL	piece	2	2	2	6	150.00	2	2	2	6	150.00	2	0	0	2	75.00	0	0	0	0	0.00	15	25.00	375.00	
	PLASTIC STORAGE BOX, 70L CAPACITY, CLEAN, WITH COVER AND ROLLER	piece	6	0	0	6	5,472.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	912.00	5,472.00	
	PUSH PIN, FLA THREAD TYPE, ASSORTED COLORS, 100PCS/PACK	pack	5	0	0	5	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	40.00	200.00	
	TAPE, DOUBLE SIDED, W/OUT FOAM, WIDTH: 20MM X 100MM	roll	1	1	1	3	180.00	1	1	1	3	180.00	1	1	1	3	180.00	1	1	1	3	180.00	12	60.00	720.00	
	PAD PAPER, INTERMEDIATE, L4 SIZE, 80 LEAVES	pad	1	1	1	3	51.00	1	1	1	3	51.00	1	1	1	3	51.00	1	1	1	3	51.00	12	12.00	360.00	
	PAD PAPER, INTERMEDIATE, WHOLE 280X250MM, 80 LEAVES	pad	1	1	1	3	216.00	1	1	1	3	216.00	1	1	1	3	216.00	1	1	1	3	216.00	12	72.00	864.00	
	PAD PAPER, INTERMEDIATE, CROSSWISE, 80 LEAVES	pad	1	1	1	3	90.00	1	1	1	3	90.00	1	1	1	3	90.00	1	1	1	3	90.00	12	30.00	360.00	
	PAD PAPER, INTERMEDIATE, LENGTHWISE, 80 LEAVES	pad	1	1	1	3	90.00	1	1	1	3	90.00	1	1	1	3	90.00	1	1	1	3	90.00	12	30.00	360.00	
	EPSON INK BOTTLE 003, BLACK, 69ML	bottle	0	2	0	2	580.00	0	2	0	2	580.00	0	2	0	2	580.00	0	2	0	2	580.00	8	290.00	2,320.00	
	EPSON INK BOTTLE 003, CYAN, 69ML	bottle	0	2	0	2	606.00	0	0	0	0	0.00	0	1	0	1	303.00	0	0	0	0	0.00	3	303.00	909.00	
	EPSON INK BOTTLE 003, MAGENTA, 69ML	bottle	0	2	0	2	606.00	0	0	0	0	0.00	0	1	0	1	303.00	0	0	0	0	0.00	3	303.00	909.00	
	EPSON INK BOTTLE 003, YELLOW, 69ML	bottle	0	2	0	2	606.00	0	0	0	0	0.00	0	1	0	1	303.00	0	0	0	0	0.00	3	303.00	909.00	
	HP CARTRIDGE #660, BLACK	bottle	0	3	0	3	1,650.00	0	0	0	0	0.00	0	2	0	2	1,100.00	0	0	0	0	0.00	5	550.00	2,750.00	
	HP CARTRIDGE #660, TRI-COLOR	bottle	0	3	0	3	1,650.00	0	0	0	0	0.00	0	2	0	2	1,100.00	0	0	0	0	0.00	5	550.00	2,750.00	
	BROTHER INK BOTTLE BT30000, CYAN 400ML	bottle	0	1	0	1	430.00	0	1	0	1	430.00	0	1	0	1	430.00	0	0	0	0	0.00	2	430.00	1,290.00	
	BROTHER INK BOTTLE BT30000, MAGENTA 400ML	bottle	0	1	0	1	430.00	0	1	0	1	430.00	0	1	0	1	430.00	0	0	0	0	0.00	3	430.00	1,290.00	
	BROTHER INK BOTTLE BT30000, YELLOW 400ML	bottle	0	1	0	1	430.00	0	1	0	1	430.00	0	1	0	1	430.00	0	0	0	0	0.00	3	430.00	1,290.00	
	BROTHER INK BOTTLE BT60000, BLACK 1000ML	bottle	0	1	0	1	1,780.00	0	0	0	0	0.00	0	2	0	2	890.00	0	0	0	0	0.00	5	1,000.00	2,100.00	
	BABY LOTION, 500ML	bottle	2	2	1	5	1,034.00	2	2	1	5	1,034.00	2	2	1	5	1,034.00	2	2	1	5	1,034.00	20	206.80	4,136.00	
	BABY OIL, REGULAR 300ML	bottle	2	2	1	5	1,034.00	2	2	1	5	1,034.00	2	2	1	5	1,034.00	2	2	1	5	1,034.00	20	206.80	4,136.00	
	BABY POWDER, CLASSIC, 300G	bottle	5	5	0	10	1,980.00	5	5	0	10	1,980.00	5	5	0	10	1,980.00	5	5	0	10	1,980.00	40	199.00	7,960.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (in ₹ 30.06.2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
		BAGS, SANDO TYPE, LARGE, WHITE, 100PCS/PACK	rock	0	5	0	5	2,000.00	0	5	0	5	2,000.00	0	5	0	5	2,000.00	0	5	0	5	2,000.00	20	400.00	8,000.00
		BABY COLOMNE, REGULAR, 550ML	bottle	0	5	0	5	455.15	0	5	0	5	455.15	0	5	0	5	455.15	0	5	0	5	455.15	20	9103	1,820.60
		COTTON BALLS, HYPONALLERGENIC, 100 BALLS/PACK	piece	0	5	0	5	231.00	0	5	0	5	231.00	0	5	0	5	231.00	0	5	0	5	231.00	20	46.20	924.00
		COTTON BUDS, PLASTIC STEM, 200PCS/CAN	can	0	5	0	5	203.50	0	5	0	5	203.50	0	5	0	5	203.50	0	5	0	5	203.50	20	4070	814.00
		DEODORANT, ROLL ON, FOR MEN, ICE COOL SCENT, 50ML	piece	10	10	5	25	3,368.75	10	10	5	25	3,368.75	10	10	5	25	3,368.75	10	10	5	25	3,368.75	100	134.75	13,475.00
		PURE WHITE BAR SOAP, ANTI-BACTERIAL, 85 GRAMS	piece	50	50	50	150	6,270.00	50	50	50	150	6,270.00	50	50	50	150	6,270.00	50	50	50	150	6,270.00	600	41.80	25,080.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 Jan 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
SACK, 30KG/5 CAPACITY, LARGE, 21X38 INCHES	piece	0	5	0	5	75.00	0	5	0	5	75.00	0	5	0	5	75.00	0	5	0	5	75.00	20	15.00	300.00
SHAMPOO FOR MEN, COOL, MENTHOL, SIZE: 330ML	bottle	50	50	50	150	44,385.00	50	50	50	150	44,385.00	50	50	50	150	44,385.00	50	50	50	150	44,385.00	600	255.00	127,590.00
TOOTHBRUSH, TWISTER, MEDIUM BRISTLES FOR ADULT USE	piece	40	45	40	125	6,875.00	40	45	40	125	6,875.00	40	45	40	125	6,875.00	40	45	40	125	6,875.00	500	55.00	27,500.00
TOOTH PASTE, ANTI CAVITY, SIZE: AT LEAST 145ML	tube	40	45	40	125	19,625.75	40	45	40	125	19,625.75	40	45	40	125	19,625.75	40	45	40	125	19,625.75	500	157.03	78,515.80
WIPES, FACIAL/HAND, ALCOHOL-FREE, UNSCENTED, NO PARABEN, 90PCS/PACK	pack	0	5	0	5	500.00	0	5	0	5	500.00	0	5	0	5	500.00	0	5	0	5	500.00	20	100.00	2,000.00
GAUZE PAD, STERILIZED, 12 IN X 6 IN, 3x3"	pack	10	10	5	25	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	8.00	200.00
GLOVES, NITRILE, NON STERILE, BLUE, DISPOSABLE, 100PCS PER PACK	box	5	5	0	10	5,720.00	0	5	0	5	2,860.00	5	0	5	10	5,720.00	0	5	0	5	2,860.00	30	572.00	12,160.00
ADHESIVE WOUND BANDAGE, WATERPROOF, NON STICK MEDICATED PAD, 50 STRIPS PER BOX	box	5	5	0	10	0.00	0	5	0	5	0.00	5	0	5	10	0.00	0	5	0	5	0.00	30	0.00	0.00
MEDICAL TAPE, HYPOALLERGENIC SUEDE, 1/4", 1 IN X 10 YD, 2, 3 CM X 9.1 M	piece	10	10	5	25	0.00	10	10	5	25	0.00	10	10	5	25	0.00	10	10	5	25	0.00	100	0.00	0.00

A. TOTAL																								12,018,481.39
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								1,201,848.14
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								
D. GRAND TOTAL (A + B + C)																								13,220,329.53
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

JENNIFER J. MILES - SAC SECRETARIAT HEAD
Property/Supply Officer
Date Prepared:

Certified Funds Available / Certified Appropriate Funds Available:

RENANN B. MACAPINLAC - BUDGET OFFICER III
Accountant / Budget Officer

Approved by:

DR. JONATHAN V. DIRAIN
Head of Office/Agency

APPENDIX "1"**POSTING CERTIFICATION**

This is to certify that the DSWD Field Office III has posted its **Indicative Annual Procurement Plan for Common – Use Supplies and Equipment (APP-CSE)** for CY 2023 on September 13, 2022 on its agency website and can be accessible through this link: <https://fo3.dswd.gov.ph/> or a conspicuous place within the premises of the Procuring Entity, due to absence of an agency website.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 14th of September, 2022.


JENNIFER CAMPANG – MORALES
Bids and Awards Committee Secretariat